

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

Wednesday, October 8, 2025

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:  
<https://bit.ly/4nGpWit>

**Public Works and Transportation Committee**

**1. Call to Order**

*Chair Clark called the meeting to order at 8:30 a.m.*

**2. Pledge of Allegiance**

*Chair Clark led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair  
Maine, Member Roberts and Member Wasik

*Other Attendees*

*In Person:*

*Sandy Hart, County Board Chair*

*Adam Schlick, Board Member*

*Esiah Campos, Board Member*

*Jon Nelson, Division of Transportation*

*Shane Schneider, Division of Transportation*

*Austin McFarlane, Public Works*

*Matt Meyers, County Administrator's Office*

*Kevin Quinn, Communications*

*Bailey Wyatt, Communications*

*Lacey Simpson, County Administrator's Office*

*RuthAnne Hall, County Administrator's Office*

*Patrice Sutton, County Administrator's Office*

*Electronically:*

*Paul Frank, Board Member*

*Angel Montero, Division of Transportation*

*Carrie Dickson, Division of Transportation*

*Mary Crain, Division of Transportation*

*Brea Barnes, Finance*

*Michael Wheeler, Finance*

*Julian Rozwadowski, Division of Transportation*

*Mike Klemens, Division of Transportation*

*Abby Krakow, Communications*

*Kevin Carrier, Division of Transportation*

*Yvette Albarran, Purchasing*

*Mick Zawislak, Daily Herald*

*Sonia Hernandez, County Administrator's Office*

*Rithvika Dara, Division of Transportation*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

5. **Public Comment**

*There were no comments from the public.*

6. **Chair's Remarks**

*There were no remarks from the Chair.*

7. **Unfinished Business**

*There was no unfinished business to discuss.*

8. **New Business**

**CONSENT AGENDA (Item 8.1)**

**\*MINUTES\***

8.1 **25-1194**

Committee action approving the Public Works and Transportation Committee minutes from September 3, 2025.

**Attachments:** [PWT 9.3.25 Final Minutes](#)

**A motion was made by Member Roberts, seconded by Member Casbon, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 6 - Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

**Not Present:** 1 - Member Hewitt

**REGULAR AGENDA**

**\*PUBLIC WORKS\***

8.2 **25-0021**

Director's Report - Public Works.

*Austin McFarlane, Public Works Director, provided a presentation regarding lead service pipes. Discussion ensued. The consensus of the majority of the Committee was to collaborate with customers who still have lead service pipes for a replacement plan.*

*Member Hewitt entered the meeting at 8:34 a.m.*

**\*DIVISION OF TRANSPORTATION\***

8.3 **25-1212**

Joint resolution appropriating a supplemental amount of \$921,000 of ¼% Sales Tax for Transportation funds and approving Change Order Number Four in the amount of \$1,294,769.65, for the intersection improvement of Winchester Road at Illinois Route 83.

**Attachments:**    [25-1212 Winchester at IL83 Change Order Number Four](#)  
[25-1212 Summary, Winchester Rd at IL83 Change Order Four](#)  
[25-1212 Vendor Disclosure - Campanella - Winchester](#)  
[25-1212 Winchester Road at IL83 Intersection Improvement](#)

*Shane Schneider, Division of Transportation Director, explained that this item is for approval of Change Order Number Four for the intersection improvement of Winchester Road at Illinois Route 83. Discussion ensued.*

**A motion was made by Member Hunter, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

**8.4    [25-1203](#)**

Committee action memo to approve the Fall 2025 Adopt-A-Highway Program.

**Attachments:**    [25-1203 Adopt A Highway Program Fall 2025 Application Cycle Staff Rep](#)

*Shane Schneider, Division of Transportation Director, explained that this item is for approval of the Fall 2025 Adopt-A-Highway Program. Director Schneider asked for Committee consensus to potentially change the Adopt-A-Highway ordinance to have an annual approval of the Adopt-A-Highway Program, instead of approving it twice a year. The consensus of the majority of the Committee was to have staff review the ordinance and bring it back, with changes, to a future Committee meeting.*

**A motion was made by Member Hunter, seconded by Member Casbon, that this committee action item be approved. The motion carried by the following voice vote:**

**Aye:** 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

**8.5    [25-1204](#)**

Ordinance providing for the establishment of an altered speed zone of 30 miles per hour (MPH), currently designated 35 MPH, on Drury Lane for approximately 0.43 miles south of Rollins Road in Avon Township.

**Attachments:**    [25-1204 Avon Township Section of Drury Ln](#)

*Shane Schneider, Division of Transportation Director, explained that this item is for an altered speed zone on Drury Lane for approximately 0.43 miles south of Rollins Road in Avon Township. Discussion ensued.*

**A motion was made by Member Wasik, seconded by Member Hewitt, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

8.6 [25-1205](#)

Ordinance providing for the establishment of an altered speed zone of 25 miles per hour (MPH), currently designated 35 MPH, on Oak Spring Road located in Libertyville Township.

**Attachments:** [25-1205 Libertyville Township \(Sections of Oak Spring Rd\)](#)

*Shane Schneider, Division of Transportation Director, explained that this item is for an altered speed zone on Oak Spring Road in Libertyville Township. Discussion ensued.*

**A motion was made by Vice Chair Maine, seconded by Member Casbon, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

8.7 [25-1206](#)

Joint resolution authorizing an agreement with GFT Infrastructure, Inc., Schaumburg, Illinois, to provide Phase I professional engineering services for Improvements on Gages Lake Road, from United States Route 45 to Illinois Route 21, and United States Route 45, from Center Street to Washington Street, at a maximum cost of \$3,237,837 and appropriating \$3,885,000 of Motor Fuel Tax funds.

**Attachments:** [25-1206 Gages Lake Rd Improvements \(US45 to IL21\) Consultant Agree](#)  
[25-1206 Vendor Disclosure - GFT - Gages Lake](#)  
[25-1206 Gages Lake Road \(US Route 45 to IL Route 21\)](#)

*Shane Schneider, Division of Transportation Director, explained that this item is for an agreement for Phase I engineering for improvements on Gages Lake Road from U.S. Route 45 to Illinois Route 21, and U.S. Route 45, from Center Street to Washington Street. Discussion ensued. The Committee requested a future conversation regarding regulations pertaining to e-bikes and e-scooters on bike paths.*

**A motion was made by Member Hewitt, seconded by Member Wasik, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

8.8 [25-1207](#)

Joint resolution authorizing a contract with Campanella & Sons, Inc., Wadsworth, Illinois, in the amount of \$7,219,693.30 for the intersection improvements of Russell Road at Kenosha Road and Lewis Avenue, and appropriating \$8,830,000 of County Option Motor Fuel Tax funds.

**Attachments:**    [25-1207 BidTabulation - Russell Road at Kenosha Road and Lewis Ave 2](#)  
                              [25-1207 Vendor Disclosure - Campanella - Russell](#)  
                              [25-1207 Russell Road at Kenosha Road & Lewis Avenue](#)

*Shane Schneider, Division of Transportation Director, explained that this item is for a contract for intersection improvements of Russell Road at Kenosha Road and Lewis Avenue. Discussion ensued.*

**A motion was made by Member Hewitt, seconded by Member Roberts, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

**8.9    [25-1208](#)**

Joint committee action item approving Change Order Number Three consisting of an increase of \$53,379 for additions to the Russell Road intersections improvement Phase II engineering services contract.

**Attachments:**    [25-1208 Summary, Russell Road Intersections Phase II Change Order N](#)  
                              [25-1208 Russell Road Intersections Phase II Consultant Change Order N](#)  
                              [25-1208 Vendor Disclosure - GFT - Russell Change](#)  
                              [25-1208 Russell Road at Kenosha Road & Lewis Avenue](#)

*Shane Schneider, Division of Transportation Director, explained that this item is for the approval of Change Order Number Three for additions to the Russell Road intersections improvement Phase II engineering services contract.*

**A motion was made by Member Hewitt, seconded by Member Casbon, that this committee action item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

**8.10    [25-1209](#)**

Joint resolution authorizing a Highway Authority Agreement and Supplemental Highway Authority Agreement between Lake County and Graham C-Stores Company related to property located at 221 West Rollins Road in Round Lake Beach, Illinois.

**Attachments:**    [25-1209 221 West Rollins Road Highway Authority Agreements Draft](#)  
                              [25-1209 221 W Rollins Road Highway Authority Agreements](#)

*Shane Schneider, Division of Transportation Director, explained that this item is for a Supplemental Highway Authority Agreement between Lake County and Graham C-Stores Company, related to property located at 221 West Rollins Road in Round Lake Beach.*

**A motion was made by Member Hunter, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative**

**Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair  
Maine, Member Roberts and Member Wasik

**8.11 [25-1210](#)**

Joint resolution authorizing an agreement with Baxter & Woodman, Inc., Crystal Lake, Illinois, for Phase II professional engineering services for the resurfacing of Cedar Lake Road, from Monaville Road to Hart Road, which will be improved under the Illinois Highway Code for a total of 3.25 miles, at a maximum cost of \$636,741 and appropriating \$765,000 of Matching Tax funds.

**Attachments:**    [25-1210 Cedar Lake Road Resurfacing Consultant Agreement Draft](#)  
[25-1210 Vendor Disclosure - Baxter & Woodman - Cedar](#)  
[25-1210 Cedar Lake Resurfacing \(Hart Rd to Monaville Rd\)](#)

*Shane Schneider, Division of Transportation Director, explained that this item is for approval of an agreement for Phase II engineering for the resurfacing of Cedar Lake Road, from Monaville Road to Hart Road. Discussion ensued.*

**A motion was made by Member Roberts, seconded by Member Wasik, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair  
Maine, Member Roberts and Member Wasik

**8.12 [25-1211](#)**

Joint resolution appropriating a supplemental amount of \$30,000 of ¼% Sales Tax for Transportation funds for right-of-way costs associated with the non-motorized improvements along Butterfield Road, from Gregg's Parkway to Golf Road.

**Attachments:**    [25-1211 Butterfield Road Bike Path \(Greggs Parkway to Golf Road\)](#)

*Shane Schneider, Division of Transportation Director, explained that this item is for an appropriation for right-of-way costs associated with the non-motorized improvements along Butterfield Road, from Gregg's Parkway to Golf Road.*

**A motion was made by Chair Clark, seconded by Vice Chair Maine, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair  
Maine, Member Roberts and Member Wasik

**8.13 [25-1300](#)**

Joint resolution appropriating \$806,400 of Motor Fuel Tax funds for maintaining streets and highways, including utility services, under the applicable Illinois Highway Code, from December 1, 2025, to November 30, 2026, and \$206,000 of Matching Tax funds for de-icing materials.

*Shane Schneider, Division of Transportation Director, explained that this item is for the*

*appropriation of funds for street and highway maintenance and de-icing materials.*

**A motion was made by Member Hewitt, seconded by Member Roberts, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

**8.14 [25-0022](#)**

Director's Report - Division of Transportation.

*Shane Schneider, Division of Transportation Director, mentioned that the Darrell Road corridor roundabouts opened last week and that the County received an award from the Institute of Transportation Engineers for National Roundabout Corridor of the Year for the Darrell Road corridor roundabouts project. Discussion ensued.*

*Director Schneider provided an update regarding the Long Range Transportation Plan and showed a video about the Plan. Discussion ensued.*

*Member Roberts thanked Director Schneider and his staff for their quick response to the removal of anti-Semitic graffiti on road signs in her district.*

**\*COUNTY ADMINISTRATION\***

**8.15 [25-1309](#)**

Committee action for the permanent destruction of Executive Session recordings for the Public Works and Transportation Committee from January 27, 2010, through November 29, 2023, and for the inactive Public Works, Planning, and Transportation Committee from November 3, 2021, through November 2, 2022, in accordance with the Illinois Open Meetings Act (OMA) and as recommended on the attached documents.

**Attachments:** [PWT ES Recording Log with Recommendations](#)  
[PWPT ES Recording Log with Recommendations](#)

*RuthAnne Hall, Assistant County Administrator, explained that this item is for the destruction of Executive Session recordings for the Public Works and Transportation Committee from January 27, 2010, through November 29, 2023, and for the inactive Public Works, Planning, and Transportation Committee from November 3, 2021, through November 2, 2022, as recommended.*

**A motion was made by Member Hewitt, seconded by Member Casbon, that this committee action item be approved. The motion carried by the following voice vote:**

**Aye:** 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

**9. County Administrator's Report**

*There was no County Administrator's Report.*

**10. Executive Session**



**A motion was made by Member Roberts, seconded by Member Casbon, that the Committee go into Executive Session. The motion carried by the following roll call vote:**

**Aye:** 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

*The Committee entered into Executive Session at 9:38 a.m.*

**10.1 [25-1335](#)**

Executive Session to discuss a personnel matter pursuant to 5 ILCS 120/2 (c)(1).

**10.2 [25-0192](#)**

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

*The Committee returned to Regular Session at 10:12 a.m.*

**11. Regular Session (for action on Executive Session items)**

**11.1 [25-1336](#)**

Committee action approving the Public Works and Transportation Committee Executive Session minutes from February 5, 2025.

**A motion was made by Member Hewitt, seconded by Member Roberts, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

**11.2 [25-1337](#)**

Committee action approving the Public Works and Transportation Committee Executive Session minutes from August 6, 2025.

**A motion was made by Member Hewitt, seconded by Member Hunter, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

**12. Member Remarks and Requests**

*There were no Member remarks or requests.*

**13. Adjournment**

*Chair Clark declared the meeting adjourned at 10:13 a.m.*

**Next Meeting: October 22, 2025 (Joint Budget Hearing)**

*Meeting minutes prepared by Theresa Glatzhofer.*