

BUDGET NARRATIVE

Grantee: County of Lake, dba Lake County Health Department and Community Health Center

Applicant Identifier: H80CS00119

Funding Opportunity: Budget Period Progress Report Noncompeting Continuation

Budget Period Start Date: February 1, 2022

The line-item budget justification shown below is provided as a broad outline. A detailed budget justification is required for all items within each category for which funds are requested.

Budget Justification		
	Federal	Non-Federal
REVENUE – Should be consistent with information presented in Form 3: Income Analysis.		
PROGRAM INCOME (Fees, Premiums, 3rd Party Reimbursements, & Payments generated from the projected delivery of services)		\$ 17,511,429
State Government		\$ 3,699,148
Local Government		\$ 11,236,828
Private Contracts/Contracts		\$ 196,000
Contributions		\$ -
FEDERAL 330 BPR Funding Request	\$ 5,024,249	
OTHER FEDERAL FUNDING -Substance Abuse and Mental Health Services Administration (SAMSHA)for GBHI		\$ 33,797
TOTAL REVENUE	\$ 5,024,249	\$ 32,677,202
EXPENSES: Object class totals should be consisted with those presented in the Federal Object Class Categories Form		
PERSONNEL - For Staff positions supported in whole or in part by Federal Section 330 Grant Funds, include the information as shown in the Federally-Supported Personnel Justification Table below.		
ADMINISTRATION	\$ 267,158	\$ 3,963,237
MEDICAL STAFF	\$ 2,460,499	\$ 10,199,540
DENTAL STAFF	\$ 730,314	\$ 981,332
BEHAVIORAL HEALTH STAFF	\$ 286,204	\$ 3,039,227
ENABLING STAFF	\$ -	\$ 850,540
OTHER STAFF	\$ 47,831	\$ 672,358
TOTAL PERSONNEL	\$ 3,792,006	\$ 19,706,234
FRINGE BENEFITS		
FICA @ 7.65 %	\$ 290,088	\$ 1,507,527
Health/Life/Dental @ 22.15% Full Time only	\$ 651,823	\$ 4,385,578
Retirement (Staff working over 1000 hours per year) @ 7.67 %	\$ 290,332	\$ 1,444,556
TOTAL FRINGE @ 37.47% FT, 15.32% for PT staff 1000 Hours and above, 7.65% PT under 1000 hours	\$ 1,232,243	\$ 7,337,661
TRAVEL		
Client Travel: Uninsured visits & Enabling Service Appointments by Taxi. Visits ranging from \$15 -\$100 per ride. Average \$417 per month for 12 Months		\$ 5,000
Compliance Team Ambulatory Conference for 6 staff: 3 staff members on Joint Commission and 3 staff on Compliance Team at \$410 Meals, Lodging and Travel		\$ 2,460
HRSA Compliance Conference and Annual meeting for 6 staff members at \$425 each Meals, Lodging and Travel		\$ 2,550
Compliance Team APIC conference for 1 \$1,250		\$ 1,250

Budget Justification		
	Federal	Non-Federal
IPHCA Training- Annual Meeting travel costs for 3 Admin staff \$2,700, Quality Improvement & Medical Group Mgmt. Assoc. Conference for 1 - \$1,453, Illinois Healthcare Assoc. Conference for 6 at \$205, Starting with Success NACHA for 1 \$200, all for Meals, Lodging and Travel		\$ 5,583
Staff Mileage: (Avg 3,112.5 mile per month for a total of 37,530 Miles @ \$0.56 Per Mile)		\$ 21,016
Travel expense WIC for Conference or 6 Nutrition Counselor and 2 Coordinators for meals and transportation at \$225 each		\$ 1,800
	\$ -	\$ 39,659
EQUIPMENT		
TOTAL EQUIPMENT	\$ -	\$ -
SUPPLIES (Including items that cost less than \$5,000 each and other supplies)		
Books, Manuals, training and Preprinted materials- Admin/Compliance staff = Infection Prevention and Control Essentials for Ambulatory Care, APIC/JRC Infection Prevention and Control Wrkbook, Strategies for Creating, Sustaining , and Improving Culture of Safety in HC, Joint Commission Guide to Risk Assessment, PolicySource P&P's for Compliance with Joint Commission BH, CAMAC Ambulatory Manual and Service Update manuals = \$2,611, HC Operations Medical coding manuals \$1,800, Family Planning State Education Manuals \$50, BHS Mental Health Diagnostic and Statistical Manuals for Mental Disorders \$200, IBCCP Preprinted Self - Examination Punch Cards, brochures and envelopes \$12,000, Medical Record Coding books \$609		\$ 17,270
Dental Supplies -6 sites at \$2,124 per month for 12 months, cost per visit ranges from \$6.89 to \$9.56 with the average being \$8.82 per visit		\$ 152,900
Drugs and Medicines-Family Planning clinics for birth control, depo, IUD 's and STI medications for \$125,000, ER Box supplies \$550 per site for 9 Medical sites totaling \$4,950, Rhogam for Prenatal patient \$6400 , Ibuprofen, Aspirin, Glucose, EpiPen, Benadryl, etc. for all programs and sites \$18,050, Vaccine - Flu for all Adult patients, Gardasil and all required vaccine for children with insurance for all locations \$350,000		\$ 504,400
Food and Provisions -Board Meetings at \$250 per month totaling \$3,000 , Outreach event- \$200, WIC food demonstrations - \$300		\$ 3,500
Medical Supplies Medical supplies for 9 sites for 12 months totaling \$256,719 and Laboratory Supplies for 2 sites for 12 months - \$4,650. Average cost per medical supplies per visit is \$2.39 and Lab supplies at \$.14 per visit.		\$ 261,369
Office Supplies (\$206 per month x 12 months x 9 medical sites totaling \$22,300, Dental 6 sites X \$74 per month x 12 months totaling \$5,300, WIC 5 sites x \$67 per month x 12 months Totaling \$4,000, Administrative and Grant functions \$165 per month x 12 months totaling \$11,917)		\$ 43,517

Budget Justification		
	Federal	Non-Federal
Operational Breastfeeding Supplies. – Manual breast pumps, nipple shields in different sizes Breast Covers and pads, Nursing Pads BF Flanges Symphony Kit for \$9,400. Educational Tools for Medical Nutrition Serv \$840, other Operational supplies for desk/program supplies and equipment under 1k \$38,984		\$ 49,224
Operational Supplies Dental: 1 Amalgam Separator \$2,500, Patient giveaways, desk supplies and office equipment under 1k \$9,200		\$ 11,700
Operational Supplies for Medical: 8 Baby scales at \$313 each \$2,504, Desk scanners 3 at \$150 each for \$450, Dymo Turbo Printer 4 at \$110 each \$440, Electronic Signature Pads 3 at \$120 each for \$360, Docking stations 12 at \$193 each for \$2,316, 3 examine table reupholstry at \$800 each for \$2,400, 4 Sign holders at \$125 each for \$500 and other desk supplies and equipment under 1k \$8,496.		\$ 17,466
TOTAL SUPPLIES	\$ -	\$ 1,061,346
CONTRACTUAL - include sufficient detail to justify costs. Summary of contracts must be included in Attachment		
Consultant for Medicare and Medicaid Cost Report		\$ 26,000
Medical Services/Fees-Contract with Medical providers and hospitals in the community for specialty care visits and testing for uninsured and underinsured patients from the CHC in their offices. Fees range for \$25-\$1500 per visit/test patients are provided up to \$350 per procedure for a total of \$50,000 or 4,167 a month under Healthcare operations. IBCCP Patient budgeted \$67,814 for consultant care with abnormal pap smear.		\$ 117,814
Consultant - eMedApps - Development of NextGen EHR/EDR \$110,160, eMedApps support \$247,860, Network Penetration \$7,650, PCMC Review \$15,000, CIOX Health for records management \$5,916		\$ 386,586
Copier Rentals (26 copier rentals-color, Black & White and different capacity and volume. Also charged per copy .0001 black and white and .05 color) Total monthly costs is \$6,232 total \$74,787. Airgas Oxygen tank rentals 16 at \$100 each annually for total of \$1,600		\$ 76,387
Data and Telephone lines Call one and AT&T service for a 13 programs within the 9 locations \$13,829 per month for 12 months total \$165,950		\$ 165,950
E-EMedApps-Contractual agreement for hosting and supporting Electronic Health and Dental Records, includes added \$3,947 for ongoing infrastructure development training		\$ 181,907
HIPPA Security Audit Annually - \$10,200		\$ 10,200
Housekeeping Services \$33,915 per month x 12 months for all sites.		\$ 406,985
Laboratory Services-Contract with labs for Medical and Dental. Medical Fees paid by test ranging form \$0.20 to \$610.00 per test. Monthly costs Approx. \$53,875 per month for 12 months totaling \$646,500. Dental lab fee per item ranging in fees from \$11 to \$580 with a month cost of \$9,833 per month for 6 sites for 12 months for an annual total of \$118,000.		\$ 764,500
Background and National Practioner Data Bank echecks for all new providers for \$2,000		\$ 2,000
On- Call Contact (After Hour contract of approx. \$2,500 per month for 12 months)		\$ 30,000

Budget Justification	Federal	Non-Federal
	Pharmacy Services for 340b program for all uninsured patients. Cost approx. \$11,083 for 12 months	
Provider Contract- RFU Residents 3 at 5,269.52 for 12 months \$63,239, MH Provider for on average 20 hours a week for 52 weeks \$158,400. Eye Pac services 680 reads at 2.25 over 12 mo. for \$1,530. Physical Education Group Instructor 12 week series (2 classes a week \$40/class) plus 4 Yoga sessions over 7 weeks (\$40/session) for a total of \$2,080.		\$ 225,249
School Based Health Center Utilities for 12 months at 175 per month.		\$ 2,100
Security Charges- Contract for Service 4 sites at 24,447 per month for 12 months		\$ 293,361
Software Licenses - Citrix License \$4,016, E-EMedApps system support & Microsoft for Servers \$30,039, IMO contract \$21,000, Up-to-date Anywhere License \$22,000, i2i System Software Maintenance \$9,914, QSI NextGen Maintenance and Support, Add ons Portal fee and other Licenses/Fees \$158,935, APIC online fee \$169, CDW MS remote desktop and UDS server fees \$29,455, INTF NG Practice Mgmt Appt Export \$346		\$ 275,874
X-Ray Services- Contract with local provider to complete mammograms for IBCCP program patient at 37,819 for 12 months \$453,829, Contract with local providers for bone x-rays of uninsured and underinsured patients from the CHC in their offices uninsured 5,400 for 12 months \$64,800,		\$ 518,629
TOTAL CONTRACTUAL	\$ -	\$ 3,616,542
OTHER - include sufficient detail to justify each item. Note: SAC Federal Funding CANNOT support grant writing, construction		
Courier Fees- Davis Armor Services pick ups at \$1156 per month totaling \$13,873		\$ 13,873
Destruction of Medical Records 0.06 per pound calculated at \$230 per month totaling \$2,764. Shredding of charts annually \$3,000 and OnBase scan/shred costs of \$500.		\$ 6,264
Interfund Postage and handling fees 74 per month for 12 months totaling \$890		\$ 890
Interpreting Fees-Sign Language and Voice Interpreting fees average monthly Costs of \$12,421 for an annual costs of \$149,050		\$ 149,050
Cell phones, IPADS, aid cards, pagers with a monthly fee of \$1,442 for a total of \$17,306		\$ 17,306
Clearing house billings claims contracted through Viatrack EDI services for Medical and Immediate LLC for Dental (Medical \$65,114, Dental \$130)		\$ 65,244
Provider Training : Continue Education (CE) training for 3 Medical Director at 1,500 and 2 Regional Med Director at 1,000 for \$6,500, CME for 38 FT providers and 10 part time providers totaling \$44,100, CME for Dental providers for 4 FT and 5 PT - \$6,150		\$ 56,750

Budget Justification	Federal	Non-Federal
	Computer Services – AT&T additional Network fees - \$14,280, NextGen Patient Portal \$16,013 and Experience Platform \$49,012, RTS Patient Eligibility \$56,940, NextGen Relatient Text messaging \$64,080, NextGen Third Party Software \$48,439, EMedApps - Carebridge Patient Eligibility and Non-State Filing \$4,512, EMedApps Patient Portal Auto Enrollment Processor \$1,015, EMedApps - Ultrasound Interface \$6,000 and Control Solutions Inc data calibration and loggers \$5,000	
Conference Fees - Illinois Breast and Cervical Cancer Annual Conference for 2 at \$636 each		\$ 1,272
Conference Fees -Chicago American Dental Assoc Conf for 7 staff at \$250 each		\$ 1,750
Conference Fees -Outreach Webinar for 1 for \$300, Illinois Patient Healthcare Assoc. Conference for 3 PM staff \$4500, Annual Schoolbased Healthcare Training for 2 staff at \$750 each, Family Planning State Budget for Women's Health Annual Conf for 1 at \$250, National Behavioral Health Conf for 1 at \$875		\$ 7,425
Conference Fees -Compliance Team Online Learning 1 for \$250, TJC BH Conference 1 for \$749, TJP - PCMH 2 at \$499, APIC conference for 1 \$775		\$ 2,772
Conference Fees - IPCHA for 3 staff at \$600 each, Quality Improvemt & Medical Group Mgmt Assoc Conf for 1 Compliance staff \$1452, Illinois Healthcare Assoc fall conference for 6 at \$395, UDS Training for 4 at \$150 each, Director Lab Training for 1 \$250, Starting with Success Training/ NACHA Conference for 1 \$650, IAMHP Lunch and Learn Roster and Telehealth Webinars 2 at \$125		\$ 7,372
Conference Fees- American Health Information Mgmt for 2 @ \$600, Consumer Direct Employer Bootcamp \$400		\$ 1,600
Conference Fees - American Health Information Mgmt for 2 @ \$609, Webinars for 5 at \$100 each		\$ 1,718
Conference Fees -HRSA Compliance meeting for 6 staff members at \$495 each		\$ 2,970
Conference Fees - Nutrition Practice Updates for 1 at \$90, Illinois Affordable Care Act for Continuing Professionals 1 for \$20, Mean Corpuscular Hemoglobin update meetings 1 for \$360		\$ 470
Conference Fees -WIC annual conference for 6 Nutrition Counselor and 4 Coordinators		\$ 2,200
Conference Fees -CIC Preconference workshop for 1 Compliance Team staff member		\$ 305
Conference Fees -Compliance Team Ambulatory for 6 staff: 3 staff members on Joint Commission and 3 staff on Compliance Team at \$457		\$ 2,743
Dues- IPHCA dues \$24,879, Notary fee \$10, Hospital Dues for 3 hospitals \$1,325, Assoc for Professionals in Infectious Control membership \$115, National Assoc of Community Health Center dues for 2 \$160, Clinical Lab. Improvement Amendmt Dues \$1,680, Amer Board of Family Medicine Cert Fee \$200, Academy of Nutrition and Diabetes Nutrition Care Manual \$290, Compliance Staff dues: APIC \$230, The Source \$399, PolicySource \$399, WIC staff dues: National Association Dues \$100, Survey Monkey \$400, Medical Records Dues: ICD-10-CM Certification \$174, Optum 360 \$1,305, American Health Information Mgmt Assoc. and certification fees for 2 \$575, Adult Nutritional Care \$100, Enroll Lake County dues: for 8 staff Navigator certification \$40, Dental: State X-Ray Certification for 6 sites \$1,500		\$ 33,881

Budget Justification		
	Federal	Non-Federal
LCHD Brochures :Sliding Fee, Patients Rights and Responsibilities, Statement printing fees, Cover Sheets, Fold and Insert Charges for 9 Medical and 6 Dental sites \$21,150, Enroll Lake County form \$800, Administration forms \$1,500, Mental Health brochures \$2,350, WIC \$1,000, Nutrition Brochures \$200, IBCCP Brochures and shower cards \$5,500, Medical Record forms \$1,740, Lab \$5,322		\$ 39,562
Postage \$5,165.50 per month for 12 months totaling \$61,986		\$ 61,986
Repairs & Maintenance -Medical Records systems annual costs of \$305, Preventive Maintenance and Repair for 9 Medical sites, 6 Dental sites \$59,750.		\$ 60,055
Stipend-For Rosalind Frankin University Preceptor pay which includes 8 programs lasting 6 weeks each with 3 to 6 students per program		\$ 27,600
TOTAL OTHER	\$ -	\$ 830,349
Capital Computer Equipment: Medical Records 2 scanners at 1,700 each		\$ 3,400
Capital Furniture and Office- Medical - 20 chairs and assembly kit \$8,248.20, Dental - Chair reupholstry 4 at 1,500 each \$ 6,000		\$ 14,248
Capital Other : Medical: 2 EKG with storage capacity at 4,500 each \$9,000, Dental: 1 Vitals Monitor with Stand \$2,792, 3 Sensors size 1 at 4,600 each \$13,800, 2 Sensors size 2 at 5,500 each \$11,000, 1 Blue curing light \$1,650, 1 Cavitron \$1,900, 1 slow speed hand piece \$1,221, 6 x-ray units at 4,400 each \$26,400.		\$ 67,763
TOTAL CAPITAL		\$ 85,411
TOTAL DIRECT CHARGES (Sum of all TOTAL Expenses rows above)	\$ 5,024,249	\$ 32,677,202
INDIRECT CHARGES - Include approved indirect cost rate.		
X.XX% indirect rate (includes utilities & accounting services)		-
TOTALS (Total of TOTAL DIRECT CHARGES & INDIRECT CHARGES above)	5,024,249	32,677,202
	5,024,249	32,677,202
	(0.00)	-

Federally-Supported Personnel Justification Table

Name	Position Title	% of FTE	Base Salary	Adjusted Annual Salary	Amount Requested
AGUIRRE, DANIELA	Clerk II	80%	\$ 32,778	no adjustment needed	\$ 26,222
AL BANA, NAGHAM	Physician	100%	\$ 184,662	no adjustment needed	\$ 184,662
AMAKIL, SHELLY	Practice Manager	54%	\$ 88,575	no adjustment needed	\$ 47,831
ANTONY, SONIA	Physician	100%	\$ 184,212	no adjustment needed	\$ 184,212
ARIZONA, PATRICIA	Clerk II	100%	\$ 46,196	no adjustment needed	\$ 46,196
AYALA, WENDY	Dental Assistant	100%	\$ 38,727	no adjustment needed	\$ 38,727
BARRERA, JESSICA	Advanced Practice Nurse	100%	\$ 93,463	no adjustment needed	\$ 93,463
BAUTISTA, CAROLYN	Advanced Practice Nurse	100%	\$ 118,337	no adjustment needed	\$ 118,337
BEHRENDT, BARBARA A	Staff Nurse	100%	\$ 66,105	no adjustment needed	\$ 66,105
BOLOTNIKOVA, IRINA	Dentist	69%	\$ 111,186	no adjustment needed	\$ 76,718
BOTVINNIK, IGOR	Dentist	56%	\$ 142,573	no adjustment needed	\$ 79,841
BUSH, JANET	Staff Nurse	100%	\$ 65,579	no adjustment needed	\$ 65,579
CASTREJON, CALYPSO	Medical Assistant	100%	\$ 36,758	no adjustment needed	\$ 36,758
CHAPMAN, KIMBERLY K	Office Manager III	100%	\$ 55,790	no adjustment needed	\$ 55,790
CUARTO, VALENTIN III	Dentist	100%	\$ 141,937	no adjustment needed	\$ 141,937
DLUGOSZ, IZABELA	Dentist	20%	\$ 140,483	no adjustment needed	\$ 28,097
DORADO, SANDRA	Medical Assistant	100%	\$ 40,989	no adjustment needed	\$ 40,989
FISH, KERRIE	Therapist	100%	\$ 54,503	no adjustment needed	\$ 54,503
GONZALEZ, JASMINE	Clerk II	65%	\$ 30,908	no adjustment needed	\$ 20,090
GREEN, KARI M	Therapist	100%	\$ 49,394	no adjustment needed	\$ 49,394
GREWAL, RAJBIR	Physician	100%	\$ 180,000	no adjustment needed	\$ 180,000
KLEMM, LAURA	Assistant Business Manager	100%	\$ 60,583	no adjustment needed	\$ 60,583
LARA, VERONICA	Principal Clerk	100%	\$ 38,805	no adjustment needed	\$ 38,805
LAZARO MARQUINA,	Medical Assistant	100%	\$ 37,070	no adjustment needed	\$ 37,070
LIECK, ROSEMARY	Senior Accounting Specialist	100%	\$ 54,249	no adjustment needed	\$ 54,249
LIMON, MARIA	Medical Assistant	100%	\$ 40,151	no adjustment needed	\$ 40,151
LIN, SUSAN	Psychiatrist	80%	\$ 227,885	\$ 199,300	\$ 159,440
LUELL, LEILANI	Advanced Practice Nurse	100%	\$ 93,462	no adjustment needed	\$ 93,462
LUKA, BETSY	Physician	100%	\$ 185,000	no adjustment needed	\$ 185,000
MADRIGAL, MARIA G	Medical Assistant	100%	\$ 34,223	no adjustment needed	\$ 34,223
MARKOWICZ, DAVID	Office Manager IV	80%	\$ 66,608	no adjustment needed	\$ 53,286
MARTELON, HEATHER	Advanced Practice Nurse	100%	\$ 101,000	no adjustment needed	\$ 101,000
Medina, Veronica	Clerk II	100%	\$ 32,526	no adjustment needed	\$ 32,526
MOLNAR, MARIA	Dentist	100%	\$ 125,000	no adjustment needed	\$ 125,000
ORELLANA MARTINEZ, J	Medical Assistant	100%	\$ 35,373	no adjustment needed	\$ 35,373
PANOCH, TERI M	Clerk II	100%	\$ 32,195	no adjustment needed	\$ 32,195
RAMIREZ, ELIZABETH	Advanced Medical Assistant	100%	\$ 42,081	no adjustment needed	\$ 42,081
RAMOS, KARINA	Medical Assistant	100%	\$ 35,568	no adjustment needed	\$ 35,568
RECINTO, FRANCELIZ	Advanced Practice Nurse	90%	\$ 110,000	no adjustment needed	\$ 99,000
REID, CHARMANE	Nurse Care Coordinator	100%	\$ 80,379	no adjustment needed	\$ 80,379
SORIANO FAUSTINO, Y	Dental Assistant	100%	\$ 33,872	no adjustment needed	\$ 33,872
SUKKAR, LUMA S	Physician	100%	\$ 184,662	no adjustment needed	\$ 184,662
TAPIA, ZENAIDA	Dental Assistant	100%	\$ 43,544	no adjustment needed	\$ 43,544
TERCHIN, CARLIE	Advanced Practice Nurse	100%	\$ 95,504	no adjustment needed	\$ 95,504

Name	Position Title	% of FTE	Base Salary	Adjusted Annual Salary	Amount Requested
Vacant	Dental Hygienist	50%	\$ 63,004	no adjustment needed	\$ 31,502
LAFAZANOS, SPIROS	Dentist	100%	\$ 131,078	no adjustment needed	\$ 131,078
WAGNER, VICTORIA	Executive Assistant	100%	\$ 43,251	no adjustment needed	\$ 43,251
WANG, HANJU	Advanced Practice Nurse	40%	\$ 116,690	no adjustment needed	\$ 46,676
YATES, AKILAH	Therapist	44%	\$ 52,150	no adjustment needed	\$ 22,868
ZAHEDI, SYEDA	Physician	100%	\$ 184,212	no adjustment needed	\$ 184,212
					\$ 3,792,006