

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, October 2, 2013

11:00 AM

Conference Room C, 10th Floor

Revenue, Records, and Legislation Committee

1. **Call to Order**

Chair Hewitt called the meeting to order at 11:00 a.m.

Present 7 - Chair Hewitt, Vice Chair Rummel, Member Durkin, Member Nixon, Member Paxton, Member Stolman and Member Wilke

Other present:

Barry Burton, County Administrator

Gary Gordon, Finance Director

Marty Paulsen, County Tax Assessor

Linda Pedersen, County Board Member

Nick Sauer, Lake County Board Member

Jennifer Serino Stasch, Workforce Development Director

Patrice Sutton Burger, Finance and Administrative Services

Eric Waggoner, Planning, Building and Development Director

Ryan Waller, Assistant County Administrator

Blanca Vela-Schneider, County Board Office

2. **Pledge of Allegiance**

Chair Hewitt requested Member Durkin lead the Pledge of Allegiance.

3. **Approval of Minutes**

3.1 **[13-0978](#)**

Minutes from July 31, 2013.

Attachments: [RRL Minutes 7.31.13 final.pdf](#)

A motion was made by Member Stolman, seconded by Member Nixon, that the minutes be approved. Motion carried by the following vote:

Aye: 7 - Chair Hewitt, Vice Chair Rummel, Member Durkin, Member Nixon, Member Paxton, Member Stolman and Member Wilke

4. **Added to Agenda**

There were no items added to the agenda.

5. **Public Comment**

There was no public comment.

6. **Old Business**

There was no old business to conduct.

7. **New Business**

COUNTY CLERK

7.1 **[13-0914](#)**

Report from Willard R. Helander, County Clerk, for the month of July 2013.

Attachments: [CCO Report for July 2013.pdf](#)

A motion was made by Member Durkin, seconded by Member Wilke, that this communication or report be received and placed on the consent agenda. Motion carried by the following vote:

Aye: 7 - Chair Hewitt, Vice Chair Rummel, Member Durkin, Member Nixon, Member Paxton, Member Stolman and Member Wilke

7.2 [13-0999](#)

Report from Willard R. Helander, County Clerk, for the month of August 2013.

Attachments: [CCO Report for August 2013](#)

A motion was made by Member Durkin, seconded by Member Wilke, that this communication or report be received and placed on the consent agenda. Motion carried by the following vote:

Aye: 7 - Chair Hewitt, Vice Chair Rummel, Member Durkin, Member Nixon, Member Paxton, Member Stolman and Member Wilke

7.3 [13-1062](#)

Resolution amending a previous ordinance designating the voting sites assigned to the 415 voting precincts in Lake County townships.

Attachments: [Exhibit A.pdf](#)

Assistant Administrator Ryan Waller presented a list of proposed changes to precinct site locations in Lake County townships. He noted that Members Thomson-Carter and Mandel's districts will be most affected. Member Nixon requested that the County Clerk review the three precincts at the Kukla Towers voting site to see if an additional voting site is warranted.

A motion was made by Member Wilke, seconded by Member Nixon, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by the following vote:

Aye: 7 - Chair Hewitt, Vice Chair Rummel, Member Durkin, Member Nixon, Member Paxton, Member Stolman and Member Wilke

RECORDER OF DEEDS

7.4 [13-0922](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of July 2013.

Attachments: [July 2013 Legistar.pdf](#)

A motion was made by Member Wilke, seconded by Member Rummel, that items 7.4 and 7.5 be received and placed on the consent agenda. Motion carried by the following vote:

Aye: 7 - Chair Hewitt, Vice Chair Rummel, Member Durkin, Member Nixon, Member Paxton, Member Stolman and Member Wilke

7.5 [13-1005](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of August 2013.

Attachments: [August 2013 Legistar.pdf](#)

A motion was made by Member Wilke, seconded by Member Rummel, that items 7.4 and 7.5 be received and placed on the consent agenda. Motion carried by the following vote:

Aye: 7 - Chair Hewitt, Vice Chair Rummel, Member Durkin, Member Nixon, Member Paxton, Member Stolman and Member Wilke

TREASURER

7.6 [13-0904](#)

Report from Robert Skidmore, Treasurer, for the month of June 2013.

Attachments: [Cash Investment June 2012.pdf](#)
[June 13 Financial Statement Generator 130813.txt](#)
[Legistar Call Report Memo.docx](#)

A motion was made by Member Stolman, seconded by Member Wilke, that items 7.6 and 7.7 be approved and referred on to Financial and Administrative Committee. Motion carried by the following vote:

Aye: 7 - Chair Hewitt, Vice Chair Rummel, Member Durkin, Member Nixon, Member Paxton, Member Stolman and Member Wilke

7.7 [13-0937](#)

Report from Robert Skidmore, Treasurer, for the month of July 2013.

Attachments: [Cash Investment July,2012.pdf](#)
[July 2013.pdf](#)

A motion was made by Member Stolman, seconded by Member Wilke, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by the following vote:

Aye: 7 - Chair Hewitt, Vice Chair Rummel, Member Durkin, Member Nixon, Member Paxton, Member Stolman and Member Wilke

8. Executive Session

Chair Hewitt moved items 8, 8.1, and 8.2 until later in the meeting.

9. County Administrator's Report

9.1 [13-0382](#)

Discussion regarding the 2014 Legislative Program.

Assistant County Administrator Ryan Waller reported the County has requested input from departments regarding legislative initiatives to be considered as part of the 2014 Legislative Program.

Planning, Building, and Development Director Eric Waggoner addressed two items his Department recommends be included. The first item relates to getting the County's

Property Maintenance Program on the same footing as municipalities. Legislation would be needed to allow counties to collect outstanding liens when a property is transferred.

Mr. Waggoner reported the second issue relates to the administrative adjudication process regarding code enforcement. Municipalities who hire a debt collector for unpaid adjudication fees have the authority to tack on the collections fee to the total debt amount. On the other hand, a collection agency for the County will take their portion of the fee out of the original debt amount and in order for the County to be made whole, the County must return to the adjudication hearing officer.

Workforce Development Director Jennifer Serino Stasch reported on items that she would like to see addressed via legislation. The first relates to the Workforce Initiative Act (WIA) that is continued, by resolution, on an annual basis. She requested that the County support reauthorization of WIA without dismantling the system.

Ms. Serino Stasch also noted that her Department recommends sponsoring legislation that would allow incumbent worker training dollars to be used for economic development opportunities and not just for impending layoffs.

Ms. Serino Stasch reported the Department of Commerce and Economic Opportunity has put together a five year economic development plan. She requested that the County support Workforce Development coordination and inclusion in the plan.

Mr. Waller reported the County will bring back the Fox Lake Waterway Agency legislative initiative which was included in last year's program. The County provides public safety patrol to this state waterway and the County no longer receives funding for the patrols. The County is seeking permissive authority from the state to mandate the agency to impose a sticker fee to be distributed to Lake and McHenry counties to offset its patrol costs. County Administrator Barry Burton stated that the costs to patrol the area is \$350,000 which is significantly less than in previous years but costs cannot be reduced any further. It was noted that if there is no one patrolling the waterways, motorists may be less inclined to purchase boat stickers which will financially impact the Fox Lake Waterway Agency.

Lake County Board Chair Lawlor recommended sponsoring legislation that would strengthen the County's Standards of Conduct regulations and allow the County to remove members who do not comply with its regulations. He also recommended supporting legislation being pursued by the Lake County Forest Preserve District. The legislation would allow for units of government to more accurately calculate levies.

8. Executive Session

Executive Session was entered into at 11:59 a.m.

A motion was made by Member Durkin, seconded by Member Wilke, to go into executive session. The motion carried unanimously.

Aye: 7 - Chair Hewitt, Vice Chair Rummel, Member Durkin, Member Nixon, Member Paxton, Member Stolman and Member Wilke

8.1 [13-0976](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2(c)(21).

Executive session was adjourned at 12:00 p.m.

8.2 [13-0965](#)

Committee action regarding the semi-annual review of closed session minutes.

A motion was made by Member Durkin, seconded by Member Wilke, to accept the State's Attorney's recommendation on release of previously closed executive session minutes. Motion carried by the following vote:

Aye: 7 - Chair Hewitt, Vice Chair Rummel, Member Durkin, Member Nixon, Member Paxton, Member Stolman and Member Wilke

10. **Adjournment**

Hewitt adjourned the meeting at 12:01 p.m.

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice-Chairman

Revenue, Records, and Legislation Committee