

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, January 5, 2011

8:30 AM

Conference Room C

Revenue, Records and Legislation Committee

1. **Call to Order**

Chair Bassi called the meeting to order at 8:32 a.m.

Also present:

*Barry Burton, County Administrator
Amy McEwan, Deputy County Administrator
Ryan Waller, Assistant County Administrator
David Stolman, Lake County Board Chairman
Matt Guarnerly, Finance & Administrative Services
Keith Devore, Finance & Administrative Services
Mike Wheeler, Finance & Administrative Services
Jennifer Henderson, County Board Office*

Present 7 - Chair Bassi, Vice Chair Carey, Member Durkin, Member Feldman, Member Hewitt, Member Nixon and Member Schmidt

2. **Pledge of Allegiance**

3. **Approval of Minutes**

3.1 **10-1370**

Approval of Minutes from November 10, 2010.

A motion was made by Member Durkin, seconded by Member Schmidt, that the minutes be approved. The motion carried by the following vote:

Aye: 7 - Chair Bassi, Vice Chair Carey, Member Durkin, Member Feldman, Member Hewitt, Member Nixon and Member Schmidt

4. **Public Comment**

5. **Added to Agenda**

6. **Old Business**

7. **New Business**

County Clerk

7.1 **10-1190**

Report of Willard R. Helander, County Clerk, for the month of October 2010.

A motion was made by Member Carey, seconded by Member Nixon, that this communication or report be received and placed on the consent agenda. Motion carried unanimously.

Aye: 7 - Chair Bassi, Vice Chair Carey, Member Durkin, Member Feldman, Member Hewitt, Member Nixon and Member Schmidt

7.2 **10-1305**

Report of Willard R. Helander, County Clerk, for the month of November 2010.

A motion was made by Member Carey, seconded by Member Nixon, that this communication or report be received and placed on the consent agenda. Motion

carried unanimously.

Aye: 7 - Chair Bassi, Vice Chair Carey, Member Durkin, Member Feldman, Member Hewitt, Member Nixon and Member Schmidt

Recorder of Deeds

7.3 [10-1188](#)

Report for Mary Ellen Vanderverter, Recorder of Deeds for the month of October 2010.

A motion was made by Member Nixon, seconded by Member Carey, that this communication or report be presented. The motion carried by the following vote:

Aye: 7 - Chair Bassi, Vice Chair Carey, Member Durkin, Member Feldman, Member Hewitt, Member Nixon and Member Schmidt

7.4 [10-1319](#)

Report of Mary Ellen Vanderverter, Recorder of Deeds, for the month of November 2010.

A motion was made by Member Nixon, seconded by Member Carey, that this communication or report be received and placed on the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Bassi, Vice Chair Carey, Member Durkin, Member Feldman, Member Hewitt, Member Nixon and Member Schmidt

Treasurer

7.5 [10-1189](#)

Report of Robert Skidmore, Treasurer, for the month of October, 2010.

A motion was made by Member Carey, seconded by Member Nixon, that this communication or report be received and placed on the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Bassi, Vice Chair Carey, Member Durkin, Member Feldman, Member Hewitt, Member Nixon and Member Schmidt

7.6 [10-1267](#)

Joint resolution designating the herein named banks and other financial institutions as depositories in which the funds and monies in the custody of Robert Skidmore, as County Treasurer and as Ex-Officio County Collector, may be deposited; and request its adoption.

A motion was made by Member Hewitt, seconded by Member Feldman, that this resolution be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Bassi, Vice Chair Carey, Member Durkin, Member Feldman, Member Hewitt, Member Nixon and Member Schmidt

7.7 [10-1324](#)

Joint resolution authorizing an emergency appropriation in the amount of \$15,403 in the Tax Sale Automation fund expense budget.

Chair Bassi asked for clarification on which fiscal year this funding comes from. Mr.

Wheeler confirmed that the funds are from the 2010 budget.

A motion was made by Member Hewitt, seconded by Member Durkin, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Bassi, Vice Chair Carey, Member Durkin, Member Feldman, Member Hewitt, Member Nixon and Member Schmidt

7.8 [10-1352](#)

Joint resolution authorizing a lease extension with JDI Waukegan Limited Partnership for space utilized to house elections equipment at 415 Washington Street, Waukegan, IL, in the annual amount of \$174,000, plus renewals, in accordance with the terms and conditions of the lease amendment.

Member Carey inquired on the need for off-site office space leasing. Mr. Guarnerly and Mr. Burton provided the reasoning and justification. The long term plan for space allocation at the County Building is focused on employee workspace. The polling equipment that is used by the County Clerk's office would be relocated to the suggested off site location.

Chair Bassi asked if there were considerations for leasing space at a remote storage facility to reduce the cost of leasing space. Mr. Guarnerly stated the key requirements for the space and the selection of the proposed location. The County Clerk's office accesses this equipment frequently throughout the week and the office space needs to have proper climate control to ensure accurate functioning of the touch screen features on the equipment.

A motion was made by Member Schmidt, seconded by Member Carey, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Bassi, Vice Chair Carey, Member Durkin, Member Feldman, Member Hewitt, Member Nixon and Member Schmidt

7.9 [10-1353](#)

Joint resolution authorizing a lease extension with JDI Waukegan Limited Partnership for storage space utilized by the Recorder of Deeds Office at 415 Washington Street, Waukegan, IL, in the annual amount of \$5,700, plus renewals, in accordance with the terms and conditions of the lease amendment.

A motion was made by Member Schmidt, seconded by Member Feldman, that this item be approved and referred on to Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Chair Bassi, Vice Chair Carey, Member Durkin, Member Feldman, Member Hewitt, Member Nixon and Member Schmidt

Legislation

7.10 [10-1373](#)

Discussion of 2011 State Legislative Program and 2012 Federal Legislative Program.

Ms. McEwan provided an update on the State Legislative Program, explained the benefits and current activities to enhance collaboration with Legislators on issues and

initiative within the County.

Mr. Burton discussed the Rt. 120 and Rt. 53 transportation projects. He emphasized the need to have a unified strategy and approach. The County Administrator's office is working with lobbyists for the Lake County Transportation Alliance as well as Legislators to express concerns, provide clarity and direction on the necessities of ensuring funding for these important projects. Considerations should be given for the Rt. 120 project being tied in with the Rt. 53. There could be benefits for how the State would prioritize the project if the two projects are connected. Once the approach and strategy is determined, we will include other municipalities, departments and IDOT. Member Schmidt stated that Lake County has funded projects for IDOT in the past and sometimes it is important to combine funds for the success of the project.

Member Nixon asked if departments were considering a collaborative effort in approaching these projects. Mr. Burton indicated that recent activities within IDOT and CMAP, regarding project re-evaluation, could create new life to projects and Lake County needs to be supportive of a unified effort.

Chair Bassi inquired on funding for the engineering.

Member Schmidt suggests we have a mini summit with CMAP, Legislators, Lake County DOT and IDOT. She stated that Christi Lefleur would be instrumental in identifying commercial and tax base possibilities.

Mr. Burton stated this project is not in IDOT's 5 year plan. We need to have a summit to discuss Rt. 120 and get this on their plan. He stated that Senator Terry Link recommended that we include the eleven communities that signed the agreement. We have \$2.6 million dollars in federal funding for phase 1 engineering. There is an additional \$16 million dollars that needs to be acquired. It would be beneficial to incorporate the Rt. 53 project when discussing project funding for Rt. 120.

*Mr. Burton discussed other items that are still in progress:
Fox Waterway Agency Public Safety - Mr. Burton will meet with Representative Joann Osmond who will work with Fox Waterway Agency. Lake County created a fact sheet to present. Lake County will ask for support from Representative Joann Osmond, Senator Pam Althoff and Senator Suzi Schmidt on this initiative.*

Cell Tower issue - Mr. Burton stated that Senator Terry Link offered to float the idea. The County Administrator's office has created a letter to submit and will ask for lobbyists to present the issue. This issue was presented and failed in 2004.

Assessment Publication Notification issue - This legislation, if passed, would no longer require Lake County to post a notification by line in the newspaper if it is posted on the Lake County web site and mailed to residents. There was a previous bill that encompassed all counties and it was blocked by the newspaper lobby. Our position should be to support the assessor's association and if there is not action prior to the filing

date, we run our own bill again, and limit it to counties with 500,000 residents. Legislators agree this is a great cost savings.

Use of reclaimed water and affordable housing trust fund - Chair Bassi stated that we are supporting the housing coalition.

Board Members salaries - Mr. Burton stated that Representative Carol Sente would support and run this bill. We would like to ask Metro Counties for support on this as well.

Ms. McEwan discussed the Federal Legislative program and presented the draft proposal. Trent Lehman met with all the departments in October and the challenge will be that, without the earmarks, Legislators will create grant funds for limited communities and will still get money for their districts although it will be packaged in a different way.

Chair Bassi inquired on potential impact of the Healthcare bill to the Specialty Care Diagnostics that we put in place. Ms. McEwan stated that funding is not available for the programs in specialty care. Mr. Burton stated that the Health Department is waiting for the decision on the healthcare bill.

Mr. Burton introduced Ryan Waller, Assistant County Administrator, who will be joining Lake County on January 17, 2010.

Trent Lehman of the Ferguson Group joined by teleconference to present Legislation initiative.

Mr. Lehman provided an update on the following topics:

- Recap on fiscal year 2010 activities.*
- Overview on elections and what that means this year.*
- Moving forward how we are going to operate and with details on the earmark moratorium and how that will affect Lake County.*

Chair Bassi asked how we can be advocates of our projects with the earmark moratorium? Mr. Lehman stated we need to ensure that we have presented all items to Senator Durbin, work with the White House and agency staff.

Chair Bassi asked if we should work with Legislator's as well as their staff as a dual pronged approach. Mr. Burton and Mr. Lehman agreed that that would be a good idea.

Member Carey asked about the Transportation Authorization bill. Mr. Lehman provided details on the issues with funding on the Highway Bill and provided a status update with a critical need for a revenue stream to pass.

Member Nixon commented that the Integrated Justice program received support from NACo in acquiring funding and asked of the potential for additional funds this year. Mr. Lehman stated that we will need to work hard at finding sources.

Mr. Burton stated that Marty Buehler has been very successful in gaining federal funding

for projects.

The teleconference was concluded at 9:48 a.m.

This matter was discussed.

- 8. **Executive Session**
- 9. **County Administrator's Report**
- 10. **Adjournment**

A motion was made by Member Schmidt, seconded by Member Nixon, that the meeting adjourn at 9:57 a.m. The motion carried by the following vote:

Minutes prepared by Jennifer Henderson.

Respectfully submitted,

Chairman

Vice Chairman

Revenue, Records & Legislation Committee