

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, March 3, 2010

1:00 PM

Conference Room C

Financial and Administrative Committee

1. **Call to Order**

Chair Paxton called the meeting to order at 1:02 p.m.

Present 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

Absent 1 - Member Carter

Member Kyle arrived at 1:20 p.m. Member Stolman left the meeting at 2:06 p.m.

Also present:

*Barry Burton, County Administrator
Dusty Powell, Sr. Assistant County Administrator
Gary Gordon, Finance & Administrative Services
Rich Hentschel, Finance & Administrative Services
Michael Wheeler, Finance & Administrative Services
Mike Gavin, Finance & Administrative Services
Matt Guarnery, Finance & Administrative Services
Rodney Marion, Human Resources
Gary Reis, Purchasing Agent
Lee Burton, Information & Technology
John Barker, Information & Technology
Mary-Lynne Schultz, Information & Technology
Keith Caldwell, Information & Technology
Vern Witkowski, Planning, Building & Development
Joel Williams, Planning, Building & Development
Mary Otahal, County Board Office*

2. **Pledge of Allegiance**

Chair Paxton led the committee in the Pledge of Allegiance.

3. **Approval of Minutes - Regular and two executive session minutes from February 3, 2010.**

3.1 **[10-0226](#)**

Minutes from February 3, 2010

A motion was made by Member Mountsier, seconded by Member Stolman, to approve the regular and two executive session minutes from February 3, 2010. The motion carried by the following vote:

Aye: 5 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

Not Present: 1 - Vice Chair Kyle

4. **Added to Agenda Items**

5. **Public Comment**

6. **Old Business**

7. New Business

Planning, Building & Zoning

Law & Judicial

7.1 [10-0182](#)

Joint resolution seeking approval for an award from the 2009 American Reinvestment and Recovery Act JAG Grant, a federal ARRA grant administered through the Illinois Criminal Justice Information Authority, for a total of \$268,283 awarded for performance period of 36 months.

Barry Burton explained this resolution.

A motion was made by Member Stolman, seconded by Member O'Kelly, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 5 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

Not Present: 1 - Vice Chair Kyle

7.2 [10-0217](#)

Joint resolution authorizing the continuation of the State's Attorney's Appellate Prosecutor Program for the 2010 calendar year.

Barry Burton explained this resolution.

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 5 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

Not Present: 1 - Vice Chair Kyle

Health & Community Services

7.3 [10-0140](#)

Joint resolution to execute the necessary documents to accept the 2009 Department of Housing and Urban Development's Continuum of Care Homeless Assistance award, authorizing an emergency appropriation, and authorizing the County Board Chairman to execute subrecipient agreements.

Joel Williams explained this resolution.

A motion was made by Member Bassi, seconded by Member Mountsier, that this resolution be recommended for adoption to the regular agenda . The motion carried by the following vote:

Aye: 5 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

Not Present: 1 - Vice Chair Kyle

7.4 [10-0170](#)

Joint resolution to approve the 2010 Annual Action Plan, accept the CDBG, HOME, and ESG grants, approve emergency appropriations, and/or budget modifications, and authorize the Chairman to execute all necessary documents.

Vern Witkowski presented this resolution.

A motion was made by Member Mountsier, seconded by Member Stolman, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 5 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

Not Present: 1 - Vice Chair Kyle

7.5 [10-0171](#)

Joint resolution to approve the 2010 - 2014 Housing and Community Development Consolidated Plan and authorize the Chairman to execute all necessary correspondence to distribute this Plan to the U.S. Department of Housing and Urban Development and other interested parties.

Vern Witkowski explained this resolution.

A motion was made by Member Mountsier, seconded by Member Stolman, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 5 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

Not Present: 1 - Vice Chair Kyle

Revenue, Records & Legislation

7.6 [10-0168](#)

Resolution designating the herein named banks and other financial institutions as depositories in which the funds and monies in the custody of Robert Skidmore, as County Treasurer and as Ex-Officio County Collector, may be deposited.

A motion was made by Member O'Kelly, seconded by Member Stolman, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 5 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

Not Present: 1 - Vice Chair Kyle

Public Works & Transportation

7.7 [10-0184](#)

Joint resolution authorizing execution of an agreement between the State of Illinois and the Lake County for the improvements to the traffic control signals at the intersection of State Park Rd and US Route 12. This resolution also appropriates \$15,000 of Matching Tax funds for this improvement designated as Section 10-00074-06-TL.

A motion was made by Member Stolman, seconded by Member Mountsier, that this

resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 5 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

Not Present: 1 - Vice Chair Kyle

7.8 [10-0185](#)

Joint resolution appropriating \$40,000 of Matching Tax funds to provide maintenance for recently planted trees and shrubs along various county highways and designated as Section 10-00000-06-GM.

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 5 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

Not Present: 1 - Vice Chair Kyle

7.9 [10-0186](#)

Joint resolution authorizing the execution of an agreement with the Villages of Grayslake and Libertyville for the temporary installation of delineators and the future cost for installation of barrier medians on Winchester Road at the Metra Milwaukee District North Line rail tracks to facilitate a Train Horn Quiet Zone in the Villages and designated as Section 09-00115-20-CH.

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 5 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

Not Present: 1 - Vice Chair Kyle

7.10 [10-0193](#)

Joint resolution authorizing the execution of the IDOT jurisdictional transfer agreement called for in the Lake County/City of North Chicago agreement dated July 21, 2008 (*Section Number 08-00124-09-PV*) for the improvement of Martin Luther King Jr. Drive from IL Rte. 131 easterly to Sheridan Rd.

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 5 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

Not Present: 1 - Vice Chair Kyle

7.11 [10-0208](#)

Joint resolution authorizing a contract with Alfred Benesch & Company, Chicago, Illinois,

at a maximum cost of services described of \$371,545.57, for professional services for Phase III engineering services for the modernization and interconnection of the traffic signals along Grand Avenue (*Green Bay Road to Amstutz Expressway*) including connection to Lake County PASSAGE and designated as Section 08-00279-00-TL.

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 5 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

Not Present: 1 - Vice Chair Kyle

7.12 [10-0209](#)

Joint resolution authorizing an agreement between Lake County and the State of Illinois for the utilization of federal highway funds for the modernization and interconnection of the traffic signals along Grand Avenue (*Green Bay Road to the Amstutz Expressway*) including interconnection with Lake County PASSAGE and Phase III engineering services.

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 5 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

Not Present: 1 - Vice Chair Kyle

7.13 [10-0210](#)

Joint resolution authorizing the execution of an agreement for the use of federal highway funds between the State of Illinois and Lake County for the construction of a roundabout at Riverwoods Road and Everett Road and also for Phase III Construction Engineering services.

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 5 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

Not Present: 1 - Vice Chair Kyle

7.14 [10-0211](#)

Joint resolution authorizing the execution of a contract with Transystems, Inc., Schaumburg, Illinois, at a maximum cost of services described of \$467,815.40 for professional engineering services, utilizing \$300,000 of CMAP funding to develop the 2040 long-range Lake County Transportation Priority Plan addressing county roadway, transit and non-motorized modes of travel.

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion

carried by the following vote:

Aye: 5 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

Not Present: 1 - Vice Chair Kyle

7.15 [10-0212](#)

Joint resolution appropriating \$900,000 of Motor Fuel Tax funds to provide for the removal, replacement or refurbishment of thermoplastic pavement markings on the bituminous pavements of various county highways and designated as Section 10-00000-07-GM.

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 5 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

Not Present: 1 - Vice Chair Kyle

7.16 [09-2203](#)

Ordinance proposing the establishment of Lake County Special Service Area No. 15 and providing for a public hearing, and other procedures in connection therewith.

A motion was made by Member Stolman, seconded by Member Mountsier, that this ordinance be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 5 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

Not Present: 1 - Vice Chair Kyle

7.17 [10-0025](#)

Joint resolution authorizing execution of the sixth amendment to Agreement for Retail Water and Sewer Service with the Village of Grayslake.

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 5 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

Not Present: 1 - Vice Chair Kyle

Financial & Administrative

7.18 [10-0187](#)

Resolution authorizing emergency appropriations for FY 2010 in various funds for certain projects, items and activities, which were budgeted in the prior year and not completed.

Gary Gordon explained this resolution.

A motion was made by Member Stolman, seconded by Member Mountsier, that this

resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 5 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

Not Present: 1 - Vice Chair Kyle

7.19 [10-0215](#)

Resolution authorizing an emergency appropriation in the amount of \$268,684 in the Corporate Capital Improvement Program with an offsetting increase in revenue to be reimbursed by the Stormwater Management Commission for implementation of storm water best management practices and green roof installation at the Lake County Center for Planning, Development & Environmental Services.

(Member Kyle entered the meeting at 1:20 p.m.) Matt Guarnery explained this resolution.

A motion was made by Member Mountsier, seconded by Member O'Kelly, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

7.20 [10-0158](#)

Resolution authorizing the execution of ARRA Assistance Award # G10AC00117 with the US Department of the Interior US Geological Survey and an emergency appropriation of \$161,268.59 for the Lake County Information Technology Department, GIS Division.

Mary-Lynne Schultz and Keith Caldwell explained this resolution.

A motion was made by Member Mountsier, seconded by Member Kyle, that this item be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

7.21 [10-0214](#)

Resolution authorizing the Purchasing Agent to enter into a two (2) year contract with three (3) additional one (1) year renewal options with First Communications, Lombard, Illinois, for Land Line, ISDN-PRI Services in the estimated amount of \$95,040.

Mary-Lynne Schultz explained this resolution.

A motion was made by Member Kyle, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

7.22 [10-0222](#)

Resolution authorizing the Chairman of the Board to enter into a lease with Steve Ptasienski, Spring Grove, IL in the amount of \$9,045 for the Lease of County Property for

Farming.

Gary Reis explained this resolution.

A motion was made by Member Bassi, seconded by Member Stolman, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

8. Executive Session

Review of Executive Session Minutes

Committee reviewed the recommendation of the State's Attorney regarding the semi-annual review of closed session minutes.

8.1a [10-0223](#)

Committee action regarding semi-annual review of closed session minutes.

A motion was made by Member O'Kelly, seconded by Member Mountsier, to approve the recommendation of the State's Attorney for opening executive session minutes. The motion carried unanimously.

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

8.2 Executive Session to discuss personnel matters

A motion was made by Member Mountsier, seconded by Member Stolman, to go into executive session to discuss a personnel matter. The motion carried by the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

Discussion.

A motion was made by Member Mountsier, seconded by Member O'Kelly, to come out of executive session. The motion carried unanimously.

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

9. County Administrator's Report

1. *Barry Burton reported that the County recently received \$233,000 in Adult Use settlement fines, bring the total of fines collected to \$738,000.*

2. *Mr. Burton reported that the new FOIA laws are extremely onerous and are being abused. Some people are submitting FOIA requests as an individual but are using the information for commercial purposes. Member Bassi stated that we will keep this in mind for our legislative agenda next year in an attempt to get state law to remunerate for costs of complying.*

3. *Recovery Zone bonds - Gary Gordon reported that the lottery will be held on Friday, March 5th to determine the awards. To date, 8 applications have been received totaling approximately \$22 million, and we have \$19,836,000 in funding capacity to award. The resolution approving the awards will go directly to the County Board on March 16th, and the resolution also authorizes Chairman Schmidt to approve the intergovernmental agreements.*

4. *Gary Gordon & Rich Hentschel presented the fiscal year to date & monthly year to date economic indicators. In summary, we are \$9.3 million (16.9%) short in revenue at the end of fiscal year 2009. The County did save \$8.2 million in salaries, and we should end up with a slight loss in fund balance for FY 2009.*

5. *Mr. Gordon distributed a list of 2009 revenues from the state. The State budget is a serious concern. Mr. Burton stated that our budget for FY 2010 reflects \$9 million less revenue. They are working on developing a state revenues indicator that will include a list of revenues received from state, what the 2009 budget was, what we received, any variance, and the delay in reimbursements. He stated that we have received no AOIC payment since August 2009, and that includes the funding for probation services. Mr. Burton stated that they are conducting a financial analysis and will need to address the shortfalls. If the state doesn't come through with more money, the County will need to make additional cuts.*

Member Stolman left the meeting at 2:06 p.m.

Vice-Chair Kyle reported that some counties are cutting probation services, and Mr. Burton added that other counties are also considering taking this action. Lake County will need to address this as well if the funding does not come through. Committee discussed ways to communicate to the state how the deficit is affecting Lake County and what action we will need to take as a result.

Mr. Burton informed the committee that once the audit is complete, it will be presented to the full board, and we will be communicating with departments about what we need to do to get ready for the next budget process. He stated that 11 out of 12 union contracts are expiring this year.

10. **Adjournment**

A motion was made by Member Kyle, seconded by Member Mountsier, to adjourn. The motion carried by the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

Minutes prepared by Mary Otahal.

Respectfully submitted,

Chairman

Vice-Chairman

Financial & Administrative Committee