

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, July 31, 2013

11:00 AM

Conference Room C, 10th Floor

Revenue, Records and Legislation Committee

1. **Call to Order**

Chair Hewitt called the meeting to order at 11:00 a.m.

Present 5 - Chair Hewitt, Vice Chair Rummel, Member Nixon, Member Stolman and Member Wilke

Absent 2 - Member Durkin and Member Paxton

Others Present:

Barry Burton, County Administrator

Aaron Lawlor, County Board Chairman

Ryan Waller, Assistant County Administrator

Gary Gordon, Finance and Administrative Services

Mike Gavin, Finance and Administrative Services

Martin Paulson, Chief County Assessor's Office

Kelly Merz, County Board Office

2. **Pledge of Allegiance**

Chair Hewitt led the group in the Pledge of Allegiance.

3. **Approval of Minutes**

3.1 **13-0829**

Minutes from June 26, 2013.

A motion was made by Member Wilke, seconded by Member Rummel, that the June 26, 2013 minutes be approved. The motion carried by the following vote:

Aye: 5 - Chair Hewitt, Vice Chair Rummel, Member Nixon, Member Stolman and Member Wilke

Absent: 2 - Member Durkin and Member Paxton

4. **Added to Agenda**

There were no items added to the agenda.

5. **Public Comment**

There were no public comments.

6. **Old Business**

There was no old business to conduct.

7. **New Business**

COUNTY CLERK

7.1 **13-0783**

Report from Willard R. Helander, County Clerk, for the month of June 2013.

A motion was made by Member Stolman, seconded by Member Wilke, that this item be received and placed on the consent agenda. The motion carried by the following vote:

Aye: 5 - Chair Hewitt, Vice Chair Rummel, Member Nixon, Member Stolman and Member Wilke

Absent: 2 - Member Durkin and Member Paxton

7.2 13-0821

Joint resolution authorizing an emergency appropriation in the amount of \$20,000 for health insurance benefits in the Vital Records Automation Fund.

Gary Gordon, Finance and Administrative Services, explained the requested funds are to cover employee health insurance benefits, in which a third employee has elected benefits so additional funds must be appropriated to cover the unbudgeted amount.

A motion was made by Member Stolman, seconded by Member Rummel, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 5 - Chair Hewitt, Vice Chair Rummel, Member Nixon, Member Stolman and Member Wilke

Absent: 2 - Member Durkin and Member Paxton

RECORDER OF DEEDS

7.3 13-0782

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of June 2013.

A motion was made by Member Stolman, seconded by Member Wilke, that this item be received and placed on the consent agenda. The motion carried by the following vote:

Aye: 5 - Chair Hewitt, Vice Chair Rummel, Member Nixon, Member Stolman and Member Wilke

Absent: 2 - Member Durkin and Member Paxton

8. Executive Session

There was not an executive session.

9. County Administrator's Report

9.1 13-0382

State Legislative Update.

Ryan Waller, Assistant County Administrator, informed the group that next month other County departments will be asked for their assistance in the process of starting a legislative program. Mr. Waller also advised the group that Chair Lawlor hosted a Federal Delegation staff meeting during which the opportunity was taken to update them on CDBG, court and road projects, and to continue to build a rapport with them.

Member Paxton entered the meeting at 11:04 a.m.

10. Adjournment

Chair Hewitt adjourned the meeting at 11:06 a.m.

Meeting minutes prepared by Kelly J. Merz.

Respectfully submitted,

Chairman

Vice-Chairman

Records, Revenue and Legislation Committee