

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, July 8, 2015

8:30 AM

Assembly Room, 10th Floor

Public Works and Transportation Committee

1. Call to Order

Chair Thomson called the meeting to order at 8:30 a.m.

Present 9 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

Others present:

*Sarah Burke, Northwestern Medicine
Barry Burton, County Administrator
Steve Carlson, Lake County Board Member
Georgeann Duberstein, Village of Hainesville
Dawn Falls, Advocate Condell
Mike Flynn, Village of Mundelein
Al Giertych, Division of Transportation
Ben Gilbertson, County Administrator's Office
Gary Gordon, Finance and Administrative Services
RuthAnne Hall, Purchasing
Brooke Hooker, Division of Transportation
Adil Issakoo, County Administrator's Office
Emily Karry, Division of Transportation
Aaron Lawlor, Lake County Board Chairman
Ashley Lucas, Division of Transportation
Jacueline Lynn, ElderCare
Kimberly Mannette, Information Technology
Amy McEwan, Deputy County Administrator
Matt Meyers, Planning, Building and Development
Audrey Nixon, Lake County Board Member
Lora Nordstrom, Information Technology
Kathleen O'Connor, Libertyville Township
Diana O'Kelly, Fremont Township
Lisa Rusch, Avon Township
MaryEllen Saunders, ElderCare at Christ Church
Kay Starostovic, Grant Township
Claudia Stevens, Lake County Center for Independent Living
Patrice Sutton, Finance and Administrative Services
Amanda Svet, Lake County Center for Independent Living
Paula Trigg, Division of Transportation
Jennie Vana, Communications
Blanca Vela-Schneider, County Board Office
Daniel Venturi, Lake Villa Township
Ryan Waller, Assistant County Administrator
Nimrod Warda, City of North Chicago
Mike Warner, Stormwater Management Commission
Gina Young, Catholic Charities*

2. **Pledge of Allegiance**

County Board Chairman Aaron Lawlor led the Pledge of Allegiance.

3. **Approval of Minutes**

3.1 **15-0714**

Minutes from April 29, 2015.

A motion was made by Member Hewitt, seconded by Member Pedersen, that the minutes for items 3.1 through 3.3 be approved. Motion carried by voice vote.

Aye: 9 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

3.2 **15-0715**

Minutes from May 6, 2015.

A motion was made by Member Hewitt, seconded by Member Pedersen, that the minutes for items 3.1 through 3.3 be approved. Motion carried by voice vote.

Aye: 9 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

3.3 **15-0716**

Minutes from June 3, 2015.

A motion was made by Member Hewitt, seconded by Member Pedersen, that the minutes for items 3.1 through 3.3 be approved. Motion carried by voice vote.

Aye: 9 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

4. **Added to Agenda**

There were no items added to the agenda.

5. **Public Comment**

There was no public comment.

6. **Old Business**

There was no old business to conduct.

7. **New Business**

PUBLIC WORKS

7.1 **12-1231**

Director's Report - Public Works.

Assistant County Administrator Ryan Waller reported on the continued negotiations with North Shore Water Reclamation District, formerly North Shore Sanitary District. Discussions have been positive and productive. Staff is reaching out to local

municipalities impacted by the agreement to advise them on key provisions that have recently been discussed. Negotiations will continue on July 9, 2015. Discussion ensued.

DIVISION OF TRANSPORTATION

7.2 [15-0672](#)

Joint resolution authorizing a contract to Payne & Dolan, Inc., Kenosha, Wisconsin, in the amount of \$1,723,182.93 for the resurfacing of Grass Lake Road, from east of Grass Lake Bridge to Illinois Route 59, and designated as Section 14-00059-09-RS.

A motion was made by Member Maine, seconded by Member Pedersen, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 9 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

7.3 [15-0671](#)

Presentation from the Lake County Coordinated Transportation Services Committee (LCCTSC) regarding paratransit.

Kathleen O'Connor, Libertyville Township Supervisor and President of the Lake County Coordinated Transportation Services Committee (LCCTSC), and other members of LCCTSC presented. Ms. O'Connor provided a brief introduction and overview of LCCTSC. Grant Township Supervisor Kay Starostovic provided historical information on the LCCTSC as well as the organization's mission and vision. Ms. O'Connor provided information regarding the organization's structure and also discussed goals that have been met, and the organization's goals moving forward. Ms. O'Connor also shared information on the membership of LCCTSC and provided a brief overview of the various transportation services provided in Lake County. Fremont Township Supervisor Diana O'Kelly provided information from her perspective and emphasized the need to partner and coordinate with others. Lake Villa Township Supervisor Dan Venturi provided input on services in his area as well as presented information on the NorthWest Demonstration Project, lessons learned, and steps the project is taking toward sustainability. Mundelein Assistant Village Administrator Mike Flynn provided input on the service provided in his community, the reasoning behind such decisions and also shared information on the upcoming Central Lake Partners coordination project, which involves Mundelein, Libertyville, Libertyville Township, Fremont Township, and Shields Township. Ms. O'Connor closed the presentation by mentioning the challenges of coordinating services and the LCCTSC's next steps. Discussion occurred regarding the challenges in coordinating the various types of transportation services and the need to standardize services and fares to make it easier for residents to understand what is available to them. Ms. O'Connor reported that while most people identify a need for a coordinated system, not everyone can agree on how it should work. Ms. O'Connor noted that regular reports from LCCTSC will be provided to the Public Works and Transportation Committee. Discussion continued.

This matter was presented

7.4 [15-0097](#)

Director's Report - Transportation.

Division of Transportation Director Paula Trigg reported that a matrix is provided on how paratransit works with other collar counties. The goal of staff is to determine how best to use federal monies to make transportation more efficient.

Ms. Trigg presented the Department's proposed Communication Policy with Lake County Board Members which addresses staff communication regarding significant projects, routine items or one-time occurrences, and board member e-mail newsletters. Ms. Trigg highlighted the benefits of the recent addition of Brooke Hooker, from the County's Communications Group, now located full time with the Division of Transportation. The general consensus is to endorse the communication policy.

Ms. Trigg updated the Committee on potential enforcement action regarding the discharge of pollutants related to the Delany Road Project. The County's reparation is separate from the contractors who performed the work. The State's Attorney's Office is working with the Attorney General on this matter. Discussion continued.

Ms. Trigg reported that after several delays, the Washington Street Bike Path project that will be funded with federal monies will begin soon. The federally funded Ela and Rand Roads Project is also back on track. She noted the combining of two CMAQ projects: the County's traffic signal interconnect work IL Route 120 from Route 45 to IL Route 134 and IDOT's turning lane project on Route 120 at Hainesville Road. The North Shore Bike Path Realignment Project across the Union Pacific (UP) railroad continues to experience delays due to competing priorities, it may not begin until next spring.

Ms. Trigg reported the Concrete Patching Project on Washington Street is slated to begin today. She noted a preconstruction meeting at Carl Sandburg Middle School, in Mundelein, on Thursday, July 9 for the Hawley Street Project and a preconstruction meeting at the Round Lake Park Village Hall on Wednesday, July 15 for the Washington Street Center Lane Project.

Staff has been working with Communications on a Route 53 flyer and an informational website. Chair Thomson-Carter requested that the website include a page clarifying misinformation that has been circulated. Chair Thomson-Carter encouraged people to attend the land use meetings regarding Route 53 and that a schedule be provided to Board Members. Lake County Board Chairman Lawlor provided a brief update regarding the Route 53 Project.

Chair Thomson-Carter requested staff evaluate the roundabout on Cedar Lake Road for vegetation and weeds that are obstructing motorists' views.

8. **Executive Session**

There was no Executive Session.

9. **County Administrator's Report**

Planning, Building and Development Director Eric Waggoner and Matt Meyers of the Planning, Building and Development Department reported that its land management system is out of date and requires replacement. The recommended vendor is Tyler Technologies which will allow the integration of several departments' systems on their application. He noted other municipalities, who might not otherwise be able to afford this technology, will be able to utilize this system as well for a reasonable fee to recoup the County's costs. Discussion ensued.

10. Adjournment

The meeting was adjourned at 10:30 am.

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice-Chairman

Public Works and Transportation Committee