

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, November 2, 2011

1:00 PM

Conference Room C

Financial and Administrative Committee

1. **Call to Order**

Present 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

Excused 1 - Kyle

Others present:

*Barry Burton, County Administrator
Craig Abbott, Health Dimensions Group
Terri Berryman, Workforce Development
Carol Calabresa, County Board District 15
Michael Gavin, Finance & Administrative Services
Gary Gibson, Workforce Development
Gary Gordon, Finance & Administrative Services
Efren Heredia, Finance & Administrative Services
Marcy Jumisko, 19th Judicial Circuit
Terry Kuss, County Board Office
Rodney Marion, Human Resources
Anita Patel, Finance & Administrative Services
Amy Pechacek, Risk Management
Mary Stevens, Winchester House
David Stolman, County Board Chair
Patrice Sutton Burger, Finance & Administrative Services
Kevin Lyons, Sheriff's Office
Jennie Vana, Communications
Anne Wagner, Winchester House
Ryan Waller, County Administrator's Office
Mike Warner, Stormwater Management*

Others present:

2. **Pledge of Allegiance**

Chair Paxton led the group in the Pledge of Allegiance.

3. **Approval of Minutes**

3.1 **[11-1166](#)**

Minutes from October 5, 2011.

A motion was made by Member Mountsier, seconded by Member Taylor, that the October 5, 2011 minutes be approved. The motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

4. **Added to Agenda**

There were no items added to the agenda.

5. **Public Comment**

There was no public comment.

6. **Old Business**

There was no old business to conduct.

7. **New Business**

Planning, Building & Zoning

7.1 **11-1146**

Joint resolution accepting a grant from the Illinois EPA and authorizing an emergency appropriation in the amount of \$531,672.

Presented by Mike Warner, Stormwater Management.

A motion was made by Member Bassi, seconded by Member Mountsier, that this resolution be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

Law & Judicial

7.2 **11-1154**

Presentation on court fees.

Removed from agenda.

7.3 **11-1153**

Joint resolution authorizing an emergency appropriation in the amount of \$94,444, the execution of Grant Agreement #508302, and related line item and interfund transfers for the Nineteenth Judicial Circuit Juvenile Pre-employment Program.

Presented by Marci Jumisko, 19th Judicial Court.

A motion was made by Member Mountsier, seconded by Member Taylor, that this resolution be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.4 **11-1101**

Joint resolution authorizing a contract with CallOne Communications, Chicago, IL, for network communication services for the Emergency Telephone Safety Board (ETSB) in the estimated annual amount of \$61,800.

A motion was made by Member Lawlor, seconded by Member Taylor, that this resolution be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.5 **11-1116**

Joint resolution authorizing an emergency appropriation to fund the creation of seven additional full-time Deputy Sheriff positions necessary to provide police services in the Village of Deer Park.

Presented by Kevin Lyons, Sheriff's Department.

A motion was made by Member Mountsier, seconded by Member Taylor, that this resolution be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.6 [11-1140](#)

Joint resolution authorizing the renewal and emergency appropriation of a Federal Fiscal Year 2008 US Department of Justice Office of Juvenile Justice and Delinquency Prevention (OJJDP) Juvenile Accountability Block Grant (JABG), to continue the State's Attorney's Victim Offender Mediation program administered through the Illinois Criminal Justice Information Authority (ICJIA), in the amount of \$29,190 in federal funds.

Presented by Amy McEwan, Deputy County Administrator.

A motion was made by Member Lawlor, seconded by Member O'Kelly, that this resolution be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.7 [11-1144](#)

Joint resolution authorizing the application and execution of the renewal of interagency agreement #211315 with the Illinois Criminal Justice Information Authority (ICJIA) to provide federal funding of \$54,376 for the Children's Advocacy Center Victim Advocate Grant for an additional twelve months.

Presented by Amy McEwan, Deputy County Administrator.

A motion was made by Member O'Kelly, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.8 [11-1145](#)

Joint resolution authorizing the application award and execution of the renewal of interagency agreement #211059 with the Illinois Criminal Justice Information Authority (ICJIA) to provide federal funding of \$35,605 for the Children's Advocacy Center Victim Advocate Grant for an additional twelve months.

Presented by Amy McEwan, Deputy County Administrator.

A motion was made by Member Bassi, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

Health & Community Services

7.9 [11-1110](#)

Joint resolution ratifying an emergency procurement with Nurse Express, 281 N. Seymour, Mundelein, IL in the amount of \$450,000.

Presented by Mary Stevens, Winchester House, and Ryan Waller, Assistant County Administrator.

A motion was made by Member Mountsier, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

Public Works & Transportation

7.10 [11-1131](#)

Joint resolution authorizing Robert Skidmore, Treasurer to withdraw monies from the Bond Series A of 2010 Construction Account to pay construction cost Items.

A motion was made by Member Taylor, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.11 [11-1141](#)

Joint resolution executing an agreement with RHMG, Inc. in the amount of \$91,046 for design engineering services for the FY 2012 Water Main Replacement Project.

A motion was made by Member Taylor, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.12 [11-1133](#)

Joint committee action approving Change Order No. 2 for professional engineering services with RHMG, Inc. for design of the Vernon Hills NCT WRF Improvements Project.

A motion was made by Member Taylor, seconded by Member Lawlor, that this committee action item be approved. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.13 [11-1132](#)

Joint resolution authorizing execution of a contract with Independent Mechanical Industries, Inc. of Chicago, IL in the amount of \$454,400 for the Des Plaines River Water Reclamation Facility Blower Installation Project.

A motion was made by Member Taylor, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.14 [11-1143](#)

Joint resolution authorizing execution of a contract with Concord Construction Services, Inc. of Lake Zurich, IL in the amount of \$2,069,800 for the Vernon Hills NCT Water

Reclamation Facility Miscellaneous Improvements Project.

A motion was made by Member Taylor, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.15 [11-1142](#)

Joint committee action approving Change Orders No. 1 and 2 for professional financial services with Baker Tilly related to the Public Works Water and Sewer Rate Study.

A motion was made by Member Taylor, seconded by Member Lawlor, that this committee action item be approved. Motion carried by the following vote:

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.16 [11-1148](#)

Joint resolution authorizing execution of an easement agreement with New Cingular Wireless for the installation, repair, maintenance and replacement of a fiber optic cable at the Lake County Grandwood Park Water Tower Facility.

A motion was made by Member Taylor, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.17 [11-1126](#)

Joint resolution authorizing an emergency appropriation in the amount of \$10,350,000 to fund two projects in Fiscal Year 2012, with said funding to be provided by FY 2011 Fund Balance.

A motion was made by Member Taylor, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.18 [11-1127](#)

Joint resolution authorizing an emergency appropriation in the amount of \$17,210,800 to fund three projects in Fiscal Year 2012, with said funding to be provided by FY 2011 Fund Balance.

A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.19 [11-1128](#)

Joint resolution authorizing an emergency appropriation in the amount of \$7,294,300 to fund two projects in Fiscal Year 2012, with said funding to be provided by FY 2011 Fund Balance.

A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.20 [11-1149](#)

Joint resolution authorizing the execution of an agreement for consulting engineering services between Lake County and Ciorba Group, Inc., Chicago, Illinois, for Phase III construction inspection for the roadway reconstruction of Delany Road from York House Road to Wadsworth Road for a maximum cost of \$814,113.96 and appropriates \$975,000 of ¼ % Sales Tax for Transportation and Public Safety funds and designated as Section 00-00093-18-WR.

A motion was made by Member Taylor, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.21 [11-1147](#)

Joint resolution authorizing the execution of an agreement for the use of federal highway funds between the State of Illinois and Lake County for construction of three missing links in the Prairie Crossing Bike Path along Midlothian Road between IL Rte. 176 and Peterson Road and appropriating \$165,000 of Matching Tax funds designated as Section 09-00171-13-BT.

A motion was made by Member Taylor, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.22 [11-1157](#)

Joint resolution authorizing the execution of an agreement between the State of Illinois and Lake County for funding the IDOT realignment and widening of US Route 45 from two to four lanes at the Millburn Road/Grass Lake Road intersection in the vicinity of the Millburn Historic District and appropriating \$34,000,000 of ¼% Sales Tax for Transportation and Public Safety funds and designated as Section 05-00262-02-RP.

Presented by Marty Buehler and Paula Trigg, Division of Transportation. Member O'Kelly explained the background of this resolution and the problems with Millburn Road. It was noted an agreement between the County, Lake County Forest Preserve District, Village of Lindenhurst, Lindenhurst Sewer District and Westfield Homes that memorialized the preferred alternate was executed on June 12, 1995.

A motion was made by Member O'Kelly, seconded by Member Mountsier, that this resolution be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.23 [11-1103](#)

Joint resolution authorizing the appropriation of \$95,000 of ¼% Sales Tax for Transportation and Public Safety funds and the execution of a contract with Gewalt Hamilton Associates, Inc., Vernon Hills, Illinois, for Phase I and II professional engineering services for construction of a sidewalk along Greenleaf Avenue from Washington Street to Northpoint Boulevard at a maximum cost of \$80,920.89 and designated as Section 11-00184-03-SW.

A motion was made by Member Taylor, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.24 [11-1109](#)

Joint resolution authorizing the execution of an agreement between Lake County and V3 Companies of Illinois, Woodridge, Illinois, for Phase III construction engineering services for the widening and reconstruction of Quentin Road at Rand Road at a maximum cost of \$869,266.20 and designated as Section 02-00051-08-WR.

A motion was made by Member Taylor, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.25 [11-1107](#)

Joint resolution authorizing the execution of an agreement for the use of federal highway funds between the State of Illinois and Lake County for the widening and reconstruction of Quentin Road at Rand Road and appropriates \$4,680,000 of Motor Fuel Tax funds designated as Section 02-00051-08-WR.

A motion was made by Member Taylor, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

Financial & Administrative

7.26 [11-1106](#)

Resolution authorizing a contract with Oce North America, Chicago, IL, for Comprehensive Managed Print Services for Lake County in the estimated annual amount of \$451,326.

Presented by Mary-Lynn Ellis, Information and Technology.

A motion was made by Member Lawlor, seconded by Member Mountsier, that this resolution be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.27 [11-1118](#)

Resolution authorizing a contract with Stanley Consultants, Inc., Chicago, IL for engineering services to provide architectural design services relating to the design of standby generators for the Lake County Adult Probation Facility, Highway Patrol, Antenna and 911 Center in the amount of \$70,200.

Presented by Gary Gordon, Finance and Administrative Services.

A motion was made by Member Bassi, seconded by Member O'Kelly, that this resolution be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.28 [11-1152](#)

Resolution authorizing an emergency contract extension for the Natural Gas Transportation and Management Services.

Presented by Gary Gordon, Finance and Administrative Services.

A motion was made by Member Lawlor, seconded by Member Mountsier, that this resolution be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.29 [11-1155](#)

Resolution authorizing the execution and delivery of a first amendment to regulatory agreement and declaration of restrictive covenants and related documents relating to the outstanding multifamily housing revenue bonds, series 2001 (emerald pointe apartments project) (the "bonds") issued by said county on behalf of emerald pointe limited partnership; and related matters.

Presented by Gary Gordon, Finance and Administrative Services. As part of obtaining tax-exempt status for the interest on the bonds, the developer was required to make certain covenants to meet affordable housing standards required by the federal government.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.30 [11-1117](#)

Ordinance recommending the Fiscal Year 2012 Annual Department Budget and Appropriation Ordinance for Lake County, Illinois; said Budget having been made conveniently available for public inspection for at least fifteen days by posting in the Office of the County Clerk and on the County website.

Presented by Patrice Sutton Burger, Finance and Administrative Services. Ms. Sutton Burger presented the recommended amendments for the FY 2012 Budget.

A motion was made by Member Mountsier, seconded by Member Bassi, that this ordinance be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.31 [11-1119](#)

Ordinance recommending a Real Property Tax Levy, attached hereto and made part of this Ordinance, providing for the apportionment of taxes across the various items of the Fiscal Year 2012 Appropriation Ordinance as adopted by the County Board of Lake County, Illinois.

A motion was made by Member Mountsier, seconded by Member Bassi, that this ordinance be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.32 [11-1120](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$50,000 for Special Service Area #8.

A motion was made by Member Lawlor, seconded by Member Bassi, that this ordinance be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.33 [11-1121](#)

Ordinance appropriating funds and providing for the levy of a direct tax sufficient to produce \$663,125.14 for the Northeast Lake Facilities Planning Area Special Service Area.

A motion was made by Member Lawlor, seconded by Member Bassi, that this ordinance be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.34 [11-1122](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$21,500 for Special Service Area #12.

A motion was made by Member O'Kelly, seconded by Member Bassi, that this ordinance be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.35 [11-1123](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$260,000 for Special Service Area #13.

A motion was made by Member Lawlor, seconded by Member Bassi, that this ordinance be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.36 [11-1124](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$13,925 for Special Service Area #14.

A motion was made by Member Lawlor, seconded by Member Bassi, that this ordinance be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.37 [11-1125](#)

Resolution authorizing an emergency appropriation in the amount of \$3,144,495 to fund projects in the FY 2012 Capital Improvement Program, with said funding to be provided by FY 2010 Fund Sweeps.

A motion was made by Member Mountsier, seconded by Member Bassi, that this resolution be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.38 [11-1135](#)

Resolution authorizing emergency appropriations for FY 2012 in various funds for certain projects, items and activities, which were budgeted in the prior year and not completed.

Presented by Patrice Sutton Burger, Finance and Administrative Services.

A motion was made by Member Mountsier, seconded by Member Bassi, that this resolution be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.39 [11-1134](#)

Resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds.

A motion was made by Member Bassi, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board agenda. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

Revenue, Records & Legislation

7.40 [11-0962](#)

Discussion on 2012 legislative proposals.

Presented by Ryan Waller, Assistant County Administrator.

8. Executive Session

A motion was made by Member Mountsier, seconded by Member Bassi, to go into executive session. The motion carried by the following vote:

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

7.41 [11-1161](#)

Discussion of Settlement Authority for Pending Litigation.

Discussion.

The committee adjourned out of executive session.

7.42 [11-1162](#)

Final Authorization to Settle Pending Litigation.

A motion was made by Member Lawlor, seconded by Member Mountsier, to settle pending litigation. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

9. County Administrator's Report

Mr. Burton informed the committee that the City of Waukegan's Historic Preservation Commission took action to make the old TB clinic a historic building. The building does not fall within the criteria of a historical building. The Waukegan City council will consider this designation on November 28.

Gary Gordon, Finance and Administrative Services, informed the committee that a new purchasing manager will be beginning next week.

Mr. Gordon presented the latest economic indicator report.

10. Adjournment

The meeting was adjourned.

A motion was made by Member Lawlor, seconded by Member Taylor, to adjourn at 3:20 p.m. Motion carried unanimously.

Aye: 6 - Paxton, Mountsier, Bassi, Taylor, O'Kelly and Lawlor

Minutes prepared by Terry Kuss.

Respectfully submitted,

Chairman

Vice-Chairman

Financial and Administrative Committee