

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, December 2, 2025

8:30 AM

**Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/4o7QBV6>**

Health and Community Services Committee

1. Call to Order

Chair Parekh called the meeting to order at 8:35 a.m.

2. Pledge of Allegiance

Member Casbon led the Pledge of Allegiance.

3. Roll Call of Members

Present 7 - Vice Chair Altenberg, Member Casbon, Member Ross Cunningham, Member Danforth, Member Knizhnik, Member Maine and Chair Parekh

Other Attendees

In Person:

*Sandy Hart, County Board Chair
Jennifer Serino, Workforce Development
Dominic Strezo, Planning, Building and Development
Ashananti Ross, Workforce Development
Jeff Hubert, Workforce Development
Malin Gembra, Planning, Building and Development
Demar Harris, Workforce Development
Eric Nordstrom, Workforce Development
Eric Waggoner, Planning, Building and Development
Jennifer Brennan, Communications
Matt Meyers, County Administrator's Office
Lacey Simpson, County Administrator's Office
RuthAnne Hall, County Administrator's Office
Patrice Sutton, County Administrator's Office
Theresa Glatzhofer, County Board Office*

Electronically:

*Chris Anderson-Sell, Communications
Jolanda Dinkins, County Board Office
Paul Frank, Board Member
Nick Principali, Finance
Ashley Watson, County Administrator's Office
Michael Wheeler, Finance
Brea Barnes, Finance
Christine Sher, Stormwater Management
Sonia Hernandez, County Administrator's Office*

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. **Chair's Remarks**

There were no remarks from the Chair.

7. **Unfinished Business**

There was no unfinished business to discuss.

8. **New Business**

CONSENT AGENDA (Items 8.1 - 8.2)

MINUTES

8.1 **25-1508**

Committee action approving the Health and Community Services Committee Joint Budget Hearing minutes from October 21, 2025.

Attachments: [HCS Budget Hearing 10.21.25 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Cunningham, seconded by Member Casbon, that these minutes be approved. The motion carried by the following voice vote:

Aye: 4 - Member Casbon, Member Ross Cunningham, Member Maine and Chair Parekh

Not Present: 3 - Vice Chair Altenberg, Member Danforth and Member Knizhnik

8.2 **25-1509**

Committee action approving the Health and Community Services Committee minutes from November 4, 2025.

Attachments: [HCS 11.4.25 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Cunningham, seconded by Member Casbon, that these minutes be approved. The motion carried by the following voice vote:

Aye: 4 - Member Casbon, Member Ross Cunningham, Member Maine and Chair Parekh

Not Present: 3 - Vice Chair Altenberg, Member Danforth and Member Knizhnik

REGULAR AGENDA

HEALTH DEPARTMENT

8.3 **25-1543**

Joint resolution approving an emergency appropriation of \$6,148 for Fiscal Year 2025 and accepting additional funding from the Illinois Department of Public Health Public Health Emergency Preparedness Grant.

Attachments: [Emergency Appropriation Template for FY26 November 2025 PHEP](#)

Chris Hoff, Executive Director, Health Department, explained that this item is for the

approval and acceptance of additional funding from the Illinois Department of Public Health Public Health Emergency Preparedness Grant.

A motion was made by Member Cunningham, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 4 - Member Casbon, Member Ross Cunningham, Member Maine and Chair Parekh

Not Present: 3 - Vice Chair Altenberg, Member Danforth and Member Knizhnik

8.4 [25-1544](#)

Joint resolution approving an emergency appropriation of \$61,841 for Fiscal Year 2025 and accepting additional funding from the Illinois Department of Public Health Cities Readiness Initiative Grant.

Attachments: [Emergency Appropriation Template for FY26 November 2025 CRI](#)

Chris Hoff, Executive Director, Health Department, explained that this item is for approval and acceptance of additional funding from the Illinois Department of Public Health Cities Readiness Initiative Grant.

A motion was made by Member Casbon, seconded by Member Cunningham, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 4 - Member Casbon, Member Ross Cunningham, Member Maine and Chair Parekh

Not Present: 3 - Vice Chair Altenberg, Member Danforth and Member Knizhnik

8.5 [25-1546](#)

Joint resolution approving an emergency appropriation of \$2,951 for Fiscal Year 2025 and accepting additional funding from the Illinois Department of Children and Family Services Intensive Placement Stabilization Grant.

Attachments: [Emergency Appropriation Template for FY25 November 2025 IPS](#)

Chris Hoff, Executive Director, Health Department, explained that this item is for approval and acceptance of additional funding from the Illinois Department of Children and Family Services Intensive Placement Stabilization Grant. Discussion ensued.

A motion was made by Member Cunningham, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 4 - Member Casbon, Member Ross Cunningham, Member Maine and Chair Parekh

Not Present: 3 - Vice Chair Altenberg, Member Danforth and Member Knizhnik

WORKFORCE DEVELOPMENT

8.6 [25-1571](#)

Joint resolution authorizing a contract with Symbol Training Institute, Skokie, Illinois, in an amount not to exceed \$340,000 to be funded under the Workforce Innovation and Opportunity Act (WIOA) for manufacturing sector training, employment services and job placement assistance.

Attachments: [Workforce Development WIOA Advance Manufacturing Overview](#)
[25287 Vendor Disclosure](#)
[Signed Agreement # 25287 - Symbol Job Training Inc](#)
[2025-08-13 - RFP 25287 - WIOA Sector Strategy for Advancing the Manuf](#)
[25287 Scoresheet](#)

Jennifer Serino, Director, Workforce Development, and Ashananti Ross, Training Manager, Workforce Development, explained that this item is for a contract to be funded under the Workforce Innovation and Opportunity Act (WIOA) for manufacturing sector training, employment services and job placement assistance. Discussion ensued.

Members Knizhnik & Danforth entered the meeting at 8:40 a.m.

A motion was made by Member Cunningham, seconded by Member Maine, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Casbon, Member Ross Cunningham, Member Danforth, Member Knizhnik, Member Maine and Chair Parekh

Not Present: 1 - Vice Chair Altenberg

8.7 [25-1572](#)

Joint resolution authorizing a contract with United Way of Lake County, Gurnee, Illinois, in an amount not to exceed \$100,000 to be funded under the Workforce Innovation and Opportunity Act (WIOA) to expand parent mentor models through school district partnerships.

Attachments: [Workforce Development Education Sector Overview](#)
[25288 Draft Agreement](#)
[25288 Scoresheet](#)
[25288 Vendor Disclosure](#)
[2025-08-13 - RFP 25288 - WIOA Education Sector Strategy - FINAL](#)

Jennifer Serino, Director, Workforce Development, and Jeff Hubert, Business Manager, Workforce Development, explained that this item is for a contract to be funded under the Workforce Innovation and Opportunity Act (WIOA) to expand parent mentor models through school district partnerships. Discussion ensued.

Vice Chair Altenberg entered the meeting at 8:50 a.m.

A motion was made by Member Cunningham, seconded by Member Casbon, that

this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Vice Chair Altenberg, Member Casbon, Member Ross Cunningham, Member Danforth, Member Knizhnik, Member Maine and Chair Parekh

8.8 [25-1569](#)

Joint resolution authorizing a contract with Deloitte Consulting, Chicago, Illinois, in an amount not to exceed \$100,000 to be funded under the Workforce Innovation and Opportunity Act (WIOA) to assist Workforce Development in improving services to the individual and employer customer through an Artificial Intelligence (AI) lens.

Attachments: [Workforce Development WIOA Artificial Intelligence Overview](#)
[2025-08-13 - RFP 25289 - WIOA AI Implementation and Integration of Ser](#)
[25289 Draft Agreement](#)
[25289 Scoresheet](#)
[25289 Vendor Disclosure](#)

Jennifer Serino, Director, Workforce Development, and Eric Nordstrom, Project Analyst, Workforce Development, explained that this item is for a contract to be funded under the Workforce Innovation and Opportunity Act (WIOA) to assist Workforce Development in improving services through an Artificial Intelligence (AI) lens. Discussion ensued.

A motion was made by Member Cunningham, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Vice Chair Altenberg, Member Casbon, Member Ross Cunningham, Member Danforth, Member Knizhnik, Member Maine and Chair Parekh

8.9 [25-0976](#)

Director's Report - Workforce Development.

Jennifer Serino, Director, Workforce Development, provided updates regarding Climate and Equitable Jobs Act (CEJA) program. Discussion ensued. Director Serino also provided an update regarding an upcoming landscape study. Discussion ensued.

COMMUNITY DEVELOPMENT

8.10 [25-1481](#)

Joint resolution approving the second amendment to the Program Year 2025 (PY25) United States Department of Housing & Urban Development (HUD) Annual Action Plan (AAP).

Attachments: [PY25 Annual Action Plan Amendment 02.pdf](#)

Dominic Strezo, Community Development Administrator, explained that this item is for approval of the second amendment to the Program Year 2025 United States Department of Housing and Urban Development (HUD) Annual Action Plan (AAP). Discussion ensued.

A motion was made by Member Cunningham, seconded by Member Knizhnik, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Knizhnik, Member Maine and Chair Parekh

Recuse: 1 - Member Casbon

8.11 [25-0211](#)

Director's Report - Community Development.

Dominic Strezo, Community Development Administrator, and Malin Gembra, Continuum of Care Coordinator, provided updates regarding Federal changes to Continuum of Care funding. Discussion ensued.

9. County Administrator's Report

There was no County Administrator's Report.

10. Executive Session

The Committee did not enter into Executive Session.

11. Member Remarks and Requests

There were no Member remarks or requests.

12. Adjournment

Chair Parekh declared the meeting adjourned at 9:39 a.m.

Next Meeting: January 6, 2026

Meeting minutes prepared by Theresa Glatzhofer.