

# Lake County Illinois

*Winchester House Center  
1125 N. Milwaukee Ave.  
Libertyville, IL 60048*



## Meeting Minutes - Final

Thursday, May 23, 2013

4:00 PM

Winchester House Center

**Winchester House Advisory Board**

**1. Call to Order**

**The meeting was called to order at 4:05 p.m.**

**Present** 6 - Chair Olson, Member Biesczat, Member Knight, Member Mayer, Member Hillard and Member Carlson

**Absent** 1 - Member Calabresa

*Others present:*

*Aaron Lawlor, County Board Chair  
Tom Weber, County Board Member  
Barry Butron, County Administrator  
Ryan Waller, County Administrator's Office  
Craig Abbott, Health Dimensions Group  
Kathy Karr, Health Dimensions Group  
Rich Hentschel, Staffing Dimensions of Libertyville  
Representatives from Lake County United.*

**2. Approval of Minutes****2.1 [13-0551](#)**

Minutes from April 4, 2013.

**A motion was made by Member Mayer, seconded by Member Knight, that the meeting minutes of April 4, 2013 be approved . Motion carried by the following vote.**

**Aye:** 6 - Chair Olson, Member Biesczat, Member Knight, Member Mayer, Member Hillard and Member Carlson

**Absent:** 1 - Member Calabresa

**2.2 [13-0550](#)**

Minutes from April 25, 2013.

**3. Old Business****3.1 [13-0584](#)**

Discussion on the draft financial models for a new Winchester House.

*Craig Abbott reviewed additional information concerning the market study that was prepared by HDG. Discussion ensued and focused on changes at the state level concerning managed care and how this would impact utilization of nursing homes.*

**4. Chair's Remarks**

*The Chair made no remarks.*

**5. Member Remarks**

*The members made no remarks.*

**6. New Business**

**6.1** [13-0585](#)

Report from the Winchester House Administrator for the month of April 2013.

*Ryan Waller presented the report.*

**A motion was made by Member Mayer, seconded by Member Knight, that this communication or report be adopted. The motion carried by the following vote:**

**Aye:** 6 - Chair Olson, Member Biesczat, Member Knight, Member Mayer, Member Hillard and Member Carlson

**Absent:** 1 - Member Calabresa

**6.2** [13-0586](#)

Discussion regarding proposed policies for Winchester House.

*Ryan Waller indicated that two policies concerning marketing and employee recognition would be presented at the next meeting for consideration.*

**7. County Administrator's Report**

*Members discussed having an educational meeting on July 17, 2013.*

**8. Adjournment**

*Meeting adjourned at 5:25 p.m.*

**A motion was made by Member Carlson, seconded by Member Knight, that this meeting be adjourned. The motion carried unanimously.**

**Aye:** 6 - Chair Olson, Member Biesczat, Member Knight, Member Mayer, Member Hillard and Member Carlson

**Absent:** 1 - Member Calabresa

*Minutes prepared by Kelly J. Merz.*