

# Lake County Illinois

*Winchester House Center  
1125 N. Milwaukee Ave.  
Libertyville, IL 60048*



## Meeting Minutes - Final

**Monday, September 24, 2012**

**4:00 PM**

**Winchester House Center**

**Winchester House Advisory Board**

**1. Call to Order**

**Present** 5 - Member Knight, Member Mayer, Member Lawlor, Member Calabresa and Chair Olson

**Absent** 1 - Member Bieschat

*Others present:*

*Barry Burton, County Administrator*

*Ryan Waller, County Administrator's Office*

*Steve Carlson, Lake County Board Member*

*Craig Abbott, CEO of Health Dimensions Group*

*Rick Curtis, Administrator, Staffing Dimensions of Libertyville*

*Rich Hentschel, Staffing Dimensions of Libertyville*

**2. Approval of Minutes****2.1 12-1016**

Minutes from the August 16, 2012 meeting.

**A motion was made by Member Lawlor, seconded by Member Knight, that this minutes be approved. The motion carried by the following vote:**

**Aye:** 5 - Member Knight, Member Mayer, Member Lawlor, Member Calabresa and Chair Olson

**Absent:** 1 - Member Bieschat

**3. Added to the Agenda Items**

*Nothing was added to the agenda.*

**4. Chair's Remarks**

*The Chairman did not have any special remarks.*

**5. Member Remarks**

*The members made no remarks.*

**6. Old Business**

*There was no old business.*

**7. New Business****7.1 12-1017**

Report from the Winchester House Administrator for the month of August 2012.

*Rick Curtis presented. Mr. Curtis introduced the Assistant Winchester House Administrator and noted that IDPH began the annual survey process for Winchester House.*

*Rick Curtis, Rich Hentschel and Craig Abbott presented the financial portion of the Administrator's report.*

**A motion was made by Member Calabresa, seconded by Member Knight, that this report be received and filed. The motion carried by the following vote:**

**Aye:** 5 - Member Knight, Member Mayer, Member Lawlor, Member Calabresa and Chair Olson

**Absent:** 1 - Member Biesczat

**8. County Administrator's Report**

**8.1 12-1018**

Discussion concerning the existing Winchester House Advisory Board vacancy.

*Ryan Waller introduced the item and noted that Patrick Lamb resigned which left a vacancy on the advisory board. He distributed resumes and the board members reviewed. It was the consensus of the board to have Ric Olson, Aaron Lawlor and Ryan Waller interview the candidates and provide input to the County Board Chair for his consideration. The board also discussed the possibility of expanding the advisory board to allow for greater participation and additional expertise. Ryan Waller noted that he would disseminate a copy of the by-laws and would include a review of the by-laws as a future agenda item.*

**8.2 12-1019**

Discussion concerning timeline development.

*Ryan Waller and Craig Abbott presented. It was noted that a market study would need to be completed and that this could be completed by mid-December. Ryan Waller indicated a draft timeline should be completed by the October meeting.*

*The board reviewed a comparison of the assumptions used by the advisory board to recommend privatization and the current statistics. Additional information was requested showing what the rates were prior to privatization. This information will be provided at the October meeting.*

*The board discussed moving the next meeting back to Oct. 25th.*

*Ryan Waller mentioned that the budget hearing for Winchester House was scheduled for October 16th at 1:00 p.m.*

**9. Other Business**

**10. Adjournment**

*Meeting adjourned at 5:50 p.m.*

**A motion was made by Member Calabresa, seconded by Member Lawlor, that this meeting be adjourn. The motion carried by the following vote:**

**Aye:** 5 - Member Knight, Member Mayer, Member Lawlor, Member Calabresa and Chair Olson

**Absent:** 1 - Member Biesczat