

# Lake County Illinois

Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351



## Meeting Minutes - Draft

Wednesday, May 6, 2026

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:  
<https://bit.ly/3Oi0dkw>

### **Public Works and Transportation Committee**

*Americans with Disabilities Act: Individuals with disabilities who require accommodations for participation in meetings must request accommodations at least 1 business day ahead of the scheduled meeting. Contact the ADA Coordinator at (847) 377-2250 or email at [adacoordinator@lakecountyil.gov](mailto:adacoordinator@lakecountyil.gov)*

**1. Call to Order**

*Chair Clark called the meeting to order at 8:30 a.m.*

**2. Pledge of Allegiance**

*Chair Clark led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present 7** - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair  
Maine, Member Roberts and Member Wasik

*\*Electronic Attendance: Member Hunter, for employment reasons, and Member Hewitt for  
personal illness or disability*

*Other Attendees*

*In Person:*

*Shane Schneider, Division of Transportation*

*Kevin Carrier, Division of Transportation*

*Mike Klemens, Division of Transportation*

*Erik Llewellyn, PACE*

*Melinda Metzger, PACE*

*Austin McFarlane, Public Works*

*Bailey Wyatt, Communications*

*RuthAnne Hall, County Administrator's Office*

*Matt Meyers, County Administrator's Office*

*Patrice Sutton, County Administrator's Office*

*Electronically:*

*Paul Frank, Board Member*

*Lacey Simpson, County Administrator's Office*

*Linda Soto, PACE*

*Mary Crain, Division of Transportation*

*Jon Nelson, Division of Transportation*

*Matt Emde, Division of Transportation*

*Carrie Dickson, Division of Transportation*

*Yvette Albarran, Purchasing*

*Abby Krakow, Communications*

*Ed Gallagher, PACE*

*Michael Wheeler, Finance*

*Joe Surdam, Division of Transportation*

*Chuck Gleason, Division of Transportation*

*Kevin Quinn, Communications*

*Alex Carr, Communications*

*Brea Barnes, Finance*

*Mick Zawislak, Daily Herald*  
*Julian Rozwadowski, Division of Transportation*  
*Christine Sher, Stormwater Management*  
*Rithvika Dara, Division of Transportation*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment**

*There were no comments from the public.*

**6. Chair's Remarks**

*There were no remarks from the Chair.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business**

**CONSENT AGENDA (Items 8.1 - 8.2)**

**8.1 [26-0477](#)**

Committee action approving the Public Works and Transportation Committee minutes from April 1, 2026.

**Attachments:** [PWT 4.1.26 Final Minutes.pdf](#)

**As part of a single motion for the entire Consent Agenda, a motion was made by Member Casbon, seconded by Member Roberts, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

**8.2 [26-0478](#)**

Committee action approving the Public Works and Transportation Committee minutes from April 8, 2026.

**Attachments:** [PWT 4.8.26 Final Minutes.pdf](#)

**As part of a single motion for the entire Consent Agenda, a motion was made by Member Casbon, seconded by Member Roberts, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

**REGULAR AGENDA**

**\*PACE\***

**8.3 [26-0533](#)**

PACE Update.

*Melinda Metzger, Executive Director, PACE; Erik Llewellyn, Chief Planning Officer, PACE; and Linda Soto, Director, PACE, provided a presentation regarding PACE Suburban Bus updates. Discussion ensued.*

**\*DIVISION OF TRANSPORTATION\***

**8.4 [26-0499](#)**

Joint resolution authorizing a contract with Triggi Construction, Inc., West Chicago, Illinois, in the amount of \$245,520 for concrete patching on various county highways and appropriating \$295,000 of Motor Fuel Tax funds.

**Attachments:** [26-0499 Bid Tabulation - 2026 Concrete Patching](#)  
[26-0499 Vendor Disclosure](#)  
[26-0499 Location Map](#)

*Shane Schneider, Division of Transportation Director, explained that this item is to authorize a contract for concrete patching on various county highways. This item also includes an appropriation of Motor Fuel Tax Funds.*

**A motion was made by Member Casbon, seconded by Member Roberts, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

**8.5 [26-0501](#)**

Joint resolution authorizing an agreement with Alfred Benesch & Company, Chicago, Illinois, to provide Phase I professional engineering services for improvements along Bonner Road, from Darrell Road to Fairfield Road, at a maximum cost of \$3,267,871, and appropriating \$3,922,000 of the County Option Motor Fuel Tax funds.

**Attachments:** [26-0501 Engineering Services Agreement](#)  
[26-0501 Vendor Disclosure](#)  
[26-0501 Location Map](#)

*Shane Schneider, Division of Transportation Director, explained that this item is to authorize an agreement to provide Phase I professional engineering services for improvements along Bonner Road, from Darrell Road to Fairfield Road. This item also includes an appropriation of County Option Motor Fuel Tax funds. Discussion ensued.*

**A motion was made by Member Casbon, seconded by Vice Chair Maine, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

**8.6 [26-0503](#)**

Joint resolution authorizing an agreement with Bravo Company Engineering, Lisle,

Illinois, to provide Phase II professional engineering services for culvert replacements under Deerfield Parkway and Robert McClory Bike Path, at a maximum cost of \$914,874.75 and appropriating \$1,098,000 of County Bridge Tax funds.

**Attachments:** [26-0503 Consultant Services Agreement](#)  
[26-0503 Vendor Disclosure](#)  
[26-0503 Location Map](#)

*Shane Schneider, Division of Transportation Director, explained that this item is to authorize an agreement for Phase II professional engineering services for culvert replacements under Deerfield Parkway and the Robert McClory Bike Path. This item also includes an appropriation of County Bridge Tax funds.*

**A motion was made by Member Casbon, seconded by Member Roberts, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

**8.7 [26-0505](#)**

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$2,046,974.56 for the resurfacing of Fairfield Road, from Nippersink Road to Illinois Route 60, which will be improved under the Illinois Highway Code for a total of 2.05 miles, and appropriating \$2,457,000 of Motor Fuel Tax funds.

**Attachments:** [26-0505 Bid Tabulation - Fairfield Road Resurfacing](#)  
[26-0505 Vendor Disclosure](#)  
[26-0505 Location Map](#)

*Shane Schneider, Division of Transportation Director, explained that this item is to authorize a contract for the resurfacing of Fairfield Road, from Nippersink Road to Illinois Route 60. This item also includes an appropriation of Motor Fuel Tax funds. Discussion ensued.*

**A motion was made by Member Wasik, seconded by Vice Chair Maine, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

**8.8 [26-0506](#)**

Joint resolution appropriating \$2,100,000 of ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with intersection improvements at Hunt Club Road and Stearns School Road.

**Attachments:** [26-0506 Location Map](#)

*Shane Schneider, Division of Transportation Director, explained that this item is to appropriate 1/4 Percent Sales Tax for Transportation funds for the acquisition of necessary right-of-way for improvements at the intersection of Hunt Club Road and Stearns School Road.*

**A motion was made by Member Casbon, seconded by Member Roberts, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

**8.9 [26-0507](#)**

Joint resolution appropriating a supplemental amount of \$29,500 of County Bridge Tax funds and approving Change Order Number Three in the amount of \$40,500 for additions to the Phase III construction engineering services contract for the Buffalo Creek Wetland Mitigation Bank project.

**Attachments:** [26-0507 Supplement, Change Order Number Three](#)  
[26-0507 Summary, Change Order Three](#)  
[26-0507 Vendor Disclosure](#)  
[26-0507 Location Map](#)

*Shane Schneider, Division of Transportation Director, explained that this item is to appropriate a supplemental amount of County Bridge Tax funds and approve Change Order Number Three for additions to the Phase III construction engineering services contract for the Buffalo Creek Wetland Mitigation Bank project. Discussion ensued.*

**A motion was made by Member Wasik, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

**8.10 [26-0509](#)**

Joint resolution authorizing a contract with Meade Inc., Willowbrook, Illinois, in the amount of \$157,981, for the Delany Road Traffic Signal Detection Modernization project and appropriating \$190,000 of ¼% Sales Tax for Transportation funds.

**Attachments:** [26-0509 Bid Tabulation - Delany Road Traffic Signal Detection Modernize](#)  
[26-0509 Vendor Disclosure](#)  
[26-0509 Location Map](#)

*Shane Schneider, Division of Transportation Director, explained that this item is to authorize a contract for the Delaney Road Traffic Signal Detection Modernization project. This item also includes an appropriation of 1/4% Sales Tax for Transportation funds. Discussion ensued.*

**A motion was made by Member Casbon, seconded by Member Roberts, that this**

resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

**Aye:** 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

8.11 [26-0001](#)

Director's Report - Division of Transportation.

*Shane Schneider, Division of Transportation (DOT) Director, introduced Mike Klemens, Manager of Transportation Planning, DOT, who provided updates regarding the Envision 2050, Long Range Transportation Plan. Discussion ensued.*

**\*PUBLIC WORKS\***

8.12 [26-0441](#)

Joint resolution authorizing a contract with Evoqua Water Technologies, LLC, of Sarasota, Florida, for Calcium Nitrate and related accessories/services in the amount of \$139,320.

**Attachments:** [26-0441 Calcium Nitrate Bid Documents.pdf](#)  
[26-0441 Calcium Nitrate Bid Tab.pdf](#)  
[26-0441 Evoqua Vendor Disclosure.pdf](#)

*Austin McFarlane, Public Works Director, explained that this item is to authorize a contract for Calcium Nitrate and related accessories/services. Discussion ensued.*

**A motion was made by Member Casbon, seconded by Member Roberts, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

8.13 [26-0442](#)

Joint resolution authorizing execution of a contract with Bolder Contractors, Inc., of Cary, Illinois, in the amount of \$7,936,226 for the Saunders Road Lift Station and Gravity Sewer Replacement Project.

**Attachments:** [26-0442 Saunders Rd Sewer Improvements Bid Documents.pdf](#)  
[26-0442 Saunders Rd Sewer Improvements Bid Tab](#)  
[26-0442 Saunders Rd Sewer Improvements Vendor Disclosure.pdf](#)  
[26-0442 Saunders Road Map.pdf](#)

*Austin McFarlane, Public Works Director, explained that this item is to authorize the execution of a contract for the Saunders Road Lift Station and Gravity Sewer Replacement project. Discussion ensued.*

**A motion was made by Member Wasik, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

**9. County Administrator's Report**

*There was no County Administrator's Report.*

**10. Executive Session**

**A motion was made by Member Casbon, seconded by Member Roberts, that the Committee go into Executive Session. The motion carried by the following roll call vote:**

**Aye:** 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

*The Committee entered into Executive Session at 10:23 a.m.*

**10.1 [26-0470](#)**

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

*Member Hunter left the meeting at 10:25 a.m.*

*Members Hewitt and Roberts left the meeting at 10:27 a.m.*

*The Committee returned to Regular Session at 10:28 a.m.*

**11. Regular Session (for action on Executive Session items)**

**11.1 [26-0479](#)**

Committee action approving the Public Works and Transportation Committee Executive Session minutes from October 8, 2025.

**A motion was made by Member Wasik, seconded by Member Casbon, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 4 - Member Casbon, Chair Clark, Vice Chair Maine and Member Wasik

**Not Present:** 3 - Member Hewitt, Member Hunter and Member Roberts

**11.2 [26-0480](#)**

Committee action approving the Public Works and Transportation Committee Executive Session minutes from November 5, 2025.

**A motion was made by Vice Chair Maine, seconded by Member Wasik, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 4 - Member Casbon, Chair Clark, Vice Chair Maine and Member Wasik

**Not Present:** 3 - Member Hewitt, Member Hunter and Member Roberts

**11.3 [26-0462](#)**

Committee action regarding periodic review of closed session minutes.

**Attachments:** [Exhibit A PWT 5.6.26 FINAL with Released Minutes](#)

**A motion was made by Member Casbon, seconded by Member Wasik, to accept and follow the State's Attorney's recommended guidelines pertaining to the periodic review of Executive Session minutes. The motion carried by the following voice vote:**

**Aye:** 4 - Member Casbon, Chair Clark, Vice Chair Maine and Member Wasik

**Not Present:** 3 - Member Hewitt, Member Hunter and Member Roberts

**12. Member Remarks and Requests**

*There were no Member remarks or requests.*

**13. Adjournment**

*Chair Clark declared the meeting adjourned at 10:33 a.m.*

**Next Meeting: May 27, 2026**

*Meeting minutes prepared by Theresa Glatzhofer.*