Lake County Illinois

Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351

Meeting Minutes - Final

Friday, May 29, 2026

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:
https://bit.ly/4nCt3Jj

Technology Committee

Americans with Disabilities Act: Individuals with disabilities who require accommodations for participation in meetings must request accommodations at least 1 business day ahead of the scheduled meeting. Contact the ADA Coordinator at (847) 377-2250 or email at adacoordinator@lakecountyil.gov

1. Call to Order

Chair Clark called the meeting to order at 8:33 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 4 - Member Altenberg, Vice Chair Casbon, Chair Clark and Member Frank

Absent 3 - Member Danforth, Member Pedersen and Member Roberts

Other Attendees

In Person:
Jon Nelson, Division of Transportation
Kim Lunt, County Administrator's Office
Keay Crandall, County Administrator's Office
Betsy Brandon, County Administrator's Office
Richard Clouse, County Sheriff's Office
Katie Ladis, County Sheriff's Office
Jim Chamernick, County Sheriff's Office
Chris Blanding, Enterprise Information Technology
Erik Karlson, Enterprise Information Technology
Erin Cartwright Weinstein, Circuit Court Clerk
Patrice Sutton, County Administrator's Office
RuthAnne Hall, County Administrator's Office
Patrice Evans, Enterprise Information Technology
Lacey Simpson, County Administrator's Office
Matt Meyers, County Administrator's Office

Electronically:
Bernard Malkov, Sheriff's Office
Mary Crain, Division of Transportation
Michael Wheeler, Finance
Charles Askar, Division of Transportation
Michael Maslana, Enterprise Information Technology
Jennifer Brennan, Communications
Heidie Hernandez, Enterprise Information Technology
Shane Schneider, Division of Transportation
Yvette Albarran, Purchasing
Chris Covelli, Sheriff’s Office
Carl Kirar, Facilities and Construction Services

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

Chair Clark mentioned the meeting will start with the Broadband Update item 9.2.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

REGULAR AGENDA

9.2 26-0690

Broadband Update.

Item 9.2 (26-0690) was moved to first under the Regular agenda by Chair Clark.

Keay Crandall, Digital Equity Manager, Kim Lunt, Digital Equity Coordinator, provided an update regarding Broadband. Discussion ensued.

Member Altenberg joined the meeting at 8:45 a.m.

CIRCUIT CLERK

8.1 26-0646

Joint resolution authorizing a one-year agreement, with renewal options, with Kofile Technologies of Dallas, Texas, for digital solutions and records management for the Lake County Clerk of the Circuit Court in the estimated annual amount of $400,000 for the first year, and $300,000 for each subsequent year.

Attachments: Kofile Cooperative Agreement Addendum

Kofile Proposal

Kofile Vendor Disclosure Form

Erin Cartwright Weinstein, Circuit Court Clerk explained that this item is to approve a one-year agreement, with renewal options, with Kofile Technologies of Dallas, Texas, for digital solutions and records management for the Lake County Clerk of the Circuit Court. Discussion ensued.

A motion was made by Member Altenberg, seconded by Member Frank, that this resolution be approved and referred on to the Law and Judicial Committee. The motion carried by the following voice vote.

Aye: 4 - Member Altenberg, Vice Chair Casbon, Chair Clark and Member Frank

Absent: 3 - Member Danforth, Member Pedersen and Member Roberts

DIVISION OF TRANSPORTATION

8.2 [26-0613](26-0613)

Joint resolution authorizing an agreement with DLZ Illinois, Inc., Chicago, Illinois, for the 2026 ITS PASSAGE Field Elements Phase II design engineering services to expand and enhance the Lake County PASSAGE Intelligent Transportation System infrastructure along various routes in Lake County at a maximum cost of $133,954 and appropriating $160,500 of ¼% Sales Tax for Transportation funds.

Attachments: 26-0613 Consultant Agreement
26-0613 Vendor Disclosure
26-0613 Location Map

Jon Nelson, Assistant County Engineer, Division of Transportation, explained that this item is to approve an authorization of an agreement with DLZ Illinois, Inc., Chicago, Illinois for the 2026 ITS PASSAGE Intelligent Transportation System infrastructure along various routes in Lake County. Discussion ensued.

A motion was made by Member Frank, seconded by Member Altenberg, that this resolution be approved and referred on to the Public Works and Transportation Committee. The motion carried by the following voice vote.

Aye: 4 - Member Altenberg, Vice Chair Casbon, Chair Clark and Member Frank

Absent: 3 - Member Danforth, Member Pedersen and Member Roberts

SHERIFF'S OFFICE

8.3 26-0652

Joint resolution to enter into a contract with Global Tel*Link Corporation dba ViaPath Technologies, Falls Church, Virginia, to provide inmate phone, video visitation, tablets, and mail scanning for the Lake County Jail.

Attachments: Viapath Agreement 26157 DRAFT.pdf
ViaPath Vendor Disclosure 2026.pdf
Summary Score Sheet

*Chief Richard Clouse and Katie Ladis, Contract Manager explained that this item is to approve the contract with global Tel*Link Corporation dba ViaPath Technologies, Falls Church, Virginia, to provide inmate phone, video visitation, tablets, and mail scanning for the Lake County Jail. Discussion ensued.*

A motion was made by Member Altenberg, seconded by Vice Chair Casbon, that this resolution be approved and referred on to the Law and Judicial Committee. The motion carried by the following voice vote.

Aye: 4 - Member Altenberg, Vice Chair Casbon, Chair Clark and Member Frank

Absent: 3 - Member Danforth, Member Pedersen and Member Roberts

ENTERPRISE INFORMATION TECHNOLOGY

8.4 26-0630

Joint resolution authorizing a contract with CDW-G of Vernon Hills, Illinois, in the amount of $73,954 for End User Visibility and Performance Monitoring.

Attachments: 26-0630 QUO

26-0630 VDS

Chris Blanding, Chief Information Officer, and Erik Karlson, Chief Technology Officer, Enterprise Information Technology, explained that this item is to approve a contract with CDW-G of Vernon Hills, IL for End User Visibility and Performance Monitoring. Discussion ensued.

A motion was made by Vice Chair Casbon, seconded by Member Altenberg, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 4 - Member Altenberg, Vice Chair Casbon, Chair Clark and Member Frank

Absent: 3 - Member Danforth, Member Pedersen and Member Roberts

9. Active Project Updates

9.1 26-0688

Enterprise Resource Planning (ERP) System Implementation Update.

Chris Blanding, Chief Information Officer, and Patrice Evans, Enterprise Resource Planning (ERP) Program Manager, provided updates regarding ERP System Implementation. Discussion ensued.

Item 9.2 (26-0690) was moved to first under the Regular agenda by Chair Clark.

10. Director's Report - Enterprise Information Technology

Chris Blanding, Chief Information Officer, announced Deputy Information Technology Director, Terri Kath's retirement and thanked her for her work.

11. County Administrator's Report

There was no County Administrator's Report.

12. Executive Session

A motion was made by Member Altenberg, seconded by Member Frank, that the Committee go into Executive Session. The motion carried by the following roll call vote:

Aye: 4 - Member Altenberg, Vice Chair Casbon, Chair Clark and Member Frank

Absent: 3 - Member Danforth, Member Pedersen and Member Roberts

The Committee entered into Executive Session at 9:35 a.m.

12.1 26-0689

Executive Session pursuant to 5 ILCS 120/2(c)(8) to discuss security procedures and the use of personnel and equipment to respond to an actual, threatened, or a reasonably potential danger to the safety of employees, staff, the public, or public property.

The Committee returned to regular session at 10:30 a.m.

13. Member Remarks and Requests

There were no member remarks or requests.

14. Adjournment

Chair Clark adjourned the meeting at 10:31 a.m.

Next Meeting: July 31, 2026

Meeting Minutes prepared by Marci Johnson.