

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Minutes Report - Draft

Wednesday, November 9, 2016

3:30 PM

**10th floor Assembly Room
18 N. County Street, Waukegan, IL**

Housing and Community Development Commission

1. **Roll Call**

Vice-Chairman Pedersen called the meeting of the Housing and Community Development Commission (HCDC) to order at 3:30 p.m.

Guests: Kim Ulbrich of Community Partners for Affordable Housing; Mary Ellen Tamasy of Lake County Residential Community Development; and Linda Berkowitz and Kori Larson of Glenkirk

Staff: Jodi Gingiss, Monika Bobo, Eric Foote and Laura Walley

Present 12 - Karl Molek, Harriet Rosenthal, Carol Calabresa, Linda Pedersen, Steve Carlson, Mary Cunningham, Virginia Mulligan, Diane Hewitt, Dan Venturi, Janet Swartz, Joel Sikes and Michael Meehan

Absent 4 - Ray Rose, Glenn Swanson, Joe Mancino and Sandy Hart

2. **Approval of Minutes**

2.1 **16-1052**

Approval of the September 14, 2016 Minutes

Attachments: [9.14.16 Minutes.pdf](#)

A motion was made by Commissioner Cunningham, seconded by Commissioner Rosenthal, to approve the September 14, 2016 minutes, as amended. The motion carried by the following vote:

Aye 11 - Commissioner Molek, Commissioner Rosenthal, Commissioner Calabresa, Vice-Chairman Pedersen, Ex-Officio Member Carlson, Commissioner Cunningham, Commissioner Mulligan, Commissioner Hewitt, Commissioner Venturi, Commissioner Swartz and Commissioner Meehan

Absent 4 - Chairman Rose, Commissioner Swanson, Commissioner Mancino and Commissioner Hart

Not Present 1 - Commissioner Sikes

3. **Chair's Remarks**

The Vice-Chairman had no remarks.

4. **Public Comments (items not on the agenda)**

There were no public comments.

5. **Old Business**

There was no old business.

6. **New Business**

6.1 **16-1047**

Video Gaming Fund (VGF) Application Process - Update

- There will be approximately \$570K in Video Gaming Funds (VGF) available as grants. Upon announcement of Notice of Funding Availability, over \$2.1 million in letters of intent (LOI) have been received.
- To reinforce the Board's policy on scope of fund eligibility, staff have notified potential applicants of these eligibility parameters in advance of the application deadline.

Attachments: [VGF Application Process - Update 10.19.16.pdf](#)
[16-0800 Lake County Video Gaming Revenue Policy.pdf](#)

Presented by Eric Foote, Planner

6.2 16-1049

Proposed 2016 Action Plan First Amendment

- The First Amendment to the 2016 Action Plan for Housing & Community Development includes the results of the recent application round for over \$400K in available pre-2015 Community Development Block Grant Funds and several housekeeping changes.
- The projects approved in this First Amendment for prior year funding are: 1) Community Partners for Affordable Housing (CPAH) \$141,238.78 CDBG for acquisition, rehab and resale of an affordable home in Highwood, IL; 2) Glenkirk \$100,000 CDBG for acquisition of a group home for people with intellectual disabilities in Buffalo Grove or Mundelein; 3) Lake County Residential Development Corporation \$82,825 CDBG for rehab of 9 units in an existing affordable rental building; 4) City of North Chicago \$45,300 CDBG for demolition of 4 blighted homes; 5) One Hope United \$25,000 for residential facility rehab; 6) City of Waukegan/DCI \$20,000 CDBG for environmental soil testing; and 7) Youth Conservation Corps \$25,000 CDBG for deconstruction of a blighted house in Zion.
- Prior to the Public Hearing, staff will highlight changes in the 2016 Action Plan amendment.

Presented by Jodi Gingiss, Community Development Administrator, and Monika Bobo, Housing Grant Administration Specialist

6.3 16-1050

PUBLIC HEARING - 2016 Action Plan Amendment

Motion: To open the Public Hearing at 3:43 p.m.

Motion Made By: Diane Hewitt

Motion 2nd By: Ginny Mulligan

Motion approved

Kori Larson, of Glenkirk, thanked the HCDC for its continued support of her agency, which provides housing for adults with intellectual disabilities. The funds will be used toward the purchase of a single-story group home, as many of the agency's clients are encountering difficulties with stairs as they age.

Motion: To close the Public Hearing at 3:45 p.m.

Motion Made By: Janet Swartz

Motion 2nd By: Carol Calabresa

Motion approved

6.4 16-1048

Approval: 2016 Action Plan First Amendment

- The U.S. Department of Housing and Urban Development (HUD) requires the submission of an Annual Action Plan and associated amendments to govern expenditure of federal housing and community development funding for each year of grant funding.
- The Lake County HOME Investment Partnership (HOME) Consortium is comprised of Lake County and the Cities of Waukegan and North Chicago; all three jurisdictions receive Community Development Block Grant (CDBG) funding.

- The proposed Action Plan amendments reflect recommendations made by the Housing & Community Development Commission (HCDC) on September 14, 2016.
- To date, no public comments have been received on this proposed Action Plan amendment since opening the public comment period on Friday, October 8, 2016. If approved following an Action Plan Amendment Public Hearing on November 9, 2016, this proposed First Amendment will be recommended to the Lake County Board for approval in January 2017.

Attachments: [First Amendment 2016 AAP Nov 9 2016 Public Hearing Version.pdf](#)

Vice-Chairman Pedersen asked for a motion on the proposed amendment.

A motion was made by Commissioner Rosenthal, seconded by Commissioner Hewitt, to approve the 2016 Action Plan First Amendment. The motion carried by the following vote:

- Aye** 12 - Commissioner Molek, Commissioner Rosenthal, Commissioner Calabresa, Vice-Chairman Pedersen, Ex-Officio Member Carlson, Commissioner Cunningham, Commissioner Mulligan, Commissioner Hewitt, Commissioner Venturi, Commissioner Swartz, Commissioner Sikes and Commissioner Meehan
- Absent** 4 - Chairman Rose, Commissioner Swanson, Commissioner Mancino and Commissioner Hart

7. Staff Reports

Jodi Gingiss thanked the Commission members for all of their efforts on behalf of the County during the year and said that it was hoped there would not be a need for a December meeting. There will be ARC meetings in November and January, during which each ARC will review PY2017 funding applications for its respective purview. Funding recommendations will be presented to the HCDC in February, with Public Hearings to be held during that meeting and also during the March meeting. The recommendations will then proceed through the approval process, culminating with presentation to the County Board in April. It was noted that the 2017 HCDC meeting calendar was included with the agenda packet.

7.1 16-1160

2017 Commission Meeting Schedule

Attachments: [2017 Housing and Community Development Commission Meeting Schedu](#)

8. Adjournment

A motion was made by Commissioner Venturi, seconded by Commissioner Mulligan, to adjourn the meeting at 3:47 p.m. The motion carried by the following vote:

- Aye** 12 - Commissioner Molek, Commissioner Rosenthal, Commissioner Calabresa, Vice-Chairman Pedersen, Ex-Officio Member Carlson, Commissioner Cunningham, Commissioner Mulligan, Commissioner Hewitt, Commissioner Venturi, Commissioner Swartz, Commissioner Sikes and Commissioner Meehan
- Absent** 4 - Chairman Rose, Commissioner Swanson, Commissioner Mancino and Commissioner Hart