

Lake County Illinois

*850 East US 45
Mundelein, IL 60060*



Meeting Minutes - Final

Thursday, October 25, 2012

4:00 PM

Winchester House Center

Winchester House Advisory Board

1. Call to Order

Chair Olson called the meeting to order at 4:05 p.m.

Present 5 - Member Calabresa, Chair Olson, Member Biesczat, Member Knight and Member Mayer

Others present:

Barry Burton, County Administrator

Ryan Waller, County Administrator's Office

Steve Carlson, Lake County Board Member

Bruce Adler, COO of Staffing Dimensions of Libertyville

Rick Curtis, Administrator, Staffing Dimensions of Libertyville

Rich Hentschel, Staffing Dimensions of Libertyville

Jaime Schwengel, HDG consulting

Chris Pope, Lake County United

Richard Nowson, Lark County Resident

2. Approval of Minutes**2.1 [12-1181](#)**

Minutes from the September 24, 2012 meeting.

Attachments: [Win AdvBd min 9.24.12](#)

A motion was made by Member Calabresa, seconded by Member Knight, that the meeting minutes of September 24, 2012 be approved. Motion carried by the following vote:

Aye: 6 - Lawlor, Member Calabresa, Chair Olson, Member Biesczat, Member Knight and Member Mayer

3. Added to the Agenda Items

Nothing was added to the agenda.

4. Chair's Remarks

The Chairman did not have any special remarks.

5. Member Remarks

The members made no remarks.

6. Old Business**6.1 [12-1182](#)**

Discussion concerning comparative analysis.

Ryan Waller provided a handout of the comparative analysis discussed at the previous meeting. The handout includes additional information requested by the Advisory Board.

7. New Business**7.1 [12-1183](#)**

Report from the Winchester House Administrator for the month of September 2012.

Attachments: [Monthly Management Report September 2012 Final](#)
[Copy of Winchester House Inc Stmt Detail 9-30-12 Final](#)

Rick Curtis presented. Jaime Schwengel, HDG consulting, and Rick Curtis reviewed the results of the recent survey conducted by the IDPH.

Rick Curtis, Rich Hentschel and Bruce Adler presented the financial portion of the Administrator's report.

A motion was made by Member Mayer, seconded by Member Knight, to accept the report for 7.1. The motion carried by the following vote:

Aye: 6 - Lawlor, Member Calabresa, Chair Olson, Member Bieschat, Member Knight and Member Mayer

8. County Administrator's Report

8.1 [12-1184](#)

Discussion concerning timeline development.

Ryan Waller reviewed a timeline for the new Winchester House project. Brief discussion ensued. Ryan Waller indicated that the timeline would be reviewed on a periodic basis with the board as milestones approached.

8.2 [12-1185](#)

Discussion concerning the Winchester House Advisory Board By-laws.

Ryan Waller presented an overview of suggested modifications to the by-laws. It was the consensus of the board to review/discuss recommended modifications in November.

8.3 [12-1186](#)

Discussion concerning the Winchester House Advisory Board meeting schedule for 2013.

Ryan Waller presented. It was the consensus of the board to have meetings on the 4th Thursday instead of the current 3rd Thursday schedule. Ryan Waller noted that the schedule would be modified and presented to the board in November.

The board discussed moving the next meeting back to November 29th.

9. Adjournment

Meeting adjourned at 5:20 p.m.

A motion was made by Member Calabresa, seconded by Member Lawlor, that this item be adjourn. The motion carried by the following vote:

Aye: 6 - Lawlor, Member Calabresa, Chair Olson, Member Bieschat, Member Knight and Member Mayer