

Lake County Illinois

*18 N. County Street (10th FL), Waukegan, IL 60085
Watch the meeting at <http://lakecounty.tv/>, Comcast Ch 18 or 30,
AT&T Uverse Ch 99, & at the County Building*



Meeting Minutes - Final

Thursday, March 4, 2021

8:30 AM

Meeting held by video conference. Register to virtually attend the meeting at <http://bit.ly/3bwn5VU>

Watch the meeting at <http://lakecounty.tv/>, Comcast Ch 18 or 30, AT&T Uverse Ch 99, & 18 N County St, Waukegan (10th FL)

Financial & Administrative Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the Gubernatorial Disaster Proclamation, and the Written Determination of the Lake County Board Chair, this meeting will be held by audio and video conference.

PUBLIC ATTENDANCE: The public wishing to attend remotely / virtually may: (1) register at the link on the front page of this agenda to attend by audio or video conference or (2) attend remotely on the 10th Floor of the Administrative Tower, 18 N. County Street, Waukegan, Illinois (limited to the number of persons in keeping with social distancing requirements, currently 10 people).

PUBLIC VIEWING: This meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast Channel 18 or 30 and AT&T Channel 99.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. Individuals attending remotely / virtually may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)). Public Comment on items not on the agenda will be presented at the beginning of the meeting under "Public Comment." Comments on agenda items may be presented during consideration of that item. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment.

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance (on the 10th Floor and then those via the registration link) then (2) written comments in the order they are received. To view County Board Rules, click here: <https://bit.ly/3idRdrV> .

Individuals providing Public Comment will provide the following information:

- * Meeting: Financial and Administrative Committee
(Must be the Subject line for written Public Comment)
- * Name (Required)
- * Topic or Agenda Item # (Required)
- * Street Address, City, State: (Optional)

* Phone Number (Optional)

* Organization/Agency/Etc. Represented (If representing yourself, put "Self")

0.0 [21-0069](#)

Chair's determination of need to meet by audio or video conference.

Attachments: [Determination - Chair Hart 12.30.20](#)

1. Call to Order

Chair Frank called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Frank led the Pledge of Allegiance.

3. Roll Call of Members

All members attended virtually.

Present 7 - Member Clark, Chair Frank, Member Pedersen, Member Simpson, Member Taylor, Vice Chair Vealitzek and Member Wilke

Others present:

Marah Altenberg, County Board

Chris Blanding, Enterprise Information Technology

Kevin Carrier, Division of Transportation

Carissa Casbon, County Board

Kristy Cechini, County Board Office

James Chamernik, Sheriff's Office

Mary Ross-Cunningham, County Board

Michael Danforth, County Board

Bill Durkin, County Board

Daniel Eder, Emergency Management Agency

Celeste Flores, Lake County Resident

Eduardo Flores, Lake County Resident

Karen Fox, State's Attorney's Office

Gary Gibson, County Administrator's Office

Robert Glueckert, Chief County Assessor's Office

RuthAnn Hall, Purchasing

Sandy Hart, County Board

Leah Hartung, Lake County Resident

Jim Hawkins, County Administrator's Office

Rosemary Heilemann, League of Women Voters

Holly Kim, Treasurer

Carl Kirar, Facilities and Construction Services

Mike Klemens, Division of Transportation

Alex Kovach, Forest Preserve District

Angelo Kyle, County Board
John Light, Human Resources
Bernard Malkov, Sheriff's Office
Karina Martinez, Lake County Resident
Austin McFarlane, Public Works
Matt Meyers, County Administrator's Office
Jon Nelson, Division of Transportation
Brenda O'Connell, Planning, Building and Development
Robin O'Connor, County Clerk
Cass O'Keefe, Clean Power Lake County
Jessica Platt, Lake County Resident
Stephen Rice, State's Attorney's Office
Gina Roberts, County Board
Abby Scalf, County Board Office
Shane Schneider, Division of Transportation
Jennifer Serino, Workforce Development
Lisle Stalter, State's Attorney's Office
Steven Spagnolo, State's Attorney's Office
Patrice Sutton, Finance and Administrative Services
Arin Thrower, Communications
Cassandra Torstenson, County Administrator's Office
Blanca Vela-Schneider, County Administrator's Office
Eric Waggoner, Planning, Building and Development
John Wasik, County Board
Michael Wheeler, Finance and Administrative Services
Teri White, State's Attorney's Office

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items Not on the Agenda)

There were no public comment for items not on the agenda.

6. Chair's Remarks

Chair Frank reviewed the process for the discussion and consideration of item 8.15, an ordinance considering a Motor Fuel Tax.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.13)

APPROVAL OF MINUTES

8.1 [21-0319](#)

Minutes from February 4, 2021.

Attachments: [F&A 2.4.21 Minutes - Final.pdf](#)

A motion was made by Member Simpson, seconded by Member Clark, that items 8.1 through 8.12 be recommended for adoption or received and placed on the County Board agenda and that item 8.13 be received and filed. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Frank, Member Pedersen, Member Simpson, Member Taylor, Vice Chair Vealitzek and Member Wilke

LAW & JUDICIAL

8.2 [21-0274](#)

Joint resolution authorizing an amendment to the Title IV-D Intergovernmental Agreement (IGA) between the Illinois Department of Healthcare and Family Services (IDHFS) and the Lake County State's Attorney for the State's Attorney's Child Support Enforcement Program.

Attachments: [Child Support Contract Appendix SFY2021-SFY2025](#)
[2021-55-013-02 Lake SAO Itr Amendment](#)
[2021-55-013-2 Lake Amendment FINAL to sign 26Jan.21](#)
[Xerox Scan_05212020132643](#)

A motion was made by Member Simpson, seconded by Member Clark, that items 8.1 through 8.12 be recommended for adoption / received and placed on the County Board agenda and that item 8.13 be received and filed. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Frank, Member Pedersen, Member Simpson, Member Taylor, Vice Chair Vealitzek and Member Wilke

8.3 [21-0344](#)

Joint resolution accepting the 2021 National Crime Victims' Rights Week (NCVROW) Community Awareness Project sub-grant and authorizing an emergency appropriation in the amount of \$5,000.

Attachments: [NCVROW 2021Award Email](#)

A motion was made by Member Simpson, seconded by Member Clark, that items 8.1 through 8.12 be recommended for adoption / received and placed on the County Board agenda and that item 8.13 be received and filed. The motion carried by the

following vote:

Aye: 7 - Member Clark, Chair Frank, Member Pedersen, Member Simpson, Member Taylor, Vice Chair Vealitzek and Member Wilke

HEALTH & COMMUNITY SERVICES

8.4 [21-0379](#)

Joint resolution accepting the subcontractor agreement between Lake County Workforce Development and College of Lake County in the Illinois Community College Board Workforce Equity Initiative Grant; and approving an emergency appropriation in the amount of \$25,257.

Attachments: [Resolution March CFY'20 ICCB Grant GL 11.30.20](#)
[Resolution March CFY'21 ICCB Grant GL 12.31.2020](#)

A motion was made by Member Simpson, seconded by Member Clark, that items 8.1 through 8.12 be recommended for adoption / received and placed on the County Board agenda and that item 8.13 be received and filed. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Frank, Member Pedersen, Member Simpson, Member Taylor, Vice Chair Vealitzek and Member Wilke

8.5 [21-0273](#)

Joint resolution approving the Fourth Amendment to the Program Year (PY) 2020 Annual Action Plan (AAP).

Attachments: [2020 AAP 4th Amendment DRAFT.pdf](#)

A motion was made by Member Simpson, seconded by Member Clark, that items 8.1 through 8.12 be recommended for adoption / received and placed on the County Board agenda and that item 8.13 be received and filed. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Frank, Member Pedersen, Member Simpson, Member Taylor, Vice Chair Vealitzek and Member Wilke

PUBLIC WORKS, PLANNING & TRANSPORTATION

8.6 [21-0363](#)

Joint resolution authorizing a contract with DataProse, LLC, Coppell, Texas, for payment services for utility bills for the Lake County Public Works Department in the estimated annual amount of \$102,985.

Attachments: [21-0363 Utility Bills Payment Services Award Information 21018](#)
[21-0363 Utility Bills Payment Services Bid Final 21018](#)
[21-0363 Utility Bills Payment Services Bid Tab 21018](#)
[21-0363 Utility Bills Payment Services Vendor Disclosure 21018](#)

A motion was made by Member Simpson, seconded by Member Clark, that items 8.1

through 8.12 be recommended for adoption / received and placed on the County Board agenda and that item 8.13 be received and filed. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Frank, Member Pedersen, Member Simpson, Member Taylor, Vice Chair Vealitzek and Member Wilke

8.7 [21-0357](#)

Joint resolution authorizing a contract with Visu-Sewer of Illinois, LLC., Pewaukee, Wisconsin in the amount of \$252,500 for the Des Plaines River Siphon and Chamber Lining Project.

Attachments: [21-0357 Des Plaines River Siphon and Chamber Lining Project Award Info](#)
[21-0357 Des Plaines River Siphon and Chamber Lining Project Bid Tab](#)
[21-0357 Des Plaines River Siphon and Chamber Lining Project Contract D](#)
[21-0357 Des Plaines River Siphon and Chamber Lining Project Location M](#)
[21-0357 Des Plaines River Siphon and Chamber Lining Project Responsib](#)
[21-0357 Des Plaines River Siphon and Chamber Lining Project Vendor Ce](#)
[21-0357Des Plaines River Siphon and Chamber Lining Project Vendor Dis](#)

A motion was made by Member Simpson, seconded by Member Clark, that items 8.1 through 8.12 be recommended for adoption / received and placed on the County Board agenda and that item 8.13 be received and filed. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Frank, Member Pedersen, Member Simpson, Member Taylor, Vice Chair Vealitzek and Member Wilke

8.8 [21-0359](#)

Joint resolution authorizing Modification Number One for Agreement Number 20021 with Donohue and Associates, Inc., Sheboygan, Wisconsin, to provide design services for the Des Plaines River Water Reclamation Facility (DPRWRF) press and polymer system.

Attachments: [03.09.2021 DPRWRF Press and Polymer Modification 1 Site location photo](#)
[03.09.2021 DPRWRF Press and Polymer. Contract Modifications. PW 201](#)
[03.09.2021 DPRWRF Press and Polymer. Donohue Agreement. PW 2019](#)
[Vendor Disclosure Statement.pdf](#)

A motion was made by Member Simpson, seconded by Member Clark, that items 8.1 through 8.12 be recommended for adoption / received and placed on the County Board agenda and that item 8.13 be received and filed. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Frank, Member Pedersen, Member Simpson, Member Taylor, Vice Chair Vealitzek and Member Wilke

8.9 [21-0360](#)

Joint resolution authorizing a contract with Archon Construction Co. Inc., Addison, Illinois in the amount of \$365,473 for the Rollins-Wilson Junction Chamber Rehabilitation Project.

Attachments: [21-0360 Rollins-Wilson Junction Chamber Rehab Award Info](#)
[21-0360 Rollins-Wilson Junction Chamber Rehab Contract Docs](#)
[21-0360 Rollins-Wilson Junction Chamber Rehab Disclosure-Affidavit-Cert](#)
[21-0360 Rollins-Wilson Junction Chamber Rehab Location Map](#)
[21-0360 Rollins-Wilson Junction Chamber Rehab Bid Tab](#)

A motion was made by Member Simpson, seconded by Member Clark, that items 8.1 through 8.12 be recommended for adoption / received and placed on the County Board agenda and that item 8.13 be received and filed. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Frank, Member Pedersen, Member Simpson, Member Taylor, Vice Chair Vealitzek and Member Wilke

8.10 [21-0362](#)

Joint resolution authorizing a contract with Insituform Technologies USA, LLC, Orland Park, Illinois in the amount of \$371,084 for the Rollins-Wilson 42-inch Transmission Sewer Lining Project.

Attachments: [21-0362 Rollins-Wilson Transmission Sewer Lining Award Information](#)
[21-0362 Rollins-Wilson Transmission Sewer Lining Bid Tab](#)
[21-0362 Rollins-Wilson Transmission Sewer Lining Contract Docs](#)
[21-0362 Rollins-Wilson Transmission Sewer Lining Disclosure- Affidavit-Ce](#)
[21-0362 Rollins-Wilson Transmission Sewer Lining Location Map](#)

A motion was made by Member Simpson, seconded by Member Clark, that items 8.1 through 8.12 be recommended for adoption / received and placed on the County Board agenda and that item 8.13 be received and filed. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Frank, Member Pedersen, Member Simpson, Member Taylor, Vice Chair Vealitzek and Member Wilke

FINANCIAL & ADMINISTRATIVE

Recorder of Deeds

8.11 [21-0335](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of January 2021.

Attachments: [January 2021](#)

A motion was made by Member Simpson, seconded by Member Clark, that items 8.1 through 8.12 be recommended for adoption / received and placed on the County Board agenda and that item 8.13 be received and filed. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Frank, Member Pedersen, Member Simpson, Member Taylor, Vice Chair Vealitzek and Member Wilke

Facilities and Construction Services

8.12 [21-0332](#)

Resolution authorizing an agreement with Altorfer Power Systems, Elmhurst, Illinois, for routine inspections and preventative maintenance of County owned generators for various County facilities in the estimated annual amount of \$45,000.

Attachments: [Award Information](#)

[Lake County Government 2018-2023 Sourcewell Discount PM Quote B196](#)

[VENDOR DISCLOSURE STATEMENT v012319](#)

A motion was made by Member Simpson, seconded by Member Clark, that items 8.1 through 8.12 be recommended for adoption / received and placed on the County Board agenda and that item 8.13 be received and filed. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Frank, Member Pedersen, Member Simpson, Member Taylor, Vice Chair Vealitzek and Member Wilke

Finance and Administrative Services

8.13 [21-0425](#)

Report of end of Fiscal Year (FY) 2020 intra-fund line item transfers, across account class.

Attachments: [Adj-20 LITs 2.26.2021](#)

A motion was made by Member Simpson, seconded by Member Clark, that items 8.1 through 8.12 be recommended for adoption / received and placed on the County Board agenda and that item 8.13 be received and filed. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Frank, Member Pedersen, Member Simpson, Member Taylor, Vice Chair Vealitzek and Member Wilke

REGULAR AGENDA

LAW & JUDICIAL

8.14 [21-0339](#)

Joint resolution authorizing a five-year contract with Axon, Scottsdale, Arizona, for the purchase of body-worn cameras for the Lake County Sheriff's Office (LCSO) for use in the jail in the amount of \$675,003.75, or \$135,000.75 per year.

Attachments: [Axon Contract 010720](#)
[Axon staff summary](#)
[Axon Vendor Disclosure Statement](#)
[Board Resolution](#)
[Quote.pdf](#)

Jim Chamernik, Sheriff's Office, reported that this contract is for body-worn cameras for use in the jail. While all corrections officers carry body-worn cameras, equipment is replaced on a cycle.

A motion was made by Member Simpson, seconded by Member Vealitzek, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Frank, Member Pedersen, Member Simpson, Member Taylor, Vice Chair Vealitzek and Member Wilke

PUBLIC WORKS, PLANNING & TRANSPORTATION

8.15 [21-0421](#)

Ordinance adopting a Lake County Motor Fuel Tax at an initial rate of six cents (\$0.06) per gallon of motor fuel sold at retail within Lake County.

Attachments: [Reference Only - MFT Presentation from 2.24.21.pdf](#)
[21-0421 Ordinance - As Amended at F&A.pdf](#)

Chair Frank reported that at its March 3, 2021 meeting, the Public Works, Planning and Transportation Committee amended the rate on the proposed ordinance from \$.08 per gallon to \$.06 per gallon. Chair Frank discussed the benefits of the MFT funds and how the monies will be invested in the County.

Vice Chair Vealitzek moved, seconded by Member Clark, to amend the proposed ordinance to include the language "Be it further ordained that this tax is intended to be used to expand transportation capital project capacity in Lake County; and Be if further ordained that the 1/4% RTA Sales Tax Fund will continue to be used only for transportation related purposes."

Discussion ensued regarding the proposed amendment.

The motion carried by the following roll call vote:

Aye: 7 - Member Clark, Chair Frank, Member Pedersen, Member Simpson, Member Taylor, Vice-Chair Vealitzek and Member Wilke

Member Simpson moved, seconded by Member Clark, to amend the proposed ordinance

to reduce the proposed MFT from \$.06 to \$.04 per gallon.

Discussion ensued regarding the amendment.

The motion carried by the following roll call vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice-Chair Vealitzek.

Nay: 2 - Member Taylor and Member Wilke

Chair Frank opened the floor to public comment at 9:11 a.m. Matt Meyers, Assistant County Administrator, noted that a public comment provided in Spanish at the March 3, 2021 Public Works, Planning, and Transportation Committee is in the process of being translated.

Mr. Martin Van Der Harst, Eduardo Flores, and Jessica Platt were slated to provide public comment but were not present to do so. Public comment was received from Leah Hartung and Celeste Flores opposing the MFT ordinance and discussing the impact that they believe the MFT would have on working class families. Assistant County Administrator, read into record Public Comments from Michael Sturino, Illinois Road and Transportation Builders Association, Cathy Colton, Clean Power Lake County, Peter Manhard and Linda Soto, Lake County Transportation Alliance, and Tim Marabella, Great Lakes Construction Association, expressing their and their organizations' support of the proposed MFT ordinance. Public Comments were read into the record from Evie Hakeem, Barb Hernandez, Whitney Richardson, Cathy Colton, Dylan Blake, and Refugio Mariscal expressing their opposition to the proposed ordinance. Chair Frank concluded public comment at 9:33 a.m.

Shane Schneider, Division of Transportation Director, provided a presentation regarding estimated revenue, the methodology in determining the estimated gallons of fuel sold in Lake County, historic gas prices, and the unknown impact that pandemic will have on the sale of fuel in the future.

Discussion ensued regarding the lack of options to address infrastructure problems, whether a public hearing should have been held, the timing of the proposed ordinance and when it would go into effect, the economic impact the MFT will have to the residents of Lake County.

A motion was made by Member Clark, seconded by Member Simpson, that this ordinance be recommended for adoption as amended to the County Board agenda . Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Chair Frank, Member Pedersen, Member Simpson, Member Taylor and Vice Chair Vealitzek

Nay: 1 - Member Wilke

8.16 [21-0422](#)

Ordinance repealing Title III, Chapter 36, Fair Share Road Improvement Impact Fees, of the Lake County Code of Ordinances.

Attachments: [Attachment 1 - 1992 Road Impact Fee Ordinance.pdf](#)
[Attachment 2 - 1992 Road Impact Fee Improvement Plan.pdf](#)

Shane Schneider, Division of Transportation, reported that this ordinance was adopted in the 1990s but the projects identified in the ordinance have already been completed or have become irrelevant. Staff recommends that the ordinance be repealed, noting that the impact fees would only go into effect with the adoption of a Motor Fuel Tax (MFT).

A motion was made by Member Vealitzek, seconded by Member Clark, that this ordinance be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Frank, Member Pedersen, Member Simpson, Member Taylor, Vice Chair Vealitzek and Member Wilke

FINANCIAL & ADMINISTRATIVE

County Clerk

8.17 [21-0420](#)

Ordinance amending Chapter 37, County-Wide Policies and Services, to add a Subsection after 37.045 but before 37.060 in the Lake County Code of Ordinances, for the procedure for the management and disposition of Real Estate and Tax Certificates acquired by the County of Lake, as Trustee, (COLT) for the respective taxing districts through the tax sale.

Attachments: [COLT Ordinance.pdf](#)

Stephen Rice, State's Attorney's Office, reported that based on the Committee's guidance, the proposed ordinance includes amendments to reduce the bid duration, address the meaning of significant costs incurred by municipalities, and enable the County Clerk to condition sales based on repayment of municipality liens.

Discussion ensued regarding the process to dispose of properties. It was clarified that the amendments are intended to streamline the process of getting the properties back on the tax roll, whenever possible.

A motion was made by Member Wilke, seconded by Member Vealitzek, that this ordinance be recommended for adoption to the County Board agenda. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Chair Frank, Member Pedersen, Member Simpson, Member Taylor, Vice Chair Vealitzek and Member Wilke

Human Resources

8.18 [21-0390](#)

Committee action authorizing the reclassification of three positions in the Facilities and Construction Services Department.

Attachments: [Reclassification of positions in FCS.pdf](#)

John Light, Human Resources Director, reported that the reclassifications will not increase headcount but will result in a cost savings of \$36,000. Carl Kirar, Facilities and Construction Services Director, reported that these reclassifications are the last major step in reorganizing the department for maximum efficiency. He reviewed the reorganized structure and discussed the changes to the department.

A motion was made by Member Vealitzek, seconded by Member Pedersen, that the reclassifications be approved. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Frank, Member Pedersen, Member Simpson, Member Taylor, Vice Chair Vealitzek and Member Wilke

8.19 [21-0396](#)

Committee action authorizing the reclassification of three positions in the Chief County Assessment Office.

Attachments: [Reclassification of positions in CCAO.pdf](#)

John Light, Human Resources Director, reported that the reclassifications in the department will not result in an increased headcount and is expected to save the County \$7,000. Robert Glueckert, Chief County Assessor, reported that a recent retirement in the department resulted in the need to reorganize the office and reclassify three positions that will assume more responsibilities.

A motion was made by Member Wilke, seconded by Member Taylor, that the reclassifications be approved. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Frank, Member Pedersen, Member Simpson, Member Taylor, Vice Chair Vealitzek and Member Wilke

8.20 [21-0419](#)

Resolution extending the expiration date of Section 4.11, the Families First Coronavirus Response Act (FFCRA), in the Employee Policies and Procedures manual.

Attachments: [4.11 FFCRA Policy \(Redline\).pdf](#)
[4.11 FFCRA Policy \(Clean\).pdf](#)

John Light, Human Resources Director, reported that with the Committee's direction and guidance, this policy will extend the benefits related to paid sick leave or expanded family and medical leave related to COVID-19 retroactive from January 1, 2021 through June 30, 2021.

A motion was made by Member Wilke, seconded by Member Vealitzek, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Frank, Member Pedersen, Member Simpson, Member Taylor, Vice Chair Vealitzek and Member Wilke

8.21 [21-0323](#)

Director's Report - Human Resources.

John Light, Human Resources Director, reported that at the next committee meeting, staff will bring forward for discussion regarding hiring of relatives and military leave policies.

A report was provided by Human Resources.

Facilities and Construction Services

8.22 [21-0382](#)

Resolution granting a stormwater drainage easement to the Village of Libertyville at the Lake County Libertyville Campus property at 500 W. Winchester Rd, Libertyville, Illinois.

Attachments: [Final Plat of Easement 2-15-21.pdf](#)

Carl Kirar, Facilities and Construction Services Director, reported that a stormwater drainage easement is needed with the Village of Libertyville in order to secure the permits and inspections for the demolition of Winchester House. The easement will allow the Village of Lincolnshire to access the property and complete its inspections.

A motion was made by Member Pedersen, seconded by Member Clark, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Frank, Member Pedersen, Member Simpson, Member Taylor, Vice Chair Vealitzek and Member Wilke

8.23 [21-0322](#)

Director's Report - Facilities and Construction Services.

There was no report from Facilities and Construction Services.

Finance and Administrative Services

8.24 [21-0345](#)

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2021 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

Attachments: [Mar-21 Carryover FINAL](#)

Patrice Sutton, Chief Financial Officer / Finance and Administrative Services Director, reported that this resolution carries over funds from the previous fiscal year for contracts that were not completed in FY 2020.

A motion was made by Member Vealitzek, seconded by Member Simpson, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Frank, Member Pedersen, Member Simpson, Member Taylor, Vice Chair Vealitzek and Member Wilke

8.25 [21-0324](#)

Director's Report - Finance and Administrative Services.

There was no report from Finance and Administrative Services.

Enterprise Information Technology

8.26 [21-0325](#)

Director's Report - Enterprise Information Technology.

There was no report from Enterprise Information Technology.

County Administrator's Office

8.27 [21-0330](#)

COVID-19 Relief and Recovery Update.

Jim Hawkins, Deputy County Administrator, provided an update regarding COVID-19 relief and recovery and the lines of effort that the County is focusing its attention. The first line of effort relates to the Health Department's response and vaccination efforts.

Eric Waggoner, Planning, Building and Development Director, provided an update regarding the second line of effort related to rental and utility assistance and the local Federal Emergency Rental Assistance (FERA) program. Not less than 90 percent of the awarded funds must be used toward rental and utility accounts in arrears. The remaining 10 percent funds will be used toward administrative costs expended by County partners managing these programs. Director Waggoner provided next steps regarding program implementation and the assistance the program will provide. While FERA does not provide for mortgage assistance, the new stimulus bill, in its current form, provides for mortgage forbearance and federally backed foreclosure moratorium extensions. Additionally, Community Developments plans on bringing forward a resolution to move Community Development Block Grant Coronavirus (CDBG-CV) Housing and Urban Development (HUD) funding through the Housing and Community Development Commission for direct mortgage relief.

Cassandra Torstenson, Assistant County Administrator, provided an update on the third line of effort, food insecurity. Assistant Administrator Torstenson reported that through the CARES Act, Lake County provided approximately \$5,000,000 to Lake County partners for food assistance to serve Lake County residents. In 2021, \$3,000,000 has been allocated for food support to help the homeless population and to assist food pantries.

Jennifer Serino, Workforce Development, discussed the fourth line of effort, small

business and hospitality assistance. The task force has been working with Visit Lake County on campaigns and events to draw tourism and patrons to Lake County hospitality and food establishments. The Paycheck Protection Program (PPP) loan is still available and assistance is available to help small businesses understand and apply for the loan.

Deputy Administrator Hawkins reported on efforts by the Communications Department and the Joint Information Center to create awareness of the programs available to the public. The Lake County Emergency Management Agency's continues to assist the Health Department in locating and managing resources in response to the virus. Matt Meyers, Assistant County Administrator, discussed current legislation proposals. Staff is monitoring the proposals to ensure the County is prepared to apply for any relief funds, if and when they become available.

Chair Frank reported that there is not a need for a special committee. Discussion ensued regarding municipal support and the efforts expended by key staff. The general direction of the Committee was for staff to apply for the American Rescue Plan funding if the bill is approved.

9. County Administrator's Report

CAO - thanked all staff and Members for their working on COVID.

There was no report from the County Administrator.

10. Executive Session

Executive Session was entered into at 11:14 a.m.

A motion was made by Member Wilke, seconded by Member Clark, to go into Executive Session to discuss pending litigation. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Frank, Member Pedersen, Member Simpson, Member Taylor, Vice Chair Vealitzek and Member Wilke

10.1 [21-0428](#)

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2 (c)(11).

Pending litigation was discussed in Executive Session.

Executive Session was adjourned at 11:24 a.m.

A motion was made by Member Simpson, seconded by Member Clark, to come out of Executive Session. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Frank, Member Pedersen, Member Simpson, Member Taylor, Vice Chair Vealitzek and Member Wilke

10.1 [21-0429](#)

A

Committee action authorizing settlement authority for Case Number 19L636.

A motion was made by Member Clark, seconded by Member Vealitzek, to authorize settlement for Case 19L636. The motion carried by the following vote:

Aye: 6 - Member Clark, Chair Frank, Member Pedersen, Member Simpson, Member Taylor and Vice Chair Vealitzek

Nay: 1 - Member Wilke

11. Members Remarks

There were no remarks from members.

12. Adjournment

Chair Frank declared the meeting adjourned at 11:31 a.m.

Next Meeting: April 1, 2021

Minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Financial and Administrative Committee, Chair