

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Wednesday, March 3, 2010

1:00 PM

Conference Room C

Financial and Administrative Committee

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes - Regular and two executive session minutes from February 3, 2010.

3.1 [10-0226](#)

Minutes from February 3, 2010

Attachments: [F&A 02.03.10](#)

4. Added to Agenda Items
5. Public Comment
6. Old Business
7. New Business

Planning, Building & Zoning

Law & Judicial

7.1 [10-0182](#)

Joint resolution seeking approval for an award from the 2009 American Reinvestment and Recovery Act JAG Grant, a federal ARRA grant administered through the Illinois Criminal Justice Information Authority, for a total of \$268,283 awarded for performance period of 36 months.

- This program meets the goals of the federal 2009 Reinvestment and Recovery Act, and the priorities of the US Department of Justice and Illinois Criminal Justice Information Authority.
- The goals of the program include creating jobs, serving victims of crime, and assisting in the prosecution of violent offenders.
- The program is 100% funded by ARRA, with no local match required and will support 36 months of salary, fringe and administrative expenses of a Victim Witness Counselor position to be housed in the State's Attorney's Office.
- The new Victim Witness Counselor will serve misdemeanor domestic violence victims and will assist as necessary in serving aggravated battery, cyber crime, identity theft and fraud victims.

7.2 [10-0217](#)

Joint resolution authorizing the continuation of the State's Attorney's Appellate Prosecutor Program for the 2010 calendar year.

- This is a renewal for the continued operation of the State's Attorneys Appellate Prosecutor Program. Through this program the State's Attorneys Appellate Prosecutor handles Lake County criminal appeals, provides investigative and prosecutorial support in criminal cases, provides comprehensive training programs for prosecutors, and provides monthly case law newsletters, legislative updates, and Uniform Complaint Book supplements.
- The Board of Governors of the State's Attorneys Appellate Prosecutor has voted not to

increase the Lake County State's Attorney's Office contribution for FY2010. The contribution for FY2010 participation is the same as FY2009, which is \$35,000.

- The State's Attorney's approved FY2010 budget includes the \$35,000 fee.

Health & Community Services

7.3 10-0140

Joint resolution to execute the necessary documents to accept the 2009 Department of Housing and Urban Development's Continuum of Care Homeless Assistance award, authorizing an Emergency Appropriation, and authorizing the County Board Chairman to execute subrecipient agreements.

- Lake County has received notification that it has been awarded \$1,797,192 in 2009 Continuum of Care Homeless Assistance funds for 15 projects, equaling the total request for renewal projects submitted. \$803,190 of the award (9 projects) will be administered by Lake County; \$333,084 (1 project) will be administered by the Health Department; and the remaining amount, \$660,918 (5 projects) will be administered directly by the respective agencies.
- The list of projects and a summary of their purposes is attached.
- \$707,542 of the funds awarded to Lake County were anticipated and are already budgeted. \$95,648 will require an emergency appropriation.
- This resolution authorizes the Chair of the County Board to: 1) execute the necessary documents to accept the homeless assistance award; 2) authorize emergency appropriations in the total amount of \$95,648; and, 3) execute contracts with subrecipient entities for the expenditure of those funds.

Attachments: [2009 CoC Projects](#)

7.4 10-0170

Joint resolution to approve the 2010 Annual Action Plan, accept the CDBG, HOME, and ESG grants, approve emergency appropriations, and/or budget modifications, and authorize the Chairman to execute all necessary documents.

- The development and submission of the 2010 Annual Action Plan is the first year component of the five-year 2010 - 2014 Housing and Community Development Consolidated Plan as recommended for approval by the Community Development Commission. Copies of the current "Draft" 2010 Annual Action Plan have been distributed.
- This joint resolution approves the application for and acceptance of the Community Development Block Grant (CDBG) in the amount of \$2,562,606; the Home Investment Partnerships (HOME) Grant in the amount of \$1,676,147; the Emergency Shelter Grant (ESG) in the amount of \$113,326; and, authorizes the County Board Chairman or her designee to execute the necessary documents.
- Upon grant award by the U.S. Department of Housing and Urban Development, and acceptance by Lake County, it further authorizes emergency appropriations and/or budget modifications in the amount that the grant awards differ from the budgeted amounts, and authorizing the County Board Chairman or her designee to execute contracts with subrecipient entities for the expenditure of those funds.
- The 2010 Annual Action Plan must be submitted to the U.S. Department of Housing and Urban Development after the County Board's approval of March 16, 2010.

7.5 10-0171

Joint resolution to approve the 2010 - 2014 Housing and Community Development

Consolidated Plan and authorize the Chairman to execute all necessary correspondence to distribute this Plan to the U.S. Department of Housing and Urban Development and other interested parties.

- The development and submission of the five-year 2010 - 2014 Housing and Community Development Consolidated Plan is a necessary component to receiving U.S. Department of Housing and Urban Development (HUD) funds for housing and community development activities. Copies of the current "Draft" 2010 - 2014 Housing and Community Development Consolidated Plan have been distributed.
- This joint resolution approves the 2010 - 2014 Housing and Community Development Consolidated Plan, as recommended by the Community Development Commission, that identifies the Needs, Goals, and Strategy Statements for the use of federally funded Community Development Block Grant (CDBG), Home Investment Partnerships (HOME), and Emergency Shelter Grant (ESG) Program funds from May 1, 2010 through April 30, 2014.
- This joint resolution also authorizes the County Board Chairman or her designee to execute the necessary correspondence to distribute the 2010 - 2014 Housing and Community Development Consolidated Plan to the U.S. Department of Housing and Urban Development, Lake County municipalities and townships, and various for-profit and non-profit housing and community development agencies in Lake County.
- The 2010 - 2014 Housing and Community Development Consolidated Plan must be submitted to the U.S. Department of Housing and Urban Development after the County Board's approval of March 16, 2010.

Revenue, Records & Legislation

7.6 [10-0168](#)

Resolution designating the herein named banks and other financial institutions as depositories in which the funds and monies in the custody of Robert Skidmore, as County Treasurer and as Ex-Officio County Collector, may be deposited.

- No new banks or name changes have been added.

Attachments: [First Bank of Highland Park.pdf](#)

[First Natl Bank of McHenry.pdf](#)

[Inland Bank.pdf](#)

[JP Morgan Chase.pdf](#)

[Lake Forest Bank & Trust.pdf](#)

[Midwest Bank.pdf](#)

[NorStates Bank.pdf](#)

[Northbrook Bank & Trust.pdf](#)

[Northern Trust.pdf](#)

[Private Bank.pdf](#)

[State Bank of the Lakes.pdf](#)

[Town Community Bank.pdf](#)

Public Works & Transportation

7.7 [10-0184](#)

Joint resolution authorizing execution of an agreement between the State of Illinois and the Lake County for the improvements to the traffic control signals at the intersection of State Park Rd and US Route 12. This resolution also appropriates \$15,000 of Matching Tax funds for this improvement designated as Section 10-00074-06-TL.

- [State Park Road at US Route 12, Traffic Signal Improvement: Appropriation and Agreement](#)
- The State of Illinois proposes to utilize Federal Highway funds to improve the existing traffic control signals at State Park Rd and US Rte. 12.
- The county's portion of this improvement is for the local share of the county's portion of the intersection.
- This resolution authorizes the execution of an agreement with the State of Illinois for this improvement and appropriates \$15,000 of Matching Tax funds.

Attachments: [State Park Road at US Route 12, Traffic Signal Improvement: Appropriati](#)

7.8 [10-0185](#)

Joint resolution appropriating \$40,000 of Matching Tax funds to provide maintenance for recently planted trees and shrubs along various county highways and designated as Section 10-00000-06-GM.

- [Tree Maintenance 2010: Appropriation](#)
- The county has planted many trees and shrubs on various projects on the county highway system that initially require annual maintenance and care.
- Before a contract letting can be held, an appropriation of \$40,000 of Matching Tax funds is needed.

7.9 [10-0186](#)

Joint resolution authorizing the execution of an agreement with the Villages of Grayslake and Libertyville for the temporary installation of delineators and the future cost for installation of barrier medians on Winchester Road at the Metra Milwaukee District North Line rail tracks to facilitate a Train Horn Quiet Zone in the Villages and designated as Section 09-00115-20-CH.

- [Winchester Road @ Metra Milwaukee District North Line Tracks, Improvement; Villages of Grayslake and Libertyville Quiet Zone Agreement](#)
- The Villages desire to establish a Quiet Zone at the Metra Milwaukee District North Line tracks through their communities.
- Temporary installation of supplemental safety measures in the form of delineators is required by the Federal Railroad Administration at the Winchester Rd. crossing.
- The permanent installation of supplemental safety measures in the form of barrier medians at the Winchester Rd. crossing will be completed by the county as part of a future improvement for the Libertyville Campus west access road with the associated cost to be paid for by the Villages.
- This resolution authorizes the execution of an intergovernmental agreement with the Villages of Grayslake and Libertyville.

Attachments: [Winchester Road @ Metra Milwaukee District North Line Tracks, Improve](#)

7.10 [10-0193](#)

Joint resolution authorizing the execution of the IDOT jurisdictional transfer agreement called for in the Lake County/City of North Chicago agreement dated July 21, 2008 (*Section Number 08-00124-09-PV*) for the improvement of Martin Luther King Jr. Drive from IL Rte. 131 easterly to Sheridan Rd.

- [Martin Luther King Jr. Drive \(County Highway 54\): IDOT Processing of Jurisdictional Transfer.](#)
- IDOT is providing federal funds for the County/North Chicago improvement of Martin Luther King Jr. Dr. from IL Rte. 131 to Sheridan Rd.
- The County/City agreement clarifies the jurisdiction of the road as a County Highway.
- IDOT now requires some additional approval documentation which is provided by this County/City agreement.

Attachments: [Martin Luther King Jr. Drive \(County Highway 54\): IDOT Processing of Ju](#)

7.11 [10-0208](#)

Joint resolution authorizing a contract with Alfred Benesch & Company, Chicago, Illinois, at a maximum cost of services described of \$371,545.57, for professional services for Phase III engineering services for the modernization and interconnection of the traffic signals along Grand Avenue (*Green Bay Road to Amstutz Expressway*) including connection to Lake County PASSAGE and designated as Section 08-00279-00-TL.

- [Grand Ave \(Green Bay Rd to Amstutz Expressway\): Traffic Signal Interconnect: Consultant Agreement and Appropriation.](#)
- The traffic signals along Grand Ave (*Green Bay Rd to Amstutz Expressway*) will be modernized and connected to Lake County PASSAGE.
- The Phase III engineering services will be provided by the selected and recommended consultant, Alfred Benesch & Company, Illinois.
- This resolution authorizes the execution of a professional services agreement with Alfred Benesch & Company, Chicago, Illinois for engineering services.

Attachments: [Grand Ave \(Green Bay Rd to Amstutz Expressway\): Traffic Signal Intercc](#)

7.12 [10-0209](#)

Joint resolution authorizing an agreement between Lake County and the State of Illinois for the utilization of federal highway funds for the modernization and interconnection of the traffic signals along Grand Avenue (*Green Bay Road to the Amstutz Expressway*) including interconnection with Lake County PASSAGE and Phase III engineering services.

- [Grand Ave \(Green Bay Rd to Amstutz Expressway\); Traffic Signal Interconnect: IDOT Joint Agreement.](#)
- The traffic signals along Grand Ave (*Green Bay Rd to the Amstutz Expressway*) will be modernized and connected to Lake County PASSAGE.
- Lake County has received federal CMAQ funding, administered thru IDOT for 80% of the cost of this improvement, including construction engineering.
- This resolution authorizes the execution of an agreement between the State of Illinois and Lake County for the utilization of these Federal Highway Funds.
- \$1,350,000 of ¼ % Sales Tax for Transportation and Public Safety funds are

appropriated. This resolution appropriates \$1,350,000 of ¼ % Sales Tax for Transportation and Public Safety funds for this improvement and Phase III engineering and designated as Section 08-00279-00-TL.

Attachments: [Grand Ave \(Green Bay Rd to Amstutz Expressway\); Traffic Signal Intercc](#)

7.13 [10-0210](#)

Joint resolution authorizing the execution of an agreement for the use of federal highway funds between the State of Illinois and Lake County for the construction of a roundabout at Riverwoods Road and Everett Road and also for Phase III Construction Engineering services.

- [Riverwoods Road at Everett Road, Roundabout; Construction and Phase III: IDOT Agreement and Appropriation](#)
- The County has been allocated federal funds to improve this intersection and IDOT administers all federal highway funds.
- This agreement provides for the County to receive up to 80% reimbursement for the costs of construction and for Phase III Construction Engineering.
- This resolution also appropriates \$1,050,000 of ¼ % Sales Tax Funds for Transportation and Public Safety and designated as Section 04-00136-06-CH.

Attachments: [Riverwoods Road at Everett Road, Roundabout; Construction and Phase](#)

7.14 [10-0211](#)

Joint resolution authorizing the execution of a contract with Transystems, Inc., Schaumburg, Illinois, at a maximum cost of services described of \$467,815.40 for professional engineering services to develop, utilizing \$300,000 of CMAP funding, the 2040 long-range Lake County Transportation Priority Plan addressing county roadway, transit and non-motorized modes of travel.

- [2040 Lake County Transportation Priority Plan: Consultant Agreement](#)
- The county's current long-range transportation plan is for the year 2020 and a minimum 20-year time frame is needed for a transportation plan.
- This plan will involve the identification of deficiencies and provide recommendations of priority improvements to address future transportation needs of Lake County.
- Roadway, transit, and non-motorized modes of travel will be addressed.
- The CMAP federal funding agreement, for \$300,000 was approved at the September 2009 County Board meeting.
- This resolution authorizes the execution of a professional services agreement with Transystems, Inc., Schaumburg, Illinois.
- This resolution also appropriates \$515,000 of Matching Tax Funds and designated as Section 09-00000-19-ES.

Attachments: [Lake County 2040 Transportation Plan: Consultant Agreement](#)

7.15 [10-0212](#)

Joint resolution appropriating \$900,000 of Motor Fuel Tax funds to provide for the removal, replacement or refurbishment of thermoplastic pavement markings on the bituminous pavements of various county highways and designated as Section 10-00000-07-GM.

- 2010 Group 1 Thermoplastic Pavement Markings for Bituminous Pavements: Appropriation
- The County has miles of pavement markings for medians, lane lines and cross walks on bituminous pavements. These markings last longer than paint but eventually require replacement.
- This replacement project is in the 2010 program.
- Before a project letting can be held an appropriation of \$900,000 of Motor Fuel Tax funds is necessary

7.16 09-2203

Ordinance proposing the establishment of Lake County Special Service Area No. 15 and providing for a public hearing, and other procedures in connection therewith.

- A request to have the County form an SSA for construction of a sanitary sewer system has been submitted by the Forest Haven Home Owners Association for 111 homes.
- This request included preparation of a second petition by the homeowners for this project and preliminary cost information developed for this SSA was used to prepare a proposing ordinance.
- This ordinance proposes establishment of an SSA to fund the construction of a sanitary sewer system, establishes the maximum amount of bonds that may be issued, establishes the maximum annual property tax that may be levied per lot, establishes the maximum number of years taxes may be levied as thirty (30) years, and sets the date, time, and location for the public hearing to consider establishment of the Forest Haven SSA.
- The public hearing will be conducted by a subset of the County Board which will include the Board Chair, the members of the Public Works and Transportation Committee, and the County Board member in whose district the SSA resides.
- The public hearing will be held on April 15, 2010 at 7:00 PM at the St. Basil Serbian Orthodox Church, 27450 N. Bradley Road, Mettawa, Illinois 60045.
- This Ordinance proposes the formation of SSA #15 and if an objection petition signed by at least fifty-one percent (51%) of the electors within the SSA territory and at least fifty-one percent (51%) of the owners of record of property within the SSA territory is not received within the 60 days following the adjournment of the public hearing then this SSA may be established, and an Establishing Ordinance would then be submitted for such action.

Attachments: [Forest Haven Exhibit B Financing Plan.docx](#)

[Forest Haven SSA Sched .docx](#)

[Forest Haven SSA 15 Proposing Ordinance.docx](#)

[Forest Haven SSA 15 Ord. Exhibit B.pdf](#)

7.17 10-0025

Joint resolution authorizing execution of the sixth amendment to Agreement for Retail Water and Sewer Service with the Village of Grayslake.

- The Village of Grayslake has requested the County amend the existing Agreement for Retail Water and Sewer Service to include a parcel of land known as the Glunz property located within the Village limits along Washington Avenue just west of the College of Lake County.
- The County currently provides retail water and sewer services to various parcels within

the Village and has amended the Agreement over time to add new parcels.

- The entire additional parcel is proposed to be developed with retail and commercial business for the Glunz Family Farm and Winery Cellars and only the existing single family residence on the north side of Washington would receive residential service.
- The initial phase of construction includes a 112 seat restaurant facility with a 270 seat banquet hall and 7,000 square foot warehouse.
- The proposed future phase of construction includes a 32 room hotel and 27,000 square foot retail office complex.
- This Resolution authorizes execution of a sixth amendment to Agreement for Retail Water and Sewer Service with the Village of Grayslake.

Attachments: [1942.pdf](#)

[Sixth Amend.to Agrmt.Grayslake.pdf](#)

[10-0025 Glunz Winery Property.pdf](#)

[10-0025 Planning Report.docx](#)

Financial & Administrative

7.18 10-0187

Resolution authorizing emergency appropriations for FY 2010 in various funds for certain projects, items and activities, which were budgeted in the prior year and not completed.

- This resolution authorizes the 'carry-over', or re-authorization, of certain FY 2009 activities.
- These activities were not included in the FY 2010 budget while the carry-over list and associated budget amounts were determined; to include them would have hindered the proper scrutiny of the new FY 2010 budget.
- Without this action, these projects and/or items will not have the budget authority required.
- A detailed listing is attached to the resolution.

7.19 10-0215

Resolution authorizing an emergency appropriation in the amount of \$268,684 in the Corporate Capital Improvement Program with an offsetting increase in revenue to be reimbursed by the Stormwater Management Commission for implementation of storm water best management practices and green roof installation at the Lake County Center for Planning, Development & Environmental Services.

- In June of 2008, the Lake County Board entered into two Inter-Governmental Agreements with the Stormwater Management Commission for grant funding to implement storm water best management practices and green roof installation at the Lake County Center for Planning, Development & Environmental Services totaling \$268,684.
- Lake County has pursued implementation of stormwater best management practices and green roof installation at the Lake County Center for Planning, Development & Environmental Services in accordance with the two inter-governmental agreements with the Stormwater Management Commission.

7.20 10-0158

Resolution authorizing the execution of ARRA Assistance Award # G10AC00117 with the US Department of the Interior US Geological Survey and an emergency appropriation of

\$161,268.59 for the Lake County Information Technology Department, GIS Division.

- This resolution authorizes the execution of ARRA Assistance Award # G10AC00117 with the US Department of the Interior US Geological Survey and an emergency appropriation of \$161,268.59 for the Lake County Information Technology Department, GIS Division in account 101-1300050-79940.
- The agreement is for the period Date of Award through July 30, 2010.
- There is no required match.
- Funding is used to process and deliver the 2007 LiDAR data from Merrick & Company, obtained during the 2007 aerial photography project.

Attachments: [ARRA Lake County 2007 LiDAR Grant Contract.pdf](#)

[USGS 2007 LiDAR Letter.pdf](#)

7.21 [10-0214](#)

Resolution authorizing the Purchasing Agent to enter into a two (2) year contract with three (3) additional one (1) year renewal options with First Communications, Lombard, Illinois, for Land Line, ISDN-PRI Services in the estimated amount of \$95,040.

- Lake County desires to enter into a contract for Land Line, ISDN-PRI Services.
- Requests for Proposals were extended to twenty five (25) potential suppliers; five (5) responses were received and opened on January 12, 2010.
- The Information Technology Department evaluated all responses.
- The other responses received ranged from \$119,318 to \$200,040.
- The Evaluation Committee determined that the proposal submitted by First Communications is the most favorable proposal for Lake County.
- This contract will cost the County an estimated amount of \$95,040 for a two (2) year contract, charging to account 101-1300020-71940-13050.

7.22 [10-0222](#)

Resolution authorizing the Chairman of the Board to enter into a lease with Steve Ptasienski, Spring Grove, IL in the amount of \$9,045 for the Lease of County Property for Farming.

- Lake County desires to enter into a contract for the Lease of County Property for Farming.
- Lake County extended a Request for Proposal to twenty-two (22) vendors and received one (1) sealed proposal.
- Lake County has reviewed and selected Steve Ptasienski, Spring Grove, IL as the best revenue proposal to Lake County.
- The total amount of this lease is \$9,045 at a rate of \$201 per acre for a one (1) year period.

8. Executive Session

Review of Executive Session Minutes

8.1a [10-0223](#)

Committee action regarding semi-annual review of closed session minutes.

8.2 Executive Session to discuss personnel matters

9. County Administrator's Report

10. Adjournment