

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, September 2, 2009

1:00 PM

Conference Room C

Financial and Administrative Committee

1. **Call to Order**

Chair Paxton called the meeting to order at 1:05 p.m.

Present 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Also present:

*Barry Burton, County Administrator
Suzi Schmidt, County Board Chairman
Gary Gordon, Finance & Administrative Services
Amy McEwan, Sr. Assistant County Administrator
Peter Kolb, Public Works
Rodney Marion, Human Resources
Phil Balke, IT
Robert Szarzynski, Human Resources
Michael Wheeler, Finance & Administrative Services
Gary Reis, Purchasing Agent
Matt Guarnerly, Finance & Administrative Services
Bill Hunt, Planning, Building and Development
Margo Nelson, Planning, Building and Development
Keith Devore, CAO Intern
Nancy Binder, Retiree
Mary Otahal, County Board Office*

2. **Pledge of Allegiance**

Chair Paxton led the committee in the Pledge of Allegiance.

3. **Approval of Minutes**

3.1 **09-1849**

Minutes from August 5, 2009

Attachments: [F&A 08.05.09](#)

A motion was made by Member Stolman, seconded by Member Mountsier, that the minutes from August 5, 2009 be approved. The motion carried by the following vote:

Aye: 6 - Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Member Bassi

4. **Added to Agenda Items**

Motion by Member Mountsier, seconded by Member Stolman, to remove 7.4 and to postpone item 7.12 to the September 30, 2009 meeting. Motion carried.

5. **Public Comment**

6. **Old Business**

6.1 09-1508

Joint resolution authorizing the execution of a contract with R.A. Mancini, Inc., Prairie Grove, IL in the amount of \$635,275 for the Grainger Lift Station Improvements and Second Force Main Project.

PWT Committee Chair Diana O'Kelly explained this resolution.

A motion was made by Member Mountsier, seconded by Member Paxton, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

6.2 09-1793

Joint resolution authorizing the execution of an agreement between Lake County and Transystems Corporation, Schaumburg, Illinois, for the provision of Phase I preliminary engineering services for the round-a-bout improvement to Wilson Road (*County Highway 7*) at Nippersink Road at a maximum cost of services described of \$374,810.02 and appropriates \$450,000 of Matching Tax funds for these engineering services designated as Section 03-00070-06-CH.

Attachments: [1793 wilson agrmt 20090827122014.pdf](#)

Member Carter explained this resolution.

A motion was made by Member Carter, seconded by Member O'Kelly, that this resolution be recommended for adoption to the regular agenda. Motion carried by roll call vote. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7. New Business

Law & Judicial

7.1 09-1918

Joint resolution authorizing a contract with Francis Cauffman of Philadelphia, Pennsylvania, in association with Justice Served of Eureka, California to conduct a needs assessment in collaboration with the judicial agencies in the amount not to exceed \$149,970.

Amy McEwan explained this resolution.

A motion was made by Member Mountsier, seconded by Member Kyle, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.2 09-1870

Joint resolution authorizing the execution of Community Services Agreement # 11GL136000 with the Illinois Department of Human Services and an emergency appropriation of \$99,244 for the 19th Judicial Circuit of Lake County "Early Service

Program (Delinquency Prevention).”

Attachments: [ESP SFY10 attachment](#)
[ESP Agreement](#)

Amy McEwan explained this resolution.

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.3 09-1878

Joint resolution authorizing the execution of Program Agreement No. 407107 with the Illinois Criminal Justice Information Authority and an emergency appropriation of \$26,667 for the 19th Judicial Circuit “Community-Based Transitional Services for Female Offenders Program.”

Attachments: [Grant Agreement](#)
[Grant Narrative](#)
[Chart of Accounts](#)

Amy McEwan explained this resolution.

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.4 09-1906

Joint resolution authorizing the execution of a Program Agreement with the Illinois Criminal Justice Information Authority and an emergency appropriation of \$44,280 for the Nineteenth Judicial Circuit Juvenile Pre-employment Program.

Attachments: [Juvenile Pre-employment Attachment](#)

A motion was made by Member Mountsier, seconded by Member Stolman, that this resolution be postponed. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.5 09-1875

Renewal of the State’s Attorney’s Multi-Jurisdictional Drug Prosecution grant program (agreement #407023) awarded by the Illinois Criminal Justice Information Authority, including \$204,858 in federal funds.

Attachments: [407023Continuation - new designation letter](#)

Amy McEwan explained this resolution.

A motion was made by Member O'Kelly, seconded by Member Stolman, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.6 09-1905

Continuation of the State's Attorney's Prosecutor-Based Victim Services grant program (agreement #207177) with \$54,578 in federal funds awarded by the Illinois Criminal Justice Information Authority.

Attachments: [SAO VOCA Continuation letter 207177](#)

Amy McEwan explained this resolution.

A motion was made by Member O'Kelly, seconded by Member Kyle, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Health & Community Services

7.7 09-1865

Joint resolution authorizing the execution and delivery of a First Amendment to an indenture between The County of Lake, U.S. Bank National Association, a national banking association, as successor to Firststar Bank Milwaukee, N.A. (the "Trustee") and U.S. National Bank Association, a national banking association, as successor to Firststar bank, N.A. (the "Bondholder").

Attachments: [CHICAGO-82743-v3-USBank Lake County Montessori School fo Lake](#)
[CHICAGO-82730-v3-USBank Lake County Montessori School of Lake](#)

Amy McEwan explained this resolution.

A motion was made by Member Stolman, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.8 09-1880

Joint resolution authorizing the execution of an Intergovernmental Agreement with the City of Highland Park to provide up to \$100,000 from the County's Brownfield Funds to the City to assist with environmental cleanup activities at the Karger Center, 1850 Green Bay Road, Highland Park, Illinois, to rehabilitate the existing building for use as a facility providing family support services to young children, school age children, parents, and adults.

Attachments: [Highland Park 2009 IGA](#)

Member Bassi explained this resolution.

A motion was made by Member Mountsier, seconded by Member Kyle, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Abstain: 1 - Member Bassi

7.9 09-1881

Joint resolution authorizing the execution of an Intergovernmental Agreement with the Village of Lake Zurich to provide up to \$100,000 from the County's Brownfield Funds to the Village to assist with environmental cleanup activities at the former Lake Zurich Police Facility and 911 Center, 61 W. Main Street, Lake Zurich, Illinois, in order to redevelop the downtown area.

Attachments: [Lake Zurich 2009 IGA](#)

Bill Hunt explained this resolution.

A motion was made by Member Mountsier, seconded by Member Kyle, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.10 09-1882

Joint resolution authorizing the execution of an Intergovernmental Agreement with the City of North Chicago to provide up to \$100,000 from the County's Brownfield Funds to the City to assist with environmental cleanup activities at the Pettibone Creek Brownfield Site, located east of Commonwealth Avenue, on the north side of Martin Luther King Jr. Drive in North Chicago, Illinois, in order to create an open space / bicycle trail area that will enhance the adjoining Sheridan Crossing site and contribute to the redevelopment of the Sheridan Road Corridor Area.

Attachments: [North Chicago 2009 Pettibone Creek IGA](#)

Bill Hunt explained this resolution. There was some discussion as to whether this award fit the criteria required to qualify for these funds, and Mr. Hunt showed the Committee the rating form that indicated that the criteria were met.

A motion was made by Member Mountsier, seconded by Member Kyle, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.11 09-1883

Joint resolution authorizing the execution of an Intergovernmental Agreement with the City of North Chicago to provide up to \$50,000 from the County's Brownfield Funds to the City to assist with environmental cleanup activities at 1812 - 1820 Sheridan Road, in

North Chicago, Illinois.

Attachments: [North Chicago 2009 Sheridan Road IGA](#)

A motion was made by Member Mountsier, seconded by Member Kyle, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.12 09-1884

Joint resolution authorizing the execution of an Intergovernmental Agreement with the City of Waukegan to provide up to \$100,000 from the County's Brownfield Funds to the City to assist with environmental cleanup activities at the former Fansteel / Wesson Manufacturing Site on South Market Street in Waukegan, Illinois, in order to redevelop the lakefront area.

Attachments: [Waukegan 2009 IGA](#)

A motion was made by Member Mountsier, seconded by Member Stolman, that this resolution be postponed until the September 30, 2009 committee meeting. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Public Works & Transportation

Committee Chair O'Kelly reviewed the following items:

7.13 09-1887

Joint resolution authorizing the execution of an agreement for the use of Federal Highway funds between the Chicago Metropolitan Agency for Planning (CMAP) and Lake County for the development of the Lake County 2040 Transportation Plan.

Attachments: [1887 LC 2040 TRANS PLAN_20090827111402.pdf](#)

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.14 09-1890

Joint resolution authorizing a contract for traffic signal maintenance for the period from December 1, 2009 to November 30, 2010 and designated as Section 10-00000-01-GM, to Mead Electric Company, McCook, Illinois in the amount of \$844,957.70.

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.15 09-1891

Joint resolution authorizing the execution of an Illinois Environmental Protection Agency standard formal Highway Authority Agreement and a Lake County Supplemental Highway Authority Agreement between BP Products North America Inc. and Lake County as required by the IEPA in order for it to consider the issuance of a "No Further Remediation" letter to BP for its property at 3000 Washington Street, Waukegan, Illinois necessary for the redevelopment of said property.

Attachments: [1891 WASHNGTN@131_20090827115541.pdf](#)
[1891 HAA_20090827115635.pdf](#)

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.16 09-1913

Joint resolution authorizing the execution of an amendment to the agreement for the use of Federal Highway funds between the State of Illinois and Lake County for Phase III construction engineering services for the widening and reconstruction of Sunset Avenue from Delaney Road to IL Rte. 131 at a supplemental cost of services described of \$47,432.77 and designated as Section 99-00169-05-WR.

Attachments: [1913 sunset adm1_20090827114526.pdf](#)

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.17 09-1914

Joint resolution appropriating \$325,000 of Matching Tax funds for the acquisition of necessary right-of-way by agreement or condemnation, and other right-of-way costs associated with construction of roundabouts on Hunt Club Road at its intersections with Wadsworth Road and also Millburn Road and designated as Section 02-00076-13-CH.

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. Motion carried by roll call vote. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.18 09-1915

Joint resolution authorizing the execution of an agreement for the use of federal highway funds between the State of Illinois and Lake County for the acquisition of necessary right-of-way for the roundabout improvement to the intersections of Hunt Club Road at Wadsworth Road and also Hunt Club Road at Millburn Road and designated as Section 02-00076-13-CH.

Attachments: [1915 HC@WADSW&@MILLBURN_20090827111650.pdf](#)

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.19 09-1897

Joint resolution providing notice to the municipalities within the Northeast Central Facilities Planning Area of an adjustment in the Lake County wholesale sewer rates for wastewater services provided by the North Shore Sanitary District.

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.20 09-1898

Joint resolution providing notice to the municipalities within the Northeast Central Facilities Planning Area of an adjustment in the connection fee rate for wastewater services provided by the North Shore Sanitary District.

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.21 09-1899

Joint resolution authorizing the negotiation and execution of a three (3) year Lease Agreement with a three (3) year renewal option with New Cingular Wireless PCS, LLC, Alpharetta, GA, for telecommunications equipment at the Grandwood Drive Water Tower site in Gurnee, IL.

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.22 09-1900

Joint resolution authorizing execution of a contract with Pirtano Construction Company, Inc., Addison, IL, in the amount of \$2,609,710 for the Hawthorn Woods Glennshire Water System Project.

Committee Chair O'Kelly explained that the bids came in significantly less than anticipated, making the cost to the residents substantially less, from approximately \$23,000 per house to approximately \$11,000 per house.

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.23 09-1904

Joint authorization to approve Change Order No.1 for additional work on the FY 2009 Administration Building Window Replacement Project.

Attachments: [2009.09.08 Change Order No.1.pdf](#)

A motion was made by Member Stolman, seconded by Member Mountsier, that this committee action item be approved. Motion carried by roll call vote. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.24 09-1909

Ordinance Amending Prior Rate Ordinances for the Use and Services of Certain Waterworks and Sewerage Systems of the County of Lake.

A motion was made by Member Stolman, seconded by Member Mountsier, that this ordinance be recommended for adoption to the consent agenda. Motion carried by roll call vote. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Financial & Administrative

7.25 09-1917

Resolution authorizing the execution of a two (2) year contract with three (3) additional

one (1) year renewal options with AT & T, Chicago, IL, for Network Communications Services in an amount not-to-exceed \$319,743.12 (\$159,871.56 per year).

Phil Balke explained this resolution.

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.26 09-1925

Resolution approving the County's Health, Life and Dental Insurance Plan for fiscal year 2010.

Attachments: [F and A FY10 HLD Bullets](#)

Rodney Marion explained this resolution, stating that the cost of the premiums for FY 10 has increased 10%, or \$3 million. He explained some of the initiatives to help lower this cost, stating that the cost of the premium to the employees will retain the same percentage share between the employee and the county. Some of the changes include increasing office visit co-pays by \$5, in-network co-insurance will change to 85% from 90%, and the out of pocket maximum will increase by \$100 for individual and \$200 for family.

A motion was made by Member Mountsier, seconded by Member Stolman, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

8. Executive Session

8.1 09-1919

Discussion of potential settlement for two workers compensation cases.

Motion by Member Mountsier, seconded by Member O'Kelly, to go into executive session for discussion of potential settlement of two worker compensation cases. Voting aye: Kyle, Bassi, Mountsier, Stolman, Carter, O'Kelly, Paxton. Motion carried.

Discussion.

Motion by Member O'Kelly, seconded by Member Mountsier, to come out of executive session. Motion carried.

8.2 09-1920

Discussion of potential settlement on Christensen vs. Winchester House

Motion by Member Mountsier, seconded by Member O'Kelly, to go into executive session for discussion of potential settlement of Christensen vs. Winchester House. Voting aye: Kyle, Bassi, Mountsier, Stolman, Carter, O'Kelly, Paxton. Motion carried.

Discussion.

Motion by Member O'Kelly, seconded by Member Mountsier, to come out of executive session. Motion carried.

9. County Administrator's Report

Mr. Burton reported that they are preparing the County's State Legislative Agenda, and they have been to the standing committees to discuss recommended items. They are looking at various fee issues, recognizing that this will be a hard year to present a fee bill. Mr. Burton stated that they are encouraging the departments to do the legwork on their items, and the RRL Committee will review all of the recommendations and categorize them. Member Kyle reported that there is no tax collected on internet sales. Mr. Burton stated that this is a federal issue, and that exemptions are granted because they haven't come up with a solution.

Probation funding - the State has reduced funding for probation services from from \$4.2 to \$1.8 million. Chairman Schmidt stated that this has been a Metro Counties issue for several years, and some counties are discussing eliminating probation entirely. Mr. Burton stated that the courts have been very cooperative and are looking for money to try and cover this cost. This will be discussed at an upcoming Metro Counties meeting. Member Carter asked if we should send the State a list of unfunded mandates and the cost to the County.

Mr. Gordon distributed copies of the monthly and year to date economic indicators, stating that there has not been any improvement to speak of in the economy.

Mr. Gordon then reviewed the Job Order Contracting Program, stating that they are seeing very favorable pricing come in on jobs. They have conducted a program review and will present quarterly reviews to this committee.

10. Adjournment

A motion was made by Member Kyle, seconded by Member Bassi, that this meeting be adjourned at 3:00 p.m. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Minutes prepared by Mary Otahal.

Respectfully submitted,

Chairman

Financial & Administrative Committee