

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final-Amended**

**Tuesday, July 11, 2023**

**9:00 AM**

**Board Room, 10th Floor or register for remote attendance at  
<https://bit.ly/3Gs94In>.**

**Lake County Board**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

**PUBLIC VIEWING:** This meeting will be recorded and live-streamed at <http://lakecounty.tv/> and on Comcast Channel 18 or 30 and AT&T Channel 99.

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

**Meeting:** Lake County Board (Subject line for written Public Comment)

**Topic or Agenda Item #:** (REQUIRED)

**Name:** (REQUIRED)

**Organization/Entity Represented:** (REQUIRED) ("Self" if representing self)

**Street Address, City, State:** (Optional)

**Phone Number:** (Optional)

**Email:** May be REQUIRED for remote attendance

**CALL TO ORDER****MOMENT OF SILENCE****PLEDGE OF ALLEGIANCE****ROLL CALL OF MEMBERS****ADDENDA TO THE AGENDA****SPECIAL RECOGNITION AND PRESENTATIONS****1** [23-0987](#)

Special recognition of July 2023 as Americans with Disabilities Month in Lake County.

**2** [23-0961](#)

Special recognition commending the Lake County Sheriff's Office (LCSO) on achieving reaccreditation to the Illinois Law Enforcement Accreditation Program (ILEAP).

**3** [23-1018](#)

Presentation on the Plan of Action for Regional Transit (PART) Report by the Chicago Metropolitan Agency for Planning (CMAP).

**PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)****CHAIR'S REMARKS****UNFINISHED BUSINESS****NEW BUSINESS****CONSENT AGENDA (Items 4-38)****\*MINUTES\*****4** [23-0958](#)

Board action approving the Lake County Board minutes from June 13, 2023.

**Attachments:** [June 13, 2023 Meeting Minutes](#)

**\*CLAIMS AGAINST LAKE COUNTY, ILLINOIS\*****5** [23-0990](#)

Report of Claims Against Lake County, Illinois for the month of June 2023.

**Attachments:** [June 2023 Claims Agenda.pdf](#)

**\*REPORTS\***6 [23-0960](#)

Report from Jennifer Banek, Coroner, for the month of April 2023.

**Attachments:** [LJCBrepAPR23](#)

7 [23-0902](#)

Amended report from Anthony Vega, County Clerk, for the month of January, 2023.

- This item was approved by the Lake County Board on April 11, 2023.
- A clerical error was identified and an amended report is attached.

**Attachments:** [LCC Report for January 2023.A](#)

8 [23-0869](#)

Report from Anthony Vega, County Clerk, for the month of February, 2023.

**Attachments:** [LCC Report for February 2023](#)

9 [23-0870](#)

Report from Anthony Vega, County Clerk, for the month of March, 2023.

**Attachments:** [LCC Report for March 2023](#)

10 [23-0871](#)

Report from Anthony Vega, County Clerk, for the month of April, 2023.

**Attachments:** [LCC Report for April 2023](#)

11 [23-0901](#)

Report from Anthony Vega, County Clerk, for the month of May, 2023.

**Attachments:** [LCC Report for May 2023](#)

12 [23-0893](#)

Report from Anthony Vega, Lake County Clerk Recording Division, for the month of May 2023.

**Attachments:** [May 2023](#)

13 [23-0922](#)

Report from Joy Gossman, Public Defender, for the month of May 2023.

**Attachments:** [05-23 Main](#)

[05-23 JUV Main](#)

[05-23 Main PTR](#)

[05-23 JUV PTR](#)

14 **23-0909**

Report from John D. Idleburg, Sheriff, for the month of May 2023.

**Attachments:** [Revenue Report MAY 2023](#)

15 **23-0938**

Treasurer Holly Kim's Cash & Investment Report May 2023.

**Attachments:** [Treasurer Holly Kim's Cash & Investment Report May 2023](#)

[Treasurer Holly Kim's Cash & Investment Report May 2022](#)

**\*REAPPOINTMENTS\***

16 **23-0917**

Resolution appointing additional qualified alternate members to the Board of Review.

**Attachments:** [2023 Alternate Member Name List- CB Appointments](#)

[Apinder \(Vic\) Singh Resume\\_Redacted](#)

[Bonnie Barrington\\_Resume\\_Redacted](#)

[Brad Shafer Resume\\_Redacted](#)

[Howard Richter\\_Resume\\_Redacted](#)

[Jack Perry Resume\\_Redacted](#)

[Jane Haynes Resume\\_Redacted](#)

[John Glenn Resume\\_Redacted](#)

[Kathleen M Bak Resume\\_Redacted](#)

[Kenneth Green Resume](#)

[Lauren Fish Resume\\_Redacted](#)

[Laurence C Pasquesi Resume\\_Redacted](#)

[Laurie Caputo Resume\\_Redacted](#)

[Mark K. Polach - CV](#)

[Mark A Ruda Resume\\_Redacted](#)

[Martin A Kinczel Resume](#)

[Maureen M Kelleher-Flo Resume\\_Redacted](#)

[Nandu Thondavadi\\_Resume\\_Redacted](#)

[Pat Smarto Resume Redacted](#)

[Raymond M Hibnick Resume Redacted](#)

[Russell \(Joe\) Monie Resume Redacted](#)

[Ryan DeHeer Resume Redacted](#)

[Thomas C Georges Resume Redacted](#)

[William Russell Resume Redacted](#)

17 [23-0988](#)

Resolution providing for the reappointment of Lucille DeVaux as a member of the Tuberculosis Sanatorium Board.

**\*HEALTH AND COMMUNITY SERVICES COMMITTEE\***

18 [23-0818](#)

Joint resolution approving the HOME Consortium Agreement for Federal Fiscal Years (FY) 2024-2026.

- Lake County, the City of North Chicago and the City of Waukegan have formed a consortium since 1991 in order to take a more regional, collaborative approach to meeting affordable housing needs.
- Lake County serves as the Lead Entity of the HOME Consortium and assumes overall responsibility for compliance with the HOME program requirements.
- Pursuant to HUD requirements, the HOME Consortium Agreement must be renewed every three years for all three jurisdictions to continue operating as a consortium.
- The agreement has been reviewed by the Lake County States Attorney's Office.
- The agreement has been revised to align the proportion of funding directed by each consortium partner with HUD's report on the percentage attributed to each jurisdiction.

**Attachments:** [HOME Consortium Agreement FY24-26 - v01](#)

19 [23-0821](#)

Joint resolution approving an intergovernmental agreement for the provision of grant administration and management services for North Chicago Community Development Block Grant (CDBG) funds.

- For the past nine years (2014-2023), Lake County has provided grant administration and management services for the North Chicago CDBG program.
- This intergovernmental agreement defines the roles and responsibilities for the County and the City for the implementation of the CDBG program.
- Both the City of North Chicago and Lake County desire to continue this arrangement for the next three years, which requires the approval of a third three-year agreement.
- The agreement has been reviewed by the Lake County States Attorney's Office.

**Attachments:** [Lake County N Chi Joint Agreement 2023](#)

[Letter to Lake County \(2023\) signed](#)

**20**     **23-0868**

Joint resolution approving the First Amendment to Program Year 2023 (PY) 2023 Department of Housing & Urban Development (HUD) Annual Action Plan (AAP).

- HUD requires the submission of an AAP and associated amendments to govern expenditure of federal housing and community development funding for each program year.
- The first amendment to the PY 2023 AAP makes the following changes:
  - Consolidation of \$165,827.78 of prior year CDBG funds to Youth Conservation Corps. (YCC) for the rehabilitation and resale of affordable single-family homes.
  - Reallocation of \$300,000 of CDBG funds to support the continued acquisition, rehabilitation, and rental of scattered-site single family homes in Lake County, IL.

**Attachments:** [PY23 AAP First Amendment DRAFT](#)

**21**     **23-0872**

Joint resolution approving the Ninth Amendment to the Department of Housing & Urban Development (HUD) Program Year 2019 (PY) 2019 Annual Action Plan (AAP).

- HUD requires the submission of an AAP and associated amendments to govern expenditure of federal housing and community development funding for each program year.
- Community Development Block Grant Coronavirus relief funds (CDBG-CV) and Emergency Solutions Grant Coronavirus relief funds (ESG-CV) reporting elements are included in the PY 2019 AAP regardless of the program year the activities are initiated.
- ESG-CV funds expire on September 30, 2023 per HUD guidance.
- The proposed amendment reallocates \$51,946.86 of ESG-CV funds from Rapid Rehousing (A Safe Place) that were unspent at the end of their contract to Shelter (PADS Lake County) in order to spend prior to funding expiration.

**Attachments:** [PY19 AAP 9th Amendment DRAFT](#)

**\*LAW AND JUDICIAL COMMITTEE\***

**22**     **23-0934**

Joint resolution authorizing a contract with Carahsoft Technology Corporation, Reston, Virginia for the procurement of Zoom, an enterprise video conferencing system, for an estimated annual amount of \$39,325.50.

- The Courts have been utilizing Zoom since 2020.
- Zoom is used in the 19th Judicial Circuit Court for remote hybrid court hearings.
- Purchasing identified a cooperative purchasing contract with Carahsoft Technology

Corporation, Reston, Virginia through NASPO Master Agreement to procure enterprise licensures.

- The contract authorizes the Purchasing Agent to enter into a contract for an estimated annual amount of \$39,325.50. The current term of the contract is through September 16, 2026.
- Pursuant to Article 33.115 Cooperative Joint Purchasing of the Lake County Purchasing Ordinance, Lake County may participate in a cooperative purchasing agreement with NASPO Master Contract agreement.

**Attachments:** [2022 2023 Vendor Disclosure Statement.pdf](#)

[Carahsoft Master Agreement.pdf](#)

[Quote.pdf](#)

**23**     **23-0890**

Joint resolution authorizing the renewal of the State's Attorney Violent Crime Victims Assistance (VCVA) grant program awarded by the Office of the Illinois Attorney General for State Fiscal Year (SFY) 2024, including grant funding of \$95,000 and an emergency appropriation in the amount of \$1,348.

- This is a request to renew the VCVA grant administered through the Office of the Illinois Attorney General, with a grant period from July 1, 2023 through June 30, 2024. Funding for this grant began in 1990 and has been renewed each year.
- Grant program goals include the promotion of fairness and accountability, the coordination of services for victims and witnesses of domestic violence, and the promotion of policy and procedure for domestic violence cases in order to improve response by law enforcement and court personnel.
- The SFY 2024 grant will fund \$65,404 for salary and \$28,248 for fringe benefits for one full-time Domestic Violence Victim Specialist (DV Coordinator) to serve as a liaison to victims of domestic violence in Lake County, as well as \$1,348 to fund relevant staff training on trauma-informed care, an increase of \$58,400 from the SFY 2023 award of \$36,600.
- The DV Coordinator position and grant are already included in the State's Attorney's approved Fiscal Year (FY) 2023 budget and an emergency appropriation of \$1,348 is necessary for the grant funded training.
- If funding for this position ends, and new funding is not secured, the position will be eliminated.

**24**     **23-0856**

Joint resolution authorizing a line-item transfer for licensing, software, implementation, maintenance, and project management for the Lake County Sheriff's Office's shared, integrated public safety Records Management System (RMS), Jail Management System (JMS), E-Citation, and E-Crash Software in the amount of \$300,000 from the General Operating Expense contingency funds, due to an extension of the implementation timeline.

- The Sheriff Department's new program request to replace its end-of-life Computer



Aided Dispatch, Records Management, and Jail Management Systems was approved in the Fiscal Year (FY) 2020 budget in the amount of \$3,450,000 based on an estimated cost for the replacement system(s) only.

- In May 2021, a contract in the amount of \$2,831,209 was approved for the replacement of the Lake County Sheriff's RMS, JMS, E-Citation, and E-Crash to be funded from the FY 2020 allocation. The Lake County ETSB was independently funding a shared, integrated CAD system.
- In May 2021, a separate contract with a project management firm, in the amount of \$608,125 was approved for project management services through the entire public safety software implementation. This encumbered the remaining FY 2020 allocation, leaving minimal funding for project contingencies.
- Contingency funding was planned and budgeted in FY 2023 to cover the transfer of additional funds to this project, if required.
- It has been determined that additional funding is necessary for the successful implementation of the program and a line-item transfer in the amount of \$300,000 is necessary to appropriate funds.

**Attachments:** [CAD-RMS-JMS Project LIT](#)

**\*PUBLIC WORKS AND TRANSPORTATION COMMITTEE\***

**25** [23-0907](#)

Joint resolution authorizing the execution of a contract with Chicagoland Paving of Lake Zurich, Illinois, for the Asphalt Patching and Seal Coating Project in the amount of \$282,700, with renewal options.

- Public Works owns and operates water supply systems and sewage treatment facilities serving diverse communities throughout the County, with some facilities and underground systems located under streets, paved driveways, and parking areas.
- Utility breaks do occur under pavements, and this will also require restoration and replacement to those damaged areas.
- In accordance with the Lake County Purchasing Ordinance, bids were called for by publication for the Asphalt Patching and Seal Coating Project.
- Chicagoland Paving of Lake Zurich, Illinois submitted the lowest responsive and responsible bid. Unit prices were provided as part of the bid.
- The term of the contract will be three years with two one-year renewal options to allow for future projects with services based on approved contracted unit prices. The future anticipated annual spend is estimated at \$250,000 annually.

**Attachments:** [23-0907 Asphalt Patching Chicagoland Paving Bid Documents](#)

[23-0907 Asphalt Patching Bid Tab](#)

[23-0907 Asphalt Patching Chicagoland Paving Vendor Disclosure Form](#)

**26**     [23-0895](#)

Joint resolution authorizing an agreement with the Antioch Township Road District for the resurfacing of various roads in the Antioch Township Road District.

- The Antioch Township Road District will resurface various roads under its jurisdiction, funded with Rebuild Illinois Bond funds and Township General funds.
- In accordance with the Agreement of Understanding between the State of Illinois and Lake County, Lake County is responsible for the administration, contract letting and award of Road District projects using state funds administered under Motor Fuel Tax policies and procedures, including Rebuild Illinois Bond funds.
- The total construction costs are estimated to be \$850,000.
- This agreement identifies the roles and responsibilities of Lake County for the engineering, construction, and administration of the project.
- No Lake County funds are being used on this project.

**Attachments:**   [23-0895 Agreement, Antioch Road District Resurfacing](#)

**27**     [23-0896](#)

Joint resolution authorizing a contract with Payne & Dolan, Inc., Antioch, Illinois, in the amount of \$849,568.70 for the resurfacing of various roads in the Antioch Township Road District, which will be improved under the Illinois Highway Code for a total of 3.12 miles.

- There was a public call for bids, and a total of two bids were received, ranging from \$849,568.70 to \$862,871.40, and the lowest responsible bidder is Payne & Dolan, Inc., Antioch, Illinois, in the amount of \$849,568.70.
- This improvement is designated as Section 23-01001-01-GM.
- No County funds are being used on this project.

**Attachments:**   [23-0896 Bid Tab, Antioch Township Road District MFT Project](#)

[23-0896 Vendor Disclosure, Payne & Dolan](#)

[23-0896 Location Map, Antioch Township Projects](#)

**28**     [23-0897](#)

Joint resolution authorizing an agreement with the Grant Township Road District for the resurfacing of various roads in the Grant Township Road District.

- The Grant Township Road District will resurface various roads under its jurisdiction, funded with Rebuild Illinois Bond funds, State Motor Fuel Tax funds and Township General funds.
- In accordance with the Agreement of Understanding between the State of Illinois and Lake County, Lake County is responsible for the administration, contract letting and award of Road District projects using state funds administered under Motor Fuel Tax policies and procedures, including Rebuild Illinois Bond funds.
- The total construction costs are estimated to be \$862,000.
- This agreement outlines the roles and responsibilities of Lake County for the

engineering, construction, and administration of the project.

- No Lake County funds are being used on this project.

**Attachments:** [23-0897 Agreement, Grant Road District Resurfacing](#)

**29**     **23-0898**

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$861,861.20 for the resurfacing of various roads in the Grant Township Road District, which will be improved under the Illinois Highway Code for a total of 3.70 miles.

- There was a public call for bids, and a total of three bids were received, ranging from \$861,861.20 to \$999,457.26, and the lowest responsible bidder is Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$861,861.20.
- This improvement is designated as Section 23-08001-01-GM.
- No County funds are being used on this project.

**Attachments:** [23-0898 Bid Tab, Grant Township Road District MFT Project](#)

[23-0898 Vendor Disclosure, Peter Baker](#)

[23-0898 Location Map, Grant Township Projects](#)

**30**     **23-0914**

Joint resolution authorizing an agreement for professional engineering services with Infrastructure Management Services (IMS), Tempe, Arizona, at a maximum cost of \$180,000, for the annual pavement testing services, and associated components, and appropriating \$216,000 of Matching Tax funds.

- The pavement data in the County's Automated Repair Guidance System (ARGUS) is updated on a yearly basis, utilizing information collected via dynamic load testing and laser testing procedures.
- Approximately 50 percent of the county highway system will be retested each year.
- Information from the pavement management system is used to generate recommended resurfacing projects for the next five years.
- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq, and the selected firm has a satisfactory past relationship with the Lake County Division of Transportation.
- This project is included in the Transportation Improvement Program and designated as Section 23-00219-00-ES.

**Attachments:** [23-0914 Agreement, 2023 Pavement Management IMS](#)

[23-0914 Vendor Disclosure, IMS](#)

31 [23-0891](#)

Joint resolution authorizing an agreement with Alfred Benesch & Company, Chicago, Illinois, for Phase I professional engineering services for improvements at the intersection of Hunt Club Road and Stearns School Road at a maximum cost of \$1,247,021 and appropriating \$1,500,000 of ¼% Sales Tax for Transportation funds.

- Alfred Benesch & Company, Chicago, Illinois, will be utilized to complete a Phase I study of potential improvements to the intersection of Hunt Club Road at Stearns School Road.
- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq.
- The Lake County Division of Transportation's (LCDOT) Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in accordance with this approved process.
- LCDOT received and evaluated Statements of Interest and Qualifications from 20 professional firms, of which three were short-listed and presented to a consultant selection committee.
- This project is included in the Transportation Improvement Program, and designated as Section 22-00095-20-CH.

**Attachments:** [23-0891 Consultant Agreement, Hunt Club Road at Stearns School Road](#)  
[23-0891 Vendor Disclosure, Alfred Benesch & Co.](#)  
[23-0891 Location Map, Hunt Club Road at Stearn School Road](#)

32 [23-0899](#)

Joint resolution appropriating a supplemental amount of \$251,000 of ¼% Sales Tax for Transportation funds and approving Change Order Number 11 in the amount of \$524,602.83, for the intersection improvement of Fairfield Road at Monaville Road.

- The County Board, at its April 13, 2021, meeting, approved an appropriation of \$3,195,000 of ¼% Sales Tax for Transportation funds and awarded a contract to Campanella and Sons, Inc., Wadsworth, Illinois, in the amount of \$2,610,260.43 for this project.
- Change orders need to be approved by the standing committees for cumulative net increases over 10 percent. The sum of all change orders to date is \$785,497.53, which represents a 30.1 percent increase over the original awarded contract amount.
- Upon an inspection, a nearby metal culvert was found to be failing which required emergency closure of Monaville Road on April 13, 2022. The replacement of this culvert was added to this construction contract at the amount of \$523,964.21.
- This project is included in the Transportation Improvement Program, and designated as Section 15-00120-06-CH.

**Attachments:** [23-0899 Committee Action Memo, Fairfield Road at Monaville Road Ch](#)

[23-0899 Campanella & Sons Inc, Change Order Number 11](#)

[23-0899 Vendor Disclosure, Campanella & Sons](#)

[23-0899 Location Map, Fairfield Road at Monville Road](#)

**33**     **23-0908**

Joint resolution authorizing execution of a contract with Bolder Contractors of Cary, Illinois, in the amount of \$3,528,111 for the Saunders Road Sanitary Sewer Improvements Project Phase 1 in Riverwoods, Illinois.

- Lake County Public Works has sanitary sewer facilities installed along Saunders Road in the Riverwoods area that serves residents and businesses in the Villages of Bannockburn, Lincolnshire, and Riverwoods.
- An engineering analysis was completed to determine if the sewer facilities could accommodate existing flows and future growth. The evaluation recommended improving the sewer system in these areas to meet projected system demands.
- The Saunders Road Sanitary Sewer Improvements will be constructed in two phases; Phase 1 will install an additional 10-inch diameter force main pipe, and Phase 2 will replace the lift station and gravity sewer pipe.
- For the Saunders Road Sanitary Sewer Improvements Project Phase 1, the County received bids from two contractors for this work ranging from \$3,528,111 to \$4,919,235.91.
- The award of this contract is recommended to the lowest responsive and responsible bidder, Bolder Contractors of Cary, Illinois, who best meets the needs of the County in the amount of \$3,528,111.

**Attachments:**   [23-0908 Saunders Rd Sewer Improvements Phase 1 Map](#)

[23-0908 Saunders Road Bid Tab as read](#)

[23-0908 Saunders Road Bolder Vendor Disclosure Statement](#)

[23-0908 Saunders Road Forcemain and Riverwoods Watermain Bid Doc](#)

**34**     **23-0910**

Joint resolution authorizing execution of a contract with Campanella & Sons, Inc. of Wadsworth, Illinois in the amount of \$3,557,942.05 for the 2023 Wildwood Water Main Replacement Project.

- Lake County Public Works provides water service to the Wildwood community.
- The water main pipes in this area are approximately 50 years old, and certain segments of these pipes are reaching the end of their service life and need to be replaced.
- The County received bids from four contractors ranging from \$3,557,942.05 to \$5,558,478.
- The award of this contract is recommended to the lowest responsive and responsible bidder, Campanella & Sons Inc. of Wadsworth, Illinois in the amount of \$3,557,942.05.

**Attachments:** [23-0910 Wildwood Water Main Replacement Map](#)  
[23-0910 Wildwood Watermain Bid Documents](#)  
[23-0910 Wildwood Watermain Bid Tab As-Read](#)  
[23-0910 Wildwood Watermain Campanella Vendor Disclosure Statement](#)

**\*FINANCIAL AND ADMINISTRATIVE COMMITTEE\***

**35** [23-0930](#)

Resolution authorizing an emergency appropriation for Fiscal Year (FY) 2023 for the State's Attorney's Office for a grant that was previously approved, for additional revenue that has been received for the previous fiscal year, and for project related reimbursement revenue from outside agencies and the related expenses.

- This grant was not included in the FY 2023 budget because the funds were allocated or made available in previous fiscal years.
- Without this action, this grant project will not have the budget authority required.
- Due to the nature of the grant crossing fiscal years, this is an appropriation request to carry forward previously appropriated funds into the current fiscal year.
- \$19,512.37 will be carried forward.

**Attachments:** [SAO JAG Grant Carryover - Jul 2023 Final](#)

**36** [23-0903](#)

Resolution declaring that the number of appeals annually filed with the Board of Review creates an emergency situation causing the need for an expanded Board of Review.

- This resolution recognizes that the three members of the Board of Review need additional assistance to complete the 2023 tax year hearings.
- This action must be done annually to allow the County Board Chair to appoint alternate members.

**37** [23-0916](#)

Resolution authorizing execution of a contract with Manusos General Contracting, Inc. of Fox Lake, Illinois in the amount of \$1,599,233 for the Administrative Tower North Entrance Improvements and a One-Way Exit Install.

- As part of the Fiscal Year 2023 Facility Assessment Budget Process and Facilities Capital Improvement Plan, Administrative Tower North Entrance Improvements and a One-Way Exit Install was approved.
- This work is a high priority project for Lake County to address out of lifecycle commercial sliding doors, storefront glazing, exterior doors, failing exterior concrete flatwork, failing exterior masonry, improvements to temperature control, public queuing, and security measures at the North Entrance. Additionally, the project will include the creation of secure, one-way egress from the building onto the Lincoln Plaza.
- The County received six bids for the project in the amounts of \$1,599,233 to

\$2,060,500.

- The award of this contract is recommended to the lowest responsive and responsible bidder, Manusos General Contracting, Inc. of Fox Lake, Illinois, who best meets the needs of the County in the amount of \$1,599,233.
- This resolution authorizes and directs the County Purchasing Agent to execute a contract with Manusos General Contracting, Inc. of Fox Lake, Illinois, in the amount of \$1,599,233.

**Attachments:** [23049 Bid Tab](#)

[Vendor Disclosure Form](#)

[23049 Bid Documents Final](#)

**38**     [23-0932](#)

Resolution authorizing execution of a contract with Key Tower LLC of Schaumburg, Illinois, in the amount of \$428,452 for the Regional Operations and Communications (ROC) Facility, Radio Tower Construction.

- As part of the Modified Fiscal Year (FY) 2021 Budget and in alignment with the Facilities Capital Improvement Plan, design of a new Consolidated 911, Emergency Management Agency (EMA), and Emergency Telephone Systems Board (ETSB) Facility was authorized.
- In March of 2022 ARPA funds were appropriated for this initiative
- In October of 2022 bond funds were appropriated for this initiative
- In May of 2023 radio tower construction drawings were solicited.
- The County received three bids for the project ranging from \$428,452 to \$713,505.
- Award of this contract is recommended to the lowest responsive and responsible bidder, Key Tower LLC of Schaumburg, Illinois, who best meets the needs of the County in the amount of \$428,452.
- This resolution authorizes and directs the County Purchasing Agent to execute a contract with Key Tower LLC of Schaumburg, Illinois, in the amount of \$428,452.

**Attachments:** [Vendor Disclosure Statement Key Tower](#)

[23088 Bid Tab](#)

[23088 Bid Final 5.22.23](#)

**REGULAR AGENDA**

**\*HEALTH AND COMMUNITY SERVICES COMMITTEE\***

**39**     [23-0143](#)

Board of Health Report.

**\*LAW AND JUDICIAL COMMITTEE\*****40**     [23-0860](#)

Ordinance to modify the Petition to Expunge and Seal costs to be charged by the Circuit Clerk's Office.

- An Ordinance was entered on June 11, 2019 setting forth fees to be charged by the Circuit Clerk's Office, including petitions to expunge.
- The proposed Ordinance to Modify the Petition to Expunge and Seal costs to be charged by the Circuit Clerk's Office addresses fees that may be charged based on applicable law and modifies the current fee structure.
- This proposed ordinance would change the fee structure to be \$60 per petition, \$4 per certified copy, \$75 administrative fee per additional offense listed, and \$60 state police fee.
- At the June 13, 2023 Lake County Board Meeting, the members referred the item back to the Law & Judicial Committee.
- At the June 27, 2023 Law and Judicial Committee meeting, the ordinance was amended so the Circuit Clerk's total administrative fee for all additional dates for a Petition to Expunge or Seal (\$75 administrative cost and \$10 mailing fee for each additional offense) shall not exceed \$160 per petition despite the number of additional offense dates included on the petition.

**Attachments:**    [Expungement LJ amendment for FA Revision Redlined](#)

**\*PUBLIC WORKS AND TRANSPORTATION COMMITTEE\*****41**     [23-0906](#)

Ordinance amending water and sewer related rates for certain Lake County systems.

- Chapter 51 of the Lake County Code of Ordinances establishes all water and sewer user rates, connection fees, and additional charges for use of the County's water and sewer systems.
- Staff has worked with professional consultant Burns and McDonnell, Inc. to complete a water and sewer rate and connection fee study to address impacts of the Consumer Price Index as well as the American Rescue Plan Act (ARPA) funding received. The rates will ensure that the County is maintaining and generating sufficient funds to sustain operations and improve the system.
- Specific rates and fees are established for fiscal year 2024 and the amended Ordinance modifies several water and sewer rates while connection fees remain unchanged.
- Percentage increases, not directly tied to changes in the Consumer Price Index (CPI), are also identified for future fiscal years. However, the County Board can modify the rates during annual updates to the Ordinance.
- Notice will be provided to the County's municipal partners impacted by the changes to Chapter 51 of the Lake County Code of Ordinances that will become effective December 1, 2023.



**Attachments:** [07.11.23 FY2024 Chapter 51 Water and Sewer Rates and Charges Revi](#)

**42**     **23-0911**

Joint resolution authorizing execution of a contract with KLF Enterprises of Markham, Illinois, in the amount of \$1,379,206 for the Water Service Line Excavation for Lead Service Inventory.

- Lake County Public Works (LCPW) provides water service throughout Lake County through its 12 public water supply distribution systems.
- The Environmental Protection Agency (EPA) has mandated the Lead and Copper Rule revisions requiring water system owners to prepare, maintain, and report an inventory of service line materials by April 2024.
- LCPW staff have identified 90 percent of the water service line materials through records research, public outreach, and customer provided information.
- Excavation is another method to identify pipe materials, and this will allow us to complete the inventory process. The County received bids from three contractors for this work ranging from \$1,379,206 to \$4,353,250.
- The award of this contract is recommended to the lowest responsive and responsible bidder, KLF Enterprises of Markham, Illinois, who best meets the needs of the County in the amount of \$1,379,206.

**Attachments:** [23-0911 Lead Line Inventory Bid Tab as Read](#)

[23-0911 Lead Line Inventory Bid Documents](#)

[23-0911 Lead Line Inventory Location Map](#)

[23-0911 Lead Line KLF Vendor Disclosure](#)

**43**     **23-0892**

Joint resolution authorizing an agreement with V3 Companies, Woodridge, Illinois, for Phase I professional engineering services for improvements along Rollins Road, from Grand Avenue to Washington Avenue, at a maximum cost of \$1,031,157 and appropriating \$1,240,000 of ¼% Sales Tax for Transportation funds.

- V3 Companies, Woodridge, Illinois, will be utilized to complete a Phase I study for the potential improvements along Rollins Road from Grand Avenue to Washington Avenue, including the installation of a center turn lane, intersection improvements, and non-motorized improvements.
- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq.
- The Lake County Division of Transportation's (LCDOT) Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in accordance with this approved process.
- LCDOT received and evaluated Statements of Interest and Qualifications from 15 professional firms, of which three were short-listed and presented to a consultant selection committee.

- This project is included in the Transportation Improvement Program and designated as Section 22-00116-09-WR.

**Attachments:** [23-0892 Consultant Agreement, Rollins Road Improvements](#)

[23-0892 Vendor Disclosure, V3](#)

[23-0892 Location Map, Rollins Road Improvements](#)

**44** [23-0894](#)

Joint resolution adopting the 2023-2028 Transportation Improvement Program as the official transportation program for the Lake County Division of Transportation.

- Illinois Road and Bridge Laws (605 ILCS 5/5-301) require County Engineers of the State of Illinois to annually prepare an updated five-year Transportation Improvement Program (TIP).
- The five-year TIP is a planning document that serves, in part, as the scheduling component of the Lake County 2040 Transportation Plan and is intended as a guide for future improvement and maintenance.
- The County Engineer and Division of Transportation staff have prepared the 2023-2028 Transportation Improvement Program and the County Engineer presented the program to the Public Works and Transportation Committee on June 7, 2023.
- The 2023-2028 TIP aligns with the County Board Strategic Plan adopted in July 2019, including the Strategic Goal: Improve Infrastructure.

**Attachments:** [23-0894 Proposed Program Presentation 2023-2028](#)

[23-0894 Project Summary List 2023-2028](#)

[23-0894 Project Funding Report 2023-2028](#)

[23-0894 Preservation Map 2023-2028](#)

[23-0894 Modernization Map 2023-2028](#)

[23-0894 Non-Motorized Map 2023-2028](#)

[23-0894 Expansion Map 2023-2028](#)

**\*PLANNING, BUILDING, ZONING AND ENVIRONMENT COMMITTEE\***

**45** [23-0924](#)

Resolution on Zoning Board of Appeals Case No. 000804-2022 for a rezoning of a parcel from the Residential-3 zoning district to the General Commercial zoning district.

- Kyle Davis, on behalf of the Chicago Title Land Trust Company, Trustee under Trust Agreement #8002382433, record owner, has petitioned to rezone a 1.95 acre parcel from the Residential-3 (R-3) District to the General Commercial (GC) District. The property is located at 39660 N. Illinois Route 59, Lake Villa, Illinois (PIN 02-30-100-082).
- The rezoning petition is partnered with an application for a Conditional Use Permit

(CUP) for a Planned Unit Development (PUD) and Preliminary Development Plan. The property owner proposes to establish a 5,000 square foot office/storage building, and the associated parking and grading for contractor's equipment storage building and future office space in the General Commercial (GC) zoning district.

- The Zoning Board of Appeals (ZBA) recommended approval of the rezoning request by a vote of 6 "Ayes" and 1 "Nay" in conjunction with the recommendation of approval (with conditions) for the accompanying CUP-PUD Preliminary Development Plan (ZBA) Case No. 000803-2022.

**Attachments:** [4-19-23 ZBA Application 000803 000804](#)

[4-19-23 Staff Recommendation 000803 000804.pdf](#)

[RZON 000804 ZBA Resolution - Davis.pdf](#)

[RZON 000804 CUP 000803 Davis Site Plans.pdf](#)

[RZON 000804 CUP 000803 Presentation.pdf](#)

[RZON 000804 CUP 000803 Info Paper.pdf](#)

[RZON 000804 CUP 000803 ZBA Summary of Testimony.pdf](#)

46 **23-0929**

Resolution on Zoning Board of Appeals Case No. 000803-2022, for a Conditional Use Permit for a Planned Unit Development and PUD Preliminary Plan for a contractor's equipment storage building and future office space.

- Kyle Davis, on behalf of the Chicago Title Land Trust Company, Trustee under Trust Agreement #8002382433, record owner, has requested a Conditional Use Permit (CUP) for a Planned Unit Development (PUD) and a PUD Preliminary Plan for a 5,000 square foot office/storage building, and the associated parking and grading for contractor's equipment storage building and future office space. The property is a 1.95 acre parcel located at 39660 N Illinois Route 59, Lake Villa, Illinois (PIN 02-30-100-082).
- The Zoning Board of Appeals (ZBA) has recommended approval, subject to conditions specified in Exhibit "A-1" as it was determined the application meets the standards for a CUP-PUD and PUD Preliminary Development Plan set forth in the Lake County, Illinois Code of Ordinances and executed a resolution accordingly.
- This application for the CUP-PUD and PUD Preliminary Plan is presented in conjunction with ZBA Case No. 000804-2022 application for a rezoning of the parcel from the Residential-3 (R-3) zoning district to the General Commercial (GC) zoning district.

**Attachments:** [4-19-23 ZBA Application 000803 000804](#)

[4-19-23 ZBA Staff Recommendation 000803 000804.pdf](#)

[CUP PUD 000803 ZBA Resolution - Davis.pdf](#)

[CUP PUD 000803 ZBA Exhibit A-1.pdf](#)

[RZON 000804 CUP 000803 Davis Site Plans.pdf](#)

[RZON 000804 CUP 000803 Presentation.pdf](#)

[RZON 000804 CUP 000803 Info Paper.pdf](#)

[RZON 000804 CUP 000803 ZBA Summary of Testimony.pdf](#)

47 [23-0935](#)

Ordinance amending the Lake County Watershed Development Ordinance (WDO) to adopt the updated Federal Emergency Management Agency (FEMA) Flood Insurance Rate Maps and additional technical and administrative enhancements.

- On April 5, 2023, the Illinois Department of Natural Resources (IDNR) notified the Stormwater Management Commission (SMC), Lake County and several Communities that FEMA had issued new maps for nineteen Lake County Communities. The email mentioned that letters were recently sent to all affected communities and that the FEMA maps must be adopted by October 5, 2023.
- Both FEMA and the Illinois Department of Natural Resources (IDNR) have been in coordination with SMC regarding amendments since April 2022. The project timeline for these amendments started to come together in January 2023.
- Over the past five months, the SMC and its advisory committees held four public meetings. These meetings included us developing, discussing, and approving 33 proposed amendments. There were two amendments discussed and approved in 2021 by the SMC Technical Advisory Committee (TAC). These two 2021 amendments (approved rainfall data and IDNR floodway storage regulations) continue to be valid since no pertinent updates have occurred over the past two years regarding these topics.
- In total there are 35 proposed amendments. The proposed amendments pertain to coastal high hazard areas (V-Zones), FEMA maps, wetlands, floodway storage, floodplains, designated erosion control inspections, rainfall table, and administrative items.

**Attachments:** [3-2023 WDO Anticipated Schedule](#)

[3-2023 List of WDO Amendments REVISED](#)

[WDO2023-Red Line Version](#)

**\*FINANCIAL AND ADMINISTRATIVE COMMITTEE\***

48 [23-0757](#)

Resolution to approve and adopt Fiscal Year (FY) 2024 Facilities Capital Improvement Plan (CIP) Priorities.

- On June 01, 2023, staff provided an overview of the proposed priorities of the Facilities CIP to the Financial and Administrative Committee.
- Feedback and input have been solicited and incorporated into the project prioritization.

- All Facilities Capital project programming and funding will be discussed and approved during the annual budgeting hearings.

**Attachments:** [FY24 Facilities CIP Priorities 29JUN23](#)  
[FY2024 Capital Improvement Plan Priority Projects](#)

## NEW APPOINTMENTS

49 [23-0918](#)

Resolution appointing additional qualified alternate members to the Board of Review.

- Three members of the Board of Review (BOR) need additional assistance to complete the 2023 tax year hearings.
- On July 11, 2023, the County Board declared the number of appeals annually filed with the BOR created an emergency situation causing the need for an expanded BOR, and approved the appointment of 23 eligible individuals who have passed the BOR qualifying exam and have served regularly as alternate members.
- A recently held State Board of Review examination provided three additional qualifying candidates to serve as BOR alternate members.
- The Chair is authorized to appoint alternate members.

**Attachments:** [2023 Statewide Board of Review Examination Candidates](#)  
[Villaflor Hird Resume Redacted](#)  
[Cynthia R Crawford Resume Redacted](#)  
[2023 Michael Pearson Resume Redacted](#)

50 [23-0989](#)

Resolution providing for the appointment of Srikanth Davuluri as a member of the Tuberculosis Sanatorium Board.

**Attachments:** [Davuluri, Srikanth Resume Redacted](#)

## PETITIONS, CORRESPONDENCE, MISCELLANEOUS BUSINESS, AND MEMBER REMARKS

### EXECUTIVE SESSION

51 [23-0075](#)

Executive session to discuss a personnel matter pursuant to 5 ILCS 120/2 (c)(1).

### ADJOURNMENT

**Adjourn this Regular June 2023 Session of the County Board of Lake County until August 8, 2023.**