

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Thursday, October 31, 2024

8:30 AM

**Assembly Room, 10th Floor or register for remote attendance at
<https://bit.ly/4fcqAQn>**

Financial & Administrative Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings in one of two ways:

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance through an electronic conferencing application (register via the link on the front page of the agenda).

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT:

An opportunity for Public Comment will be provided during the meeting in accordance with the Lake County Board Rules of Order and Operational Procedures. At the time of Public Comment, it will proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application. Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office, 18 N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

PLEASE NOTE: An individual is allowed 3 minutes total for one or more public comments.

Individuals providing Public Comment will provide the following information:
Meeting: Financial and Administrative Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment
6. Chair's Remarks
7. Unfinished Business
8. New Business

CONSENT AGENDA (Items 8.1 - 8.38)

MINUTES

8.1 [24-1325](#)

Committee action approving the Financial and Administrative minutes from September 26, 2024.

Attachments: [F&A 9.26.24 Final Minutes](#)

8.2 [24-1509](#)

Committee action approving the Financial and Administrative Special Meeting minutes from October 4, 2024.

Attachments: [F&A 10.4.24 Final Minutes](#)

REPORTS

8.3 [24-1440](#)

Report from Anthony Vega, County Clerk, for the month of September, 2024.

Attachments: [County Clerk Monthly Finance Report for September 2024](#)

8.4 [24-1474](#)

Treasurer Holly Kim's Cash & Investment Report - September 2024.

Attachments: [FSG Sept 30, 2024](#)

[Lake County Investment Portfolio Summary - September 2024](#)

[September 23 Cash & Investment Report](#)

HEALTH & COMMUNITY SERVICES

8.5 [24-1279](#)

Joint resolution approving an emergency appropriation of \$9,323.57 for reimbursement as a result of an Intergovernmental Agreement (IGA) between Lake County and the Lake County Housing Authority (LCHA) for the completion of Environmental Reviews Records (ERRs).

- The \$9,323.57 will be used to reimburse personnel costs.
- These funds were received in Fiscal Year (FY) 2024 and will be used for FY 2024 personnel cost.
- These funds have not been previously appropriated because LCHA was billed for ERRs in FY 2024 as work was performed.

Attachments: [Emergency Appropriation 2024-11 LCHA ERRs.pdf](#)

8.6 [24-1280](#)

Joint resolution approving an extension to an Intergovernmental Agreement (IGA) between Lake County and the Lake County Housing Authority (LCHA) for the completion of 24 CFR Part 58 Environmental Review Records (ERRs).

- On October 11, 2022, Lake County and LCHA entered into an IGA for the completion of 24 CFR Part 58 ERRs.
- To continue services an extension is needed under existing IGA terms and allows for four one-year extensions.
- Lake County and LCHA mutually desire to extend all the terms and conditions of the IGA for the period beginning October 11, 2024, through October 11, 2025.

Attachments: [LCHA IGA Environmental Review 2nd RENEWAL](#)

8.7 [24-1260](#)

Joint resolution accepting the Illinicare grant and authorizing an emergency appropriation in the amount of \$162,500 for the Health Grant.

- The \$162,500 Illinicare grant will be used to fund a new part-time position, computer, supplies, and mileage reimbursement.
- This position will be responsible for identifying, implementing and ensuring sustainability of workflows to improve the provision of care as related to value-based care operations and will be responsible for data collection, data validation, and accuracy of UDS and HEDIS reporting and identifying, implementing, and ensuring sustainability of workflows related to these quality metrics and their improvements.
- The \$162,500 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2024 budget.
- If grant funding for the positions and services end, and new funding is not secured, the positions and services will be eliminated.

Attachments: [Illinicare EA \\$162,500](#)

8.8 [24-1485](#)

Joint resolution accepting the Health Resources and Services Administration grant and authorizing an emergency appropriation in the amount of \$46,032 for the Uniform Data System Plus Grant.

- The \$46,032 Health Resources and Services Administration grant will be used to purchase an interoperability engine.
- The total cost of the interoperability engine is funded in part by the grant and tax support.
- The \$46,032 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2024 budget.
- The grant award will be for the period June 5, 2024 through January 31, 2025.
- If grant funding for the services ends, the department would have to identify alternate funding within their operational budget.

Attachments: [HRSA UDS+ \\$46,032](#)

8.9 [24-1318](#)

Joint resolution approving the Lake County 2025-2026 Opioid Response Funding Plan.

- Lake County is receiving a direct distribution of settlement funds under the Illinois Opioid Allocation Agreement and anticipates receiving approximately \$9 million no later than 2038.
- Lake County contracted with Third Horizon to collect and analyze quantitative and qualitative data that was used to develop the Lake County Opioid Settlement Strategy Report.
- Lake County developed an equitable Opioid Response Funding Plan based on the data and recommendations in the Strategy Report; which details a data-driven and transparent process.
- Program Year 2025-2026 will be the first round of funding, and will focus investments in harm reduction, case management and system navigation, and recovery services.

Attachments: [Funding plan.pdf](#)

[Final Report Lake County Opioid Settlement Strategy_100724](#)

[Executive Summary Lake County Opioid Settlement Strategy](#)

[HCS.October 2024](#)

8.10 [24-1258](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$276,101 for the Child and

Family Connections grant.

- The \$276,101 Illinois Department of Human Services grant will continue to fund two Service Coordinator positions and offset existing staff salary and fringe benefits.
- The Service Coordinators provide evaluation and service coordination for children under age three who have suspected developmental delays, or those at high risk for developmental delays and assist families in connecting with Illinois Early Intervention providers for speech therapy, physical therapy, developmental therapy, and occupational therapy.
- The \$276,101 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2024 budget.
- The grant award will be for the period July 1, 2024, through June 30, 2025.
- If grant funding for the services and positions end, and new funding is not secured, the services will be eliminated.

Attachments: [CFC EA \\$276,101](#)

8.11 [24-1259](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$1,000,000 for the Local Health Department Respiratory Surveillance and Outbreak Response grant.

- The \$1,000,000 Illinois Department of Public Health grant will be used to fund four new positions, supplies, contractual, and indirect services.
- The purpose of this funding is to help monitor respiratory diseases and prevent transmission and severe disease outcomes through the continuation of response efforts and activities within local communities.
- The \$1,000,000 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2024 budget.
- The grant award will be for the period July 1, 2024, through June 30, 2026.
- If grant funding for the services and positions end, and new funding is not secured, the services will be eliminated.

Attachments: [RSORG EA \\$1M](#)

8.12 [24-1261](#)

Joint resolution amending the Lake County Health Department Environmental Health Fees Schedule (as authorized in Lake County Code of Ordinances Chapter 178).

- Environmental Health is proposing revisions to the Environmental Health Fees Schedule, specifically fees for water analysis conducted by our lab. The proposed increase in fees is due to increasing costs in supplies.

Attachments: [2025 EH Fee Schedule Proposed Revisions](#)

8.13 [24-1490](#)

Joint resolution authorizing an emergency appropriation from fund balance from the Emergency Rental Assistance #2 Fund (ERA 2), a special revenue fund, in the amount of \$97,054.36 to accommodate the final expenses of the ERA 2 Fund programming.

- Lake County received federal funds from the U.S. Department of Treasury to be used for assistance to households for rent and utilities pursuant to the American Rescue Plan Act of 2021 and was successful in obtaining additional funding due to the successful implementation of its initial allocations.
- Due to a shortage in the carryovers from prior year, an emergency appropriation is necessary to accommodate the final expenses to close out the ERA 2 fund, in accordance with County Board action in July 2024, which approved the use of final funds toward Lincoln Avenue Capital - Starling Senior Apartments.
- These federal funds are emergency appropriated according to Section 5.8 Emergency Appropriations of the 3.6 Budget Execution Policy.

Attachments: [Emergency Appropriation - ERA2 11.12.2024](#)

8.14 [24-1492](#)

Joint resolution authorizing an emergency appropriation in Fund 220 Tuberculosis Clinic Fund (“TB Clinic Fund”) to fund personnel expenses of the Fiscal Year 2024 budget in the amount of \$74,226.75 from the Fund 220 fund balance.

- Lake County has incurred and will incur expenses for wages, salaries and benefits that exceed the amount approved in the Fiscal Year (FY) 2024 budget.
- When developing the FY 2024 Budget, vacancy adjustments were factored in at less than fully staffing for the FY 2024 budget; however, this property tax operating fund is fully staffed.
- There are sufficient reserves in the fund to cover this emergency appropriation and should this additional appropriation not be fully utilized, it will fall back into the TB Clinic Fund balance at the end of FY 2024.

Attachments: [Emergency Appropriation - TB Clinic Fund 11.12.2024](#)

LAW & JUDICIAL

8.15 [24-1452](#)

Joint resolution authorizing a contract, with SHI International Corp., Somerset, New Jersey for Adobe LiveCycle System in an annual amount of \$48,187.10.

- The Courts have been utilizing Adobe LiveCycle since 2013.
- Adobe LiveCycle system, now called Adobe Experience Manager (AEM), a product of ADOBE, is presently being utilized in streamlining 12 business application workflows which create efficient processes in operations and allow time savings for both staff and management.
- A cooperative purchasing agreement with SHI International Corp, Davidson Avenue, Somerset, New Jersey through Sourcewell Cooperative has been used for

- the last three years to procure this service, which expired October 19, 2024.
- A new cooperative purchasing agreement with SHI International Corp, through Sourcewell Cooperative, has been identified to continue this service.
 - This resolution authorizes the Purchasing Agent to enter into a one-year contract, in an annual amount of \$48,187.10, renewing the agreement through October 19, 2025.
 - Pursuant to Article 33.115 Cooperative Joint Purchasing of the Lake County Purchasing Ordinance, Lake County may participate in a cooperative purchasing agreement with Sourcewell.

Attachments: [2024-09-13 SHI Quote-25305486 Attachment A.pdf](#)

[2024-09-13 SHI Quote-25305486.pdf](#)

[2024-09-26 SHI Vendor Disclosure Form.pdf](#)

8.16 [24-1457](#)

Joint resolution authorizing, acceptance of an award with the Illinois Department of Transportation for a Sustained Traffic Enforcement Program (STEP) grant in the estimated amount of \$299,342.40 for Fiscal Year (FY) 2025.

- The Lake County Sheriff's Office (LCSO) has applied for and been awarded STEP grants since 2013.
- LCSO has applied and received verbal acceptance for a FY 2025 Illinois Department of Transportation STEP grant in the approximated amount of \$299,342.40. The grant period is from October 1, 2024, through September 30, 2025.
- The grant reimburses the deputies' overtime wage costs and indirect costs on direct salary and wage excluding fringe.
- The main objective of the grant is to conduct specific traffic enforcement details that focus on speeding enforcement, distracted driving enforcement, impaired driving enforcement, and child passenger safety campaigns that will make the roadways safer.
- LCSO will conduct six mandatory enforcement campaigns and all optional enforcement campaigns.

Attachments: [FY25 Lake County STEP Grant Application](#)

8.17 [24-1458](#)

Joint resolution authorizing, acceptance of an anticipated award with the Illinois Department of Transportation for a Local Alcohol Program (LAP) grant in the amount of \$77,586 for fiscal year 2025.

- The Lake County Sheriff's Office (LCSO) has applied for and has been awarded the Local Alcohol Program (LAP) Grant.
- This grant will allow for one sergeant, who is certified as a Drug Recognition Expert (DRE), to provide training after normal business hours to police officers, Judges, Village Prosecutors, and Assistant State's Attorneys on Standardized Field

Sobriety Test (SFST) refresher courses, Advanced Roadside Impaired Driving Enforcement (ARIDE) courses and Drug Recognition Expert (DRE) courses. The grant period is from October 1, 2024, through September 30, 2025.

- This grant reimburses the sergeant's overtime wage costs and indirect costs on direct salary and wage excluding fringe and will reimburse course and travel expenses for the sergeant's recertification costs as a DRE.
- The main objective of the grant is to provide training to other justice partners with drug-related impairment enforcement and prosecution.

Attachments: [FY25 Lake County LAP Grant Application](#)

8.18 [24-1449](#)

Joint resolution authorizing the emergency appropriation of \$25,000 from the State's Attorney's Office Computer Fraud Forfeiture (Cyber) fund to pay for end of year expenses.

- The Lake County State's Attorney's Office requests the allocation of \$25,000 from its Cyber fund to pay for end of year expenses.
- The Cyber fund has a current cash balance of \$275,000.
- The Cyber fund revenue consists of assets seized as a result of applicable forfeitures and fees collected from Lake County police departments to utilize our Cyber lab.
- When the Fiscal Year (FY) 2024 budget was created, there were no plans at that time to replace our retired Electronic Detection dog. We have since received a new pup as a result of Defenders for Children facilitating a donation from Gripple USA. Since expenses related to her were not included in the FY 2024 budget, this emergency appropriation will cover the shortfall.
- There are two software licenses up for renewal in October that total close to \$20,000. The remaining requested funds will be used for other year end expenses.

Attachments: [Budget Summary SAO Computer Fraud Forfeiture Fund](#)

8.19 [24-1287](#)

Joint committee action approving a contract modification with Journal Technologies, Inc., of Los Angeles, California for additional interfaces between the Tyler 9-1-1 Enterprise Public Safety System and Journal's Integrated Case Management System for 19th Judicial Circuit Court and the Lake County Circuit Clerk Office in the amount not to exceed \$100,000.

- In October of 2023 the Lake County Justice Partners went live with a new Integrated Case Management System with Journal Technologies, Inc.
- In April of 2024 the Lake County Sheriff's Office and the Emergency Telephone System Board (ETSB) went live with a new Enterprise Public Safety System with Tyler Technologies.
- The Justice Partners have a longstanding goal of integrating these systems for increased efficiencies, and improvement to the overall administration of justice in Lake County, and in May 2024, the Lake County Board approved an agreement

- with Journal Technologies in the amount of \$120,000 to create integrations between the two systems.
- During this work, additional integration was identified to be necessary.
 - In accordance with Section 33.082 of the Lake County Purchasing Ordinance, this contract modification is germane to the original contract as signed and is in the best interest of Lake County, it is hereby requested that the Purchasing Agent be authorized to enter into Contract Modification Number One.
 - This Committee Action authorizes Contract Modification Number One with Journal Technologies in an amount not to exceed \$100,000. If approved the Contract Modification increases the contract from \$120,000 to \$220,000.
 - The amount not to exceed of \$100,000 for the contract modification would be funded with a line-item transfer from Miscellaneous Contractual Services in GOE (101-1102040-79940) in the amount of \$75,000 and from Computer Equipment - Sheriff 101-3005231-84030 in the amount of \$25,000.

Attachments: [JMS SOW FINAL](#)
[vendor disclosure statement](#)
[2024-09-20 Contract 24313 Modification 1 for JMS interfaces DRAFT](#)

8.20 [24-1451](#)

Joint resolution authorizing an emergency appropriation with offsetting revenue in the amount of \$361,522 to implement Adult Redeploy Illinois programming for the Nineteenth Judicial Circuit Court.

- The Adult Redeploy Illinois Oversight Board (Illinois Criminal Justice Information Authority) recently announced that the Nineteenth Judicial Circuit was awarded \$361,522 in Adult Redeploy Illinois funding for the grant period of July 1, 2024 through June 30, 2025.
- The Court has received Adult Redeploy Illinois funding since 2013.
- The program will provide residential treatment for high risk and high need justice involved individuals who are chemically dependent, the funds will provide recovery coaching services, access to recovery home services, and peer support specialists all of which provide a continuum of care.
- Transportation will be provided for those clients with a barrier to care.
- This resolution authorizes an emergency appropriation of \$361,522 and the execution of a program agreement to accept the grant funding. The grant does not require a match.
- If grant funding for the services end and new funding is not secured, the services will be eliminated.

Attachments: [192530 - Lake County - ARI SFY2025 Agreement 08.28.24.docx.pdf](#)
[192530 Lake County Amendment 1 GATA FY25.docx.pdf](#)
[EA Template - County Board JE 361k Adult Redeploy Nov-24](#)

8.21 [24-1459](#)

Joint resolution authorizing an emergency appropriation from fund balance in the Sheriff's Inmate Welfare Fund in the amount of \$830,813.31 modifying the Fiscal Year (FY) 2024 budget for expenses incurred which were not included in the FY 2024 budget.

- LCSO prepared the FY 2024 Budget for the Inmate Welfare Account, a special revenue fund administered by the Lake County Sheriff's Office.
- According to 20 IL ADC 701.250 funds from the Inmate Welfare Account shall be used for education, recreation, or other purposes within the jail for the benefit of detainees, as deemed appropriate by the Sheriff.
- This resolution appropriates \$830,813.31 from fund balance in the Inmate Welfare Fund to both revenues and expenses in the FY 2024 Budget.

Attachments: [EA - Inmate Welfare Fund](#)

8.22 [24-1460](#)

Joint resolution authorizing acceptance of an anticipated award with the Illinois Department of Commerce and Economic Opportunity for a Mobile Crisis Responder with Law Enforcement, COaST Clinician, in the amount of \$250,000.

- The Lake County Sheriff's Office (LCSO) was nominated for a \$250,000 grant by Senator Adriane Johnson to hire a mobile crisis responder with law enforcement, COaST Clinician.
- This grant will allow for a mobile response team consisting of a Sheriff's Deputy and Mobile Crisis Responder to provide direct crisis intervention services to members of the community and their family members including de-escalation, stabilization and linkages to appropriate levels of care.
- This grant reimburses the mobile crisis responder salary, benefits and indirect costs.
- The main objective of the Mobile Crisis Responder is to provide collaborative interventions to resolve crises before becoming life-threatening or escalates to a detain-able offense.

Attachments: [FY25 DCEO Grant #DG250044 - Lake County Sheriff's Office](#)

8.23 [24-1453](#)

Joint resolution authorizing the acceptance and execution of an Enhanced Collaborative Model (ECM) Task Force to Combat Human Trafficking grant awarded by the Office of Justice Programs (OJP) to the Lake County State's Attorney's Office (LCSAO) to establish the Lake County Human Trafficking Task Force, including an emergency appropriation of \$686,812 in federal funds.

- The LCSAO has applied for an ECM Task Force to Combat Human Trafficking grant through the Office of Justice Programs (OJP).
- The grant term is for three years, with a period of October 1, 2024 through September 30, 2027.
- The LCSAO will partner with A Safe Place to establish the Lake County Human Trafficking Task Force in an effort to reduce human trafficking, provide services to

the survivors and aggressively find and prosecute traffickers.

- Program funding includes \$686,812 that is allocated to the LCSAO and includes salary and benefits for a full-time Human Trafficking (HT) Task Force Investigator/Training Coordinator, a full-time HT Assistant State's Attorney and 50 percent for a HT Task Force Coordinator. This last role will be shared equally with A Safe Place, who has also budgeted 50 percent of salary and benefits for this individual.
- If funding for this program ends, and new funding is not secured, the program and staffing will be eliminated.

Attachments: [Grant Accounting Spreadsheet OVC HT 2024](#)

8.24 [24-1478](#)

Joint resolution authorizing the emergency appropriation of a Justice Assistance Grant Violent Crime Reduction in Illinois Communities (JAG VCRIC) grant awarded by the Illinois Criminal Justice Information Authority (ICJIA) to the Lake County State's Attorney's Office (LCSAO) in the amount of \$147,145 for previously awarded funds.

- In December 2023, the LCSAO was awarded funding by ICJIA in the amount of \$300,000, and a resolution was passed by the County Board on March 12, 2024, including an emergency appropriation in the amount of \$300,000 for staffing offsets and services from North Suburban Legal Aid Clinic.
- The grant period is October 1, 2023 through March 31, 2025.
- At the March meeting, an appropriation of \$152,855 was approved as the remainder portion of the grant funding was for Lake County staff that were already funded in the FY24 budget.
- A modification has since been completed to the grant to shift funds from personnel to contractual. This action appropriates the remainder of the funds from the grant to service delivery.

Attachments: [Grant Accounting Spreadsheet to FAS - JAG VCRIC DV grant additional](#)

8.25 [24-1454](#)

Joint committee action approving Contract Modification 5 with Crowe LLP, Oak Brook, Illinois to provide continued consultant services for the system implementation of a shared, scalable, integrated, enterprise family of public safety systems that includes computer aided dispatch (CAD), mobile data, records management systems (RMS) for law enforcement and fire / emergency medical services, and a jail management system (JMS) for the 9-1-1 Consolidation Implementation in the amount of \$43,000.

- As part of ongoing 9-1-1 and emergency dispatch consolidation efforts, the Lake County Sheriff's Office and Lake County ETSB agreed to be the executive agents for the Public Safety Software Modernization Project, with Lake County and Lake County ETSB funding the implementation of the new software for all partners.

- The contract has been modified to increase the funding and add tasks, to the agreement for Task 5 - Consultant services for system implementation. Previous modifications include: Modification 1 in October 2019, Modification 2 in June 2021, Modification 3 in June 2023, and Modification 4 in November 2023.
- A decision was made to de-couple the systems and institute a tiered Go Live schedule. The last system Go Live date was on October 14, 2024.
- Modification 5 increases Task 5 services through February 28, 2025, which includes four months post-Go Live support in the amount of \$43,000, increasing the total value for Task 5 services to \$970,325.

Attachments: [2024-10-18 Contract 19119 Modification 5 Exhibit A](#)

[2024-10-18 Contract 19119 Modification 5 FINAL](#)

[Contract 19119 Modification 5 Vendor Disclosure \(10 17 2024\)](#)

PUBLIC WORKS & TRANSPORTATION

8.26 [24-1461](#)

Joint resolution appropriating \$50,000 of Motor Fuel Tax funds for the Fiscal Year (FY) 2025 repair and replacement of various guardrail and fence installations, under the applicable Illinois Highway Code.

- The County owns miles of guardrails and fences along the County highway system, and annual repairs and replacements must be made to various installations which are included in the Transportation Improvement Program, and designated as Section 25-00000-06-GM.
- Before the purchase of material or a contract for services can be procured, an appropriation of \$50,000 of Motor Fuel Tax funds is required.

8.27 [24-1462](#)

Joint resolution appropriating \$51,500 of County Bridge Tax funds and \$250,000 of Matching Tax funds to provide for Fiscal Year (FY) 2025 acquisition of materials and services needed to maintain items such as drainage and bridge facilities, pavements, shoulders, guardrails, fencing, signage, and right-of-way.

- Miscellaneous maintenance materials and services are needed to maintain the County highways.
- Before materials can be ordered, or work can be done using the County Bridge Tax fund or the Matching Tax fund, an appropriation is required.
- The acquisition of these materials and services is included in the Transportation Improvement Program and designated as Section 25-00000-03-GM.

8.28 [24-1463](#)

Joint resolution appropriating \$103,600 of County Bridge Tax funds, \$168,600 of Matching Tax funds and \$173,800 of ¼% Sales Tax for Transportation funds for Fiscal Year (FY) 2025 general engineering and support services needed to address items such as soil, environmental, drainage, bridge, wetland, easement, and right-of-way purchases.

- General engineering and support services are needed throughout the year to supplement in-house design services and improve the County highway system.
- An appropriation of funds is required each fiscal year for these support services.
- The acquisition of these services is included in the Transportation Improvement Program and designated as Section 25-00000-02-EG.

8.29 [24-1464](#)

Joint resolution appropriating \$161,600 of Matching Tax funds for contract documents, inspections, and maintenance of native landscape areas along various County highways.

- The County has planted native landscape areas for various projects on the County highway system that require routine inspection and maintenance and are included in the Transportation Improvement Program and designated as Section 25-00000-14-GM.
- The contract documents and inspection work will be done by a consultant, while the maintenance will be completed by a contractor through the formal letting process.
- Before a project letting can be held, an appropriation of \$161,600 of Matching Tax funds is required.

8.30 [24-1286](#)

Joint resolution authorizing a contract with Air Comfort Co., Broadview, Illinois, in the amount of \$36,800 to furnish and install a new indoor HVAC unit at the Lake County Public Works Mill Creek Water Reclamation Facility, Filter Building.

- Lake County Public Works has a need to replace the Reznor SCE-200 indoor Air Conditioning Unit at its Mill Creek Filter Building that houses the effluent filters and other equipment that support the treatment process.
- In accordance with the Lake County Purchasing Ordinance, a contract for these services is allowed by Board approval under the existing contract for the Heating Ventilating and Air Conditioning (HVAC) Preventative Maintenance for Lake County Public Works.
- Funds were included in the County's Adopted FY24 Budget to be utilized for this Project.
- This resolution authorizes and directs the County Purchasing Agent to execute a contract with Air Comfort Co., Broadview, Illinois in the amount of \$36,800.

Attachments: [24-1286 Air Comfort Proposal](#) [Mill Creek BLDG 50 AC Unit](#)
[24-1286 Vendor Disclosure Form - Lake County](#)

8.31 [24-1450](#)

Joint resolution authorizing a contract with Wesco Distribution, Inc., of Woodridge, Illinois, in the amount of \$72,934 for Variable Frequency Drive (VFDs) Replacement and installation Services for Lake County Public Works Vernon Hills West Pump Station.

- There is a need to replace six Variable Frequency Drives (VFDs) that have reached the end of their operational life.

- The project will include removal of existing drives, installation, startup and associated electrical work.
- Public Works identified a cooperative purchasing contract with Wesco Distribution, Inc., Woodridge, Illinois, through Sourcewell Cooperative Agreement Contract 091422WES to procure equipment, products, or services. The current term of the contract is through November 8, 2026.
- Pursuant to Article 33.115 Cooperative Joint Purchasing of the Lake County Purchasing Ordinance, Lake County may participate in a cooperative purchasing agreement with Wesco Distribution, Inc.
- This resolution authorizes and directs the County Purchasing agent to execute a contract with Wesco Distribution, Inc., Woodridge, Illinois, in the amount of \$72,934 for the Variable Frequency Drive Replacement and installation Services.

Attachments: [24-1450 Wesco Vendor Disclosure Statement](#)
[24-1450 Wesco Vendor Sourcewell Quote](#)

8.32 [24-1465](#)

Joint resolution authorizing an agreement with Horner & Shifrin, Inc., Chicago, Illinois, to provide Phase II design engineering services for concrete pavement repairs and Americans with Disabilities Act (ADA) improvements on Buffalo Grove Road, from Illinois Route 83 to Deerfield Parkway, at a maximum cost of \$140,000 and appropriating \$168,000 of Matching Tax funds.

- Horner & Shifrin, Inc., Chicago, Illinois, will be utilized to complete these Phase II design engineering services for concrete pavement repairs and ADA improvements on Buffalo Grove Road in Buffalo Grove.
- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq.
- The Lake County Division of Transportation's Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in accordance with this approved process.
- The selected firm has a satisfactory past relationship with the Lake County Division of Transportation.
- This project is included in the Transportation Improvement Program and designated as Section 24-00249-05-GM.

Attachments: [24-1465 Consultant Agreement, Buffalo Grove Road \(IL83-Deerfield Pkw](#)
[24-1465 Vendor Disclosure, Horner & Shifrin](#)
[24-1465 Location Map, Buffalo Grove Road Rehabilitation \(IL Route 83-](#)

8.33 [24-1466](#)

Joint resolution authorizing a contract with Lake County Grading Company, LLC, Libertyville, Illinois, in the amount of \$6,805,318.18 for the resurfacing, restoration, and rehabilitation (3R) improvement of Deep Lake Road, from Illinois Route 132 to

Illinois Route 173, which will be improved under the Illinois Highway Code for a total of 3.5 miles.

- A total of four bids were received, ranging from \$6,805,318.18 to \$7,927,374.79, and the lowest responsible bidder is Lake County Grading Company, LLC, Libertyville, Illinois, with a contract amount of \$6,805,318.18.
- The County Board previously appropriated funds for this improvement.
- This resurfacing improvement has been identified within the County's pavement management system and is included in the Transportation Improvement Program with construction in 2025 and designated as Section 19-00999-66-RS.

Attachments: [24-1466 Bid Tabulation, Deep Lake Rd 3R](#)

[24-1466 Vendor Disclosure, Lake County Grading Co.](#)

[24-1466 Location Map, Deep Lake Rd 3R \(IL132 - IL173\)](#)

8.34 [24-1467](#)

Joint resolution authorizing a contract with Alliance Contractors, Inc., Woodstock, Illinois, in the amount of \$234,867 for the replacement of pedestrian bridge decks at various locations in Lake County, Illinois, and appropriating \$282,000 of County Bridge Tax funds.

- Three pedestrian bridge decks located on the Robert McClory Bike Path, the Chain O' Lakes Bike Path, and the Washington Street Bike Path are at the end of their service life and require replacement.
- There was a public call for bids and a total of four bids were received, ranging from \$234,867 to \$460,360, and the lowest responsible bidder is Alliance Contractors, Inc., Woodstock, Illinois, in the amount of \$234,867.
- This project is included in the Transportation Improvement Program with construction planned to begin in 2024 and designated as Section 24-00999-06-BR.

Attachments: [24-1467 Bid Tabulation, Bridge Repairs 2024](#)

[24-1467 Vendor Disclosure, Alliance](#)

[24-1467 Location Map, Pedestrian Bridge Repairs 2024](#)

8.35 [24-1468](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$2,487,303.38 for the resurfacing of Butterfield Road, from Illinois Route 176 to Illinois Route 137, which will be improved under the Illinois Highway Code for a total of 2.1 miles and appropriating \$2,985,000 of Matching Tax funds.

- The improvement will include pavement resurfacing, Americans with Disabilities Act ramps, and other related items.
- Project includes construction of 1,570 feet of sidewalk on the east side of Butterfield Road, from Winchester Road to Saint William Drive.

- There was a public call for bids, and a total of two bids were received, ranging from \$2,487,303.38 to \$3,483,398, and the lowest responsible bidder is Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$2,487,303.38.
- This project is included in the Transportation Improvement Program with construction planned to begin in 2025 and designated as Section 22-00999-88 -RS.

Attachments: [24-1468 Bid Tabulation, Butterfield Rd Resurfacing](#)

[24-1468 Vendor Disclosure, Peter Baker](#)

[24-1468 Location Map, Butterfield Rd Resurfacing \(IL176 - IL137\)](#)

PLANNING, BUILDING, ZONING & ENVIRONMENT

8.36 [24-1483](#)

Joint resolution authorizing the execution of an intergovernmental agreement (IGA) between the Lake County Planning, Building and Development Department (PB&D) and the Village of Libertyville for contract police services.

- The PB&D Department and the Village of Libertyville have developed an IGA that allows the Village of Libertyville to provide law enforcement/security services at the Lake County administrative adjudication hearings.
- The contract provides security specifications, establishes an hourly rate of service, and is set for an initial two-year term.
- The IGA has been reviewed and approved by the State's Attorney's Office.
- Following joint committee action, the agreement will proceed to the County Board for final action.

Attachments: [LV - Lake County IGA County for Administrative Adjudication Police Serv](#)

8.37 [24-1477](#)

Joint resolution accepting grant award and authorizing an emergency appropriation for Regional Stormwater Projects in the amount of \$30,000,000 and funded by the Illinois Department of Commerce and Economic Opportunity (DCEO) in Fund 743 Lake County Regional Stormwater Management Projects Fund.

- \$122,098,000 was appropriated in Public Act 102-0017 for Regional Stormwater Projects in Lake County, to be awarded by the Department of Commerce and Economic Opportunity (DCEO).
- On August 13, 2024, the Lake County Board authorized a funding application to DCEO for Lake County Regional Stormwater Management Projects Round 2.0 in the amount of \$30,000,000.
- DCEO awarded Lake County a second grant of \$30,000,000 for Regional Stormwater Projects for the grant period October 1, 2024 through September 30, 2026.
- No additional local match is required by DCEO; however, additional funding will be provided by project partners to reimburse the Stormwater Management

Commission for project administration.

- An emergency appropriation is needed as the funds from this grant are not included in the current fiscal year budget.
- Authority to spend appropriated funds and execute any and all agreements with partners related to this allocation and distribution of DCEO Funds for Regional Stormwater Projects is delegated to the Stormwater Management Commission.

Attachments: [SMC DCEO Round 2 Notice of Award](#)

[SMC DCEO Round 2 Grant Budget](#)

[Budget Template Nov-24](#)

8.38 [24-1356](#)

Ordinance Authorizing the Dissolution of the Slocum Lake Drainage District.

- On August 13, 2024, the Lake County Board passed an Ordinance proposing dissolution of the Slocum Lake Drainage District.
- Per State Statute 55 ILCS 5/5-44025, this ordinance initiated the dissolution process and required that the District complete an audit detailing claims, receipts, inventory of property, and debts.
- The Lake County Finance Department has completed the audit and submitted a memo detailing the financial review.
- The Slocum Lake Drainage District Commissioners passed a resolution to support the dissolution as proposed by Lake County at their meeting held on September 21, 2024.
- This ordinance sets forth final steps in the formal dissolution of the District and provides details related to how the remaining funds should be used and distributed amongst the district area's municipalities.

Attachments: [SLDD Authorizing Resolution](#)

[Slocum Lake Drainage District Memo Financial Review FINAL 9.20.2024](#)

[Slocum Lake Drainage District - Financial Review Attachment](#)

[09.26.24 Slocum Lake Drainage District Resolution & Letter supporting D](#)

REGULAR AGENDA

LAKE COUNTY PARTNERS

8.39 [24-1322](#)

Lake County Partners Update.

Attachments: [Lake Co. FA Presentation](#)

FINANCIAL & ADMINISTRATIVE

Finance

8.40 [24-1510](#)

Ordinance recommending the Fiscal Year (FY) 2025 Annual Budget and Appropriation Ordinance for Lake County, Illinois; said budget having been made conveniently available for public inspection for at least 15 days by posting in the Office of the County Clerk and on the County website.

- Through cooperation with all departments and agencies as well as the Standing Committees and Financial and Administrative Committee, the FY 2025 Budget is presented for approval.
- The operating funds that provide the funding for most governmental operations are balanced.
- This budget reflects all budget actions as approved by Standing Committees and the Financial and Administrative Committee.
- The entire budget is available on the County's website at www.lakecountyil.gov.

Attachments: [List of FY25 Budget Amendments 10.23.24](#)
[OverallBudgetSummary 10.23.24](#)

8.41 [24-0530](#)

Director's Report - Finance.

Facilities and Construction Services

8.42 [24-1455](#)

Resolution ratifying an Emergency Procurement authorized by the Director of Facilities and Construction in the amount of \$93,630.

- On September 27, 2024 during an inspection of a newly abated plaster ceiling, Asbestos Containing Material (ACM) was discovered to be present in the overspray adhered to the overhead concrete deck, conduit, black iron, ductwork, and piping located at 18 N. County St., Waukegan, Illinois.
- The Director of Facilities and Construction certified an emergency condition necessitating immediate action to remove the overspray.
- Failure to perform this work would present a threat to the safety and welfare of the staff of Lake County, as well as severely disrupt further upgrading of existing infrastructure in the building.
- The Purchasing Agent issued purchase orders for High Efficiency Professional Abatement, Chicago, Illinois in the amount of \$83,830 and Ramboll Americas Engineering Solutions, Inc., Syracuse, New York, in the amount of \$9,800.
- The total cost for the abatement was \$93,630.

Attachments: [HEPA Vendor Disclosure](#)
[HEPA Quote](#)
[HEPA Emergency Procurement Memo](#)
[Ramboll Vendor Disclosure](#)

[Ramboll Proposal](#)

[Ramboll Emergency Procurement Memo](#)

Enterprise Information Technology

8.43 [24-1482](#)

Resolution authorizing a contract with Guidehouse, Inc., of McLean, Virginia, not to exceed \$300,000 for a comprehensive artificial intelligence (AI) assessment.

- Guidehouse is a next-generation global consultancy with extensive commercial and public-sector expertise providing advisory, digital, and managed services to help clients outmaneuver today's most difficult challenges.
- This assessment provides an unbiased, third-party evaluation of Lake County's current capabilities and potential AI opportunities. It will identify gaps in infrastructure, skills, governance, and awareness ensuring a structured approach to adopting AI. This minimizes risks and maximizes ROI by aligning AI strategies with organizational goals.
- This engagement will focus on AI governance, data privacy and compliance, adoption risk evaluation framework, responsible use, roles and responsibilities oversight matrix, policy, guidelines and essential training required to move forward with the adoption of generative AI technologies at the County.
- This project will be funded within the 2024 Capital Improvement Program as part of the Technology Improvement Plan - Application Modernization & Innovation.
- In accordance with Section 33.115 of the Lake County Purchasing Ordinance, a cooperative purchasing contract with Guidehouse, Inc. has been identified through Omnia Partners (Region 14-ESC - TX 14-13) to procure needed goods, services, construction, or professional services that have been competitively solicited and awarded.
- Omnia Partners competitively procured the services for strategic management consulting services through a Request for Proposal (RFP) that allowed multiple awards to qualified vendors. Omnia Partners received 13 proposals and identified four qualified vendors, of which Guidehouse, Inc. was awarded a contract.

Attachments: [24-1482 VDS - Guidehouse.pdf](#)

[24-1482 - SOW.pdf](#)

8.44 [24-1484](#)

Resolution authorizing a contract renewal with Gartner, of Stamford, Connecticut, in the amount of \$154,788 for research and advisory subscription service.

- Gartner, a leading technology research and consulting firm, provides expert guidance and objective insight to support mission-critical IT strategies. This subscription service provides clients with access to research insights, expert consultations, peer networks and decision-making tools.
- The agreement is for one year at \$154,788, with options to extend up to three additional one-year periods. Each renewal is estimated to increase by 5 percent,

- with the cost in the final renewal year not exceeding \$179,186.45.
- This resolution authorizes the Purchasing Agent to enter into this contract contingent upon final 2025 budget approval by the County Board.
 - In accordance with Section 33.115 of the Lake County Purchasing Ordinance, a cooperative purchasing contract with Gartner has been identified through State of Michigan Central Procurement Services (230000000093) to procure needed goods, services, construction, or professional services that have been competitively solicited and awarded.
 - The State of Michigan (230000000093) competitively procured the services for technology products and services through a Request for Proposal (RFP) that allowed multiple awards to qualified vendors. State of Michigan received three proposals and identified three qualified vendors, of which Gartner was awarded a contract.

Attachments: [24-1484 QUO.pdf](#)

[24-1484 VDS.pdf](#)

8.45 [24-0015](#)

Director's Report - Enterprise Information Technology.

9. County Administrator's Report

10. Executive Session

10.1 [24-1534](#)

Executive session to discuss collective bargaining pursuant to 5 ILCS 120/2 (c)(2).

11. Member Remarks and Requests

12. Adjournment

Next Meeting: November 7, 2024