

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, August 4, 2020

10:30 AM

Live-streamed at <http://lakecounty.tv/>, on Comcast's Channel 18 or 30 (depending on where you live) & AT&T UVerse Channel 99

Health & Community Services Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the June 26, 2020, Gubernatorial Disaster Proclamation, and the attached Written Determination of the Lake County Board Chair, this meeting will be held via audio and video conference and not in the Assembly Room on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois.

PUBLIC VIEWING: This meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast's network, Channel 18 or 30 and AT&T Channel 99. Per the Governor's Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available in the Assembly Room on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois and is limited to the number of persons practicable in keeping with social distancing requirements.

PUBLIC COMMENT: Public Comments are welcomed and encouraged. Emailed Public Comments received by 8:30 a.m., Tuesday, August 4, 2020 for items not on the agenda will be read at the beginning of the meeting agenda items will be read during consideration of that item. Comments received during the meeting will be held until the end of the meeting. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment pursuant to the County Board Rules of Order and Operational Procedures. All emailed Comments received will be included in the Committee's meeting minutes.

Email Public Comments to CountyBoard@lakecountyil.gov with the following:

- * Subject Title: Health and Community Services Committee Public Comment
- * Name
- * Street Address (Optional)
- * City, State (Optional)
- * Phone (Optional)
- * Organization/agency/etc. represented. (If representing yourself, put "Self")
- * Topic or Agenda Item Number followed by Public Comment.

Public in attendance on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois may provide Public Comment. Public may also leave a message with the County Board Office at 847-377-2300.

0.0 [20-0824](#)

Determination of need for meetings of the Lake County Board and Committees to be held by audio or video conference.

Attachments: [Determination - Chair Hart - Rev 081320.pdf](#)

1. **Call to Order**

Present 5 - Chair Carlson, Vice Chair Simpson, Member Altenberg, Member Cunningham and Member Martini

Absent 2 - Member Barr and Member Hewitt

Others Present:

Cassandra Torstenson, County Administrator's Office

Matt Meyers, County Administrator's Office

Jim Hawkins, County Administrator's Office

Linda Pedersen, Board Member

Blanca Vela-Schneider, County Administrator's Office

Eric Waggoner, Planning Building and Development

Patrice Sutton, Finance and Administration

Lynn Buccieri, County Board Office

Gary Gibson, County Administrator's Office

Brenda O'Connell,

Sandy Hart, Board Chair

2. **Pledge of Allegiance**

Chair Carlson led the Pledge of Allegiance.

3. **Addenda to the Agenda**

There were no additions or amendments to the agenda.

4. **Public Comment**

There were no comments from the public.

5. **Chair's Remarks**

There were no remarks from the Chair.

6. **Old Business**

There was no old business to discuss.

7. **New Business**

Consent Agenda

There were no items on the Consent Agenda.

Regular Agenda

COMMUNITY DEVELOPMENT

7.1 [20-1024](#)

Joint resolution authorizing an emergency appropriation in the amount of \$405,391.92 of community development program income.

Attachments: [2020-07 Emergency Appropriation PI](#)

Eric Waggoner, Director of Planning, Building and Development, gave an overview of the four different funds for the Community Development Program income.

A motion was made by Member Cunningham, seconded by Member Altenberg, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 5 - Chair Carlson, Vice Chair Simpson, Member Altenberg, Member Cunningham and Member Martini

Absent: 2 - Member Barr and Member Hewitt

7.2 [20-1022](#)

Joint resolution accepting the Emergency Solutions Grant (ESG) from the Illinois Department of Human Services and authorizing an emergency appropriation in the amount of \$43,363 for grant administration and the implementation of the Homeless Management Information System (HMIS).

Attachments: [2020-07 Emergency Appropriation - Grants ILESG](#)

Eric Waggoner, Director of Planning, Building and Development, gave an overview of accepting an emergency solutions grant through IDHS. The funds will be used to support the staff with technology and service point vender costs.

A motion was made by Member Martini, seconded by Member Altenberg, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 5 - Chair Carlson, Vice Chair Simpson, Member Altenberg, Member Cunningham and Member Martini

Absent: 2 - Member Barr and Member Hewitt

7.3 [20-1023](#)

Joint resolution accepting the Emergency Food and Shelter Program (EFSP) grant from the Federal Emergency Management Agency (FEMA) and authorizing an emergency appropriation in the amount of \$14,308 for grant and program administration.

Attachments: [2020-07 Emergency Appropriation - Grants EFSP](#)

Eric Waggoner, Director of Planning, Building and Development, stated the County assumed the EFSP grant last year. EFSP funds are issued in phases. Mr. Waggoner stated the \$14,000 covers program administration.

A motion was made by Member Cunningham, seconded by Member Altenberg, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 5 - Chair Carlson, Vice Chair Simpson, Member Altenberg, Member Cunningham and Member Martini

Absent: 2 - Member Barr and Member Hewitt

7.4 [20-0952](#)

Joint resolution approving the Proposed Third Amendment to the Program Year (PY) 2019 Annual Action Plan (AAP).

Attachments: [2019 AAP 3rd Amendment redline](#)

Eric Waggoner, Director of Planning, Building and Development, gave an overview of the third amendment to the Program Year 2019. The County received extra funding for CDBG COVID-19. The County receives half from the City of North Chicago. The County and City of North Chicago are partners with this grant. Discussion ensued.

A motion was made by Member Cunningham, seconded by Member Altenberg, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 5 - Chair Carlson, Vice Chair Simpson, Member Altenberg, Member Cunningham and Member Martini

Absent: 2 - Member Barr and Member Hewitt

7.5 [20-0957](#)

Joint resolution approving the First Amendment to the Program Year (FY) 2020 Annual Action Plan (AAP).

Attachments: [2020 AAP 1st Amendment](#)

Eric Waggoner, Director of Planning, Building and Development, gave an overview of approving the 2020 Annual Action Plan. Once income is received it gets rolled back into grants. The recipients for the funding are for three of the County's community partners. Discussion ensued.

A motion was made by Member Simpson, seconded by Member Altenberg, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 5 - Chair Carlson, Vice Chair Simpson, Member Altenberg, Member Cunningham and Member Martini

Absent: 2 - Member Barr and Member Hewitt

8. **Executive Session**

There was no Executive Session.

10. **County Administrator's Report**

Cassandra Tortenson, Assistant County Administrator gave one significant update regarding the Census. The deadline for census was moved up to September 30. There is

a Census Committee Meeting planned for next week. The County continues to roll out the CARES Act funding. Discussion ensued regarding the Census date changing.

Member Hewitt joined the meeting at 11:00 a.m.

11. Members' Remarks

There were no member's remarks.

12. Adjournment

Next Meeting: August 25, 2020

Meeting minutes prepared by Kristy Cechini.

Respectfully submitted,

Chairman

Vice Chairman

Health and Community Services Committee