

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Tuesday, October 8, 2019

9:00 AM

Lake County Government Building

Lake County Board

CALL TO ORDER**MOMENT OF SILENCE****PLEDGE OF ALLEGIANCE****ROLL CALL OF MEMBERS****ADDENDA TO THE AGENDA****SPECIAL / PRESENTATIONS****1** [19-1618](#)

Presentation on the 211 Program.

Attachments: [Lake County Board 10.8.2019](#)

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)**CHAIR'S REMARKS****OLD BUSINESS****2** [18-1174](#)

Joint resolution approving an Intergovernmental Agreement (IGA), on behalf of the Lake County Sheriff, Emergency Telephone System Board (ETSB), and the Lake County Board, regarding the Regional 9-1-1 Consolidation Implementation Committee formed by 21 independent Public Safety Entities in Lake County.

- Lake County and local partners studied opportunities to enhance service levels and gain efficiencies by consolidating independent Public Safety Answering Points (PSAP) in Lake County.
- The Board led the development of a resolution passed by the 21 partner public safety entities agreeing to participate in the development of an implementation and migration plan and commitment to contribute funds to hire a project manager and consultant services.
- Lake County has agreed to serve as the administrative agent for employing the project manager, entering into contracts, making payments, receiving dues or grants or other revenue, and for providing the financial accounting and reports as required.
- The Intergovernmental Agreement outlines the purpose of the Regional 9-1-1 Consolidation effort, the expected expenditure of the collected funds, and the timeline of the project.

Attachments: [Memo](#)

[Info sheet Regional-911-Implementation-Committee-and-Governance-Str](#)
[911 Consolidation IGA - 9-7-18 - FINAL](#)

NEW BUSINESS**CONSENT AGENDA (Items 3 - 26)****3** [19-1545](#)

Minutes from September 10, 2019.

Attachments: [September 10, 2019 Meeting Minutes](#)**CLAIMS AGAINST LAKE COUNTY, IL****4** [19-1609](#)

Report of CLAIMS AGAINST LAKE COUNTY, ILLINOIS for the month of September 2019.

Attachments: [September 2019.pdf](#)**REPORTS****5** [19-1478](#)

Report from Robin M. O'Connor, County Clerk, for the month of August 2019.

Attachments: [LCC Report for August 2019](#)**6** [19-1497](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of August 2019.

Attachments: [August 2019](#)**7** [19-1512](#)

Report from Erin Cartwright Weinstein, Clerk of the Circuit Court, for the month of August 2019.

Attachments: [County Board Report FY19 - 08 August 082919](#)**8** [19-1527](#)

Report from John D. Idleburg, Sheriff, for the month of August 2019.

Attachments: [Report from John D. Idleburg, Sheriff, for the month of August 2019.](#)**9** 19-1537

Report from Joy Gossman, Public Defender, for the month of August 2019.

Attachments: [08-19 JUV Main](#) [08-19 JUV PTR](#) [08-19 Main PTR](#)

[08-19 Main](#)**HEALTH AND COMMUNITY SERVICES COMMITTEE****10** [19-1482](#)

Joint resolution accepting the Steans Family Foundation grant and authorizing an emergency appropriation in the amount of \$40,000 for the Coordinated Intake program.

- The \$40,000 Steans Family Foundation grant will be used for mileage and to offset existing staff salary and benefit costs.
- The \$40,000 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2019 budget.
- The grant award will be for the period July 1, 2019 through June 30, 2020.

Attachments: [Steans Family Foundation Grant Agreement - Executed](#)

[Steans \\$40K](#)

11 [19-1207](#)

Ordinance prohibiting the use of groundwater as a potable water supply by the installation or use of potable water supply wells or by any other method, related to an area in and around a closed landfill.

- A closed landfill exists on the site in question and ongoing remediation and testing have demonstrated that the groundwater in the area exceeds Illinois Class I standards for some parameters.
- The property owner is requesting that the County enact an ordinance to prohibit the use of groundwater from water wells as a potable source of water in designated areas around the closed landfill site in order to allow for development of these properties without further environmental remediation.
- The owner has secured similar ordinances from other neighboring jurisdictions.
- There are no current users of potable water wells in this designated area, and the Lake County Health Department has determined that new water wells would not be permitted in the area due to required setbacks to the closed landfill, and due to the proximity and availability of community (public) water in the area.
- The following County Departments have reviewed and concur with approval of the ordinance restricting use of potable groundwater in the designated area: Health, Planning, Building and Development, and Public Works.
- This item was approved at the August 13, 2019 County Board Meeting, but Exhibit A (attached) was inadvertently not included.

Attachments: [Exhibit A - Groundwater Ordinance Hoffelder Landfill.pdf](#)

[GROUNDWATER ORDINANCE Hoffelder landfill.pdf](#)

12 [19-1558](#)

Joint resolution accepting the Health Resources and Services Administration grant and authorizing an emergency appropriation in the amount of \$348,501 for the Integrated Behavioral Health Services program.

- The \$348,501 Health Resources and Services Administration grant will be used to support additional psychiatry and counseling.
- The \$348,501 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2019 budget.
- The grant award will be for the period August 1, 2019 through July 31, 2020.

Attachments: [19.09 IBH 330 Final](#)

13 [19-1559](#)

Joint resolution accepting the Health Resources and Services Administration grant and authorizing an emergency appropriation in the amount of \$169,500 for the Expanding Access to Quality Substance Use Disorder and Mental Health Services program.

- The \$169,500 Health Resources and Services Administration grant will be used to support and expand medication-assisted treatment services.
- The \$169,500 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2019 budget.
- The grant award will be for the period September 1, 2019 through August 31, 2020.

Attachments: [19.09 SUD MH 330 Final](#)

14 [19-1546](#)

Joint resolution approving Modification Number Three for Agreement Number 14198 for the lease and management agreement between the County of Lake, Illinois, and Transitional Care of Lake County, LLC, (TCLC), Rosemont, Illinois, in the amount of \$175,000.

- In 2015 Lake County and TCLC entered into an Operations Transfer Agreement and a Lease and Management Agreement (collectively, the "Agreements") for the County's skilled nursing facility known as Winchester House in the amount not to exceed \$6,714,133.
- Two modifications in the amount of \$926,000 have been made to the original agreement that provided for an extension of the original terms for incentive payments, forgiveness of the start-up capital loan tied to construction milestones, and establishment of an Operational Support Fund.
- Modification Number Three increases the amount of the agreement in a not to exceed amount of \$175,000 to provide better beds and mattresses for the residents, once they have moved to the new facility.
- Modification Number Three shall be funded from the Winchester House Donation Fund, which contains money designated for improvements at the facility to better

service the residents of Winchester House. Funds have been previously used to pay for both services that benefitted residents, as well as capital items that improved the resident experience at Winchester House.

- TCLC presented this proposal to the Winchester House Advisory Board (WHAB), which voted to approve the request at the WHAB's meeting held on August 29, 2019.
- In accordance with Article 8, Section 101 (1) of the Lake County Purchasing Ordinance it is hereby requested that the County Board Chair be authorized to enter into Contract Modification Number Three; which increases the total cost of the agreement to \$7,815,133.

Attachments: [14198 Agreement Modification 3](#)

[Winchester House Donation Fund Balance as of 7.25.19](#)

[TCLC letter requesting use of donation fund](#)

PUBLIC WORKS, PLANNING AND TRANSPORTATION COMMITTEE

15 [19-1509](#)

Ordinance providing for the establishment of an altered speed zone for 25 miles per hour (MPH), currently unposted 30 MPH, on Christa Drive, Creek Court, Dolores Court and Stockholm Drive located in Grant Township.

- The speed study was requested by the Grant Township Highway Commissioner.
- The necessary speed studies have been undertaken, and an ordinance is required to establish speed zones.

16 [19-1506](#)

Joint resolution ratifying three contracts with Surveying and Mapping, LLC, Elk Grove Village, Illinois, in the amounts of \$22,000, \$17,865 and \$17,700 for Subsurface Utility Engineering (SUE) services and surveying services required for six culvert replacements and one storm sewer replacement on various County highways.

- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq.
- Lake County Division of Transportation has a satisfactory relationship with Surveying and Mapping, LLC, Elk Grove Village, Illinois.
- Surveying and Mapping, LLC, Elk Grove Village, Illinois, has completed SUE and surveying services required for three separate projects to replace six culverts and one storm sewer.
- Project one in the amount of \$22,000 includes three culverts on Midlothian Road.
- Project two in the amount of \$17,865 includes three culverts on Gilmer Road, Old McHenry Road, and Monaville Road.
- Project three in the amount of \$17,700 includes a storm sewer on the Robert McClory Bike Path underpass at Wadsworth Road.
- These projects were individually funded from the Fiscal Year 2019 Miscellaneous Services appropriation approved by the County Board on October 9, 2018, and designated as Section 19-00000-02-EG.

- Attachments:** [19-1506 Surveying and Mapping Culverts 2019 Contract](#)
[19-1506 Surveying and Mapping Midlothian Road Culverts Contract](#)
[19-1506 Surveying and Mapping Wadsworth Road Storm Sewer Contra](#)
[19-1506 Vendor Disclosure - Surveying and Mapping](#)

17 **19-1503**

Joint resolution appropriating \$100,000 of the ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the improvement of Fremont Center Road at Illinois Route 60.

- Fremont Center Road at Illinois Route 60 will be improved with the construction of turn lanes and a traffic signal.
- A previous right-of-way appropriation was approved by the County Board on January 17, 2017, for the advanced acquisition of a parcel. In that case, the property owner was planning on moving and had requested the County expedite the acquisition of the property due to the difficulty of selling it to someone who knows it would be acquired by the County later.
- This improvement is included in the Highway Improvement Program with targeted construction in 2020, and designated as Section 12-00138-02-CH.

18 **19-1508**

Joint resolution authorizing a contract with Berger Excavating Contractors, Inc., Wauconda, Illinois, in the amount of \$128,234 for drainage improvements on Grass Lake Road, 350 feet west of Sibley Drive in Antioch, Illinois, and appropriating \$160,000 of County Bridge Tax funds.

- Storm sewer pipes and drainage structures on Grass Lake Road, 350 feet west of Sibley Drive in Antioch, Illinois, are at the end of their useful life and must be replaced or repaired.
- There was a public call for bids, and a total of three bids were received, ranging from \$128,234 to \$158,356.30, and the lowest responsible bidder is Berger Excavating Contractors, Inc., Wauconda, Illinois, in the amount of \$128,234.
- This project is included in the highway improvement program with targeted construction in 2019, and designated as Section 17-00059-12-ES.

- Attachments:** [19-1508 Bid Tab, Grass Lake Road Drainage](#)
[19-1508 Vendor Disclosure - Grass Lake Road Drainage](#)

19 **19-1520**

Joint resolution authorizing an agreement with Robinson Engineering, Volo, Illinois, for engineering services for annual water tower and reservoir repair and rehabilitation.

- Lake County Public Works is seeking engineering services for annual water tower and reservoir repair/rehabilitation. This master agreement, sourced through a full

statement of Interest (SOI) competitive process, will allow individual task orders to be issued up to a maximum cumulative value of \$85,000 for a given year. The term of the contract will be two years with three one-year renewal options to allow for future projects with services based on approved contracted rates.

- The Hawthorn Tower Rehabilitation/Refurbishment is identified as the initial project.
- The Lake County Purchasing received and evaluated Statements of Interest from 16 professional firms of which three were short-listed.
- In accordance with the Local Government Professional Services Selection Act, the recommended firm is Robinson Engineering, Volo, Illinois.
- The initial contract with Robinson Engineering will include condition assessment, design engineering and bidding assistance, construction administration assistance and observation based on contracted hourly rates in a total estimated amount of \$66,026.
- This service was included and budgeted as part of the Fiscal Year 2019 Capital Improvement Program.

Attachments: [19-1520 Robinson Engineering Award Information.pdf](#)

[19-1520 Robinson Engineering Master Agreement.pdf](#)

[19-1520 Robinson Engineering Scoring Matrix.pdf](#)

[19-1520 Robinson Engineering Vendor Disclosure Statement.pdf](#)

20

19-1523

Joint resolution authorizing a contract with Total Paving and Brick Services, Gurnee, Illinois, for the Asphalt Patching and Seal Coating Project in the amount of \$120,175, with renewal options.

- Public Works owns and operates water supply and sewer main systems, and sewage treatment facilities serving diverse communities throughout the County.
- Some facilities and underground systems are located under streets, paved driveways and parking areas which are in need of refurbishment.
- Some utility breaks occur under pavement and require pavement to be replaced.
- In accordance with the Lake County Purchasing Ordinance, bids were called for by publication for the Asphalt Patching and Seal Coating Project.
- Three sealed bids were received and publicly opened in the office of Lake County Public Works Department Administration Building on Tuesday, September 10, 2019 at 2:00 p.m.
- Total Paving and Brick Services of Gurnee, IL submitted the lowest responsive and responsible bid. Unit prices were provided as part of the bid.
- The term of the contract will be three years with two one-year renewal options to allow for future projects with services based on approved contracted unit prices. The future anticipated annual spend is estimated at \$250,000 annually.
- This resolution authorizes the execution of a contract with Total Paving and Brick Services in the amount of \$120,175. This project is included in Public Works Fiscal Year 2019 budget.

Attachments: [19-1523 Asphalt Patching and Seal Coating Bid #19149 Bid Tab 9-11-19](#)
[19-1523 Asphalt Patching and Sealing VENDOR DISCLOSURE STATEM](#)

21 **19-1524**

Joint resolution authorizing a contract with Wesco Distribution, Woodridge, Illinois for the purchase of six retrofit kits for variable frequency drives for Lake County Public Works Des Plaines Water Treatment Facility in the amount of \$65,582.88.

- The current variable frequency drives at the Lake County Des Plaines Water Treatment Facility have reached the end of life.
- As part of Fiscal Year 2019 Budget Process, Public Works has recommended the purchase of six retrofit kits for variable frequency drives for Lake County Public Works.
- Purchasing identified a cooperative purchasing contract with Wesco Distribution through Sourcewell to procure the retrofit kits for variable frequency drives at a contract price that was competitively solicited and awarded.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, Lake County may participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered into between the participants.

Attachments: [19-1524 Wesco Retrofit Kits Quote.pdf](#)
[19-1524 Wesco Vendor Disclosure.pdf](#)

FINANCIAL AND ADMINISTRATIVE COMMITTEE

22 **19-1496**

Ordinance amending a previous ordinance designating the voting site assigned to 11 of the 415 precincts in Lake County Townships.

- After reviewing voting sites for the March 17, 2020 General Primary, voting site changes are proposed to provide better voting site locations to those precincts affected due to sites that have requested to discontinue serving as a polling place due to new facility owners, renovations and facility name changes.
- Each of these precincts will be reassigned to an appropriate voting site which has sufficient parking and voting space as well as full accessibility for all voters.

Attachments: [Exhibit A](#)
[Map1](#)
[Map2](#)
[Map3](#)

23 **19-1535**

Resolution authorizing a contract with Brink's US, a Division of Brink's Incorporated of Coppell, Texas, in the estimated annual amount of \$63,440 for armored car transport services for various Lake County departments.

- Lake County contracts annually for armored car transport services for 19 separate locations at various Lake County departments.
- The existing contract term for armored car services expires on October 10, 2019.
- Lake County extended Invitations to Bid to seven vendors and two bids were received ranging from \$63,440 to \$93,574.
- It was determined that Brink's US was the lowest responsive and responsible bidder.
- The term of this contract is for one year, with options to renew for four additional one-year periods.
- Lake County Purchasing has been working with the apparent low bidder and respective departments to ensure a successful transition to the new contract.
- This contract authorizes the purchase of armored car services at an estimated annual amount of \$63,440.

Attachments: [Bid Tabulation - armored car transport services.pdf](#)

[Award Information - Brink's US.pdf](#)

[Vendor Disclosure - Brink's USpdf](#)

24 **19-1531**

Resolution authorizing a Collective Bargaining Agreement (CBA) between International Union of Operating Engineers Local 150 and Lake County for skilled trades employees in the Division of Transportation.

- This is a three-year agreement beginning April 1, 2018 through March 31, 2021.
- Employees may perform work covered by other Local 150 CBA's under certain conditions.
- These employees will receive a 2.5 percent and 2.85 percent wage increase effective April 1, 2018 and April 1, 2019, respectively.
- Effective April 1, 2020 employees under this CBA shall receive the same general wage increase that non-union employees received on December 1, 2019.
- It is projected that the cost of general increase will be \$109,256 for Fiscal Year (FY) 2018 and \$127,666 for FY 2019.

Attachments: [DOT Operating Engineers Local 150](#)

25 **19-1548**

Resolution ratifying a contract with Construction Technology Laboratories, Inc., Skokie, Illinois, for architectural and engineering services for the Lake County parking garage evaluation and approving Contract Modification Number One for Agreement Number 19082.

- Lake County Facilities identified a need to enter into a professional services agreement to provide architectural and engineering services for the Lake County parking garage evaluation in February 2019.
- Construction Technology Laboratories, Inc. was awarded the initial contract in the amount of \$34,000 in accordance with the Local Government Professional Services Selection Act (50 ILCS 510/1 et seq) and a prior satisfactory relationship.

- Facilities has identified a need for Contract Modification Number One to increase the scope of work of the project to include Phase Two design, bid documents and bidding assistance in the amount of \$48,500.
- The additional scope of work includes additional hours needed to complete the development of concrete and asphalt repair and replacement construction documents, bidding and award recommendation for the project.
- Contract Modification Number Two for Phase Three construction administrative services will be needed in Fiscal Year 2020.
- This resolution ratifies the existing contract with Construction Technology Laboratories, Inc. in the amount of \$34,000 and approves the contract modification to increase the existing contract to \$82,500.

Attachments: [VENDOR DISCLOSURE STATEMENT](#)

[19082 Award Information](#)

[19082 Contract Modification 1](#)

26 **19-1547**

Resolution authorizing a contract with Paul Borg Construction Company, Chicago, Illinois, for the Sheriff's Training Room in the Lake County Criminal Courts, Babcox Detention Center

- Lake County desires to enter into a contract with Paul Borg Construction Company, Chicago, Illinois for the construction of the Sheriff's Training Room in the Lake County Criminal Courts, Babcox Detention Center.
- The Sheriff's Office is in need of an updated, larger capacity training room for continuing the education goals of officers and administrative staff, in addition to their public interactive activity responsibilities.
- During the construction activities for the Lake County Criminal Courts Tower Initiative, the previously existing, undersized Sheriff's Training Room was repurposed to provide available space for staff relocations in order to accommodate the ongoing construction needs for the Tower and Babcox Detention Center initiative. The Sheriff's Office currently shares space with the Circuit Clerk's Office to meet the ongoing needs of their staff. This project will provide an updated and full capacity training room to meet the current needs of the Sheriff's Office and to allow for future expansion of use.
- An invitation to bid was issued and extended to 49 vendors and sealed bids were received from six vendors in the amount of \$1,210,000 to \$2,476,000.
- Paul Borg Construction Company was determined to be the lowest responsive and responsible bidder who best meets the needs of the County in the amount of \$1,210,000.
- Funding has been secured for this service through the approved Fiscal Year 2019 Corporate Capital budget, the contract will be managed by the Facilities and Construction Services Department.

Attachments: [19158 Bid Document](#)

[19158 Bid Tab](#)

[19158 Vendor Disclosure](#)

[19158 Award Information](#)

REGULAR AGENDA

LAKE COUNTY BOARD

27 **19-1613**

Ordinance amending Chapter 115, Video Gaming, of the Lake County Code of Ordinances.

- The Illinois Video Gaming Act, 230 ILCS 40, was recently amended to increase the number of video gaming terminals permitted for video gaming establishments.
- The Video Gaming Act allows establishments to have up to six video gaming machines.
- Lake County is amending Chapter 115, Section 115.04 C and D, of the Lake County Code of Ordinances to comply with state statute.

Attachments: [Video Gaming Ordinance Red-Line 10.2019](#)

LAW AND JUDICIAL COMMITTEE

28 **19-1522**

Joint resolution approving an agreement with Crowe LLP, Oak Brook, Illinois to provide consultant services supporting the procurement of a shared, scalable, integrated, enterprise family of public safety systems that includes computer aided dispatch (CAD), mobile data, records management systems (RMS) for law enforcement and fire / emergency medical services, and a jail management system (JMS) for the 9-1-1 Consolidation Implementation Planning Project in the amount of \$184,410.

- 21 public safety entities (PSE's) have agreed through an Intergovernmental Agreement (IGA) to participate in the 9-1-1 Consolidation Implementation Planning Project.
- The IGA between participating PSEs agrees to use Lake County as its administrative agent for entering into contracts, making payments, receiving dues or other revenue, and for providing financial accounting and reports.
- Participating PSEs have contributed to the 9-1-1 Consolidation Project Fund to cover project costs to include a project manager and 9-1-1 consultant services.
- The Board (through the IGA) has supported the establishment of a two-tier governance structure (governance committees) to serve as the decision-making body on behalf of all participating entities.
- The request for proposals were extended to 24 vendors. Sealed proposals were received from six vendors. Four vendors participated in the vendor interviews.
- Based on the criteria set forth in the request for proposals, an evaluation committee and the governance committees agree Crowe LLP to be in the best interest of

Lake County (on the Consortium's behalf).

- Funding is a combination of Consortium (\$80,000) and Lake County funds (\$104,410).

Attachments: [19119 Intent to Award Letter.pdf](#)

[Crowe BAFO 08272019 FINAL.pdf](#)

[Scoresheet.pdf](#)

[Vendor Disclosure Form.pdf](#)

[Lake County -- Agreement for Professional Services Draft.pdf](#)

29 **19-1538**

Joint resolution authorizing an emergency and temporary contract between Lake County, Lake County Sheriff's Office (LCSO) and the Special Education District of Lake County (SEDOL) for an additional School Resource Officer from September 16, 2019 to October 15, 2019.

- The LCSO has been providing SEDOL with a School Resource Officer at the Gages Lake Campus for over 15 years.
- SEDOL has made an emergency request for an additional School Resource Officer for 30 days, due to SEDOL staffing shortages.
- The SEDOL board held an emergency meeting authorizing funding for the additional School Resource Officer at the current hourly rate of \$99.50.
- LCSO drafted a temporary and emergency contract because a special detail contract would not suffice. Special detail contracts are voluntary and only certified School Resource Officers or Juvenile Officers can fulfill the requirements.
- The LCSO will remit the appropriate invoices for the hours worked for the months of September and October 2019.
- The LCSO anticipates staffing this emergency agreement with minimal, if any overtime.
- This agreement is for thirty (30) days and has a revenue estimate of \$16,000 over the term of the contract.

Attachments: [Emergency and Temporary SEDOL Contract](#)

HEALTH AND COMMUNITY SERVICES COMMITTEE

30 **19-0099**

Board of Health Report.

31 **19-1483**

Joint resolution amending the Lake County Health Department Environmental Health Fees Schedule (as authorized in Lake County Code of Ordinances Chapter 178).

- The proposed revisions to the Environmental Health Fees Schedule would require licensed public swimming beaches to pay the same annual license fee as other seasonal swimming facilities (pools) pay.

- These public swimming beaches have been licensed by the Health Department since 2013 but have not been assessed an annual fee because the Department was receiving a federal grant that funded inspections and samples at beaches.
- Those federal funds have significantly diminished and no longer fund these mandated activities; therefore, the proposal is being made to require that the licensed beaches pay these costs.

Attachments: [2019 EH fees schedule FINAL SWIM FAC REVISIONS SEPT 2019](#)

32 [19-1573](#)

Joint resolution authorizing an emergency appropriation with offsetting revenue in the amount of \$200,000 to support the goal of Lake County to end chronic homelessness.

- Since 2015, Lake County has participated in the “Built For Zero” technical assistance project for communities committed to ending homelessness. The lead Built for Zero entity, Community Solutions International, Inc., recently announced that Lake County Community Development was awarded \$200,000 in Built for Zero grant funding.
- In accepting these funds, Lake County commits best efforts to end chronic homelessness by December 31, 2019. The attached Grant Agreement states that “if for any reason Lake County does not meet this goal by the end of 2019, Lake County and its partners will continue working to end chronic homelessness until this goal is achieved.” (“Ending homelessness” is defined in the homeless services sector and reaching “functional zero” level of homelessness in which all Lake County residents currently experiencing chronic homelessness are housed. After reaching “functional zero” communities can expect to continue to help homeless clients as they enter homelessness.)
- The new grant provides funding for an intern to manage the By-Name (waiting) List for permanent supportive housing, indirect costs and pass-thru grant funding for Catholic Charities to assist with housing the most difficult-to-house.
- This resolution authorizes an emergency appropriation of \$200,000 and the execution of a program agreement to accept the grant funding. The grant does not require a match.

Attachments: [Oct 2019 BFZ Emergency Appropriation](#)
[Lake County x CS Grant Agreement 2019](#)

33 [19-1571](#)

Joint resolution authorizing line-item transfers of funds between various accounts to transfer previously approved funds in Fiscal Year (FY) 2019.

- A line item transfer is necessary to reallocate funds within the FY 2019 budget to fund capital projects within the Health Department.
- This action transfers previously approved budget authority from the Facility Assessment budget to Health Department capital line items for Patient Access Center renovation and 3010 Grand parking lot expansion.
- The action does not increase budget authority, and the specific account numbers

are attached.

Attachments: [Facility Assessment Line Item Transfer](#)

PUBLIC WORKS, PLANNING & TRANSPORTATION COMMITTEE

34 [19-1504](#)

Joint resolution appropriating \$5,240,000 of Matching Tax funds and \$1,055,000 of County Bridge Tax funds for the Grass Lake Road, Millburn Road, and Old US Route 45 resurfacing improvements.

- Grass Lake Road (Deep Lake Road to west of realigned U.S. Route 45), Millburn Road (Old US Route 45 to Hunt Club Road), and Old U.S. Route 45 (between North and South connections to realigned US Route 45), need resurfacing.
- This improvement will address identified non-motorized travel gaps through construction of a new sidewalk and bike path on Grass Lake Road (Deep Lake Road to west of Savage Road, and Beck Road to the Millennium Trail).
- This improvement also includes re-profiling a bridge deck and repairing joints in a box culvert on Millburn Road, and replacing a box culvert and storm sewer on Old US Route 45.
- This resurfacing improvement has been identified within the County's pavement management system, is included in the highway improvement program with targeted construction in 2020, and designated as Section 18-00999-54-RS.

35 [19-1502](#)

Joint resolution authorizing an agreement with STV, Inc., Chicago, Illinois, to provide Phase II design engineering services for improvements to the intersection of Ela Road and Long Grove Road in the Villages of Barrington and Deer Park, at a maximum cost of \$594,225, and appropriating \$715,000 of ¼% Sales Tax for Transportation funds.

- The intersection of Ela Road and Long Grove Road will be improved, inclusive of non-motorized improvements.
- The improvements include the addition of turn lanes and a traffic signal, along with bike lanes and a multi-use path connection to the Cuba Marsh Forest Preserve trail system.
- A consulting firm will be utilized to perform these Phase II professional engineering services.
- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq.
- The Lake County Division of Transportation's (LCDOT) Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in accordance with this approved process.
- LCDOT received and evaluated Statements of Interest and Qualifications, for Phase I and Phase II engineering services, from 36 professional firms of which four were short-listed and presented to a consultant selection committee.
- As a result of the interviews and successful Phase I completion, the selected and

recommended firm is STV, Inc., with a maximum cost of \$594,225.

- This project is included in the highway improvement program and targeted for construction in 2022, and designated as section number 14-00144-20-CH.

Attachments: [19-1502 Ela Road at Long Grove Road Phase II Consultant Agreement](#)

[19-1502 Ela Road at Long Grove Road Phase II Vendor Disclosure Form](#)

36 **19-1521**

Joint resolution authorizing an agreement with Baxter and Woodman, Inc., Crystal Lake, Illinois, for general engineering consulting services.

- Lake County Public Works is seeking general engineering consulting services.
- The consultant will provide general engineering services to include sewer and water investigations, preliminary studies, preliminary design, final studies, and final design for unplanned needs, such as time-sensitive repair/improvement projects, and design/review and analysis of complex development proposals.
- The Lake County Purchasing received and evaluated Statements of Interests from 16 professional firms of which three were short-listed.
- In accordance with the Local Government Professional Services Selection Act, the recommended firm is Baxter and Woodman, Inc.
- The term of the contract will be two years with three one-year renewal options to allow for future projects with services based on approved contracted rates. The future anticipated annual spend is estimated at \$200,000 annually.
- This service was included and budgeted as part of the Fiscal Year 2019 Capital Improvement Program.

Attachments: [19-1521 Baxter and Woodman Award Information.pdf](#)

[19-1521 Baxter and Woodman Master Agreement.pdf](#)

[19-1521 Baxter and Woodman Scoring Matrix Project No. 8.pdf](#)

[19-1521 Baxter and Woodman Vendor Disclosure Statement.pdf](#)

37 **19-1526**

Resolution to vacate an unimproved portion of Woodland Avenue located in the J.L. Shaw's Subdivision in Antioch Township.

- TRLPS Real Estate, LLC and Ernie Lovas, record owners, are requesting a vacation of an unimproved section of Woodland Avenue, which is adjacent to 38283 N. Bolton Place, Antioch, Illinois; 26570, 26562 and 26550 W. Woodland Avenue, Antioch, Illinois; and 38235, N. Bolton Place, Antioch, Illinois, in the J.L. Shaw's Subdivision on Fox Lake. The portion of right of way to be vacated is 50 feet wide, extends east towards Fox Lake 411 feet (average) and consists of 0.48 acres.
- The right-of-way has not been approved or accepted by the Antioch Township Highway Commissioner. The Highway Commissioner has no objections to the proposed vacation.
- The Board of Vacations held a public hearing on August 28, 2019 and

recommended by unanimous vote to grant the vacation.

- Following a recommendation by the Public Works, Planning, and Transportation Committee, the vacation request will proceed to the County Board for final action.

Attachments: [000511 Woodland Ave PWPT report 09-25-19 \(FINAL\)](#)

[000511-2019 Vacation Minutes \(Woodland Avenue\) 08-28-19](#)

[Woodland Avenue - Plat of Vacation](#)

[Location Map - Woodland Ave Vacation #000511](#)

[Power Point - \(Woodland Ave\) - 09-25-19 PWPT](#)

38 **19-1549**

Joint resolution approving an Intergovernmental Agreement between the Village of Beach Park and the Lake County Planning, Building and Development (PBD) Department, to share inspection and development review services.

- The Planning, Building and Development Department has a need for inspection assistance in the northeast quadrant of Lake County within small sections of isolated unincorporated territory. The County's direct inspection of these properties creates route inefficiencies given the significant distance of these properties to other larger unincorporated territories. This agreement will allow for the Village to perform inspections and plan reviews requested by the County in such areas.
- The agreement also authorizes the County to complete building inspections and plan reviews that are requested by the Village in situations in which there is a need.
- The Village will use the County's shared Land Management System, Tyler Energov, to perform services on behalf of the County.
- Payment for Lake County and Village services will use the same hourly rate method as used in the Department's other intergovernmental agreements.

Attachments: [Beach Park-Lake Co Inspection IGA final](#)

39 **19-1551**

Joint resolution authorizing the waiver of flood repair-related permit fees.

- Lake County has experienced heavy rainfall events on and after September 13, 2019, and inundation of area waterways has resulted in damage to structures and surface grading throughout impacted areas in the unincorporated areas.
- For those flood-related structure repairs and top-dressing necessitating permits, fees are required by ordinance.
- To ensure compliance and provide relief to property owners impacted by this recent flooding, building permit fees will be waived as described in Appendix A.

Attachments: [2019 Flood Fee Waiver Appendix](#)

ETHICS AND OVERSIGHT COMMITTEE**40** [19-1474](#)

Ordinance amending and renaming the Lake County Ethics Ordinance.

- In June 2019, a presentation was provided to the Committee reviewing the County's current Ethics Ordinance and procedures, and a comparison of other local County governments was provided.
- Following the presentation, a number of suggestions were provided by the Committee to include in the County's Ethics Ordinance.
- An amended Ethics Ordinance was presented at the September 11, 2019 committee meeting where the proposed changes were discussed.
- Staff has completed additional research and revised the ordinance per the committee's direction at its September 11, 2019 meeting.

Attachments: [Code of Ethics-Conduct - E&O Amendments 092519.pdf](#)

[Code of Ethics-Conduct - Full Redline 092519.pdf](#)

[Code of Ethics-Conduct - Clean 092519.pdf](#)

[FlowChart - BM Matters DRAFT 091819 \(1\).pdf](#)

ENERGY & ENVIRONMENT COMMITTEE**41** [19-1398](#)

Joint resolution to declare intent to create a "Property Assessed Clean Energy" (PACE) Program for Lake County.

- The Energy and Environment (E&E) Committee directed staff to research the creation of a PACE Program as part of their work plan for Fiscal Year 2020.
- Staff conducted research on the PACE Program, discussed implementation with other counties who have established the program, and have held meetings with leadership of County departments involved in a potential implementation within Lake County including Finance, Clerk, Assessor, and Treasurer.
- At the Committee's August meeting, the Sustainability Team provided an overview and received direction from the Committee to draft a resolution to declare the County's intent to establish a PACE program, and to begin the process to request proposals for a program administrator.

FINANCIAL AND ADMINISTRATIVE COMMITTEE**42** [19-0098](#)

Lake County Partners Report.

43 [19-1371](#)

Resolution authorizing an agreement with ICMA-RC for deferred compensation record-keeping and plan administration services.

- Lake County desires to enter into an agreement for deferred compensation record-keeping and plan administration services.
- Lake County extended Requests for Proposals (RFPs) to 26 potential vendors and

nine responses were received.

- The Lake County 457 Retirement Plan Committee, in consultation with the retirement plan consultants Gallagher Consultants, reviewed and scored all responses and invited three providers to provide a presentation to the Committee. All Committee members scored the finalist candidates following their presentations.
- ICMA-RC is recommended as the firm that best meets the needs of the County and includes a fee reduction of over 58 percent for plan participants.
- This resolution authorizes the County Board Chair to execute an agreement with ICMA-RC for deferred compensation record-keeping and plan administration services.
- Following Committee action, Human Resources will begin active communication with all employees and retirees.

Attachments: [Overall Scoresheet for County Board.pdf](#)

[Vendor Disclosure.pdf](#)

[ICMA-RC Administrative Services Agreement Sample.pdf](#)

[19047 Award Recommendation.pdf](#)

[457\(b\) Point Paper - Final.pdf](#)

44 **19-1372**

Resolution authorizing the appointment of Christine Kopka, Assistant Director of Human Resources and Risk Manager, as the Lake County Deferred Compensation 457(b) Plan's Authorized Agent.

- Nationwide Retirement Solution (NRS) currently provides Lake County's Deferred Compensation 457(b) plan record-keeping and administrative services.
- The Lake County 457 Retirement Plan Committee determined, through the Request for Proposal (RFP) process, that ICMA-RC offers more advantageous services and desires to switch vendors.
- Christine Kopka is currently appointed as the Lake County's Nationwide Authorized Agent and will remain until the termination of the Nationwide contract.
- Human Resources desires that Christine Kopka, Assistant Director of Human Resources and Risk Manager, be appointed as Lake County's authorized agent for its deferred compensation plan under Internal Revenue Code 457(b) for services with ICMA-RC.

45 **19-1578**

Resolution approving a Vendor Disclosure and Conflict of Interest Policy requiring vendors to submit a 'Vendor Disclosure Statement' for procurements over \$30,000.

- To ensure a transparent procurement process, vendors wishing to contract with Lake County for goods and services in an amount greater than \$30,000 shall be asked to disclose knowledge of familial relationships and political campaign contributions.
- To further ensure the integrity of the decision-making processes for county

procurements, all employees must disclose any conflict of interest that may directly or indirectly influence any procurement or ensuing agreement or contract.

- The County Board approved the initial version of this policy at its meeting on November 13, 2018 and it was further modified at the February 12, 2019 meeting.
- This revised policy applies to all Lake County employees and elected officials and any procurements or contract renewals effective February 1, 2019.
- Utility companies regulated by the Illinois Commerce Commission and local units of government are exempt from the requirement to disclose.
- Vendors other than utilities or local units of government requesting an exception will be required to submit their request in writing. Staff will contact the chair of the appropriate standing committee who will make the determination as to whether the procurement transaction will be included on the agenda.
- For all public procurements solicited by the Purchasing Division, staff will request a Purchasing Disclosure from any employee and/or consultant who is directly involved with the evaluation of bids or proposals received and signed Purchasing Disclosure forms must be on file prior to the release of related procurement information.

Attachments: [Vendor Disclosure Statement v4 Clean](#)
[Vendor Disclosure Statement v4 Redlined](#)
[Vendor Disclosure & Conflict of Interest Policy v4 Redlined.pdf](#)
[Vendor Disclosure & Conflict of Interest Policy v4 Clean.pdf](#)

46 **19-1525**

Ordinance amending Chapter 34: Taxation of the Lake County Code of Ordinances to establish a County Cannabis Retailers' Occupation Tax.

- On June 25, 2019, the Illinois Cannabis Regulation and Tax Act was signed into law, which will allow for the production, sale, and adult use of recreational cannabis.
- On August 9, 2019, a subsequent law was passed that effectuates Lake County's ability to collect a cannabis retailer's occupation tax.
- This ordinance, effective upon adoption, will allow for collection of cannabis retailer's occupation tax on recreational cannabis for incorporated and unincorporated areas on or after January 1, 2020.
- Absent any statutory amendments, the current law will delay collection of the tax until September 1, 2020.

Attachments: [Exhibit A - Lake County Cannabis Retailers' Occupation Tax Ordinance .j](#)

APPOINTMENTS

47 **19-1607**

Resolution providing for the appointment of Todd Needlman as a member of the East Skokie Drainage District.

Attachments: [Todd Needlman Resume](#)

48 **[19-1614](#)**

Resolution providing for the appointment of Alex Miller as a member of the Grubb School Drainage District.

Attachments: [Alex Miller Resume](#)

49 **[19-1617](#)**

Resolution providing for the appointment of Margaret Roche as an alternate member of the Zoning Board of Appeals.

Attachments: [Margaret Roche Resume](#)

50 **[19-1619](#)**

Resolution providing for the appointment of Jim DeNomie as a member of the Squaw Creek Drainage District.

Attachments: [James DeNomie Resume](#)

51 **[19-1620](#)**

Resolution providing for the appointment of Jeri Saunier as a member of the Squaw Creek Drainage District.

Attachments: [Jeri Saunier Resume](#)

PETITIONS, CORRESPONDENCE AND MISCELLANEOUS BUSINESS

Motion that this Regular September 2019 Session of the County Board of Lake County be adjourned until November 12, 2019