

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

**Tuesday, October 7, 2014**

**10:30 AM**

**10th Floor Assembly Room**

**Law and Judicial Committee**

**1. Call to Order**

*The meeting was called to order at 10:30 a.m.*

**Present** 6 - Chair Nixon, Vice Chair Calabresa, Member Carlson, Member Hart, Member Pedersen and Member Weber

**Absent** 1 - Member Cunningham

*Others present:*

*Donna Jo Maki, County Administrator's Office*

*Carrie Flannigan, State's Attorney's Office*

*Joy Gossman, Public Defender*

*RuthAnne Hall, Finance and Administrative Services*

*Brandy Schroff, Finance and Administrative Services*

*Howard Sell, Information Technology*

*Adam Lehmann, County Administrator's Office*

*Sandra Salgado, Sheriff's Office*

*Efren Heredia, Finance and Administrative Services*

*Chris Creighton, Finance and Administrative Services*

*Patrice Sutton Burger, Finance and Administrative Services*

*Gary Gordon, Finance and Administrative Services*

*Kelly Merz, County Board Office*

*Amy McEwan, Deputy County Administrator*

*Bob Zastany, Court Administration*

*Adam Lehmann, County Administrator's Office*

*Undersheriff Raymond Rose, Sheriff's Office*

*Barry Burton, County Administrator*

*Aaron Lawlor, County Board Chairman*

**2. Pledge of Allegiance**

*Chair Nixon led the group in the Pledge of Allegiance.*

**3. Approval of Minutes****3.1 [14-1047](#)**

Minutes from August 5, 2014.

**Attachments:** [L&J 8.5.14 Minutes \(Final\).pdf](#)

**A motion was made by Member Carlson, seconded by Member Calabresa, that the minutes be approved. The motion carried by the following vote:**

**Aye:** 6 - Chair Nixon, Vice Chair Calabresa, Member Carlson, Member Hart, Member Pedersen and Member Weber

**Absent:** 1 - Member Cunningham

**3.2 [14-1041](#)**

Minutes from August 26, 2014.

**Attachments:** [L&J 8.26.14 Minutes \(Final\).pdf](#)

**A motion was made by Member Carlson, seconded by Member Calabresa, that the minutes be approved. The motion carried by the following vote:**

**Aye:** 6 - Chair Nixon, Vice Chair Calabresa, Member Carlson, Member Hart, Member Pedersen and Member Weber

**Absent:** 1 - Member Cunningham

**4. Added to Agenda**

*No items were added to the agenda.*

**5. Public Comment**

*There were no public comments.*

**6. Old Business**

*No old business was discussed.*

**7. New Business**

**SHERIFF**

**7.1 [14-1039](#)**

Joint committee action approving Change Order No. 1 to Lake County Contract #14034 with Health Management Associates, Chicago, Illinois, for Lake County Jail healthcare services support, in the not-to-exceed amount of \$125,000.

*Finance and Administrative Services' RuthAnne Hall explained that the change order allows an increase to the contracted amount for Health Management Associates (HMA). Additional funds are needed to cover time and materials necessary in training the newly hired Director of Health Services for Lake County. An initial contract savings of \$300,000 was transferred to a General County Contingency, which will now be utilized for this work.*

*Undersheriff Ray Rose updated the group on the Sheriff's Office's efforts regarding healthcare services. Mr. Rose said the hiring process for an HMA manager has been difficult, and once an individual is hired, the next step will be defining how the transition will be implemented. In absence of an HMA manager, the department is maintaining its momentum in NCCAC accreditation; specifically continuing to work on suicide prevention policy updates and training, and mental health services for inmates. Mr. Rose also provided that implementation of the Electronic Medical Records system has begun, and is in the early stages of data collection and identifying issues. Mr. Rose advised that due to a staffing conflict with Wexford, a contract is being developed to allow the jail to hire medical staff. Wexford has been put on notice of the contract, and understands that the financial burden will be placed on them. Discussion followed.*

**A motion was made by Member Carlson, seconded by Member Weber, that this committee action item be approved. The motion carried by the following vote:**

**Aye:** 6 - Chair Nixon, Vice Chair Calabresa, Member Carlson, Member Hart, Member Pedersen and Member Weber

**Absent:** 1 - Member Cunningham

**STATE'S ATTORNEY**

**7.2 [14-1010](#)**

Joint resolution authorizing the application, acceptance, and emergency appropriation of a state fiscal year 2015 (SFY15) Violent Crime Victim Assistance (VCVA) Special Project grant in the estimated amount of \$3,495 for the Lake County State's Attorney's Office on behalf of the Illinois Prosecutor-Based Victim Assistants Association (IPBVAA) for the purpose of providing a two-day statewide conference for IPBVAA.

*Carrie Flannigan, Special Programs Manager of the State's Attorney's Office, presented the resolution. Ms. Flannigan explained the State's Attorney's Office is serving as a pass-through agency for IPBVAA. The State's Attorney's Office serves on the IPBVAA executive board, and assisted in applying for this grant. The award will be used to fund a two-day conference which provides training and networking opportunities to its prosecutor-based victim assistant members.*

**A motion was made by Member Hart, seconded by Member Calabresa, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 6 - Chair Nixon, Vice Chair Calabresa, Member Carlson, Member Hart, Member Pedersen and Member Weber

**Absent:** 1 - Member Cunningham

**PUBLIC DEFENDER**

**7.3 [14-1043](#)**

Presentation by the Public Defender.

*Public Defender Joy Gossman provided an overview of the four monthly statistics reports provided by her office. Ms. Gossman explained the Main Case Report shows the number of new case filings, cases disposed of and cases pending by case type. The Petitions To Revoke report indicates cases sentenced to court supervision, conditional discharge or probation that are subject to revocation by the court. Similar to the Main Case Report, the Juvenile Main Case Report indicates new case filings in the juvenile justice system, also categorizing the cases by case type. Also similar to the Petitions to Revoke, the Juvenile Petitions to Revoke indicate cases in the juvenile justice system subject to revocation by the court. Ms. Gossman provided examples of the various case types, and explained the Public Defender's Office's role in each type of case.*

**This item was presented.**

**8. Executive Session**

*There was not an Executive Session.*

**9. County Administrator's Report**

*Deputy County Administrator Amy McEwan provided a brief powerpoint presentation to help clarify the status of construction projects. A color coded graph showed completed projects, including the Public Defender's Office, Probation, work release facility, and administrative tower. Projects that have been approved, designed, planned and programmed include Babcox, court tower, and tunnel. Projects identified for future planning include the annex and main courthouse. Ms. McEwan provided examples of items that will require consideration in future planning, such as courtrooms that currently do not meet state standards and relocating courtrooms and offices to allow for continued operations. The presentation provided the members with a visual of the project planning and master planning, and the intentions of the overall project.*

*Chairman Aaron Lawlor reminded the group that the October 10, 2014 Committee of the Whole meeting will take place at the Division of Transportation, and may run longer than usual due to budget presentations and personnel matters to be discussed in Executive Session.*

**10. Adjournment**

**The meeting was adjourned at 11:19 a.m.**

*Minutes prepared by Kelly J. Merz.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Law and Judicial Committee*