

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes

Tuesday, May 4, 2010

1:00 PM

Conference Room C

Health & Community Services Committee

1. Call to Order

Others Present:

Barry Burton, County Administrator

Dusty Powell, Sr. Asst. County Administrator

Phil Rovang, Planning Building Development

Vern Witkowski, Community Development

Dan Jasica, States Attorney Office

Joyce Parnell, Workforce Development

Mary Ellen Tamasy, Rental Housing Development

David Serdar, County Resident

Present 5 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Bush and Member Feldman

Absent 2 - Member Calabresa and Member Pedersen

2. Pledge of Allegiance

3. Approval of Minutes

10-0436

Minutes from 4.27.10

Attachments: [HCS Minutes 4.27.10](#)

approval of minutes

Aye: 5 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Bush and Member Feldman

4. Public Comment

5. Added to Agenda

6. Old Business

7. New Business

Workforce Development

7.1 10-0384

Joint resolution to enter into an incumbent worker training grant agreement with Fairchild Industries in the amount of \$47,875.

Joyce Parnell, Workforce Development Department, presented this joint resolution to enter into an agreement with Fairchild Industries in Lake Zurich. After consultation with Fairchild Industries, a training curriculum was provided to train 30 employees in all departments on the integration of the company's new business and information systems: Enterprise Resource Planning (ERP), Customer Relationship management (CRM), Website and Microsoft based software so as to improve the management of office operations, production, procurement, and marketing. The company will provide a minimum of 10% of the cost of the training. The total cost of training is \$47,875; Lake County Workforce Development will reimburse \$47,875 and the company will provide employee hourly wages of \$4,787.59 to show for their portion of the match. Cost per

employee is \$1,595.83. A total of 275 hours of training will be provided for the integration.

approved and referred on to Financial and Administrative Committee

Aye: 5 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Bush and Member Feldman

7.2 10-0385

Joint resolution to enter into an incumbent worker training grant agreement with Complete Orthopaedic Care, LLC in the amount of \$56,600.

Joyce Parnell, Workforce Development Department, presented this joint resolution to enter into an agreement with Complete Orthopaedic Care, LLC. (COC) in Lincolnshire. After consultation with COC, a training curriculum was provided to train 24 employees in a new digital imaging system and digitizer. COC will provide 10% of the cost of the training. The total cost of training is \$56,600. Lake County Workforce Development Department will reimburse \$56,600 and the company will provide employee hourly wages of \$5,550 to show for their portion of the match. Cost per employee is \$2,358.33. A total of 815 hours of training will be provided.

approved and referred on to Financial and Administrative Committee

Aye: 5 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Bush and Member Feldman

Community Development

7.3 10-0393

Joint resolution awarding Lake County Affordable Housing Program (LCAHP) Funds.

Dusty Powell, Sr. Asst. County Administrator, presented a joint resolution awarding Lake County Affordable Housing Program Funds to:

- 1. Affordable Housing Corporation of Lake County - Homebuyer Assistance/First-Time Homebuyer Program - Lake County first time homebuyer program (FTHB) providing up to \$5,000 in purchase assistance (no interest deferred payment loan due upon sale, title transfer, or cash out refinance to cover down payment and closing costs) \$60,000 (8 households)*
- 2. Lake County Residential Development corporation/Lake Forest LP- Rental Housing Development/New Construction/Settler's Green - Assistance in construction of multi-family rental housing units located at Everett and Telegraph Roads in Lake Forest (7 two bedroom units and 9 three bedroom units in a layout of 8 duplex buildings) - \$250,000 (16 housing units). The award of \$250,000 is conditioned on the City of Lake Forest forgiving / forgoing \$250,000 of its development fees for the development of Settler's Green.*
- 3. Lake County Residential Development Corporation/Park City LLC - Rental Housing Development/Rehabilitation/Colonial Park Apartments - Assistance in conversion of multi-family rental housing units located at 748 Sharon Avenue in Park City (converted downward from 320 original units to 8 four bedroom units, 32 three bedroom units, 80 two bedroom units, 112 one bedroom units, and 8 efficiency units) \$300,000 -240 (redeveloped) housing units.*

approved and referred on to Financial and Administrative Committee

Aye: 5 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Bush and Member Feldman

8. Executive Session

to go into executive session

Aye: 5 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Bush and Member Feldman

8.1 10-0194

Committee action regarding semi-annual review of closed session minutes.

Discussion

to come out of executive session

Aye: 5 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Bush and Member Feldman

9. County Administrator's Report

Dusty Powell, Sr. Asst. County Administrator, recommended the Committee roll over the remainder of the approximately \$200,000 Affordable Housing funds into next year program budget. After discussion, the Committee agreed to allow the funds to roll over into the next year budget and requested the staff to prepare a new ranking system for the Affordable Housing Program.

10. Adjournment

adjourn

Aye: 5 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Bush and Member Feldman

The meeting adjourned at 2:00 p.m.

Minutes prepared by Barbara Allen.

Respectfully submitted,

Chairman

Vice-Chairman
