Lake County Illinois

Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351

Meeting Minutes - Final

Friday, January 31, 2025

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at: https://bit.ly/3WtoMMb

Technology Committee

1. **Call to Order**

    Chair Clark called the meeting to order at 8:30 a.m.

2. **Pledge of Allegiance**

    Chair Clark led the Pledge of Allegiance.

3. **Roll Call of Members**

    > **Present** 5 -   Member Campos, Vice Chair Casbon, Chair Clark, Member Danforth and
    > Member Frank

    Other Attendees

    In Person:
    Sandy Hart, County Board Chair
    Patrice Evans, Enterprise Information Technology
    Terri Kath, Enterprise Information Technology
    Genesis Avila, County Administrator's Office
    Chandes Atkins, County Administrator's Office
    Hector Guifarro, County Administrator's Office
    Keay Crandall, County Administrator's Office
    Bernard Malkov, Sheriff's Office
    Jim Chamernik, Sheriff's Office
    Chris Blanding, Enterprise Information Technology
    Keith Caldwell, GIS Team
    Matt Coleman, GIS Team
    Bob Glueckert, Chief County Assessment Officer
    Erik Karlson, Enterprise Information Technology
    Aaron Raucci, Enterprise Information Technology
    Matt Meyers, County Administrator's Office
    RuthAnne Hall, County Administrator's Office
    Patrice Sutton, County Administrator's Office
    Kevin Quinn, Communications
    Theresa Glatzhofer, County Board Officer

    Electronically:
    Kristy Cechini, County Board Office
    Janna Philipp, County Administrator's Office
    Jolanda Dinkins, County Board Office
    Jennifer Brennan, Communications
    Demar Harris, Workforce Development
    Dustin Smothers, Division of Transportation
    Mary Crain, Division of Transportation
    Jon Nelson, Division of Transportation
    Michael Maslana, Enterprise Information Technology
    Erik Frederiksen, Enterprise Information Technology
    Abby Krakow, Communications
    Lawrence Oliver, Sheriff's Office
    Ryan Pinter, Enterprise Information Technology

Shane Schneider, Division of Transportation
Heidie Hernandez, Enterprise Information Technology
Kathleen Rhey, Enterprise Information Technology
Sonia Hernandez, County Administrator's Office
Kevin Cashmore, Division of Transportation
Bailey Wyatt, Communications
Maria Castellanos, Finance
Mike Klemens, Division of Transportation
John Wurl, Health Department
ShaTin Gibbs, Finance
Yvonne Mendoza, Finance
JazMine' Evans, Finance
Gregory Gajauskas, Enterprise Information Technology
Eric Waggoner, Planning, Building, and Development
Brea Barnes, Finance
Nancy Rojas, Finance
Steve Johnson, Public

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

Chair Clark welcomed everyone to the first Technology Committee meeting. Chair Clark thanked Sandy Hart, Lake County Board Chair, and the entire Lake County Board for creating this Committee. Chair Clark also thanked the Committee Members for their willingness to participate and thanked Matt Meyers, Deputy County Administrator, and Chris Blanding, Chief Information Officer, for their hard work. Chair Clark then provided an overview of the purpose and goals of the Committee.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Item 8.1)

MINUTES

8.1 [25-0026](#)

Committee action approving the Special Committee on Broadband minutes from November 11, 2024.

Attachments: [Broadband 11.1.24 Final Minutes](#)

A motion was made by Vice Chair Casbon, seconded by Member Frank, that these minutes be approved. The motion carried by the following voice vote:

            Aye: 5 - Member Campos, Vice Chair Casbon, Chair Clark, Member Danforth and Member Frank

REGULAR AGENDA

8.2 **25-0053**

Resolution authorizing a contract with Nearmap US, INC. of Lehi, Utah, for aerial orthoimagery and oblique imagery, in an estimated amount of $111,300 for the initial one-year term with four one-year renewal options available after the initial term.

Attachments: ScoreMatrix Summary

Vendor Disclosure Nearmap Lake County IL

Draft 24394 Agreement Orthoimagery and Oblique Imagery for Lake Coun

RFP Orthoimagery and Oblique Imagery for Lake County

25-0053_Nearmap Presentation

Bob Glueckert, Chief County Assessment Officer (CCAO), and Keith Caldwell, GIS Manager, provided an overview of the various uses of orthoimagery and oblique imagery software. Discussion ensued.

A motion was made by Member Frank, seconded by Member Campos, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Campos, Vice Chair Casbon, Chair Clark, Member Danforth and Member Frank

8.3 **25-0188**

Joint resolution authorizing the creation of the Lake County Law Enforcement Records Management System Fund (Fund 726) and authorizing an emergency appropriation in the amount of $350,000 as the annual revenue and expense budget to accommodate the operations of the new special revenue fund.

Attachments: Emergency Appropriation - LC Law Enforcement Records Fund - FINAL

Patrice Sutton, County Administrator and Interim Director of Finance, explained that staff is requesting permission from the Committee to create the Lake County Law Enforcement Records Management System Fund (Fund 726). Bernard Malkov, IT Manager, Sheriff's Office, and Jim Chamernik, Business Manager, Sheriff's Office, provided an overview of the Law Enforcement Records Management System and the need to establish Fund 726. Discussion ensued.

A motion was made by Vice Chair Casbon, seconded by Member Campos, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 5 - Member Campos, Vice Chair Casbon, Chair Clark, Member Danforth and Member Frank

9.   Departmental Presentations

9.1 **25-0197**

Enterprise Information Technology Overview.

Attachments: 25-0197_Enterprise IT_Department Overview_for Technology Committee (

Member Danforth left the meeting at 9:01 a.m.

Chris Blanding, Chief Information Officer (CIO), introduced Terri Kath, Deputy Enterprise Information Technology (EIT) Director. CIO Blanding and Deputy EIT Director Kath, then provided an overview presentation about the EIT department. Discussion ensued.

Member Campos left the meeting at 9:20 a.m. and returned at 9:23 a.m.

CIO Blanding Introduced Aaron Raucci, Lead IT Support Analyst.

10. Active Project Updates

10.1 25-0196

Broadband Update.

Attachments: 25-0196_Technology Committee Presentation 01_31_2025 - Updated

Betsy Brandon, Assistant to the County Administrator, and Keay Crandall, Digital Equity Manager, provided an overview of the broadband-related efforts at the County. Keay introduced the new staff: Chandes Atkins, Digital Navigator Coordinator; Hector Guiffaro, Digital Navigator; and Genesis Avila, Digital Navigator. Discussion ensued.

10.2 25-0198

Enterprise Resource Planning System Implementation Update.

Attachments: 25-0198_Enterprise IT_ERP Update_for Technology Committee 01.31.202

Chris Blanding, Chief Information Officer (CIO), introduced Patrice Evans, Portfolio Manager, Enterprise Information Technology (EIT). Ms. Evans then provided an update regarding the Enterprise Resource Planning (ERP) system implementation. Discussion ensued.

Member Frank left the meeting at 9:43 a.m. and returned at 9:46 a.m.

10.3 25-0209

Artificial Intelligence Initiative Status.

Attachments: 25-0209_Enterprise IT_AI High-Level Update_ for Technology Committee (

Chris Blanding, Chief Information Officer (CIO), provided an update regarding the status of the Artificial Intelligence (AI) Initiative. Discussion ensued.

11. Director's Report - Enterprise Information Technology

There was no Enterprise Information Technology (EIT) Director's report.

12. County Administrator's Report

There was no County Administrator's report.

13. Executive Session

A motion was made by Vice Chair Casbon, seconded by Member Campos, that the Committee go into Executive Session. The motion carried by the following roll call

vote:

> **Aye:** 4 - Member Campos, Vice Chair Casbon, Chair Clark and Member Frank

Not Present: 1 - Member Danforth

13.1 **25-0199**

Executive session pursuant to 5 ILCS 120/2(c)(8) to discuss security procedures and the use of personnel and equipment to respond to an actual, threatened, or a reasonably potential danger to the safety of employees, staff, the public, or public property.

14. Regular Session (for action on Executive Session items)

14.1 **25-0177**

Joint resolution authorizing a contract with CDW-G of Vernon Hills, Illinois, for email protection shield software in the amount of $67,320.

Attachments: 25-0177 - QUO Redacted

25-0177 - VDS Redacted

A motion was made by Member Campos, seconded by Vice Chair Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

> **Aye:** 4 - Member Campos, Vice Chair Casbon, Chair Clark and Member Frank

Not Present: 1 - Member Danforth

14.2 **25-0183**

Joint resolution authorizing contracts with CDW-G of Vernon Hills, Illinois, to expand the County's backup system for $144,309.

Attachments: 25-0183- QUO Redacted

25-0183- SOW Redacted

25-0183- VDS Redacted

A motion was made by Member Frank, seconded by Vice Chair Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

> **Aye:** 4 - Member Campos, Vice Chair Casbon, Chair Clark and Member Frank

Not Present: 1 - Member Danforth

15. Member Remarks and Requests

Member Frank thanked Chair Clark for outlining the vision for the Committee at the onset of the meeting today and congratulated Chair Clark for moving this Committee forward.

Chair Clark noted that there is an opportunity to present at the National Broadband Summit, and requested staff time to create a presentation for the Summit.The consensus of the Committee was to request staff time for the creation of a presentation for the upcoming Summit.

16. Adjournment

Chair Clark declared the meeting adjourned at 10:52 a.m.

Next Meeting: February 21, 2025

Meeting minutes prepared by Theresa Glatzhofer.

Minutes were approved on February 21, 2025, by the Technology Committee.