

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Tuesday, December 1, 2009

1:00 PM

Conference Room C

Health & Community Services Committee

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes

3.1 [09-2238](#)

Minutes from November 3, 2009

Attachments: [HCS Minutes 11.03.09](#)

4. Public Comment
5. Added to Agenda
6. Old Business
7. New Business

7.1 [09-2177](#)

Joint resolution authorizing an FY09 emergency appropriation to accept a one-time federal grant totaling \$7,000 from the U.S. Department of Labor to provide a portion of costs for coats and food at the annual Stand Down event.

- The U.S. Department of Labor has awarded a grant of \$7,000 to assist with a portion of expenses for the Lake County Veterans Assistance Commission's annual Stand Down event.
- At the Stand Down event, the VAC provides winter clothing, food items and hygiene/toiletry items to veterans.
- The Stand Down event occurred on October 20, 2009.
- These funds have not been previously appropriated because they were awarded after adoption of the FY2009 budget.

Attachments: [VAC-US DOL FY09 Stand down grant.pdf](#)

7.2 [09-2242](#)

Joint resolution authorizing a two-year contract with Northshore Building Maintenance, Inc., Northbrook, IL for Housekeeping Services for Winchester House in the estimated amount of \$452,628 per year.

- Lake County desires to enter into a contract for Housekeeping Services for Winchester House.
- The services include cleaning of all resident rooms, offices and common areas on a daily basis, 365 days a year.
- Invitations for Bids were extended to thirty-six (36) vendors; sealed bids were received from nine (9) vendors and opened on November 12, 2009.
- Northshore Building Maintenance Inc., of Northbrook is the lowest responsive and responsible bidder in the estimated amount of \$452,628, per year; four other bids were received ranging from \$510,600 per year to \$797,976 per year and four non-responsive bids were received.
- This service will be charged to account 218-4104025-71620-000-000-000000.

7.3 [09-2227](#)

Joint resolution authorizing a series of line item transfers related to facility maintenance within Winchester House and an emergency appropriation for the Finance & Administrative Services Department (FAS) with offsetting increase in revenue from indirect services from Winchester House in the amount of \$836,512.

- The Lake County Facility Division currently maintains multiple County facilities including buildings on the Libertyville campus.
- Winchester House previously had a stand alone maintenance staff and by combining the facility staff at Winchester House with the FAS staff greater efficiencies have been achieved for multiple County facilities.
- It is recommended that certain funding for Winchester facility costs be transferred to FAS facilities division to reflect these changes.
- Winchester Houses total budget will remain unchanged as certain facility costs will be included in a revised indirect rate.
- Facilities budget will be increased with offsetting revenue from the revised indirect rate.

Attachments: [WH Attachment 12.01.09](#)

7.4 [09-2240](#)

Ordinance authorizing participation in the ASSIST 2009 First-Time Homebuyers Down Payment Assistance Program

- This program provides for loans to be made available to first-time homebuyers at interest rates competitive with conventional rates. First-time homebuyers must meet the following criteria: (1) occupy the home as their primary residence; (2) meet income guidelines; and, (3) meet purchase price guidelines.
- ASSIST 2009 provides 4.75% in cash assistance to qualifying homebuyers for closing costs of which 1.75% goes to the lender as origination fees and 3% goes to the homebuyer for closing costs and a down payment.
- The bond is funded out of the Governor's 2009 unallocated pool of IRB Volume Cap and other government units' Private Activity Bond Volume Cap. This will be a statewide pool. If needed, Lake County will receive an allocation of First-Time Homebuyers Funds from the Governor's allocation equal any demand for participation in the program.
- The bond funds are provided to Participating Lenders for their direct loans to Lake County residents.
- Since 2005, Lake County's participation in the ASSIST Program has helped 209 families purchase homes totaling more than \$31 million. The average loan amount was in excess of \$152,000. A summary of the originations as well as a map showing the locations of the loans are attached.

Attachments: [2009 Assist First Time Home Buyer Info](#)

[1230_001 Attachment2](#)

7.5 [09-2250](#)

Staff update regarding the Lake County Affordable Housing Program (LCAHP).

- The application submittal deadline for LCAHP applications is Monday, November 30, 2009 at 4:00pm.
- Staff will present a brief summary on the number of applications received and the dollar amount requested, both of which are subject to change as staff begins their review

process.

8. Executive Session

9. County Administrator's Report

9.1 [09-2261](#)

Discussion of 2010 State Legislative Program

Attachments: [2010 State Legislative Agenda Draft 11-24-09](#)

10. Adjournment