

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Minutes Report - Draft

Wednesday, July 12, 2023

3:30 PM

**600 W Winchester Rd, Libertyville, IL 60048
Attend via Zoom at <https://us02web.zoom.us/j/82987426158>
LIBERTYVILLE, DOT Conference Room A**

Housing and Community Development Commission

1. Roll Call

Chair Rose called the meeting to order at 3:42 pm.

Guest: Liz Starks with Guaranteed Rate, Gregorio Resendiz with Independence Center, Richard Koenig with Housing Opportunity Development Corporation (via ZOOM), Marlon Bell (via ZOOM)

Staff: Brenda O'Connell, Eric Waggoner, Dominic Strezo, Eric Tellez, Damon Coleman, Yazmin Albino, Pamela Jeffries, Yareli Salgado, Michele Slav, and Danielle White.

Present 11 - Mary Ross Cunningham, Mary Dominiak, Kathleen O'Connor, Janet Swartz, Bethany Williams, Michael Meehan, Ray Rose, Gina Roberts, Marah Altenberg, Michael Knight and Stephanie Victor

Absent 8 - Sandy Hart, Angelo Kyle, Linda Pedersen, Dan Venturi, Billy McKinney, Anne Flanigan Bassi, Paras Parekh and Marc Jones

2. Approval of Minutes

Present 11 - Mary Ross Cunningham, Mary Dominiak, Kathleen O'Connor, Janet Swartz, Bethany Williams, Michael Meehan, Ray Rose, Gina Roberts, Marah Altenberg, Michael Knight and Stephanie Victor

Absent 8 - Sandy Hart, Angelo Kyle, Linda Pedersen, Dan Venturi, Billy McKinney, Anne Flanigan Bassi, Paras Parekh and Marc Jones

2.1 23-1008

Approval of Minutes June 14, 2023

Attachments: [2023-06-14 HCDC Minutes - Draft.pdf](#)

approval of minutes

Aye 11 - Commissioner Ross Cunningham, Commissioner Dominiak, Commissioner O'Connor, Commissioner Swartz, Commissioner Williams, Commissioner Meehan, Commissioner Rose, Commissioner Roberts, Commissioner Altenberg, Commissioner Knight and Commissioner Victor

Absent 8 - Ex-Officio Member Hart, Commissioner Kyle, Vice Chair Pedersen, Commissioner Venturi, Commissioner McKinney, Commissioner Flanigan Bassi, Ex-Officio Member Parekh and Commissioner Jones

2.2 23-1009

Approval of HCDC Executive Committee Minutes April 12, 2023

Attachments: [2023-04-12 HCDC Exec Minutes - Draft.pdf](#)

approval of minutes

Aye 10 - Commissioner Dominiak, Commissioner O'Connor, Commissioner Swartz, Commissioner Williams, Commissioner Meehan, Commissioner Rose, Commissioner Roberts, Commissioner Altenberg, Commissioner Knight and Commissioner Victor

Abstain 1 - Commissioner Ross Cunningham

Absent 8 - Ex-Officio Member Hart, Commissioner Kyle, Vice Chair Pedersen, Commissioner Venturi, Commissioner McKinney, Commissioner Flanigan Bassi, Ex-Officio Member Parekh and Commissioner Jones

2.3 23-1010

Approval of Affordable Housing ARC Minutes February 3, 2023

Attachments: [2023-02-03 Affordable Housing ARC Minutes - Draft.pdf](#)

approval of minutes

Aye 10 - Commissioner Dominiak, Commissioner O'Connor, Commissioner Swartz, Commissioner Williams, Commissioner Meehan, Commissioner Rose, Commissioner Roberts, Commissioner Altenberg, Commissioner Knight and Commissioner Victor

Abstain 1 - Commissioner Ross Cunningham

Absent 8 - Ex-Officio Member Hart, Commissioner Kyle, Vice Chair Pedersen, Commissioner Venturi, Commissioner McKinney, Commissioner Flanigan Bassi, Ex-Officio Member Parekh and Commissioner Jones

2.4 23-1016

Approval of Public Services ARC Minutes February 22, 2022

Attachments: [2022-02-22 Public Service ARC Minutes - Draft](#)

approval of minutes

Aye 10 - Commissioner Dominiak, Commissioner O'Connor, Commissioner Swartz, Commissioner Williams, Commissioner Meehan, Commissioner Rose, Commissioner Roberts, Commissioner Altenberg, Commissioner Knight and Commissioner Victor

Abstain 1 - Commissioner Ross Cunningham

Absent 8 - Ex-Officio Member Hart, Commissioner Kyle, Vice Chair Pedersen, Commissioner Venturi, Commissioner McKinney, Commissioner Flanigan Bassi, Ex-Officio Member Parekh and Commissioner Jones

2.5 23-1017

Approval of Public Services ARC Minutes August 25, 2022

Attachments: [2022-08-25 Public Service ARC Minutes - Draft.pdf](#)

approval of minutes

Aye 10 - Commissioner Dominiak, Commissioner O'Connor, Commissioner Swartz, Commissioner Williams, Commissioner Meehan, Commissioner Rose, Commissioner Roberts, Commissioner Altenberg, Commissioner Knight and Commissioner Victor

Abstain 1 - Commissioner Ross Cunningham

Absent 8 - Ex-Officio Member Hart, Commissioner Kyle, Vice Chair Pedersen, Commissioner Venturi, Commissioner McKinney, Commissioner Flanigan Bassi, Ex-Officio Member Parekh and Commissioner Jones

2.6 23-1011

Approval of Public Services ARC Minutes January 27, 2023

Attachments: [2023-01-27 Public Services ARC Minutes Draft.pdf](#)

approval of minutes

- Aye** 10 - Commissioner Dominiak, Commissioner O'Connor, Commissioner Swartz, Commissioner Williams, Commissioner Meehan, Commissioner Rose, Commissioner Roberts, Commissioner Altenberg, Commissioner Knight and Commissioner Victor
- Abstain** 1 - Commissioner Ross Cunningham
- Absent** 8 - Ex-Officio Member Hart, Commissioner Kyle, Vice Chair Pedersen, Commissioner Venturi, Commissioner McKinney, Commissioner Flanigan Bassi, Ex-Officio Member Parekh and Commissioner Jones

2.7 23-1012

Approval of Public Improvements ARC Minutes January 27, 2023

Attachments: [2023-01-27 Public Improvements ARC Minutes Draft.pdf](#)

approval of minutes

- Aye** 10 - Commissioner Dominiak, Commissioner O'Connor, Commissioner Swartz, Commissioner Williams, Commissioner Meehan, Commissioner Rose, Commissioner Roberts, Commissioner Altenberg, Commissioner Knight and Commissioner Victor
- Abstain** 1 - Commissioner Ross Cunningham
- Absent** 8 - Ex-Officio Member Hart, Commissioner Kyle, Vice Chair Pedersen, Commissioner Venturi, Commissioner McKinney, Commissioner Flanigan Bassi, Ex-Officio Member Parekh and Commissioner Jones

2.8 23-1013

Approval of Homelessness ARC Minutes January 27, 2023

Attachments: [2023-01-27 Homeless ARC Minutes - Draft.pdf](#)

approval of minutes

- Aye** 11 - Commissioner Ross Cunningham, Commissioner Dominiak, Commissioner O'Connor, Commissioner Swartz, Commissioner Williams, Commissioner Meehan, Commissioner Rose, Commissioner Roberts, Commissioner Altenberg, Commissioner Knight and Commissioner Victor
- Absent** 8 - Ex-Officio Member Hart, Commissioner Kyle, Vice Chair Pedersen, Commissioner Venturi, Commissioner McKinney, Commissioner Flanigan Bassi, Ex-Officio Member Parekh and Commissioner Jones

3. Chair's Remarks

There were no Chair remarks.

4. Public Comments (items not on the agenda)

There were no public comments.

5. Old Business

There was no old business.

6. New Business

6.1 23-0994

Presentation and Discussion - Program Year 2022 Consolidated Annual Performance Evaluation Report (CAPER).

Presented by Brenda O'Connell - Community Development Administrator, Dominic Strezo - Senior Grant Manager, Eric Tellez - Grant Manager, and Damon Coleman - Senior Grant Manager.

The United States Department of Housing and Urban Development (HUD) requires grantees to report on accomplishments and progress toward Consolidated Plan goals in the Consolidated Annual Performance and Evaluation Report (CAPER). The Program Year 2022 (PY22) CAPER reports on accomplishments between May 1, 2022 and April 30, 2023. The report includes annual entitlement funds (CDBG, HOME, ESG), CARES Act (CDBG-CV, ESG-CV) and Lake County Affordable Housing Program. The goals for PY22 were to improve homeless crisis response system, assist people with special needs (services and facilities), maximize affordable housing, and create pathways for upward economic mobility. Staff reported the accomplishments pertaining to these goals and on the projects that are currently in process and those that will continue in Program Year 2023.

6.2 23-0995

PUBLIC HEARING - Program Year 2022 Consolidated Annual Performance Evaluation Report (CAPER).

The public hearing was closed with no public comment.

approved

Aye 11 - Commissioner Ross Cunningham, Commissioner Dominiak, Commissioner O'Connor, Commissioner Swartz, Commissioner Williams, Commissioner Meehan, Commissioner Rose, Commissioner Roberts, Commissioner Altenberg, Commissioner Knight and Commissioner Victor

Absent 8 - Ex-Officio Member Hart, Commissioner Kyle, Vice Chair Pedersen, Commissioner Venturi, Commissioner McKinney, Commissioner Flanigan Bassi, Ex-Officio Member Parekh and Commissioner Jones

6.3 23-0996

Approval of the Program Year 2022 (PY22) Consolidated Annual Performance and Evaluation Report (CAPER).

- The United States Department of Housing and Urban Development (HUD) requires that grantees report on accomplishments and progress toward Consolidated Plan goals in the Consolidated Annual Performance and Evaluation Report (CAPER).
- The Program Year 2022 (PY22) CAPER reports on accomplishments between May 1, 2022 and April 30, 2023.
- The report includes Community Development Block Grant and Emergency Solutions Grant COVID-19 relief funding (CDBG-CV and ESG-CV) appropriated through the CARES Act.

Attachments: [PY2022 CAPER DRAFT](#)

approved

- Aye** 11 - Commissioner Ross Cunningham, Commissioner Dominiak, Commissioner O'Connor, Commissioner Swartz, Commissioner Williams, Commissioner Meehan, Commissioner Rose, Commissioner Roberts, Commissioner Altenberg, Commissioner Knight and Commissioner Victor
- Absent** 8 - Ex-Officio Member Hart, Commissioner Kyle, Vice Chair Pedersen, Commissioner Venturi, Commissioner McKinney, Commissioner Flanigan Bassi, Ex-Officio Member Parekh and Commissioner Jones

6.4 23-1015

Presentation - Lake County Homeless Crisis Response System

Yareli Salgado, Continuum of Care Coordinator, presented on Lake County's Homeless Crisis Response System. The presentation covered the following key points:

- 1. More people experienced homelessness last year than any other year since fiscal year 2018.*
- 2. More people are experiencing homelessness for the first time.*
- 3. The length of time people suffer in homelessness continues to increase since the start of the pandemic.*
- 4. Fewer people are exiting to permanent destinations but those who are housed in permanent supportive housing remain housed.*
- 5. More people return to homelessness after exiting to a permanent destination from a permanent housing program.*

7. Staff Reports

There were no staff reports.

8. Adjournment

Meeting adjourned at 5:39 PM.