

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Minutes Report

Tuesday, January 6, 2009

1:00 PM

Conference Room C

Health & Community Services Committee

1. **Call to Order**

Chair Carlson called the meeting to order at 1:00 p.m.

Present 7 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Calabresa, Member Bush, Member Feldman and Member Pedersen

Others Present:

*Pat Carey, County Board Member
Barry Burton, County Administrator
Dusty Powell, Sr. Asst. County Administrator
Phil Rovang, Planning Building Development
Vern Witkowski, Community Development
Ann Pierce, Health Department
Mark Pfister, Health Department
Anne Wagner, Winchester House
Chris Stevens, Workforce Development
Jennifer Everett, Workforce Development
Joyce Parnell, Workforce Development
Calvin Gwynne, Friend of Winchester House*

2. **Pledge of Allegiance**

3. **Approval of Minutes - Regular & Executive Session from November 11, 2008**

3.1 **09-1065**

Minutes from November 11, 2008.

Attachments: [HCS Minutes 11.11.08](#)

The minutes were approved by signature.

A motion was made by Member Cunningham, seconded by Member Calabresa, that this minutes be approval of minutes. The motion carried unanimously.

Aye: 7 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Calabresa, Member Bush, Member Feldman and Member Pedersen

4. **Public Comment**

Chair Carlson welcomed the new County Board Members.

5. **Added to Agenda**

6. **Old Business**

7. **New Business**

7.1 **09-1032**

Committee Action approving Change Order #1 for Contract 28028 for the Out of School Youth Programs in the amount of \$88,142.63 for the period of February 1, 2009 through January 31, 2010.

- In June 2008, Lake County entered into agreements for In-School and Out of School Youth Programs with local schools and other educational providers.
- Each agreement was to service a specific number of youths for one-year with the

- option to renew for an additional one-year period.
- There are now funds available to award an additional contract for Out-of-School Certified Nursing Assistance training (CNA) to service 12 youth.
 - North Chicago Community H.S. Dist. #187 is the current provider for one of the In-School Programs, and Workforce Development staff recommended an additional award for the Out-of-School Program to North Chicago Community H.S.
 - This recommendation has been approved by the Workforce Board Executive Committee.
 - This change was not reasonably foreseeable at the time the contract as signed, and it is in the best interests of the County and authorized by law.
 - In accordance with Article 8, section 101(1) of the Lake County Purchasing Ordinance, it is hereby requested that the Purchasing Agent be authorized to enter into a Contract Modification Change Order #1 to provide the (CNA) training to serve 12 youth in the Out-of-School program in the amount of \$88,142.63 charging the costs thereof to account # 750-4042021-79940-000-000-000-00000.

Presented by Chris Stevens, Director of Workforce Development and Jennifer Everett, Youth Program Manager.

This matter was Approved and referred on to Financial and Administrative Committee

Aye: 7 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Calabresa, Member Bush, Member Feldman and Member Pedersen

7.2 09-1055

Incumbent Worker Training Grant Resolution to enter into an agreement with Base-Line II, Inc.

- In response to a news release, Base-Line II, Inc. expressed interest in the incumbent worker training program. Base-Line II, Inc. located in Gurnee, has been in business for 5 years; employs 24 full time employees that manufacture printing press products.
- After consultation with Base-Line II, Inc. a training plan was prepared to train 20 employees for a total of 8 hours per person for three (3) employees on fork lift training and safety and 2 hours per person for 17 employees on diverse communication styles for the advancement of a more professional and safety conscious environment.
- The state requires that an employer with 50 or less employees provide 10% of the cost of the training. The policy also states that employee wages & fringes can be used to off-set the employer match without employer having to pay additional funds out of pocket. The total cost of training is \$2,100. Lake County Workforce Development will reimburse \$2,100 and the company will provide hourly wages of \$210 for their portion of the match. Cost per employee is \$105 for 2 to 8 hours of training for each employee.

Presented by Chris Stevens, Director of Workforce Development and Joyce Parnell, Asst Director of Job Center.

Member Feldman ask if we check the financial stability of the applicants. Member Maine requested a followup on AHE, Inc. (Ice cream artisans) that received funds in October, then moved.

Member Cunningham asked if we have any knowledge regarding the applicants employment of ex-offenders and if we have a way of gathering that kind of information.

Member Feldman requested a copy of the application for this program.

A motion was made by Member Cunningham, seconded by Member Calabresa, that this Resolution be Approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Calabresa, Member Bush, Member Feldman and Member Pedersen

7.3 [09-1054](#)

Summary of Lake County Health Department & Community Health Center's Investigation and Responses to Countryside Landfill Odor Complaints

- LCHD Staff will present a summary of the actions and investigation with regard to the Countryside Landfill odor complaints.

Presented by Ann Pierce, Health Department and Mike Kuhn, Health Department. Solid Waste Unit began receiving calls from residents in the Prairie Crossing Subdivision regarding odors from the Countryside Landfill, Inc. (CLI). After reviewing ongoing odor control activities and plans by CLI, the Health Department's Solid Waste Unit submitted a draft Violation Notice to Illinois EPA and the Lake County States Attorney for review. The Violation Notice was issued on December 4, 2008.

8. Community Development Report

Vern Witkowski, Deputy Director of Community Development, informed the committee that he will be holding two public hearings on with the Community Development Commission on January 21, 2009 and February 25, 2009 to discuss the annual action plan for Community Development Block Grant Funds, Home Investment Partnership Funds and Emergency Shelter Grant Funds throughout Lake County. The plan will be finalized and brought back to the committee on March 3rd for approval. Once approved, the plan will become available online and at area libraries.

9. Winchester House Report

Anne Wagnor, Winchester House, gave an update on Winchester House. They just completed their annual survey from the Department of Public Health. The survey was good and better than past surveys.

The new linen service started with no loss of jobs and exceeded our expectations. The linen is of excellent quality and the quantity is more than sufficient.

Ms. Wagnor has been working with Nursing Home Compare an on-line service that rates all nursing homes. Right now Winchester House has only a two star rating but we expect by the next rating (it is rated quarterly) we will move up substantially. They rate according to quality, staff and the annual survey. To view the ratings go to www.Medicare.gov and click on Nursing Home Five Star Quality Rating.

Member Bush asked how to volunteer at Winchester House. Ms. Wagnor replied to contact Mary Purnell, Volunteer Coordinator at Winchester House.

Calvin Gwynne, Friend of Winchester House, told the committee that the linens are now much better, although they were good before, now they are at a high quality level. He complimented the nursing staff at Winchester House and said from his experience Winchester House is a five star.

10. County Administrator's Report

Dusty Powell, Sr. Asst. County Administrator informed the committee that Management Performance Associates (MPA) will have an updated market study for the Supportive Living Facility Report to present to the committee in February.

The new Winchester House Advisory Board will have its first meeting at the end of this month.

11. **Adjournment**

*The meeting adjourned at 2:15 p.m.
Minutes prepared by Barbara Allen.*

Respectfully submitted,

Chairman

Vice-Chairman

Health & Community Services Committee

A motion was made by Member Cunningham, seconded by Member Pedersen, that this be Adjourn. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Calabresa, Member Bush, Member Feldman and Member Pedersen