



Facilities and Construction Services

Departmental Correspondence

TO: Yvette Albarran  
Purchasing Agent

Date: September 27, 2024

FR: Carl Kirar  
Director

**RE: EMERGENCY PROCUREMENT, ASBESTOS CONTAINING MATERIAL  
ABATEMENT**

The Lake County B Building, located at 18 N. County St., Waukegan, IL, houses essential functions of multiple elected and appointed Lake County Departments. During ongoing asbestos containing material (ACM) abatement work, the contractor, High Efficiency Professional Abatement (HEPA), discovered additional unforeseen ACM in the ceiling structure, ductwork, and building structure in the work area. Upon a thorough investigation, it was determined the additional ACM is exposed and must be removed. Failure to perform this work would present a threat to the safety and welfare of the occupants, as well as severely disrupt the governmental functions of the building.

An emergency purchase order is necessary to perform this repair. The work will remove and abate the ACM in the ceiling structure, ductwork, and building structure.

The Facilities and Construction Services, project management staff has received a quote to perform the work from High Efficiency Professional Abatement (HEPA), of Chicago, IL, in the amount of \$83,830. It is our recommendation that this contract be awarded immediately in response to this emergency.

Sincerely,

Carl Kirar  
Director of Facilities & Construction Services