

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, December 2, 2015**

**8:30 AM**

**Assembly Room, 10th Floor**

**Public Works and Transportation Committee**

**1. Call to Order**

*Chair Thomson-Carter called the meeting to order at 8:30 a.m.*

**Present** 9 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

*Others present:*

*Barry Burton, County Administrator*

*Steve Carlson, Lake County Board Member*

*Anthony Cooling, Finance and Administrative Services*

*Timothy Dilsaver, Pace*

*Georgeann Duberstein, Village of Hainesville*

*Heather Galan, Public Works*

*Ben Gilbertson, County Administrator's Office*

*Gary Gordon, Finance and Administrative Services*

*Ruthanne Hall, Purchasing*

*Sandra Hart, Lake County Board*

*Matt Hendy, REG*

*Adlil Issakoo, County Administrator's Office*

*Emily Karry, Division of Transportation*

*Peter Kolb, Public Works*

*Aaron Lawlor, Lake County Board Chairman*

*Ashley Lucas, Division of Transportation*

*Amy McEwan, County Administrator's Office*

*Kathleen O'Connor, Libertyville Township*

*Linda Soto, Village of Hainesville*

*Paula Trigg, Division of Transportation*

*Blanca Vela-Schneider, County Board Office*

**2. Pledge of Allegiance**

*Member Pedersen led the Pledge of Allegiance.*

**3. Approval of Minutes**

*There were no minutes to approve.*

**4. Added to Agenda**

*There were no items added to the agenda.*

**5. Public Comment**

*There were no public comments.*

**6. Old Business**

*There was no old business to conduct.*

7. New Business

**PUBLIC WORKS**

7.1 [15-1324](#)

Committee action adopting revised Considerations and Principles Relating to Intergovernmental Agreements for sewer service.

**A motion was made by Member Maine, seconded by Member Taylor, that this resolution be recommended for adoption to the consent agenda. Motion carried by voice vote.**

**Aye:** 7 - Chair Thomson-Carter, Member Durkin, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

**Not Present:** 2 - Vice Chair Sauer and Member Hewitt

7.2 [15-1323](#)

Ordinance providing for the issuance of Special Service Area Number Thirteen (SSA#13) Special Tax Refunding Bonds, Series 2016 (Spencer's Highlands/Elmcrest Subdivisions).

*Chair Thomson-Carter reported this resolution allows the County to refinance the Series 2007A and Series 2007B bonds. She noted modifications to the proposed ordinance.*

*A motion was made by Member Taylor, seconded by Member Mathias, that this item ordinance be approved and referred on to the Finance and Administrative Committee.*

*A motion was made by Member Taylor, seconded by Member Mathias, to amend the language in the ordinance to include modifications presented during committee.*

*Ayes: 7 - Chair Thomson-Carter, Member Durkin, Member Maine, Member Mathias, Member Pedersen, Member Taylor, Member Werfel*

**A motion was made by Member Taylor, seconded by Member Mathias, that this ordinance be approved and referred on to Financial and Administrative Committee, as amended. Motion carried by voice vote.**

**Aye:** 7 - Chair Thomson-Carter, Member Durkin, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

**Not Present:** 2 - Vice Chair Sauer and Member Hewitt

7.3 [12-1231](#)

Director's Report - Public Works.

*There was no Director's Report.*

*Member Sauer arrived at 8:35 a.m.*

*Member Hewitt arrived at 8:36 a.m.*

**DIVISION OF TRANSPORTATION**

**7.4 [15-1290](#)**

Joint resolution authorizing a contract with Peter Baker & Son Company, Lake Bluff, Illinois, in the amount of \$1,314,077.18, for the resurfacing of Martin Luther King Jr. Drive, from Illinois Route 43 to Illinois Route 131, and designated as Section 15-00999-17-RS.

**A motion was made by Member Sauer, seconded by Member Durkin, that this item be approved and referred on to Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 9 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

**7.5 [15-1304](#)**

Joint resolution authorizing a contract with Burris Equipment of Waukegan, Illinois, for the purchase of a skid steer for the Lake County Division of Transportation in the amount of \$64,996.

**A motion was made by Member Hewitt, seconded by Member Durkin, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by voice vote.**

**Aye:** 9 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

**7.6 [15-1313](#)**

Joint resolution authorizing the purchasing agent to enter into a contract with 3M of St. Paul, Minnesota, for the purchase of a sign inventory and management system for the Lake County Division of Transportation in the amount of \$189,500.

*Division of Transportation Director Paula Trigg reported seven contractors bid on the proposal.*

**A motion was made by Member Werfel, seconded by Member Taylor, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by voice vote.**

**Aye:** 9 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

**7.7 [15-1309](#)**

Joint resolution authorizing an agreement with the State of Illinois/Illinois Department of Transportation (IDOT) for the improvement of Illinois Route 132, from Munn Road to Deerpath Drive, appropriating \$25,000 of Motor Fuel Tax funds, and designated as Section 14-00279-02-TL, and State Job No. C-91-004-13.

*Division of Transportation Director Paula Trigg reported Sandlake Road and Grenatta Road are the two intersections involved in this project.*

**A motion was made by Member Hewitt, seconded by Member Pedersen, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by voice vote.**

**Aye:** 9 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

**7.8 [15-1306](#)**

Joint resolution authorizing an agreement with the State of Illinois/Illinois Department of Transportation (IDOT) for the utilization of \$1,556,595 in federal highway funds for the Phase I preliminary engineering study of Deerfield Road, County Highway 11, from US Route 45/Illinois Route 21 to Saunders Road/Riverwoods Road, appropriating \$2,335,000 of ¼% Sales Tax for Transportation funds, designated as Section 15-00038-07-WR, and State Job No. P-91-159-16.

*Division of Transportation Director Paula Trigg reported this a joint project with the Village of Riverwoods. The consensus was to study the widening of the road in conjunction with the study of the bike paths.*

**A motion was made by Member Maine, seconded by Member Mathias, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by voice vote.**

**Aye:** 9 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

**7.9 [15-1307](#)**

Joint resolution authorizing an agreement for consulting engineering services with Christopher B. Burke Engineering, Ltd., Rosemont, Illinois, for Phase I preliminary engineering services for Deerfield Road, County Highway 11, from US Route 45/Illinois Route 21 to Saunders Road/Riverwoods Road, at a maximum cost of \$1,945,743.62, and designated as Section 15-00038-07-WR.

**A motion was made by Member Maine, seconded by Member Mathias, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by voice vote.**

**Aye:** 9 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

**7.10 [15-1301](#)**

Joint resolution appropriating \$50,000 of Matching Tax funds for landscape maintenance, including trees and shrubs, along various County highways, and designated as Section 16-00000-17-GM.

*Member Maine inquired whether the County is incorporating milkweed into its landscape program. Division of Transportation Director Paula Trigg reported milkweed has been incorporated in the natural landscape areas. Staff is working with the sustainability coordinator to identify possible locations for additional natural plantings.*

**A motion was made by Member Sauer, seconded by Member Werfel, that this item be approved and referred on to Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 9 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

**7.11 [15-1302](#)**

Joint resolution appropriating \$160,000 of Matching Tax funds for inspection and maintenance of recently planted native landscape areas along various County highways, and designated as Section 16-00000-14-GM.

**A motion was made by Member Werfel, seconded by Member Sauer, that this item be approved and referred on to Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 9 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

**7.12 [15-1305](#)**

Joint resolution appropriating a supplemental amount of \$75,000 of County Bridge Tax funds to provide for fiscal year (FY) 2016 acquisition of materials and services needed to maintain drainage and bridge facilities, pavements, shoulders, guardrails, fencing, and right-of-way, and designated as Section 16-00000-03-GM.

**A motion was made by Member Durkin, seconded by Member Sauer, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by voice vote.**

**Aye:** 9 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

**7.13 [15-1310](#)**

Joint resolution recommending a fee increase from \$0.22 per square foot to \$0.44 per square foot for the license/lease agreements on the former Chicago, North Shore and Milwaukee Railroad right of way for businesses or private parties.

*Division of Transportation Director Paula Trigg reported staff has been reviewing department fees on a regular basis. In 1966, the County allowed portions of right of way to be leased at a rate of \$.08 per square foot. In 1988, the fee was increased to \$.22 per square foot. A recent review of the fee has determined an increase in the fee is warranted and a recommendation is being made to change the fee to \$.44 per square foot.*

*Discussion ensued regarding the timing of the increase. Ms. Trigg reported not all leases are renewed at the first of the year. A notice will be sent out if the County Board approves the increase with an effective date of the increase in March. Discussion continued regarding implementing a policy on the use of right of way for gardens.*

**A motion was made by Member Sauer, seconded by Member Taylor, that this**

**resolution be approved and referred on to Financial and Administrative Committee.  
Motion carried by voice vote.**

**Aye:** 9 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

**7.14 [15-1318](#)**

Presentation from the Lake County Coordinated Transportation Services Committee (LCCTSC) regarding paratransit.

*Division of Transportation Director Paula Trigg introduced Kathleen O'Connell, president of the Lake County Coordinated Transportation Services Committee. Ms O'Connell indicated she has met with nearly all townships in Lake County, two municipalities, and other not for profit organizations to listen to their concerns. Funding and services vary greatly for townships. Challenges were identified including timeliness, efficiency, lack of consistency of services and fares, and the need to clarify the formula for Pace subsidies. A township's only funding source is property taxes which can limit the ability to provide and/or expand services. There is expressed support for a coordinated system but there is a lack of consensus on the how to serve the population. Ms. O'Connell identified LCCTSC's next steps which includes discussing possible options with RTA and Pace, compiling patterns to assess options, and exploring opportunities for a central public transportation information center to assist residents. There is a need for all government agencies and not for profit organizations to coordinate efforts to develop a truly coordinated system. Discussion ensued. County Administrator Barry Burton noted the LCCTSC will return at a later date to provide recommendations. Discussion continued.*

**7.15 [15-0097](#)**

Director's Report - Transportation.

*Division of Transportation Director Paula Trigg reported the federal government came to a bipartisan agreement on a five year transportation bill. Each state should receive a modest increase in federal monies. The Illinois Department of Transportation has notified municipalities that until Motor Fuel Tax (MFT) funds are released, local municipalities can defer payment on invoices issued by its department. A public meeting hosted by Cook County regarding Quentin Road is on December 9, 2015 from 4:00 p.m. to 7:00 p.m. at the Holiday Inn Express in Palatine. The Stakeholder Involvement Group (SIG) meeting will be held this evening. A public campaign is being created by Communications and the Division of Transportation regarding winter traveling and road conditions.*

**8. Executive Session**

**8.1A [15-1277](#)**

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2(c)(21).

*The Committee did not enter into Executive Session.*

**8.1B [15-1285](#)**

Committee action regarding semi-annual review of closed session minutes.

**A motion was made by Member Mathias, seconded by Member Durkin, to accept the recommendation from the State's Attorney Office regarding closed session**

minutes. Motion carried by voice vote.

**Aye:** 9 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

**9. County Administrator's Report**

**9.1 [15-1319](#)**

Update regarding Cuneo Museum Development Agreement.

*Lake County Board Chair Aaron Lawlor briefed the Committee on two requests coming forward from the Village of Vernon Hills involving the Cuneo Museum property and the northeast corner of Route 60 and Milwaukee Road.*

*Loyola was gifted with the Cuneo Museum property but it is in significant disrepair and a portion of the property is not feasible for commercial use. Due to the costs to maintain the property, there is a request to modify the covenants to increase the number of homes that can be built on the property, approximately 100 more units. It was noted that there is a likelihood that if a request is not granted, Loyola may give up its rights and there will not be a steward for the property. The agreement would create a \$3,000,000 escrow fund, but would allow the Village of Vernon Hills to purchase the property for one dollar if Loyola vacates its rights.*

*The 55 acre property on the northeast corner of Route 60 and Milwaukee Road has approximately 33 acres of usable space which can be developed as retail. Currently, there is a residential prohibition on the property but there is a desire to convert the space into a lifestyle center. The development would only work if there is a residential component. A request is being made to allow the construction of 250 high end rental units. He noted local schools have been supportive of this effort and the developer is in the process of obtaining letters of support from them. A number of traffic improvements would be necessary and will require the Illinois Department of Transportation's approval. Discussion ensued. County Administrator Burton discussed a potential tax increment financing (TIF) agreement but noted wording would need to be carefully crafted to ensure that both residential and retail are completed. Discussion ensued. Member Maine expressed concern regarding impact to neighboring schools and the Village of Vernon Hills' unwillingness to work with them in the past. Discussion continued.*

**This matter was discussed**

**10. Adjournment**

*The meeting was adjourned at 10:55 a.m.*



*Meeting minutes prepared by Blanca Vela-Schneider.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Public Works and Transportation Committee*