

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, May 11, 2016

3:30 PM

**10th floor Assembly Room
18 N. County Street, Waukegan, IL**

Housing and Community Development Commission

1. ROLL CALL

Chairman Rose called the Housing and Community Development Commission (HCDC) meeting to order at 3:41 p.m.

Guests: Mary Ellen Tamasy of Lake county Residential Development Corporation; Nancy Netherton of Waukegan Township; Rob Anthony of the Affordable Housing Corporation; Jackie Lynn of ElderCARE; Ronnell Ewing of Fuller Center for Housing; Joel Williams of PADS Lake County; Sonolito Bronson of the City of Zion; Mari Christopherson of LASA Lake County; David Fries of Catholic Charities; John Quintanilla of Prairie State Legal Services; Ben Femminella of Youth Conservation Corps; and Marsha Belcher of the Community Action Partnership

Staff: Eric Waggoner, Jodi Gingiss, Brenda O'Connell, Monika Bobo, Eric Foote, Cameron Davis and Laura Walley

Present 11 - Karl Molek, Harriet Rosenthal, Carol Calabresa, Ray Rose, Linda Pedersen, Steve Carlson, Mary Cunningham, Virginia Mulligan, Diane Hewitt, Janet Swartz and Michael Meehan

Excused 5 - Glenn Swanson, Joe Mancino, Sandra Hart, Dan Venturi and Joel Sikes

2. APPROVAL OF MINUTES

2.1 [16-0463](#)

Approval of the April 13, 2016 Minutes

Attachments: [4.13.16 Minutes.pdf](#)

A motion was made by Commissioner Hewitt, seconded by Commissioner Mulligan, to approve the April 13, 2016 minutes. The motion carried by the following vote:

Aye 11 - Commissioner Molek, Commissioner Rosenthal, Commissioner Calabresa, Chairman Rose, Vice-Chairman Pedersen, Ex-Officio Member Carlson, Commissioner Cunningham, Commissioner Mulligan, Commissioner Hewitt, Commissioner Swartz and Commissioner Meehan

3. CHAIR'S REMARKS

The Chairman had no remarks.

4. PUBLIC COMMENTS (items not on the agenda)

There were no public comments.

5. OLD BUSINESS

There was no old business.

6. NEW BUSINESS

6.1 [16-0160](#)

Updated results of the January 27, 2016 Point-in-Time Homeless Count

Presented by Brenda O'Connell, Continuum of Care Program Coordinator

6.2 [16-0460](#)

Joint resolution authorizing an emergency appropriation in the amount of \$519,410 and accepting the 2015 Department of Housing and Urban Development's (HUD) Continuum of Care Homeless Assistance grant awards.

Attachments: [2015 CoC Project Listing.pdf](#)
[PY2015 COC Line Item Emergency Appropriation Work Sheet.pdf](#)

Presented by Brenda O'Connell, Continuum of Care Program Coordinator

A motion was made by Commissioner Swartz, seconded by Commissioner Cunningham, to approve the Joint Resolution authorizing an emergency appropriation for \$519,410 and accepting the 2015 HUD Continuum of Care Homeless Assistance grant awards. The motion carried by the following vote:

Aye 11 - Commissioner Molek, Commissioner Rosenthal, Commissioner Calabresa, Chairman Rose, Vice-Chairman Pedersen, Ex-Officio Member Carlson, Commissioner Cunningham, Commissioner Mulligan, Commissioner Hewitt, Commissioner Swartz and Commissioner Meehan

6.3 [16-0456](#)

Discussion of 2015-19 Plan-To-Date Performance

Attachments: [2015-16 Performance vs Goals.pdf](#)

Presented by Jodi Gingiss, Community Development Administrator

6.4 [16-0465](#)

Discussion of Advisory & Recommendation Committee (ARC) input on the 2017 applications

Presented by Jodi Gingiss, Community Development Administrator

6.5 [16-0166](#)

PUBLIC HEARING - Housing & Community Development Needs

Motion: To open the Public Hearing at 4:18 p.m.

Motion Made By: Mary Cunningham

Motion 2nd By: Linda Pedersen

Motion approved

Mr. John Quintanilla, of Prairie State Legal Services, said that his agency provided fair housing assistance to persons with disabilities. He then spoke of several recent cases where he had assisted disabled individuals to keep or attain housing that could meet their needs. He voiced the opinion that many individuals could be helped with an increase in affordable units for persons with disabilities.

Ms. Jackie Lynn, Executive Director of ElderCARE, thanked the HCDC for the continued funding for her agency and then spoke of the increasing need for supportive services for the elderly, as the number of senior citizens continues to increase rapidly. She informed the HCDC of the services provided by the agency's volunteers.

Ms. Sonolito Bronson, of the City of Zion, thanked the HCDC for the recent grant awards. She agreed with Ms. Lunn that there were an increasing number of senior citizens in Lake County and stated that economic development was important, as attractive business areas would entice them to shop locally. She strongly encouraged that funding for business revitalization continues in the coming funding rounds.

Motion: To close the Public Hearing at 4:28 p.m.

Motion Made By: Janet Swartz

Motion 2nd By: Harriet Rosenthal

Motion approved

6.6 [16-0457](#)

PUBLIC HEARING - Proposed Amendments to 2013, 2014 and 2015 Annual Action Plans for Housing & Community Development

There were no comments.

6.7 [16-0462](#)

PUBLIC HEARING - Revised Citizen Participation Plan.

Attachments: [Revised Citizen Participation Plan Draft for May 11, 2016 Public Hearing.p](#)

There were no comments.

6.8 [16-0458](#)

AMENDMENTS TO PAST ACTION PLANS

Attachments: [2013 AP 9th Amend.pdf](#)

[PY2014 AP 5th Amendment..pdf](#)

[PY2014 AP 5th Amendment..pdf](#)

Presented by Monika Bobo, Housing Administration Specialist

A motion was made by Commissioner Hewitt, seconded by Commissioner Swartz, to approve the amendments to the 2013, 2014 and 2015 Annual Action Plans. The motion carried by the following vote:

Aye 11 - Commissioner Molek, Commissioner Rosenthal, Commissioner Calabresa, Chairman Rose, Vice-Chairman Pedersen, Ex-Officio Member Carlson, Commissioner Cunningham, Commissioner Mulligan, Commissioner Hewitt, Commissioner Swartz and Commissioner Meehan

6.9 [16-0336](#)

Citizen Participation Plan - proposed revisions

Attachments: [Revised Citizen Participation Plan Draft for May 11, 2016 Public Hearing.p](#)

Presented by Jodi Gingiss, Community Development Administrator

A motion was made by Commissioner Swartz, seconded by Commissioner Rosenthal, to approve the revised Citizen Participation Plan. The motion carried by the following vote:

Aye 11 - Commissioner Molek, Commissioner Rosenthal, Commissioner Calabresa, Chairman Rose, Vice-Chairman Pedersen, Ex-Officio Member Carlson, Commissioner Cunningham, Commissioner Mulligan, Commissioner Hewitt, Commissioner Swartz and Commissioner Meehan

7. STAFF REPORTS

Jodi Gingiss thanked the Advisory and Recommendation Committee members for all of their work toward the upcoming PY2017 Application round and she also thanked the audience members for their input. She offered her assurance to the City of Zion that façade improvement funding was proposed to continue for the remaining years of the Consolidated Plan.

8. ADJOURNMENT

A motion was made by Commissioner Cunningham, seconded by Commissioner Mulligan, to adjourn the meeting at 4:36 p.m. The motion carried by the following vote:

Aye 11 - Commissioner Molek, Commissioner Rosenthal, Commissioner Calabresa, Chairman Rose, Vice-Chairman Pedersen, Ex-Officio Member Carlson, Commissioner Cunningham, Commissioner Mulligan, Commissioner Hewitt, Commissioner Swartz and Commissioner Meehan