

**WEST ORDER FORM – SPECIAL OFFER**

610 Opperman Drive, P.O. Box 64833  
 St. Paul, MN 55164-1803  
 Tel: 651-687-8000



SUBSCRIBER INFORMATION			
<b>Account</b>	1003583624	<b>Contact Name</b>	
<b>Name</b>	County of Lake - Division of Purchasing on behalf of the Office of the States Attorney, Office of the Public Defender, Judiciary, Planning, Building & Development, Veterans Assistance and Law Library	<b>Title</b>	
<b>Address Line 1</b>	18 N COUNTY ST 9TH FL	<b>Email</b>	
<b>Address Line 2</b>	Waukegan, IL 60085	<b>Phone</b>	

OFFER INFORMATION			
<b>Agreement Number</b>	00095292.0	<b>Effective Date</b>	08/01/2021

County of Lake - Division of Purchasing on behalf of the Office of the States Attorney, Office of the Public Defender, Judiciary, Planning, Building & Development and Veterans Assistance

Material ID	Subscribed Products & Services	Authorized Users	Subscription Periods	Monthly Charges
211	Westlaw Basic	Enterprise	8/01/2021 – 9/30/2021	\$12,479
41983880	Westlaw: Government Litigation	Enterprise	10/01/2021 - 7/31/2022	\$14,968
41984467	Westlaw: Government Practical Law	Enterprise	8/01/2022 - 7/31/2023	\$15,267
41986760	Westlaw: Government Drafting Assistant	Enterprise	8/01/2023 - 7/31/2024	\$15,572
41990509	Westlaw: Government National Public Records	Enterprise	8/01/2024 - 7/31/2025	\$15,882
42077752	Westlaw: Government Analytical Plus	Enterprise	8/01/2025 - 7/31/2026	\$16,199
42511614	Westlaw: Government National Primary with Edge	Enterprise		

County of Lake – Judiciary

Material ID	Subscribed Products & Services	Authorized Users	Subscription Periods	Monthly Charges
41027806	West km for Litigation	50	8/01/2021 – 9/30/2021	\$756
			10/01/2021 - 7/31/2022	\$756
			8/01/2022 - 7/31/2023	\$756
			8/01/2023 - 7/31/2024	\$756
			8/01/2024 - 7/31/2025	\$756
			8/01/2025 - 7/31/2026	\$756

County of Lake – Law Library Patron Access (1003582961)

Material ID	Subscribed Products & Services	Authorized Users	Subscription Periods	Monthly Charges
42734408	Westlaw: Patron Access National Core with WestSearch	3	8/01/2021 – 9/30/2021	\$2,362.62
42567000	Westlaw: Patron Access National Analytical	3	10/01/2021 - 7/31/2022	\$2,827
42034100	Westlaw: Patron Access Practical Law	3	8/01/2022 - 7/31/2023	\$2,884
42047152	Westlaw: Patron Access Related Documents	3	8/01/2023 - 7/31/2024	\$2,942
42043737	Westlaw: Patron Access National Reporter Images	3	8/01/2024 - 7/31/2025	\$3,001
			8/01/2025 - 7/31/2026	\$3,061

- The General Terms and Conditions.** The Thomson Reuters General Terms and Conditions located at [legalsolutions.com/ThomsonReuters-General-Terms-Conditions.pdf](https://legalsolutions.com/ThomsonReuters-General-Terms-Conditions.pdf) apply to all products licensed on this order form. Paragraph 10 (a) of the Thomson Reuters General Terms and Conditions does not apply and this order form will not automatically renew, unless otherwise stated below. In the event that there is a conflict of terms between the Thomson Reuters General Terms and Conditions and this order form, the terms of this order form control.
- Charges, Payments & Taxes.** You agree to pay all charges in full within 30 days of the date of invoice. You are responsible for any applicable sales, use, value added tax (VAT), etc. unless you are tax exempt.
- Excluded Charges.** If you access products or services that are not included in your subscription you will be charged our then-current rate (“Excluded Charges”). Excluded Charges will be invoiced and due with your next payment. For your reference, the current Excluded Charges schedules are located at <http://legalsolutions.com/schedule-a-library-government>, and Excluded Charges change from time-to-time upon 30 days written or online notice. We may, at our option, make certain products and services Excluded Charges if we are contractually bound or otherwise required to do so by a third party provider or if products or services are enhanced or if new products or services are released after the effective date of this ordering document. Modification of Excluded Charges or Schedule A rates is not a basis for termination under paragraph 10 of the General Terms and Conditions.
- Returns and Refunds.** Charges for Westlaw (including Westlaw China, Campus Research, Paralegal, Patron Access and Correctional Facilities), CLEAR (including CLEAR Cap), Monitor Suite, ProView eBooks, West LegalEdcenter, Software, TREWS, Serengeti, Practice Solutions, Library Maintenance Agreement and Special Offer/print agreements are not refundable. Please see [static.legalsolutions.thomsonreuters.com/static/returns-refunds.pdf](https://static.legalsolutions.thomsonreuters.com/static/returns-refunds.pdf) or contact Customer Service at 1-800-328-4880 for additional details regarding our policies on returns and refunds.

This Offer expires July 28, 2021 at 7:00 p.m. CT.

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5. **Transportation Charges.** Print products are shipped F.O.B. origin. Transportation charges will be added for expedited shipments made at your request and for international product delivery. Expedited shipments and international product shipments will be charged at then-current carrier rates.
6. **Applicable Law.** If you are a state or local governmental entity, your state's law will apply and any claim may be brought in the state or federal courts located in your state. If you are a non-governmental entity, this ordering document will be interpreted under Minnesota state law. Any claim by one of us may be brought in the state or federal courts in Minnesota. If you are a United States Federal Government customer, United States federal law will apply and any claim may be brought in any federal court.
7. **Confidentiality.** You understand that disclosure of the terms contained in this ordering document would cause competitive harm to us, and you agree not to disclose these terms to any third person.
8. **Termination.** This ordering document shall terminate simultaneously with termination of the General Terms and Conditions.
9. **Settling a Disputed Balance.** Payments marked "paid in full", or with any other restrictive language, will not operate as an accord and satisfaction without our prior written approval. We reserve our right to collect any remaining amount due to us on your account. Partial payments intended to settle an outstanding balance in full must be sent to: Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan, MN 55123-1803, along with a written explanation of the disagreement or dispute. This address is different from the address you use to make account payments.
10. **Passwords.** For our products accessed by individually-issued passwords, each user, including each user that receives training, must purchase and be assigned his/her own password. Passwords may only be used by the person to whom the password is issued. Sharing of passwords between or among your personnel is STRICTLY PROHIBITED. We reserve the right to issue additional passwords to you and charge you for such additional password if we learn that a password has been used by a person other than the person to whom the password has been issued.
11. **Material Change.** If, at any time during the term of this ordering document, there is a material change in your organizational structure including, but not limited to merger, acquisitions, significant increase in the number of attorneys at a location covered by the agreement, divestitures, downsizing or dissolution, the parties agree to immediate good faith renegotiation of the terms and conditions of this ordering document, during which we may modify your rates proportionally. If you acquire the assets of, or attorneys from, another entity that is a current subscriber, you assume all obligations under the agreements that apply to those assets and attorneys, and you will pay the invoiced charges on both those agreements as they become due, until a superseding agreement is negotiated in good faith.
12. **Westlaw and CLEAR Products Only.** Due to the regulated or private nature of some data in our information products such as credit header data, motor vehicle data, driver license data and voter registration data, you may need to complete a credentialing process which will include certifying what your legally permissible use of the data will be. You agree to immediately notify us if any of the information you provided in your ordering document or during the credentialing process changes. You agree and warrant that you will strictly limit the access, use and distribution of this data to uses permitted under applicable laws, rules and regulations and as permitted by the third party additional terms. You will keep the data confidential. You will use industry standard administrative, physical and technical safeguards to protect the data. You will not disclose it to anyone except as necessary to carry out your permissible use. You will immediately report any misuse, abuse or compromise of the data. You agree to cooperate with any resulting inquiry. If we reasonably believe that the data has been misused, abused or compromised, we may block access without additional notice. You are responsible for all damages caused by misuse, abuse or compromise of the data by you, your employees and any person or entity with whom you shared the data. We will be responsible for damages caused by us. We are not a consumer reporting agency. You may use information product data to support your own processes and decisions but you may not deny any service or access to a service to a consumer based solely upon the information product data. Examples of types of service include eligibility for credit or insurance, employment decision and any other purpose described in the Fair Credit Reporting Act (15 U.S.C.A. 1681b). If the Financial Industry Regulatory Authority regulations apply to you, you may use our information products to verify the accuracy and completeness of information submitted to you by each applicant for registration on Form U4 or Form U5 in compliance with the requirements of FINRA Rule 3110. You may use the information products in this manner only in furtherance of written policies and procedures that are designed to achieve your compliance with FINRA Rule 3110 or as otherwise allowed by the General Terms and Conditions. You may transmit Westlaw data electronically using a feature in the information product or print and share that information product data as necessary in the regular course of your business.
13. **Patron Access Concurrent Users.** Patron Access is only available to state, county or municipal government law libraries and libraries that are open to the public. Access is limited to your library's physical premises. You may access Westlaw for up to 3 concurrent users at 1 location. Your walk-in patrons must assent to an online click through license agreement before accessing Westlaw. Remote access is strictly prohibited.
  - (a) It is your responsibility to control network access to the Internet or internal library sites, if desired. You will design, configure and implement your own security configuration including your own firewall, proxy servers as well as desktop security to limit access to the Westlaw Patron Access URL.
  - (b) We may restrict access to certain products or services. The licensed product will be accessible only on your designated terminals. If you desire to increase the number of terminals or if we learn that you have increased the number of terminals without contacting us, the parties will enter into good faith negotiations regarding the terms and conditions of the ordering document. The licensed products can be accessed when your users click on a product icon or a link placed on the desktop of your designated terminals. Product passwords will be held by us and will not be revealed to you or your users. Your users must assent to an online click through license agreement prior to accessing the licensed product. The licensed product may only be accessed on your premises.

This Offer expires July 28, 2021 at 7:00 p.m. CT.

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**ACKNOWLEDGMENT**

I warrant that I am authorized to accept these terms and conditions on behalf of Subscriber.

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WEST PUBLISHING CORPORATION

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Signature Date

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Name (please print)

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Title

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Signature Date

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Name (please print)

\_\_\_\_\_  
Title

**SUBSCRIBER INFORMATION EXHIBIT**

SUBSCRIBER OFFICE & ADMINISTRATOR INFORMATION							
Subscriber's Offices (City, State)	Password/License Administrator Name <sup>1</sup>	Code	Email Address	Department/Practice Group	Product	% of Total Users by Location <sup>2</sup>	Server Location (Y/N)

<sup>1</sup> Administrators are counted as a user on per user subscriptions  
<sup>2</sup> Taxes for software products will be based on % of Total Users by Location

SPECIAL OFFER BILLING OPTIONS (FOR MULTIPLE LOCATIONS ONLY)
<p><b>DEFAULT.</b> UNLESS OTHERWISE SPECIFIED, YOU WILL RECEIVE ONE COMBINED MONTHLY INVOICE AND A COPY OF EACH PARTICIPATING ACCOUNT'S LOCATION USAGE REPORTS - ALL MAILED TO THE PAYER ACCOUNT OFFICE.</p>
<p><b>AS IS.</b> Your current billing arrangement should remain unchanged.</p>
<p><b>ALTERNATIVE #2.</b> Each account will be billed separately, each receiving an invoice and a location usage report. Special offer adjustments will be allocated to the individual accounts based on their actual usage charges.</p>
<p><b>ALTERNATIVE #3. (Not available for orders with concurrent users)</b> An invoice and location usage report will be created for each office, allocating special offer adjustments to individual accounts based on their actual usage charges, however each account invoice and associated location usage reports will be independently mailed to the account noted below rather than to the invoiced account location.                      Mail to Account: _____</p>
<p><b>Please note: These billing arrangements do not affect Quickview+.</b></p>

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