Lake County Illinois

Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351

Meeting Minutes - Draft

Friday, May 1, 2026

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:
https://bit.ly/3P00sAR

Technology Committee

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1. Call to Order

Chair Clark called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 6 - Member Altenberg, Vice Chair Casbon, Chair Clark, Member Frank, Member Pedersen and Member Roberts

Absent 1 - Member Danforth

Other Attendees

In Person:
Chris Blanding, Enterprise Information Technology
Erik Karlson, Enterprise Information Technology
RuthAnne Hall, County Administrator's Office
Matt Meyers, County Administrator's Office
Patrice Sutton, County Administrator's Office

Electronically:
Lacey Simpson, County Administrator's Office
Patrice Evans, Enterprise Information Technology
Mary Crain, Division of Transportation
Jon Nelson, Division of Transportation
Bernard Malkov, Sheriff's Office
Dustin Smothers, Division of Transportation
Jim Chamernik, Sheriff's Office
Michael Maslana, Enterprise Information Technology
Erik Frederiksen, Enterprise Information Technology
Tim Murray, Enterprise Information Technology
Lawrence Oliver, Sheriff's Office
John Wirl, Health Department
Terri Kath, Enterprise Information Technology
Yvette Albarran, Purchasing
Drake Madden, Enterprise Information Technology
Michael Wheeler, Finance
Sonia Hernandez, County Administrator's Office
Keay Crandall, County Administrator's Office
Chris Covelli, Sheriff’s Office
Kathleen Rhey, Enterprise Information Technology
Alex Carr, Communications
Brian Boston, Enterprise Information Technology
Bob Glueckert, Chief County Assessment Officer

Janna Philipp, County Administrator's Office
Ashley Madden, Public
JazMine' Evans, Finance
Leslie Seelye, Enterprise Information Technology
Maxwell Bueno-Staubitz, Enterprise Information Technology

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

There were no remarks from the Chair.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Item 8.1)

MINUTES

8.1 **26-0487**

Committee action approving the Technology Committee minutes from April 3, 2026.

Attachments: TECH 4.3.26 Final Minutes.pdf

A motion was made by Member Altenberg, seconded by Member Frank, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Member Altenberg, Vice Chair Casbon, Chair Clark, Member Frank, Member Pedersen and Member Roberts

Absent: 1 - Member Danforth

REGULAR AGENDA

ENTERPRISE INFORMATION TECHNOLOGY

8.2 **26-0520**

Joint resolution approving an Access Control Policy.

Attachments: Access Control Policy FINAL as APPROVED on 5-12-2026 (26-0520).pdf

Access Control Policy - Proposed.pdf

Chris Blanding, Chief Information Officer, and Erik Karlson, Chief Technology Officer, explained that this item is to approve an Access Control Policy. Discussion ensued.

A motion was made by Member Casbon, seconded by Member Roberts, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Altenberg, Vice Chair Casbon, Chair Clark, Member Frank, Member Pedersen and Member Roberts

Absent: 1 - Member Danforth

8.3 26-0521

Joint resolution approving a System and Communications Protection Policy.

Attachments: System and Communications Protection Policy FINAL as APPROVED on 5

System and Communications Protection Policy - Proposed.pdf

Chris Blanding, Chief Information Officer, and Erik Karlson, Chief Technology Officer, explained that this item is to approve a System and Communications Protection Policy. Discussion ensued.

A motion was made by Member Altenberg, seconded by Member Roberts, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 6 - Member Altenberg, Vice Chair Casbon, Chair Clark, Member Frank, Member Pedersen and Member Roberts

Absent: 1 - Member Danforth

8.4 26-0525

Joint resolution authorizing a contract with CDW-G of Vernon Hills, Illinois, in the amount of $64,855 for the external threat monitoring software.

Attachments: 26-0525 - QUO.pdf

26-0525 - VDS.pdf

Chris Blanding, Chief Information Officer, and Erik Karlson, Chief Technology Officer, explained that this item is to authorize a contract for external threat monitoring software. Discussion ensued.

A motion was made by Member Vice Chair Casbon, seconded by Member Frank, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Altenberg, Vice Chair Casbon, Chair Clark, Member Frank, Member Pedersen and Member Roberts

Absent: 1 - Member Danforth

8.5 26-0369

Enterprise Information Technology Annual Update.

Chris Blanding, Chief Information Officer, presented the Enterprise Information Technology (EIT) annual update.

9. Active Project Updates

9.1 26-0534

Enterprise Resource Planning (ERP) System Implementation Update.

Chris Blanding, Chief Information Officer, and Patrice Evans, Enterprise Resource Planning (ERP) Program Manager, provided updates regarding the ERP System Implementation project.

10. Director's Report - Enterprise Information Technology

There was no Enterprise Information Technology Director's Report.

11. County Administrator's Report

There was no County Administrator's Report.

12. Executive Session

A motion was made by Member Roberts, seconded by Member Altenberg, that the Committee go into executive session. The motion carried by the following roll call vote.

Aye: 6 - Member Altenberg, Vice Chair Casbon, Chair Clark, Member Frank, Member Pedersen and Member Roberts

Absent: 1 - Member Danforth

The Committee entered into Executive Session at 9:53 a.m.

12.1 **26-0472**

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

The Committee returned to Regular Session at 9:55 a.m.

13. Regular Session (for action on Executive Session items)

13.1 **26-0488**

Committee action approving the Technology Committee Executive Session minutes from October 31, 2025.

A motion was made by Member Frank, seconded by Member Roberts, that these minutes be approved. The motion carried by the following voice vote.

Aye: 6 - Member Altenberg, Vice Chair Casbon, Chair Clark, Member Frank, Member Pedersen and Member Roberts

Absent: 1 - Member Danforth

13.2 **26-0465**

Committee action regarding periodic review of closed session minutes.

A motion was made by Member Casbon, seconded by Member Pedersen, to accept and follow the State's Attorney's recommended guidelines pertaining to the periodic review of Executive Session minutes. The motion carried by the following voice vote:

Aye: 6 - Member Altenberg, Vice Chair Casbon, Chair Clark, Member Frank, Member Pedersen and Member Roberts

Absent: 1 - Member Danforth

14. Member Remarks and Requests

Member Frank asked for clarification on how long videos of committee meetings need to be kept.

15. Adjournment

Chair Clark declared the meeting adjourned at 9:58 a.m.

This matter was adjourn

Next Meeting: May 29, 2026

Meeting minutes prepared by Theresa Glatzhofer and Marci Johnson.