

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, February 1, 2023**

**10:30 AM**

**Assembly Room, 10th Floor or register for remote attendance at  
<http://bit.ly/3XTfVld>**

**Planning, Building, Zoning and Environment  
Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

**Meeting:** Planning, Building, Zoning and Environment Committee  
(Subject line for written Public Comment)

**Topic or Agenda Item #:** (REQUIRED)

**Name:** (REQUIRED)

**Organization/Entity Represented:** (REQUIRED) ("Self" if representing self)

**Street Address, City, State:** (Optional)

**Phone Number:** (Optional)

**Email:** May be REQUIRED for remote attendance

**1. Call to Order**

*Chair Vealitzek called the meeting to order at 10:30 a.m.*

**2. Pledge of Allegiance**

*Member Frank led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 6 - Member Altenberg, Member Frank, Vice Chair Pedersen, Member Roberts, Member Schlick and Chair Vealitzek

**Absent** 1 - Member Wasik

*\*Member Wasik was unable to attend the Committee meeting in person and did not meet the criteria for electronic attendance. Even though he was able to attend via electronic means and participated in Committee discussions, he must be marked as absent.*

*Other Attendees:*

*In Person:*

*Alex Carr, Communications*

*Bob Springer, Planning, Building and Development*

*Carissa Casbon, Board Member*

*Carl Kirar, Facilities and Construction*

*Eric Waggoner, Planning, Building and Development*

*Gary Gibson, County Administrator's Office*

*Jennifer Brennan, Communications*

*Kevin Hunter, Board Member*

*Kevin Quinn, Communications*

*Krista Braun, Planning, Building and Development*

*Lisle Stalter, State's Attorney's Office*

*Matt Meyers, County Administrator's Office*

*Robin Grooms, County Administrator's Office*

*Sandy Hart, County Board Chair*

*Theresa Glatzhofer, County Board Office*

*Electronically:*

*Abby Krakow, Communications*

*Austin Knight, Public*

*Eric Steffen, Planning, Building and Development*

*James Hawkins, County Administrator's Office*

*Janna Philipp, County Administrator's Office*

*John Wasik, Board Member*

*Jolanda Dinkins, County Board Office*

*Jon Nelson, Division of Transportation*

*Krista Kennedy, Finance*

*Kristy Cechini, County Board Office*  
*Maegan Trygstad, Public*  
*Mary Ross Cunningham, County Board Vice Chair*  
*Michael Wheeler, Finance*  
*Mick Zawislak, Daily Herald*  
*Mike DaValle, Public*  
*Nick Principali, Finance*  
*Patrice Sutton, Finance*  
*RuthAnne Hall, Purchasing*  
*Sonia Hernandez, County Administrator's Office*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment (Items not on the agenda)**

*There were no comments from the public.*

**6. Chair's Remarks**

*Chair Vealtizek welcomed everyone to the newly reorganized Planning, Building, Zoning and Environment Committee.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business**

**CONSENT AGENDA (Item 8.1)**

**\*MINUTES\***

**8.1 [23-0067](#)**

Committee action approving the Energy and Environment Committee minutes from November 2, 2022.

**Attachments:** [E&E 11.2.22 Final Minutes](#)

**A motion was made by Member Altenberg, seconded by Member Roberts, that the minutes be approved. The motion carried by the following voice vote:**

**Aye:** 6 - Member Altenberg, Member Frank, Vice Chair Pedersen, Member Roberts, Member Schlick and Chair Vealtizek

**Absent:** 1 - Member Wasik

**REGULAR AGENDA**

**\*PLANNING, BUILDING AND DEVELOPMENT\***

**8.2 [23-0157](#)**

Discussion on proposed text and amendments to the ICC Building Codes.

**Attachments:** [Ordinance and amendments](#)  
[Numbered Amendments with commentary](#)  
[Presentation Feb 2023](#)

*Eric Waggoner, Director of Planning, Building and Development, and Bob Springer, Deputy Director and Building Official, gave a presentation regarding the proposed text and amendments to the ICC Building Codes.*

*Discussion ensued.*

*The consensus of the Committee was to add a requirement to install sprinkler systems in newly built single-family homes. The Committee also directed staff to provide more information regarding whether or not there should be a threshold for sprinkler system requirements based the size of each newly built single-family home.*

**8.3 [23-0179](#)**

Discussion and possible Committee action on the 2023 Planning, Building, and Development Department work plan.

**Attachments:** [Updated Work Plan - PBZE Direction Memo](#)

*Eric Waggoner, Director of Planning, Building and Development (PB&D), and Krista Braun, Planning and Zoning Manager, gave an overview of the priorities listed within the revised 2023 Planning, Building and Development Department work plan.*

*Discussion ensued.*

*The consensus of the Committee was to direct staff to add large fill/grade and sustainable energy text amendments to the PB&D Department work plan.*

**8.4 [23-0010](#)**

Director's Report - Planning, Building and Development.

*There was no Planning, Building and Development Director's report.*

**\*ENVIRONMENTAL SUSTAINABILITY\***

**8.5 [23-0186](#)**

Resolution amending the policy to prohibit single use plastics in Lake County's operations by January 1, 2023.

**Attachments:** [Clean Version\\_Policy 21-1928 - Prohibition on Single Use Plastics](#)  
[Redlined Version\\_Policy 21-1928 - Prohibition on Single Use Plastics](#)

*Robin Grooms, Sustainability Programs Manager, gave an overview of the policy to prohibit single use plastics in Lake County's operations. Ms. Grooms noted that the proposed amendment to the policy reflects current market limitations with alternatives to single use plastic products.*

*Discussion ensued.*

**A motion was made by Member Roberts, seconded by Member Altenberg, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Altenberg, Member Frank, Vice Chair Pedersen, Member Roberts, Member Schlick and Chair Vealitzek

**Absent:** 1 - Member Wasik

**8.6 [23-0187](#)**

Discussion and possible Committee action on the 2023 Environmental Sustainability work plan.

**Attachments:** [2-1-23 2023 Work Plan Discussion](#)

*Robin Grooms, Sustainability Programs Manager, gave a presentation regarding the 2023 Environmental Sustainability work plan and accomplishments from 2022.*

*Discussion ensued.*

*Member Frank left the meeting at 12:20 p.m.*

**9. County Administrator's Report**

*There was no County Administrator's Report.*

**10. Executive Session**

*The Committee did not enter into Executive Session.*

**11. Members' Remarks**

*Sandy Hart, County Board Chair, asked a question regarding inspection of septic tanks. Eric Waggoner, Planning, Building and Development Director, noted that the Lake County Health Department handles such testing and inspections.*

*County Board Chair Hart also mentioned researching the possibility of the County providing rebates for residents who exchange their gas powered leaf blowers, snow blowers, and other gas-powered appliances for electric-powered alternatives. Matt Meyers, Assistant County Administrator, noted that he will work with Robin Grooms, Sustainability Programs Manager, to research that option.*

**12. Adjournment**

*Chair Vealitzek declared the meeting adjourned at 12:37 p.m.*

**Next Meeting: February 8, 2023**

*Meeting minutes prepared by Theresa Glatzhofer.*