

Lake County Illinois

*Lake County Health Department and Community Health Center
3010 Grand Avenue
Waukegan, Illinois
Conference Room #3112*



Meeting Minutes - Draft

Wednesday, May 28, 2025

6:00 PM

3010 Grand Ave., Waukegan, IL

Lake County Board of Health

1. Call to Order

President Sashko called the meeting to order at 6:03 p.m.

2. Roll Call of Members

Present 8 - President Sashko, Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member-at-Large Maine, Member Cerk, Member Larson Ph.D., Member Parekh and Member Soulakis Ph.D.

Absent 4 - Vice President Johnson Jones Ed.D., Member Belmonte D.O., Member McDowell M.D. and Member Mittl Pollina Psy.D.

3. Pledge of Allegiance

This matter was presented.

4. Public Comment to the Board

None

5. Awards and Recognition

None

6. Presentations**6.1**

Nurse Practitioner Training Program Overview - Steres

Attachments: [BOH NPTP 05.28.25](#)

Director of Provider Operations, Toni Steres, presented the Nurse Practitioner Training Program Overview.

Member Maine added that in other healthcare settings, nurses are pursuing APRN qualifications earlier in their careers. Member Maine inquired whether this is a trend seen at the Lake County Health Department. Toni Steres confirmed that it is indeed prevalent, noting that many of the department's APRNs are relatively new to the field but come with prior nursing experience.

Member Parekh asked about the structure and delivery of the training programs. Toni Steres explained that the training is conducted through a combination of methods, including instructor-led sessions, video modules, and written coursework. Toni also noted that these materials are designed to equip APRNs with practical knowledge and real-world experience relevant to their roles at the agency. Member Parekh inquired about the program's duration, to which Toni Steres confirmed that the training spans four months.

Member Larson requested additional information regarding the evaluation system for APRNs. Toni Steres elaborated that the evaluation system is aligned with metrics to assess the providers' current knowledge, identify areas needing further development, and monitor their progress. Toni also highlighted the inclusion of hands-on training elements, such as exposure to NextGen, acknowledging that it is a particularly complex system to

master.

President Sashko commended the training program, emphasizing its value in addressing staffing challenges. President Sashko noted that the program strengthens the department's ability to remain competitive in attracting and retaining staff.

This matter was presented.

7. President's Report

President Sashko reported on the following:

1. The HRSA onsite visit concluded successfully with minimal findings. President Sashko commended the Lake County Health Department employees for their dedication and efforts in ensuring a smooth and successful visit.

2. President Sashko extended congratulations to Sam Johnson on his new role as Deputy Executive Director. Additionally, gratitude was expressed to Member Larson, Member Cerk, and Executive Director Hoff for their diligent efforts throughout the hiring process.

8. Consent Agenda

President Sashko called for a motion adopt the consent agenda and approve item 8.1. Motion by Member Hagstrom, second by Member DeVaux. Motion carried by the following roll call vote:

Aye: 8 - President Sashko, Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member-at-Large Maine, Member Cerk, Member Larson Ph.D., Member Parekh and Member Soulakis Ph.D.

Absent: 4 - Vice President Johnson Jones Ed.D., Member Belmonte D.O., Member McDowell M.D. and Member Mittl Pollina Psy.D.

8.1

April 30, 2025, Meeting Minutes

Attachments: [4.30.25 Meeting Minutes - DRAFT](#)

This matter was approved.

9. Regular Agenda

9.1

FY 2024 Budget Carry Forwards - Cooper

Attachments: [Medicaid Match Detail of Board of Health Agency Funding FY24-25 Carry 1](#)
[Medicaid Match Summary Board of Health Agency Funding FY24-25 Carry](#)
[Detail of Board of Health Agency Funding FY24-25 Carry forwards](#)
[Summary Board of Health Agency Funding FY24-25 Carry forwards](#)

President Sashko called for a motion to approve the FY 2024 budget carry forwards, as presented. Motion by Member Cerk, second by Member Parekh. Motion carried by the following roll call vote:

Aye: 8 - President Sashko, Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member-at-Large Maine, Member Cerk, Member Larson Ph.D., Member Parekh and Member Soulakis Ph.D.

Absent: 4 - Vice President Johnson Jones Ed.D., Member Belmonte D.O., Member McDowell M.D. and Member Mittl Pollina Psy.D.

9.2

United States Department of Housing and Urban Development, Continuum of Care Housing Program \$490,666 - Grant Renewal & Increase Approval - Esser

Attachments: [Emergency Appropriation - HUD 5.13.25](#)

President Sashko called for a motion to approve the United States Department of Housing and Urban Development, Continuum of Care Housing Program, and emergency appropriate \$490,666 for FY25. Motion by Member Maine, second by Member DeVaux. Motion carried by the following roll call vote:

Aye: 8 - President Sashko, Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member-at-Large Maine, Member Cerk, Member Larson Ph.D., Member Parekh and Member Soulakis Ph.D.

Absent: 4 - Vice President Johnson Jones Ed.D., Member Belmonte D.O., Member McDowell M.D. and Member Mittl Pollina Psy.D.

10. Discussion Items

10.1

Schedule of Revenues and Expenditures - Cooper

Attachments: [BOH Report Feb 2025](#)

Director of Finance & Administrative Services, Angela Cooper, reviewed the preliminary schedule of revenues and expenditures as of February 28, 2025 in the packet.

11. Attachments for Board Review

11.1

Media Placement Highlights - Johnson

Attachments: [Media Placement Highlights 202504](#)

This matter was presented.

12. Lake County Community Health Center Governing Council Update

Director of Healthcare Operations, Kim Burke, provided an update on the Governing Council's regularly scheduled meeting, which took place on May 13, 2025. Kim also highlighted the success of the recent HRSA visit, noting that it was largely positive with only four findings reported. These findings are currently being addressed and will be presented to the Governing Council for review. Once approved, they will be officially submitted to HRSA for final consideration.

13. Lake County Tuberculosis Board Update

Director of Prevention, Lisa Kritz, reported that the Tuberculosis Board did not meet and

there currently no significant updates.

14. Added to Agenda Items

None

15. Old Business

None

16. New Business

None

17. Executive Session

None

18. Adjournment

President Sashko adjourned the meeting at 6:25 p.m.