

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, June 27, 2012

1:00 PM

Conference Room C

Financial and Administrative Committee

1. **Call to Order**

Chair Paxton called the meeting to order.

Present 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Others present:

Amy McEwan, County Administrator's Office

Ann Maine, County Board Member

Gary Gordon, Finance & Administrative Services

Patrice Sutton Burger, Finance & Administrative Services

RuthAnne Hall, Finance & Administrative Services

Mike Gavin, Finance & Administrative Services

Anita Patel, Finance & Administrative Services

Robert Szarzynski, Human Resources

Mike Warner, Stormwater Management Commission

Kirk Talbott, Information Technology

Jeff Burklin, Sheriff's Office

Karl Jackson, Assessor's Office

Marty Paulson, Assessor's Office

Jane Tallitsch, County Board Office

Nick Sauer, Public

2. **Pledge of Allegiance**

Chair Paxton lead the group in the Pledge of Allegiance.

3. **Approval of Minutes**

3.1 **12-0774**

Minutes from May 30, 2012.

A motion was made by Member Lawlor, seconded by Member O'Kelly, that minutes from May 30, 2012 be approved The motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 2 - Vice Chair Kyle and Member Mountsier

3.2 **12-0775**

Minutes from June 6, 2012

Motion made by Member Lawlor, seconded by Member O'Kelly, that minutes from June 6, 2012 be approved. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 2 - Vice Chair Kyle and Member Mountsier

3.3 **12-0776**

Executive session minutes from June 6, 2012.

A motion was made by Member Lawlor, seconded by Member O'Kelly, that the June 6, 2012 executive session minutes be approved. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 2 - Vice Chair Kyle and Member Mountsier

4. Added to Agenda

There were no items added to the agenda.

5. Public Comment

There were no public comments.

6. Old Business

6.1 12-0624

Ordinance authorizing the repeal of the County of Lake Cable Television Franchise Ordinance.

Jennie Vana, Communications, presented. Member Paxton requested Communications reach out to the communities that do not get LCTV, again, to see if we can add LCTV to their monthly cable programming.

Member Mountsier entered the meeting.

A motion was made by Member Lawlor, seconded by Member O'Kelly, that this ordinance be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

6.2 12-0625

Resolution approving the renewal of the Cable Television Franchise Agreement with Comcast.

A motion was made by Member Lawlor, seconded by Member O'Kelly, that this ordinance be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7. New Business

PLANNING, BUILDING & ZONING

7.1 12-0696

Joint resolution authorizing an emergency appropriation to reduce the Stormwater Management Commission (SMC) budget in the amount of \$97,001 for the 2012 fiscal

year.

Mike Warner, Director of Stormwater Management Commission, presented.

A motion was made by Member O'Kelly, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

LAW & JUDICIAL

7.2 12-0727

Joint resolution accepting a grant from the Illinois Department of Public Health Death Certificate Surcharge Fund and authorizing an emergency appropriation in the amount of \$4,000.

Amy McEwan, Deputy County Administrator, presented. This is a grant for the Coroner's Office that will be used to fund equipment, supplies and training.

A motion was made by Member Mountsier, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.3 12-0735

Joint resolution authorizing an intergovernmental agreement (IGA) with the City of Fox Lake, Illinois for utilization of Lake County's law enforcement records management and field based reporting systems.

Jeff Burkin, IT Coordinator for the Sheriff's Office, presented.

A motion was made by Member Mountsier, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.4 12-0743

Joint resolution authorizing a contract with VisionAIR Inc. to procure Computer Aided Dispatch (CAD) software called TriTechCAD for the Integrated Law Enforcement System in the amount of \$606,001.50 and authorizing a line item transfer in the amount of \$195,070 to reallocate CCIP funds.

RuthAnne Hall, Finance & Administrative Services, and Jeff Burklin, Sheriff's Office, presented VisionCAD as part of the long term integrated justice plan. The Sheriff has already implemented the following: VisionRMS, VisionJAIL, VisionINFORM and

VisionMOBILE SERVER. Also implemented on a smaller scale is VisionMOBILE WORKSTATION and VisionFBR.

A motion was made by Member Mountsier, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

HEALTH & COMMUNITY SERVICES

7.5 12-0610

Joint resolution approving amendments to the 2004 through 2011 Annual Action Plans for Resale/Recapture Guidelines under the HOME Program.

A motion was made by Member Lawlor, seconded by Member Mountsier, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.6 12-0744

Joint resolution authorizing acceptance of additional Emergency Solutions Grant (ESG) funds from the State of Illinois.

Keith DeVore, Finance & Administrative Services, presented.

A motion was made by Member Lawlor, seconded by Member Bassi, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.7 12-0742

Joint committee action approving Change Order No.1 for the therapy services agreement with Select Rehabilitation to provide physical, speech and occupational therapy services to residents at Winchester House.

RuthAnne Hall and Mary Stevens, both from Finance & Administrative Services, presented. RuthAnne stated this is a good change order. There has been an increase from 13 to 23 medicare beds at Winchester House. Although this is an increase in cost there is an increase in revenue as well. Medicare reimbursement went from \$2.4 million to \$3.8 million.

A motion was made by Member Bassi, seconded by Member Lawlor, that this committee action item be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

REVENUE, RECORDS & LEGISLATION

7.8 12-0773

Joint resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in 2012.

Marty Paulsen, Chief County Assessor, Gary Gordon, Director of Finance and Administrative Services, presented items 7.8 and 7.9 together. The Assessor's Office has experienced a dramatic increase in their work load due to the increase in tax appeals. The additional full-time equivalent positions is necessary to handle the increase in volume.

A motion was made by Member Mountsier, seconded by Member Bassi, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.9 12-0780

Joint resolution authorizing an increase in the budgeted number of full-time equivalent positions in the Chief County Assessment Office from 20 to 22.

A motion was made by Member Bassi, seconded by Member Mountsier, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

PUBLIC WORKS & TRANSPORTATION

7.10 12-0754

Joint resolution authorizing Treasurer Robert Skidmore to withdraw monies from the Bond Series A of 2010 Construction Account to pay construction cost items.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.11 12-0739

Joint resolution authorizing the execution of an amendment to the First Amended and Restated Memorandum of Understanding (MOU) concerning of the Northern Lake

County Lake Michigan Water Planning Group.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.12 12-0738

Ordinance authorizing execution of an amendment and addendum to a land lease agreement with the Grandwood Park Park District.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this ordinance be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.13 12-0765

Joint resolution authorizing a contract with Wunderlich-Malec Services, Inc. for the SCADA Improvement Phase I Project in the amount of \$669,357.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.14 12-0746

Joint resolution authorizing a contract with H & H Electric Company, Franklin Park, Illinois, in the amount of \$1,266,483 for the Lake County PASSAGE Intelligent Transportation System (ITS) Phase III expansion project, and designated as Section 09-00268-08-TL.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.15 12-0747

Joint resolution authorizing a contract with SKC Construction, Inc., Elgin, Illinois, in the amount of \$62,373.33 to provide crack sealing of asphalt and concrete pavement, where necessary, on various County highways, and designated as Section 12-00000-07-GM.

A motion was made by Member O'Kelly, seconded by Member Paxton, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.16 12-0748

Joint resolution authorizing an agreement with Christopher B. Burke Engineering, Ltd., Rosement, Illinois, for Phase I preliminary engineering for the widening of Aptakistic Road, from Illinois Route 83 to Buffalo Grove Road, for a maximum cost of \$1,023,732.90, appropriating \$1,230,000 of ¼% Sales Tax for Transportation and Public Safety funds, and designated as Section 09-00088-18-WR.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.17 12-0749

Joint resolution appropriating \$320,000 of Matching Tax funds to provide for the removal and replacement of reflective pavement markers on various County highways throughout the County highway system, and designated as Section 12-00000-13-GM.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.18 12-0752

Joint resolution appropriating \$115,000 of Matching Tax funds and \$80,000 of Motor Fuel Tax funds for the modifications of older existing stormwater detention basins to improve functionality and water quality, and designated as Section 11-00999-24-DR.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.19 12-0755

Joint resolution authorizing the execution of an agreement with Commonwealth Edison (ComEd) for the relocation of transmission facilities located within the Canadian National

Railroad (CN RR), or ComEd right of way, for the Rollins Road at Illinois Route 83/CN RR intersection/grade separation improvement, appropriating \$3,625,000 of ¼ % Sales Tax for Transportation and Public Safety funds, and designated as Section 08-00080-56-BR.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.20 12-0756

Joint resolution authorizing the execution of an agreement with the State of Illinois/Illinois Department of Transportation (IDOT) for the reconstruction, widening and jurisdictional transfer of Russell Road, from the east edge of pavement of Old Skokie Highway to approximately 2405 lineal feet to the east (end of current State jurisdiction) in its entirety, from the State of Illinois to Lake County, appropriating \$260,000 of Motor Fuel Tax funds, and designated as Section 12-00078-13-WR.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.21 12-0763

Joint resolution authorizing the execution of an agreement with the State of Illinois/Illinois Department of Transportation (IDOT) for the improvements to the traffic control signals at the intersection of York House Road at Illinois Route 131, appropriating \$35,000 of Motor Fuel Tax funds, and designated as Section 12-00143-12-TL.

A motion was made by Member O'Kelly that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

FINANCIAL & ADMINISTRATIVE

7.22 12-0734

Resolution granting a pedestrian easement to the City of Park City along the west side of the Greenleaf Avenue right-of-way, located on the Lake County Branch Court property in Park City.

Amy McEwan, Deputy County Administrator, presented.

A motion was made by Member Mountsier, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board for adoption. The

motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

8. Executive Session

8.1 Executive Session to discuss a personnel matter 5 ILCS 120/2(c).

Motion made by Member Bassi, seconded by Member Taylor to go into executive session for the purpose of discussing a personnel matter 5 ILCS 120/2(c). Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

8.1a 12-0781

Committee action regarding the personnel matter.

Committee took no action.

Motion to approve committee action failed by the following vote:

Nay: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

9. County Administrator's Report

Gary Gordon, Director of Finance & Administrative Services, distributed the economic indicator report. He pointed out changes since the last report was given.

Gary Gordon indicated that the new board member expense report will not work with the Ipad. Board members will be able to complete the form from their work/home computer.

10. Adjournment

A motion was made that this meeting be adjourned. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

Minutes prepared by Jane Tallitsch.

Respectfully submitted,

Chairman

Vice-Chairman

Financial and Administrative Committee