

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes

**Tuesday, December 1, 2009**

**1:00 PM**

**Conference Room C**

**Health & Community Services Committee**

1. **Call to Order**

*Chair Carlson called the meeting to order at 1:00 p.m.*

*Others Present:*

*Collin O'Rourke, County Board Member*

*Barry Burton, County Administrator*

*Dusty Powell, Sr. Asst. County Administrator*

*Amy McEwan, Sr. Asst. County Administrator*

*Rodney Marion, Human Resource*

*Phil Rovang, PB&Z*

*Jenny Khoen, Communications*

*Mary Ann Kornau-Bandurski, Veterans Assistance Commission*

*Frank Brisbois, Partners*

*Robert Szarzynski, HR*

*Anne Wagner, Winchester House*

*Mary Stevens, Winchester House*

*Fred Skorude, FAS*

*Gary Reis, FAS*

*Rich Hentschel, FAS*

*Mike Wheeler, FAS*

*Vern Witkowski, Community Development*

*Michael Knight, Lake County United*

*Mike Wheeler, FAS*

**Present** 7 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Calabresa, Member Bush, Member Feldman and Member Pedersen

2. **Pledge of Allegiance**

*Chair Carlson led the committee in the Pledge of Allegiance.*

3. **Approval of Minutes**

3.1 **[09-2238](#)**

Minutes from November 3, 2009

**Attachments:** [HCS Minutes 11.03.09](#)

**A motion was made by Member Maine, seconded by Member Calabresa, that the minutes be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Calabresa, Member Bush, Member Feldman and Member Pedersen

4. **Public Comment**

*None*

5. **Added to Agenda**

*None*

6. **Old Business**

7. **New Business**

7.1 [09-2177](#)

Joint resolution authorizing an FY09 emergency appropriation to accept a one-time federal grant totaling \$7,000 from the U.S. Department of Labor to provide a portion of costs for coats and food at the annual Stand Down event.

**Attachments:** [VAC-US DOL FY09 Stand down grant.pdf](#)

*Presented by Dusty Powell.*

**A motion was made by Member Calabresa, seconded by Member Pedersen, that this item be approved and referred on to Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 7 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Calabresa, Member Bush, Member Feldman and Member Pedersen

7.2 [09-2242](#)

Joint resolution authorizing a two-year contract with Northshore Building Maintenance, Inc., Northbrook, IL for Housekeeping Services for Winchester House in the estimated amount of \$452,628 per year.

*Presented by Anne Wagner and Mary Stevens, Winchester House.*

*Winchester House requested outsourcing the housekeeping services, due to the 2010 budget. Northshore Building Maintenance, Inc. is currently contracting at the Health Department. The employees currently in that position, will get a 30 day notice, severance package and an opportunity to interview with NBMI. Severance packages are not determined at this point. Residents personal laundry will be sent out. The savings will be \$275,000.*

**A motion was made by Member Pedersen, seconded by Member Maine, that this item be approved and referred on to Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 5 - Chair Carlson, Member Maine, Member Calabresa, Member Feldman and Member Pedersen

**Nay:** 2 - Vice Chair Cunningham and Member Bush

7.3 [09-2227](#)

Joint resolution authorizing a series of line item transfers related to facility maintenance within Winchester House and an emergency appropriation for the Finance & Administrative Services Department (FAS) with offsetting increase in revenue from indirect services from Winchester House in the amount of \$836,512.

**Attachments:** [WH Attachment 12.01.09](#)

*Presented by Fred Skorude, Facility Operations and Rich Hentschel, Finance and Administrative. This is combining employees from Winchester House Maintenance staff with employees from the Lake County Facility Maintenance Staff, into one department.*

**A motion was made by Member Cunningham, seconded by Member Bush, that this**

item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

**Aye:** 7 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Calabresa, Member Bush, Member Feldman and Member Pedersen

7.4 [09-2240](#)

Ordinance authorizing participation in the ASSIST 2009 First-Time Homebuyers Down Payment Assistance Program

**Attachments:** [2009 Assist First Time Home Buyer Info](#)  
[1230\\_001 Attachment2](#)

*Presented by Frank Brisbois, Lake County Partners.*

*Member Cunningham asked how many home buyers from the Assist First-Time Home Buyer Down Payment Assistance Program have lost thier home. Mr. Brisbois will find that information. Chair Carlson asked him to find out how it would compare to the norm.*

*Member Bush asked how do people find out about this program. Mr. Brisbois responded that the banks give the information and the realtors know about it. Member Bush asked who should a person contact if they are interested in the program. Mr. Brisbois said there are four banks and he will send that information to Dusty. Member Bush asked if there is a web-site where a person could go to to find out the guidelines and more information about this program and Mr. Brisbois said it will be on the Partners website.*

**A motion was made by Member Calabresa, seconded by Member Bush, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Calabresa, Member Bush, Member Feldman and Member Pedersen

7.5 [09-2250](#)

Staff update regarding the Lake County Affordable Housing Program (LCAHP).

*Presented by Vern Witkowski, Community Development. Mr. Witkowski informed the committee that he had received 13 Affordable Housing applications and the review process will begin. The staff's review of these applications will be available to the committee in January and presentations ready in February.*

**This item was presented.**

8. **Executive Session**

*None*

9. **County Administrator's Report**

*Member Bush requested information on prohibiting Leaf Burning in Lake County. Dusty Powell, Sr. Asst. County Administrator responded that it would take a considerable amount of time to research and map this. This item was deferred at this time.*

*Member Maine suggested contacting SWALCO. They may have the information*

available.

Member Petersen mentioned that the controlled burns, which are exempt, create more smoke than 20 homes on a block possibly could.

Member Maine mentioned some schools may have problems with burning on school days.

After discussion, the committee decided not to pursue this issue at this time. Member Bush said she would gather the information and present it to the committee at the next meeting.

9.1 [09-2261](#)

Discussion of 2010 State Legislative Program

**Attachments:** [2010 State Legislative Agenda Draft 11-24-09](#)

Presented by Amy McEwan, Sr. Assist. County Administrator. The initiatives pertaining to Health and Community Services committee are:

*Establishment of Affordable Housing Trust Fund (\$5.00 recording fee)*

*Environmentally Contaminated Property Redevelopment Penalty Abatement (ability to modify the brownfield late penalty fee)*

*Restore and Protect Medicaid Funding for Nursing Homes (Policy issue)*

**This item was presented.**

10. **Adjournment**

*The meeting adjourned at 2:21 p.m.  
Minutes prepared by Barbara Allen.*

*Respectfully submitted,*

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Chairman

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Vice-Chairman

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*Health & Community*

**This meeting was adjourned.**