

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, February 28, 2017

11:00 AM

Assembly Room, 10th Floor

Health and Community Services Committee

1. **Call to Order**

Chairman Carlson called the meeting to order at 11:00 a.m.

*Mark Pfister, Health Department
Dominic Sireno, Community Development
Jodi Gingiss, Community Development
Jennifer Serino, Workforce Development
Jennifer Everett, Workforce Development
Demar Harris, Workforce Development
Susan Brines, Financial and Administrative Services
David Villalobos, City of Waukegan
Ben Gilbertson, County Administrators Office
Ryan Bennett, Information Technology
RuthAnne Hall, Finance and Administrative Services
Octavius Hopes, Lake County Resident
Cameron Davis, Assistant County Administrator
Heidie Hernandez, County Board Office*

2. **Pledge of Allegiance**

Chairman Carlson led the group in the Pledge of Allegiance.

3. **Approval of Minutes**

3.1 **[17-0124](#)**

Joint budget minutes from October 18, 2016.

3.1-3.2

A motion was made by Member Martini, seconded by Member Cunningham, that minutes 3.1 and 3.2 be approved. Motion carried by voice vote.

Aye: 5 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham and Member Martini

Absent: 2 - Member Frank and Member Paxton

3.2 **[17-0167](#)**

Minutes from November 1, 2016.

A motion was made by Member Martini, seconded by Member Cunningham, that minutes 3.1 and 3.2 be approved. Motion carried by voice vote.

Aye: 5 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham and Member Martini

Absent: 2 - Member Frank and Member Paxton

4. **Addenda to the Agenda**

There were no items added to the agenda.

5. **Public Comment**

There were no comments made by the public.

6. Chairman's Remarks

There were no Chairman's Remarks.

7. Old Business

There was no old business to conduct.

8. New Business

HEALTH DEPARTMENT

8.1 [17-0251](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$71,460 for fiscal year (FY) 2017.

Health Department Director Mark Pfister reported on the award from the Illinois Department of Human Services to the Illinois Prevent Prescription Drug/Opioid Overdose-Related Death Grant. Funds will be used to support a full-time project coordinator, purchase Naloxone, and to offset existing staff costs. Member Calabresa provided further detail regarding the use of Naloxone kits. Discussion ensued regarding repeat offenders and services provided to them. Chairman Carlson provided information on United Way's proposed 2-1-1 system that will allow individuals to call and obtain information for treatment and other matters. He will be updating the committee about the potential of the proposed United Way 2-1-1 system in the future.

A motion was made by Member Calabresa, seconded by Member Cunningham, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 5 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham and Member Martini

Absent: 2 - Member Frank and Member Paxton

WORKFORCE DEVELOPMENT

8.2 [17-0146](#)

Joint resolution authorizing a professional services agreement with Lake County Partners for business outreach and retention services for Lake County Workforce Development in the amount not to exceed \$75,000.

Workforce Development Director Jennifer Serino reported on the proposed agreement with Lake County Partners for business outreach and retention services. This agreement is for a pilot program to provide services, deliver strategy and to create meaningful work-based learning opportunities that include internships and work-experiences.

A motion was made by Member Hart, seconded by Member Calabresa, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 5 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham and Member Martini

Absent: 2 - Member Frank and Member Paxton

8.3 [17-0253](#)

Joint resolution accepting a lease agreement with the College of Lake County (CLC) for 33 parking spaces located in the parking garage of the College of Lake County campus located at 30 N. Sheridan Road, Waukegan, Illinois, for Lake County's Workforce Development Office.

Workforce Development Director Jennifer Serino, reported on the proposed lease agreement for parking spaces with the College of Lake County (CLC). Lake County will lease 33 parking spaces in their parking garage at the cost of \$2,310 per month for the Workforce Development Office. She also indicated that the agreement will be effective through December 31, 2017, and thereafter, the lease will continue on a month to month basis.

A short update regarding Workforce Development's six flags partnership was provided.

A motion was made by Member Martini , seconded by Member Calabresa, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 5 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham and Member Martini

Absent: 2 - Member Frank and Member Paxton

COMMUNITY DEVELOPMENT

8.4 [17-0220](#)

Joint resolution approving amendments to Neighborhood Stabilization Program 1 and 3 Substantial Amendments and 2013, 2014, 2015, and 2016 Housing and Urban Development (HUD) Action Plans.

Jodi Gingiss of Community Development provided information on the amendments to the Neighborhood Stabilization Program (NSP) 1 and 3 and the Housing and Urban Development (HUD) Action Plans. There are six proposed amendments to the HUD planning documents. The reasons for the proposed amendments are due to unspent grant funds, changes to reporting processes due to HUD's new electronic reporting system and other regular changes to the action plan.

One of the amendments is for the repurposing of HOME Program funds. In 2013, HUD released a rule that homes from this program need to be sold in nine months and if not, the homes would need to be converted as rental homes. Due to the struggles with the HOME Program deadlines the Habitat for Humanity of Lake County has opted out of using the HOME Program Funds. These funds have been repurposed to the Affordable Housing Corporation of Lake County's Down Payment Assistance Program, and Owner Occupied Rehab Program. This change will allow the funds to be spent on time. Discussion ensued regarding the HOME Program and it's process.

Ms. Gingiss also updated the committee on the NSP and the Veterans Housing Program.

A motion was made by Member Cunningham, seconded by Member Hart, that this resolution be approved and referred on to the Financial and Administrative

Committee. Motion carried by voice vote.

Aye: 5 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham and Member Martini

Absent: 2 - Member Frank and Member Paxton

8.5 [17-0229](#)

Joint resolution authorizing 2017 Lake County Affordable Housing Program (LCAHP) grant awards.

Jodi Gingiss highlighted the importance of the Lake County Affordable Housing Programs and the support Lake County is providing. The Affordable Housing Advisory and Recommendation Committee recommends funding go towards one unit of affordable housing in Highland Park, rapid rehousing, rental housing in Mundelein for seniors, supporting housing assistance programs, and for grant administration.

A motion was made by Member Cunningham, seconded by Member Martini , that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 5 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham and Member Martini

Absent: 2 - Member Frank and Member Paxton

9. Executive Session

There was no Executive Session.

10. County Administrator's Report

Assistant County Administrator Cameron Davis provided an update on the progress of Winchester House. Zoning requests for the construction of the new facility in Mundelein have been passed by the Zoning Board of Appeals and will be considered by the Mundelein Village Board in March.

In addition, there is a long-standing donation fund that has been in place at Winchester House where private donations can be made for the betterment of the Winchester House residents. Over the last couple of months, purchases have been made from that fund for new televisions and the installation of WiFi. Further updates will be provided regarding the use of the donation funds. Chairman Carlson noted that when Winchester House is moved, the items purchased remain the County's Property and will need to be disposed of like other County property. Discussion ensued regarding the use of Winchester House's donation fund.

Mr. Davis also provided an update on the number of employees who have accepted the Accelerated Retirement Option (ARO) in the Health, Workforce Development, Veterans and Community Development areas.

(Member Cunningham left the meeting at 11:51 a.m.)

10.1 [17-0261](#)

Update regarding Tobacco 21.

Health Department Director Mark Pfister provided an update on the Tobacco 21 Initiative. Two ordinances have been provided to the State's Attorneys Office (SAO) for consideration and to determine if the County has authority to move forward with the one of the ordinances. One ordinance includes purchasing and possession by a minor be considered an offence and the other does not. Last fall, the Senate Bill for the State removed the offence for possession and purchasing by a minor. There is a new House Bill 3208 that includes possession. Mr. Pfister noted that there is concern that this House Bill may not move forward.

Currently because Lake County is not Home Rule the SAO will provide an opinion on what authority the County has to approve Tobacco 21. Mr. Pfister added that there was a discussion at the Board of Health meeting regarding the Tobacco 21 Initiative and there was no negative feedback. Discussion ensued regarding the proposed ordinances and the home rule issue. Mr. Pfister noted he will continue to keep the committee updated as the tobacco 21 initiative moves forward.

11. Members' Remarks

Member Calabresa provided a news article that indicates West Palm Beach's heroin overdose death rates and compared it to the Counties heroin overdose death rates.

12. Adjournment

Meeting adjourned at 12:00 p.m.

A motion was made by Member Martini, seconded by Member Hart, to adjourn. The motion carried unanimously.

Aye: 4 - Chair Carlson, Vice Chair Hart, Member Calabresa and Member Martini

Absent: 2 - Member Frank and Member Paxton

Not Present: 1 - Member Cunningham

Next Meeting: March 7, 2017

Minutes prepared by Heidie Hernandez.

Respectfully submitted,

Chairman

Vice-Chairman

Health and Community Services Committee