

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Thursday, November 6, 2025

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/473PTD8>

Financial & Administrative Committee

1. Call to Order

Chair Frank called the meeting to order at 8:31 a.m.

2. Pledge of Allegiance

Vice Chair Parekh led the Pledge of Allegiance.

3. Roll Call of Members

Present 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

**Electronic Attendance: Member Maine, due to employment reasons*

Other Attendees

In Person:

*Sandy Hart, County Board Chair
Erin Cartwright Weinstein, Circuit Court Clerk
Eric Rinehart, State's Attorney
Lisa Wolf, 19th Judicial Circuit Court
Michael Wheeler, Finance
Nick Principali, Finance
Vernesha Lawrence, Finance
Jennifer Rathunde, Circuit Clerk's Office
James Klimt, Finance
Patrice Sutton, County Administrator's Office
RuthAnne Hall, County Administrator's Office
Lacey Simpson, County Administrator's Office
Matt Meyers, County Administrator's Office
Melanie Nelson, State's Attorney's Office*

Electronically:

*Carissa Casbon, Board Member
Jo Gravitter, State's Attorney's Office
Michele Esser, Health Department
Chris Blanding, Enterprise Information Technology
Shane Schneider, Division of Transportation
Karl Walldorf, 19th Judicial Circuit Court
Chris Hoff, Health Department
Ruby Bahena, Finance
Carl Kirar, Facilities and Construction Services
Janna Philipp, County Administrator's Office
Jon Nelson, Division of Transportation
Claudia Gilhooley, 19th Judicial Circuit Court
Jim Chamernik, Sheriff's Office*

Terri Kath, Enterprise Information Technology
Kevin Carrier, Division of Transportation
Mary Crain, Division of Transportation
Abby Krakow, Communications
Emily Karry, Public Works
Yvette Albarran, Purchasing
Lawrence Oliver, Sheriff's Office
Elizabeth Brandon, County Administrator's Office
Mike Jeschke, Finance
Steve Rice, State's Attorney's Office
Alex Carr, Communications
Winnie Webber, 19th Judicial Circuit Court
Christine Sher, Stormwater Management
Caitlin Everett, Human Resources
James Klimt, Finance
Nicole Rogers, Finance
Mick Zawislak, Daily Herald
Kurt Woolford, Stormwater Management
Darcy Adcock, Human Resources
Jerial Jorden-Woods, Finance
Tim Evans, State's Attorney's Office
Mike Klemens, Division of Transportation
JazMine' Evans, Finance
Brea Barnes, Finance
Krista Kennedy, Finance
Kristal Adams, Human Resources
Preston Carter, Public
Adam Krueger, Finance
ShaTin Gibbs, Finance

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

Chair Frank stated that the Committee Members will remember to use their microphones for today's meeting.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.19)

REPORTS

8.1 [25-1413](#)

Cash & Investment Report from Holly Kim, Treasurer, for the month of September 2025.

Attachments: [FSG September 2025 .pdf](#)
 [Lake County Investment Portfolio Summary - September 2025.pdf](#)
 [FSG Sept 30, 2024.pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.2 [25-1416](#)

Finance Monthly Report - September 2025.

Attachments: [Monthly Financial Report September 2025](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this report be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

HEALTH & COMMUNITY SERVICES

8.3 [25-1420](#)

Joint resolution approving an emergency appropriation of \$74,642 for Fiscal Year 2026 accepting additional funding from the Illinois Department of Healthcare and Family Services Care Coordination and Support Organization program.

Attachments: [Emergency Appropriation Template for FY26 October 2025 CCSO](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved, as amended by the Health and Community Services Committee, and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.4 [25-1421](#)

Joint resolution approving an emergency appropriation of \$46,804.37 for Fiscal Year 2025 accepting additional funding from the Illinois Department of Public Health Disease Intervention Specialists Workforce Development Support Grant.

Attachments: [Emergency Appropriation Template for FY25 October 2025 DIS WD](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

LAW & JUDICIAL

8.5 [25-1471](#)

Joint resolution authorizing an emergency appropriation in the amount of \$223,600, with offsetting revenue from the Illinois Department of Human Services settlement payment to fund a staff psychologist position within the Nineteenth Judicial Circuit Court, Psychological Services Division and increasing full-time headcount by one position.

Attachments: [Grant Budget Summary - Courts_Staff Psychologist 2025](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.6 [25-1472](#)

Joint resolution authorizing an emergency appropriation of \$440,000 for Fiscal Year 2025 and accepting additional funding from the Administrative Offices of the Illinois Courts.

Attachments: [Grant Budget Summary - Courts_Tech Analyst 2025](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.7 [25-1424](#)

Joint resolution authorizing the acceptance and execution of a renewal Justice Assistance Grant (JAG) Violent Crime Prosecution Grant which will assist the Lake County State's Attorney's Office with the prosecution of violent crimes within Lake County, including an emergency appropriation of \$200,000 in grant funds.

Attachments: [422100 JAG VCU Grant-Budget Summary.pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

PUBLIC WORKS & TRANSPORTATION

8.8 [25-1380](#)

Joint resolution authorizing execution of a contract with William T. Connelly Inc., dba Connelly Electric Co., Addison, Illinois, in the amount of \$111,000 for an electrical upgrade to the Lake County Public Works (LCPW) Petite Lake Road Pump Station.

Attachments: [25-1380 Bid Documents Petite Lake Rd PS Project](#)
[25-1380 Bid Tab Petite Lake Rd PS Project](#)
[25-1380 Location Map Petite Lake Rd PS Project](#)
[25-1380 Vendor Disclosure Petite Lake Rd PS Project](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.9 [25-1400](#)

Joint resolution authorizing the first amendment to the Amended and Restated Agreement for Retail Sanitary Sewer Service between Lake County and the Village of Hawthorn Woods.

Attachments: [25-1400 1st Amendment to Amended and Restated Agreement for Hawthc](#)
[25-1400 Hawthorn Woods Retail Service Area](#)
[25-1400 Kemper Ridge C&P Analysis Final, 7-22](#)

Item 8.9 was postponed by the Public Works and Transportation Committee. No action was taken on this item.

8.10 [25-1405](#)

Joint resolution authorizing an agreement with ExeVision, Inc., South Jordan, Utah, for construction and materials management software and equipment for the Lake County Division of Transportation, at a maximum cost of \$87,238 and appropriating \$105,000 of ¼% Sales Tax for Transportation funds.

Attachments: [25-1405 ExeVision Agreement Draft](#)
 [25-1405 Vendor Disclosure, ExeVision](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.11 [25-1406](#)

Joint resolution appropriating \$145,000 of ¼% Sales Tax for Transportation funds for the Lake County Division of Transportation's ProjectTracker system.

Attachments: [25-1406 ProjectTracker Agreement](#)
 [25-1406 Vendor Disclosure, EcoInteractive, Project Tracker](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.12 [25-1407](#)

Joint resolution authorizing a contract with Lorig Construction Company, Des Plaines, Illinois, in the amount of \$85,483 for the replacement of the pedestrian bridge deck on the Robert McClory Bike Path over Illinois Route 173, and appropriating \$103,000 of County Bridge Tax funds.

Attachments: [25-1407 BidTabulation - Robert McClory Bike Path Bridge Repairs 2025-](#)
 [25-1407 Vendor Disclosure, Lorig, Robert McClory](#)
 [25-1407 Location Map, Robert McClory Path Bridge Repair](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.13 [25-1408](#)

Joint resolution authorizing a contract with Path Construction Company, Inc., Arlington Heights, Illinois, in the amount of \$72,360 for rehabilitation of the bridge deck on Russell Road over the Des Plaines River, and appropriating \$87,000 of County Bridge Tax funds.

Attachments: [25-1408 BidTabulation - Russell Road Bridge Deck Repair 2025-10-14](#)
[25-1408 Vendor Disclosure, Path, Russell Rd](#)
[25-1408 Location Map, Russell Road at Des Plaines River Bridge Deck R](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.14 [25-1409](#)

Joint resolution appropriating \$325,000 of Matching Tax funds to provide for Fiscal Year 2026 acquisition of materials and services needed to maintain items such as drainage and bridge facilities, pavements, shoulders, guardrails, fencing, signage, and right-of-way.

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.15 [25-1410](#)

Joint resolution appropriating \$185,000 of Matching Tax funds for contract documents, inspections, and maintenance of native landscape areas along various county highways.

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.16 [25-1411](#)

Joint resolution appropriating \$460,000 of ¼% Sales Tax for Transportation funds for Fiscal Year 2026 general engineering and support services needed to address items such as soil, environmental, drainage, bridge, wetland, and land acquisition.

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

TECHNOLOGY

8.17 [25-1375](#)

Joint resolution approving a contract with Granicus, Denver, Colorado, in the amount of \$71,531.85 for GovDelivery Experience Engagement Cloud Essentials.

Attachments: [Agreement](#)
 [Vendor Disclosure](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.18 [25-1419](#)

Joint resolution authorizing an agreement with DFM Associates, Irvine, California for Voter Registration and Electronic Management for the Lake County Clerk's Office in an annual amount of \$191,868.

Attachments: [Bid Exemption Memo](#)
 [2025-10-21 FINAL Clerk - DFM Agreement 25244.pdf](#)
 [Vendor Disclosure](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.19 [25-1417](#)

Joint resolution authorizing a contract renewal of Coreview with CDW-G of Vernon Hills, Illinois, in the amount of \$134,347.

Attachments: [25-1417 QUO](#)
 [25-1417 VDS](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

REGULAR AGENDA

FINANCIAL & ADMINISTRATIVE

Finance

8.20 [25-1453](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$50,000 for Special Service Area (SSA) Number Eight.

Items 8.20 through 8.25 were discussed and voted on together.

Gina Tuczak, Chief Financial Officer, and Michael Wheeler, Budget Manager, explained that these items are for approval of the levies for various Special Service Areas.

A motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.21 [25-1448](#)

Ordinance appropriating funds and providing for the levy of a direct tax sufficient to produce \$164,892.32 for the Northeast Lake Facilities Planning Area Special Service Area (SSA) Number Nine.

Items 8.20 through 8.25 were discussed and voted on together. See consolidated notes under item 8.20.

A motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.22 [25-1449](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$34,400 for Special Service Area (SSA) Number 12.

Items 8.20 through 8.25 were discussed and voted on together. See consolidated notes under item 8.20.

A motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.23 [25-1450](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$225,000 for Special Service Area (SSA) Number 13.

Items 8.20 through 8.25 were discussed and voted on together. See consolidated notes

under item 8.20.

A motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.24 [25-1451](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$13,925 for Special Service Area (SSA) Number 14.

Items 8.20 through 8.25 were discussed and voted on together. See consolidated notes under item 8.20.

A motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.25 [25-1452](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$14,160 for Special Service Area (SSA) Number 17.

Items 8.20 through 8.25 were discussed and voted on together. See consolidated notes under item 8.20.

A motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.26 [25-1455](#)

Ordinance recommending a Real Property Tax Levy providing for the apportionment of taxes in an amount of \$186,114,787 across the various items of the Fiscal Year (FY) 2026 Appropriation Ordinance as adopted by the County Board of Lake County, Illinois.

Gina Tuczak, Chief Financial Officer, and Michael Wheeler, Budget Manager, explained that this item is for approval of the Fiscal Year 2026 Real Property Tax Levy. Discussion ensued.

A motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.27 [25-1454](#)

Ordinance recommending the Fiscal Year (FY) 2026 Annual Budget and Appropriation Ordinance for Lake County, Illinois; said budget having been made conveniently available for public inspection for at least 15 days by posting in the Office of the County Clerk and on the County website.

Attachments: [FY26 Recommended Budget - 10.13.25 Final Optimized](#)
 [FY26 Budget Amendments 11.6.25](#)

Gina Tuczak, Chief Financial Officer, and Michael Wheeler, Budget Manager, explained that this item is for approval of the Fiscal Year 2026 Annual Budget ("Budget"). Patrice Sutton, County Administrator, noted an adjustment to the Budget pertaining to the Circuit Court Clerk's Operations and Administrative Fund, per the Committee's direction at the previous Financial and Administrative Committee meeting. Discussion ensued.

Erin Cartwright Weinstein, Circuit Court Clerk, explained a potential amendment to the Budget pertaining to the Circuit Court Clerk's Operations and Administrative Fund. Discussion ensued.

A motion was made by Vice Chair Parekh, seconded by Member Vealtizek, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealtizek

Nay: 1 - Member Maine

County Administration

8.28 [25-1436](#)

Discussion and presentation of the results of the South Lake Mosquito Abatement District audit procedures applied to claims, receipts, inventory of real and personal property, and debts owed by the District.

Attachments: [SLMAD Memo Financial Review](#)

Gina Tuczak, Chief Financial Officer, presented the results of the South Lake Mosquito Abatement District (SLMAD) audit. RuthAnne Hall, Assistant County Administrator, explained the potential next steps for dissolution of the SLMAD. Discussion ensued.

8.29 [25-1456](#)

Resolution amending and partially terminating the Cuneo Mansion and Gardens Preservations and Campus Development Agreement ("Preservation Agreement") and Intergovernmental Agreement (IGA) between the County of Lake and Village of Vernon Hills regarding the Cuneo property.

Attachments: [EXHIBIT H Cuneo Agreement](#)

Matt Meyers, Deputy County Administrator, and Steve Rice, Principal Assistant Attorney, State's Attorney's Office, explained that this item is to amend and partially terminate the

Cuneo Mansion and Gardens Preservation and Campus Development Agreement and Intergovernmental Agreement between Lake County and the Village of Vernon Hills. Discussion ensued.

A motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

9. County Administrator's Report

Patrice Sutton, County Administrator, clarified that item 8.9 on the consent agenda was postponed by the Public Works and Transportation Committee, so no action was taken on item 8.9 by the Financial and Administrative Committee.

10. Executive Session

A motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that the Committee go into Executive Session. The motion carried by the following roll call vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

The Committee entered into Executive Session at 9:52 a.m.

10.1 [25-0072](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

The Committee returned to Regular Session at 9:55 a.m.

11. Regular Session (for action on Executive Session items)

11.1 [25-1438](#)

Committee action approving the Financial and Administrative Committee Executive Session minutes from August 28, 2025.

Items 11.1 and 11.2 were voted on together.

A motion was made by Member Clark, seconded by Member Hewitt, that these minutes be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

11.2 [25-1442](#)

Committee action approving the Financial and Administrative Committee Executive Session minutes from October 9, 2025.

Items 11.1 and 11.2 were voted on together.

A motion was made by Member Clark, seconded by Member Hewitt, that these minutes be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

12. Member Remarks and Requests

There were no Members remarks or requests.

13. Adjournment

Chair Frank declared the meeting adjourned at 9:56 a.m.

Next Meeting: December 4, 2025

Meeting minutes prepared by Theresa Glatzhofer.

Minutes were approved on December 4, 2025, by the Financial and Administrative Committee.