

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Agenda Report - Final

Thursday, September 8, 2022

8:30 AM

Assembly Room, 10th Floor or register to virtually attend at  
<https://bit.ly/3CClv3N>

**Financial & Administrative Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote / virtual attendance through registration at the link on the front page of this agenda.

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- \* Meeting: Financial & Administrative Committee (Subject line for written Public Comment)
- \* Name (REQUIRED)
- \* Topic or Agenda Item # (REQUIRED)
- \* Street Address, City, State (Optional)
- \* Phone Number (Optional)
- \* Organization/Agency/etc. Represented (If representing yourself, put "Self")

\*\* \*To view County Board Rules, click here: <https://bit.ly/3idRdrV> \* \* \*

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment (Items Not on the Agenda)
6. Chair's Remarks
7. Unfinished Business
8. New Business

**CONSENT AGENDA (Items 8.1 - 8.26)**

**\*MINUTES\***

8.1 [22-1204](#)

Committee action approving the Financial and Administrative Committee minutes from August 4, 2022.

**Attachments:** [F&A 8.4.22 Final Minutes](#)

**\*REPORTS\***

8.2 [22-1245](#)

Finance Monthly Report - July 2022.

**Attachments:** [Monthly Financial Report - July 2022](#)

**\*LAW & JUDICIAL\***

8.3 [22-1235](#)

Joint resolution approving intergovernmental agreements (IGAs) for the collaborative use of the Lake County Law Enforcement Records Management System among Island Lake, Lake County Forest Preserve Police, Lake Villa, Lakemoor, North Chicago, Lake County, and the Lake County Sheriff's Office (LCSO).

- As part of the Regional 9-1-1 Consolidation Project, a Consortium of 21 public safety entities agreed to seek a county-wide, enterprise public safety software suite for dispatch, records, jail management, and reporting.
- The Lake County Sheriff, through the County, contracted with Tyler Technologies to license and support the Law Enforcement Records Management System (RMS) as part of the county-wide public safety software suite.
- The Sheriff-Tyler contract includes a site license "for the licensed Records, Field Reporting, Corrections and Brazos software for any agency in the geographic confines of Lake County." The attached Agreements are only for the Records and

Field Reporting components of the Sheriff-Tyler contract.

- The municipalities of Island Lake, Lake Villa, Lakemoor, North Chicago, and the Lake County Forest Preserve Police are located within the geographic confines of Lake County, seek to partner with the Sheriff in using the Tyler RMS, and agree to pay a proportionate cost for the ongoing maintenance of the system.
- The Lake County State's Attorney's Office has reviewed and approved the IGAs.

**Attachments:** [Island Lake RMS IGA](#)

[Lake County Forest Preserve RMS IGA](#)

[Lake Villa RMS IGA](#)

[Lakemoor RMS IGA](#)

[North Chicago RMS Agreement](#)

#### 8.4 [22-1236](#)

Joint resolution approving intergovernmental agreements (IGAs) for the collaborative use of the Lake County Law Enforcement E-Citation and E-Crash System, commonly known as Brazos, among Gurnee, Lake County Forest Preserve Police, Lake Villa, Lakemoor, North Chicago, Lake County, and the Lake County Sheriff's Office (LCSO).

- As part of the Regional 9-1-1 Consolidation Project, a Consortium of 21 public safety entities agreed to seek a county-wide, enterprise public safety software suite for dispatch, records, jail management, and reporting.
- The Lake County Sheriff, through the County, contracted with Tyler Technologies to license and support the E-Citation and E-Crash system, commonly known as Brazos, as part of the county-wide public safety software suite.
- The Sheriff-Tyler contract includes a site license "for the licensed Records, Field Reporting, Corrections and Brazos software for any agency in the geographic confines of Lake County." The attached Agreements are only for the E-Citation and E-Crash (Brazos) components of the Sheriff-Tyler contract.
- The municipalities of Gurnee, Lake Villa, Lakemoor, North Chicago and the Lake County Forest Preserve Police are located within the geographic confines of Lake County, seek to partner with the Sheriff in using the Tyler Brazos, and agree to pay a proportionate cost for the ongoing maintenance of the system.
- The Lake County State's Attorney's Office has reviewed and approved the IGAs.

**Attachments:** [Gurnee Brazos IGA](#)

[Lake County Forest Preserve Brazos IGA](#)

[Lake Villa Brazos IGA](#)

[Lakemoor Brazos IGA](#)

[North Chicago Brazos Agreement](#)

8.5 [22-1226](#)

Joint resolution authorizing, acceptance of an award with the Illinois Department of Transportation for a Sustained Traffic Enforcement Program (STEP) grant in the amount of \$175,941.03 for fiscal year 2023.

- The Lake County Sheriff's Office (LCSO) has applied for and been awarded STEP grants since 2013.
- LCSO has applied and was accepted for a FFY23 Illinois Department of Transportation STEP grant in the amount of \$175,941.03. The grant period is from October 1, 2022, through September 30, 2023.
- The grant reimburses the deputies' overtime wage costs and indirect costs on direct salary and wage excluding fringe.
- The main objective of the grant is to conduct specific traffic enforcement details that focus on speeding enforcement, distracted driving enforcement, impaired driving enforcement, and child passenger safety campaigns that will make the roadways safer.
- LCSO will conduct six mandatory enforcement campaigns and all four optional enforcement campaigns.

**Attachments:** [FY23 LCSO STEP Grant HS-23-0043 UGA-Agreement and Budget](#)

8.6 [22-1227](#)

Joint resolution authorizing, acceptance of an award with the Illinois Department of Transportation for a Local Alcohol Program (LAP) grant in the amount of \$60,488.92 for Fiscal Year 2023.

- The Lake County Sheriff's Office (LCSO) has applied for and been awarded the LAP Grant.
- This grant will allow for one sergeant who is certified as a Drug Recognition Expert (DRE) to provide training after normal business hours to police officers, Judges, Village Prosecutors, and Assistant State's Attorneys on Standardized Field Sobriety Test (SFST) refresher courses, Advanced Roadside Impaired Driving Enforcement (ARIDE) courses and DRE courses. The grant period is from October 1, 2022, through September 30, 2023.
- This grant reimburses the sergeant's overtime wage costs and indirect costs on direct salary and wage excluding fringe and will reimburse course and travel expenses for the sergeant's recertification costs as a DRE.
- The main objective of the grant is to provide training to other justice partners with drug-related impairment enforcement and prosecution.

**Attachments:** [FY23 LCSO LAP Grant HS-23-0227 - UGA and Budget](#)

8.7 [22-1228](#)

Joint resolution ratifying a contract with Ben Watts Marina, Fox Lake, Illinois, for the purchase of two boat motors, the derigging of the old motors, controls, gages and wiring and the rigging of new motor controls, steering system, gauges and wiring for

the Lake County Sheriff's Office Marine Unit in the amount of \$43,726.11.

- Sheriff's Office entered into a contract to procure two replacement engines with Ben Watts Marina along with the derigging of the old equipment and installation of the new equipment with budgeted funds for Fiscal Year (FY) 2022.
- Sheriff's Office has five patrol boats, four of them are operational. A replacement boat was ordered in 2021 and is scheduled to be delivered in spring of 2023. Of the four boats that are operational, two of these boats have dual motors that are no longer serviceable due to the manufacturer filing bankruptcy and the motors are beyond end of life due to the hours of service.
- Due to serious supply chain issues and high demand for boat motor engines, the lead time to procure motors is in excess of one year. Ben Watts Marina was able to procure two replacement engines on behalf of the Lake County Sheriff's Office with a lead time for delivery of eight to twelve weeks.
- This procurement is within the FY 22 budgeted amount previously approved by the County Board during the FY22 budget process.
- In accordance with Section 33.067 of the Lake County Purchasing Ordinance, emergency procurements are made when a threat exists to public health, welfare, or safety, or to prevent or minimize serious disruption of government services.

**Attachments:** [Ben Watts Marina Motor Quote](#)

[Ben Watts Marina Vendor Disclosure Statement Form](#)

#### **\*HEALTH & COMMUNITY SERVICES\***

##### **8.8 [22-1181](#)**

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$45,000 for the Illinois State Opioid Response Program grant.

- The \$45,000 Illinois Department of Human Services grant will be used for two additional staff salaries and fringe benefits.
- The \$45,000 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2022 budget.
- The grant award will be for the period July 1, 2022, through June 30, 2023.
- If the program funding is reduced or eliminated, the program and positions would be eliminated.

**Attachments:** [IDHS ISORP \\$108K](#)

##### **8.9 [22-1184](#)**

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$24,325 for the Pre-Exposure Prophylaxis grant.

- The \$24,325 Illinois Department of Public Health grant will fund supplies, contractual services, support a new position, and offset existing staff salaries and

- fringe benefits.
- The \$24,325 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the FY22 budget.
- The grant award will be for the period July 1, 2022, through June 30, 2023.
- If the program funding is reduced or eliminated, the program and positions would be eliminated.

**Attachments:** [IDPH PrEP \\$58,379](#)

**8.10** [22-1185](#)

Joint resolution accepting the Gorter Family Foundation grant and authorizing an emergency appropriation in the amount of \$4,167 for the iGrow grant.

- The \$4,167 Gorter Family Foundation grant will used for program supplies and contractual service items.
- The \$4,167 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the FY22 budget.
- The grant award will be for the period July 1, 2022, through June 30, 2023.

**Attachments:** [iGrow GFF \\$10K](#)

**8.11** [22-1186](#)

Joint resolution accepting the Steans Family Foundation grant and authorizing an emergency appropriation in the amount of \$2,083 for the iGrow grant.

- The \$2,083 Steans Family Foundation grant will used for program supplies.
- The \$2,083 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the FY22 budget.
- The grant award will be for the period July 1, 2022, through June 30, 2023.

**Attachments:** [iGrow Steans \\$5K](#)

**8.12** [22-1187](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$1,719 for the Teen Pregnancy Prevention grant.

- The \$1,719 Illinois Department of Human Services grant will be used to offset existing salary and fringe benefits.
- The \$1,719 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the FY22 budget.
- The grant award will be for the period July 1, 2022, through June 30, 2023.

**Attachments:** [IDHS ITPP PREP \\$4,126](#)

8.13 [22-1188](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$1,530 for the Crisis Respite grant.

- The \$1,530 Illinois Department of Human Services grant will be used to offset existing salary and fringe benefits.
- The \$1,530 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the FY22 budget.
- The grant award will be for the period July 1, 2022, through June 30, 2023.

**Attachments:** [Crisis Respite Grant](#)

8.14 [22-1189](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$5,338 for the Juvenile Justice grant.

- The \$5,338 Illinois Department of Human Services grant will be used for supplies and to offset existing salary and fringe benefits.
- The \$5,338 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the FY22 budget.
- The grant award will be for the period July 1, 2022, through June 30, 2023.

**Attachments:** [Juvenile Justice Grant](#)

8.15 [22-1190](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$1,262 for the Mental Health Community Integrated Living Arrangement grant.

- The \$1,262 Illinois Department of Human Services grant will be used to offset existing salary and fringe benefits.
- The \$1,262 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the FY22 budget.
- The grant award will be for the period July 1, 2022, through June 30, 2023.

**Attachments:** [MH CILA Grant](#)

8.16 [22-1191](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$4,404 for the Outpatient Fitness and Restoration grant.

- The \$4,404 Illinois Department of Human Services grant will be used to offset existing salary and fringe benefits.



- The \$4,404 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the FY22 budget.
- The grant award will be for the period July 1, 2022, through June 30, 2023.

**Attachments:** [Outpatient Fitness Restoration Grant](#)

**8.17** [22-1192](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$1,154 for the Psychiatric Medication grant.

- The \$1,154 Illinois Department of Human Services grant will be used for client medications.
- The \$1,154 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the FY22 budget.
- The grant award will be for the period July 1, 2022, through June 30, 2023.

**Attachments:** [Psychiatric Medications Grant](#)

**8.18** [22-1193](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$1,185 for the Supervised Residential grant.

- The \$1,185 Illinois Department of Human Services grant will be used to offset existing salary and fringe benefits.
- The \$1,185 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the FY22 budget.
- The grant award will be for the period July 1, 2022, through June 30, 2023.

**Attachments:** [Supervised Residential Grant](#)

**8.19** [22-1194](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$1,107 for the Supported Residential grant.

- The \$1,107 Illinois Department of Human Services grant will be used to offset existing salary and fringe benefits.
- The \$1,107 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the FY22 budget.
- The grant award will be for the period July 1, 2022, through June 30, 2023.

**Attachments:** [Supported Residential Grant](#)

8.20 [22-1195](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$9,845 for the Transitional Community Care and Support grant.

- The \$9,845 Illinois Department of Human Services grant will be used for client support, interpreters, and to offset existing salary and fringe benefits.
- The \$9,845 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the FY22 budget.
- The grant award will be for the period July 1, 2022, through June 30, 2023.

**Attachments:** [Transitional Community Care and Support Grant](#)

8.21 [22-1196](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$16,742 for the Drop In Center grant.

- The \$16,742 Illinois Department of Human Services grant will be used for contractual service items and to offset existing salary and fringe benefits.
- The \$16,742 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the FY22 budget.
- The grant award will be for the period July 1, 2022, through June 30, 2023.

**Attachments:** [WCD Drop In Grant](#)

8.22 [22-0993](#)

Joint committee action approving Change Order Number Two North Chicago High School (District 187), North Chicago, Illinois Workforce Development Workforce Innovation and Opportunity Act (WIOA) Grant Funded agreement to increase the budget and number of WIOA eligible youth served, in the amount not to exceed \$100,000.

- In 2019, a WIOA grant funded contract was awarded to North Chicago High School (District 187) to serve 15 WIOA eligible out of school youth for an initial term of two years in the amount of \$86,528 with the option to renew for an additional one year, subject to acceptable performance and appropriation of sufficient funds.
- Since July 1, 2022, North Chicago High School (District 187) has exceeded the current agreement's performance standards as it relates to recruitment of the originally proposed contract amount of 15 WIOA eligible youth served.
- North Chicago High School (District 187) has identified a need to serve more eligible youth and has the capacity and will to serve an additional 15 eligible youth.
- In accordance with Article 33.082 Section A of the Lake County Purchasing Ordinance, this Change Order is germane to the original contract as signed and is in the best interest of Lake County.
- Change Order Two is in a not to exceed amount of \$13,472 increasing the contract

from \$86,528 to \$100,000, the funds will be coming from County's allocation of federal Workforce Innovation and Opportunity Act (WIOA) funds for the time frame July 1, 2022, to June 30, 2023.

**Attachments:** [Vendor Disclosure Statement](#)  
[WIOA Program Summary](#)

**\*PUBLIC WORKS, PLANNING & TRANSPORTATION\***

**8.23** [22-1232](#)

Joint resolution appropriating a supplemental amount of \$210,000 of Motor Fuel Tax funds for maintaining streets and highways, including utility services, under the applicable Illinois Highway Code, from December 1, 2021 to November 30, 2022.

- The Lake County Board, at its August 10, 2021 meeting, approved an appropriation of \$806,400 of Motor Fuel Tax funds and \$200,000 of Matching Tax funds.
- Due to the volatility of aluminum prices, the group 10 contract was terminated and rebid in June of 2022 after only 20 percent of the materials had been ordered. Material costs for storm sewers, asphalt, striping paint, and sign materials has increased an average of 34 percent in the last year.
- Patrol One general maintenance materials and services may include, but not be limited to, supplies such as paint, signposts, shoulder aggregate, and de-icing materials, as well as utility services and repairs.
- This resolution is appropriating a supplemental amount of \$210,000 for the remaining expenses in fiscal year 2022.

**8.24** [22-1233](#)

Joint resolution supporting an application by the Chicago Metropolitan Agency for Planning (CMAP) to the United States Department of Transportation (USDOT) for a Safe Streets and Roads for All (SS4A) planning grant for the creation of a regional and seven county-wide safety action plans.

- United States Department of Transportation (USDOT) is currently accepting applications for the Safe Streets and Roads for All (SS4A) program; applicants can apply for planning or implementation grants.
- Chicago Metropolitan Agency for Planning (CMAP) is applying for a joint planning grant to develop a regional and seven county-wide safety action plans.
- Once an agency has an approved safety action plan, they are eligible in future application cycles to apply for implementation grants through the SS4A program.
- The SS4A program is authorized for \$6 billion in competitive grants over the next five years.
- This resolution supports CMAP's application to USDOT for a regional joint application and, if awarded, an agreement and appropriation of the required matching funds will be brought back to the Lake County Board for approval.

8.25 [22-1234](#)

Joint resolution authorizing grant applications to the Illinois Department of Transportation (IDOT) for an Illinois Transportation Enhancements Program (ITEP) grant for a segment of the Patriot Path, from the Des Plaines River Trail to east of O'Plaine Road, and for the non-motorized improvements constructed as part of the Cedar Lake Road realignment project, from Hart Road to Nippersink Road.

- The Illinois Transportation Enhancements Program Cycle 15 is underway.
- The Patriot Path is a new multi-use path to provide a non-motorized travel connection from the Des Plaines River Trail to the Robert McClory Bike Path.
- The Cedar Lake Road realignment will create a new intersection at Illinois Route 134. The project will improve safety and mobility between Nippersink Road and Hart Road, enhance the Metra train station site, and add non-motorized connectivity throughout the project limits.
- This resolution authorizes the Lake County Division of Transportation to submit two applications and, if approved, they will be brought back to the Lake County Board for acceptance of the grant agreements and appropriation of the necessary matching funds.
- These improvements are included in the Transportation Improvement Program.

**\*FINANCE\***

8.26 [22-1154](#)

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2022 in various funds for certain projects, items, and activities.

- Since all unused appropriations lapse at the end of each fiscal year, it is necessary to "carry over" unspent budget authority from one fiscal year to the next under certain conditions as defined in the County's Budget Policies.
- Due to staffing changes and through the course of the annual audit, some necessary carryovers of the budget authority of unfinished FY 2021 projects were determined to be necessary in FY 2022.
- These items must be authorized through what is termed an "emergency appropriation" in order to appropriate the budget authority in the current fiscal year. The detailed accounts are included in the attachment.

Attachments: [Emergency Appropriations - Sep 2022](#)

**REGULAR AGENDA**

**\*LAW & JUDICIAL\***

8.27 [22-1283](#)

Update on Policing Contracts.

8.28 [22-1239](#)

Joint resolution authorizing renewal funding of the Lake County Children's Advocacy Center's victim advocate grant program awarded by the Department of Children &

Family Services (DCFS) for state fiscal year SFY 2023, including state grant funding of \$88,677 and federal ARPA funding of \$44,355; for a program total of \$133,032 in funding for the period of July 1, 2022, through June 30, 2023.

- The grant is administered through the DCFS for the performance period of July 1, 2022, through June 30, 2023.
- DCFS funding to provide for a victim advocate began prior to 1998. DCFS is a multidisciplinary partner with the LCCAC and provides yearly funding to sustain this advocate. The advocate role is a National Children's Alliance (NCA) required role within the LCCAC and included in the guidelines set forth by the NCA for best practices which results in close to 60% of the LCCAC yearly funding.
- The victim advocates provide comprehensive, supportive services to child victims and their non-offending family members from the onset of the child's disclosure and throughout any court proceeding if the allegation results in criminal charges.
- Program goals include: working with families and children while forensic interviews take place, providing mental health referrals, working with the onsite mental health team to ensure trauma is addressed, providing emotional support, addressing families' immediate needs with on-site resources or community resources, conducting protocol reviews, and Multidisciplinary Team (MDT) case reviews.
- Program funding includes state funds in the amount of \$88,677 for partial salary and benefits of two victim advocates, and federal funds in the amount of \$44,355 to fund a portion of the salary and benefits for a forensic interviewer, contracted services for part-time receptionist/greeter, forensic interview room computer needs, and forensic interview data storage.
- Funds will allow for additional work hours for a current part-time CAC forensic interviewer. These additional hours are required to meet the need for forensic interviews and NCA peer review requirements.
- The Lake County Children's Advocacy Center provides funding for any program expenses in excess of expenses covered by the state and federal grant funding.
- If funding for these positions or programs ends, and new funding is not secured, the positions and programs will be eliminated.

**Attachments:** [Grant Accounting Spreadsheet LCCAC DCFS FY23 ARPA Federal Fund](#)  
[Grant Accounting Spreadsheet LCCAC DCFS FY23 State Funds 07-01-2](#)  
[NOSA Award SFY23 DCFS Grant Period 07-01-22 thru 06-30-23](#)

**8.29** [22-1062](#)

Joint resolution for a contract with Computing System Innovations, Apopka, Florida to provide Artificial Intelligence Services for the Lake County Circuit Clerk's Office in the amount of \$196,387.

- There is a need for additional resources in the Lake County Circuit Clerk's and the use of bots to complete manual circuit clerk data entry which creates a quicker response rate to incoming data and allow the Circuit Clerk's Office to be repurposed to focus on the implementation of the new Case Management system.
- There is an estimated cost savings over the next five years of approximately

\$885,200. This is based upon an estimated reduced need for circuit clerks to complete the manual data entry.

- The Circuit Clerk's office identified a joint purchasing agreement through U.S. General Services Administration (GSA) contract # GS-35F-0858N to procure the Artificial Intelligence which would allow for services being provided through a new contract.
- Pursuant to Section 33.115 of the Lake County Purchasing Ordinance, Cooperative Joint Purchasing, Lake County may participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered between the participants.
- Circuit Clerk Office will enter into a five-year agreement with Computing System Innovations effective from August 2022 through August 2027.
- The initial cost to procure Artificial Intelligence Services is \$361,200. There is an annual licensing and managed services cost of \$264,400. This expense will be paid through the Circuit Clerk's office document storage fund.

**Attachments:** [AI Updated Quote 8-16-22](#)

[Artificial Intelligence- update - 8-16](#)

[GSA Terms & Conditions](#)

[Vendor Disclosure Statement](#)

**\*HEALTH & COMMUNITY SERVICES\***

**8.30 [22-1103](#)**

Joint resolution authorizing an amendment of the Intergovernmental Delegation Agreement between the Illinois EPA and Lake County for the solid waste management site inspection and enforcement program.

- The amendment provides minor grammatical and other clarifying language changes to the IGA and replacing copies of invoices with a certification attesting to the accuracy of the list of expenses and/or costs incurred in connection with the activities/services.
- On February 9, 1993 the County Board authorized the execution of a delegation agreement with the Illinois Environmental Protection Agency (IEPA) for a landfill inspection and enforcement program.
- There are 24 operating solid waste facilities and 22 closed landfills regulated under this agreement, with inspections and enforcement carried out by the Health Department pursuant to an intergovernmental agreement with the County.
- The current delegation agreement is set to expire June 30, 2026.
- Funding for the inspection and enforcement program comes from the Solid Waste Management Tax Fund and an IEPA Enforcement Grant.

8.31 [22-1177](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$596,614 for the Crisis Care System grant.

- The \$596,614 Illinois Department of Human Services grant will be used to fund staff, supplies, contractual services, and additional program items.
- The \$596,614 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the FY22 budget.
- The grant award will be for the period July 1, 2022, through November 30, 2022.
- If the program funding is reduced or eliminated, the program and positions would be eliminated.

**Attachments:** [IDHS CCSP Grant \\$921,727](#)

8.32 [22-1179](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$462,545 for the Suicide Prevention Call Center Enhancement grant.

- The \$462,545 Illinois Department of Human Services grant will be used for six new staff positions, supplies, contractual services, and capital items.
- The \$462,545 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the FY22 budget.
- The grant award will be for the period July 1, 2022, through June 30, 2023.
- If the program funding is reduced or eliminated, the program and positions would be eliminated.

**Attachments:** [IDHS Suicide Prevention Call Center Enhancement \\$462,545](#)

**\*PUBLIC WORKS, PLANNING & TRANSPORTATION\***

8.33 [22-1224](#)

Joint resolution authorizing the Assumption Resolution supporting the Dissolution of Lakes Region Sanitary District as agreed in the 2019 Intergovernmental Agreement (IGA) between Lake County and Lakes Region Sanitary District (LRSD) to merge operations leading to the District's dissolution.

- The "Restated and Amended" Intergovernmental Agreement codified the implementation for the County to assume ownership and operation of the District's systems and allow for the dissolution of the District.
- The County assumed operations in June 2019, since that time, the District disposed of its remaining property and resolved its remaining debt obligation by eliminating an estimated \$1.2 million dollar per year tax levy on approximately 11,000 parcels.

- Having resolved the District's final debt obligations, the LRSD passed the "Dissolution Resolution" directing all "Pre-Closing Activities" and "Closing Activities" be undertaken as defined in the Intergovernmental Agreement to fully effectuate Closing at a "Final Closing Date" at its August 10, 2022 meeting.
- This resolution is intended to serve as the formal legislative action of the County Board pursuant to 70ILCS 2805/33.1 to acquire all the assets and responsibilities of the District upon its dissolution and to exercise the statutory powers of the District at the "Final Closing Date."

**Attachments:** [22-1224 Lake County LRSD Dissolution County Assumption Resolution](#)

**\*FINANCIAL & ADMINISTRATIVE\***

**Facilities and Construction Services**

**8.34** [22-1276](#)

Resolution authorizing an annual lease with Harden Farms and Stables, Inc. of Libertyville, Illinois in the amount of \$1,500 for lease of County property for farming.

- Lake County desires to enter into an annual lease for the sole intention of farming on the County farm property of approximately 20 tillable acres in Libertyville, Illinois.
- Pursuant to Illinois Statutes (55 ILCS 5/5-1005) the County Board has authority to make all contracts and do all other acts in relation to property to exercise its corporate power, including to sell and convey or lease any real or personal property owned by the county.
- The current lease had expired in 2020 when the previous farmer had retired, and the property has been left in its natural state as staff worked through development plans for the property to include the Regional Operations Center and installation of solar arrays.
- Staff was approached by a local farmer interested in crop farming the remaining 20 acres.
- The lease is for a one-year term with an option to renew for four additional one-year terms and will provide an annual revenue in the amount of \$1,000.

**Attachments:** [2022 Farm Lease DRAFT](#)

**8.35** [22-0625](#)

Director's Report - Facilities and Construction Services.

**Human Resources**

**8.36** [22-1296](#)

Discussion and Direction on 2023 Lake County Health Insurance.

**8.37** [22-1264](#)

Committee action approving the reclassification of one position in Facilities and Construction from a grade K7 to K9.



**Attachments:** [22-1264 FCS Reclassification](#)

**8.38** [22-1282](#)

Resolution authorizing a Collective Bargaining Agreement (CBA) between the Lake County Board, Lake County Sheriff's Office, and the Illinois Fraternal Order of Police Labor Council (ILFOPLC) Sworn Deputy Unit.

- This is a three-year agreement retroactive to December 1, 2020 through November 30, 2023 and covers approximately 171 positions in the Deputy and Telecommunicator Unit of the Sheriff's Department.
- Wage settlement of:
  - 3 percent on December 1, 2020.
  - 2.5 percent on December 1, 2021, plus an additional step for deputies at Year 12.
  - Same as non-union on December 1, 2022, with a minimum of 2.25 percent and a maximum of 2.75 percent plus an additional step for deputies and telecommunicators at Year 16.
- As part of this contract, Juneteenth will become a fixed holiday.

**Attachments:** [2022-08-31 - LCSO Deputy - Union ER Proposed-Redline](#)

[2022-08-31 - LCSO Deputy - Union ER Proposed-Clean Copy](#)

**8.39** [22-1275](#)

Resolution authorizing an emergency appropriation in Fund 206 Liability Insurance and Risk Fund to fund a Settlement Agreement in the amount of \$2,900,000 from the Fund 206 fund balance.

- Lake County has authorized a settlement that requires a payment of \$2,900,000 of which approximately \$1,900,000 was received from a third-party insurer.
- The Fund 206 annual budget is established based on historical average claim spend but in Fiscal Year (FY) 2022, nearly all budgeted funds have already been utilized for other payments. Therefore, it is necessary to utilize the reserves that are specifically set aside for the Risk Fund, as determined by an actuarial assessment performed by an independent third party, in accordance with Lake County's Fund Balance Policy.
- This action appropriates the insurance reimbursement revenue as well as the settlement expense amount using approximately \$1,000,000 from the reserves. The settlement has been previously authorized.

**8.40** [22-0031](#)

Director's Report - Human Resources.

**Enterprise Information Technologies**

**8.41** [22-1201](#)

Resolution approving the renewal of Microsoft Azure Cloud Hosting services through CDW-G, Vernon Hills, Illinois, in the estimated annual amount of \$100,000.

- Microsoft Azure is a cloud-hosting platform utilized to securely store County applications.
- Pursuant to Chapter 33.115 of the County's Purchasing Ordinance, Cooperative joint Purchasing Authorized, the County may participate in a cooperative Purchasing Agreement for the procurement of goods, services, construction, or professional services with one or more public procurement units in accordance with an agreement entered into between the participants.
- A cooperative purchasing contract with CDW-G has been identified through Omnia Partners (2018011-01) to procure needed goods, services, construction, or professional services that were competitively solicited and awarded.

**Attachments:** [FY22 CDW-G Azure Services Vendor Disclosure Statement](#)

**8.42** [22-1262](#)

Resolution approving a contract renewal with CDW-G, Vernon Hills, Illinois, for Aruba Support in the amount of \$57,942.43 for a two-year period.

- Aruba devices provide fast, secure, and reliable wireless connectivity to Lake County, and it is necessary to support all of the County's controllers and licensing.
- Pursuant to Chapter 33.115 of the County's Purchasing Ordinance, Cooperative Joint Purchasing Authorized, the County may participate in a cooperative purchasing agreement for the procurement of goods, services, construction, or professional services with one or more public procurement units in accordance with an agreement entered into between the participants.
- A cooperative purchasing contract with CDW-G has been identified through Omnia Partners, formally known as NIPA (2018011-01) to procure needed goods, services, construction, or professional services that were competitively solicited and awarded.

**Attachments:** [CDW Aruba Support 71705361 thru 1.7.24 \\$57,942.43 QUO](#)  
[CDW - Aruba - VDF](#)

**8.43** [22-0030](#)

Director's Report - Enterprise Information Technology.

**Finance**

**8.44** [22-1248](#)

Resolution authorizing a contract with Constellation NewEnergy Gas Division, LLC Louisville, Kentucky for Natural Gas Transportation and Management Services in an annual estimated amount of \$709,070.95.

- The current term for the County's natural gas contract is set to expire on September 30, 2022, therefore, staff worked with the County's energy consultant, Tradition Energy, to conduct a bid and secure pricing for natural gas.
- An invitation to bid was extended to eleven potential service providers and natural gas rates were received from three vendors ranging from an annual cost of

\$709,070.95 to \$847,939.98 for a 36-month contract.

- Based on the evaluation criteria set forth in the Invitation for Bid, Constellation NewEnergy Gas Division, LLC is the lowest responsive and responsible bidder for Lake County.
- Based on the fact that natural gas rates are a spot commodity, Tradition Energy recommended securing a fully fixed price for 36-48 month range to insulate from further volatility and hedge against the material risk of prices moving higher.
- The contract allows for flexibility and allows for continual monitoring of the market to renegotiate with existing vendor or issue a new bid.

**Attachments:** [Vendor Disclosure Statement.pdf](#)

[220825 Tradition Energy - Lake County Illinois - Natural Gas Procurement Bid Results 8 25 22](#)

**8.45** [22-1243](#)

Resolution accepting and placing on file an estimate of the annual aggregate tax levy and providing for the apportionment of estimated taxes across the various items for the Fiscal Year (FY) 2023 Appropriation Ordinance as will be adopted by the County Board.

- State Statute requires an estimate of the property tax levy to be determined in September of each year for the following tax year.
- This resolution establishes the total estimated tax levy and identifies the estimated amount of tax dollars allocated to each of the County-wide property tax funds. However, the FY 2023 Budget is still being developed and the amounts in each type of levy category will change as necessary to meet both County policy and balancing needs in each fund.
- This action sets an estimated amount. The final levy will be prepared and submitted for County Board approval at the same time as the FY 2023 Budget in November 2022.
- The FY 2023 Budget Policies directed staff to prepare a balanced budget with a tax levy equal to last year's levy.

**8.46** [22-0032](#)

Director's Report - Finance.

**County Administration**

**8.47** [22-1263](#)

Resolution authorizing emergency appropriations totaling \$11,976,577 of Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) as part of the American Rescue Plan Act (ARPA) to be distributed across ARPA categories in support of Lake County residents, communities, businesses, and County-wide operations and services related to COVID-19 Public Health Emergency recovery.

- The ARPA was signed into law on March 11, 2021, and Lake County received approximately \$135,293,758 from the US Treasury.

- The funds can be used for needs associated with public health, to counteract negative economic impacts, provide services to disproportionately impacted communities, for infrastructure, to provide premium pay, to replace lost revenue, and for administrative purposes during a period from March 3, 2021, to December 31, 2026.
- Recommendations related to current allocation amendments, program extensions, and new items were reviewed on August 26 with the F&A Special Committee on COVID-19 Pandemic Recovery and Investment to bring the appropriation forward to the County Board.
- Authority to spend appropriated funds and execute any and all agreements with partners related to this allocation and distribution of Coronavirus State and Local Fiscal Recovery Funds is delegated to the County Administrator or their designee(s).
- If this appropriation is approved, the County will have approximately \$45,316,555 of American Rescue Plan Act funds remaining to spend.

**Attachments:** [Summary of Proposed ARPA Allocations 090122](#)  
[ARPA Appropriations - Sept 2022](#)

**8.48** [22-1274](#)

Resolution authorizing an emergency appropriation of the funds reallocated to Lake County in ERA 1 Fund for Emergency Rental Assistance in the amount of \$425,767.74.

- Entities with successful performance in the Emergency Rental Assistance program were allowed to request additional emergency rental assistance funding that had been reallocated from other entities.
- Lake County requested additional funding and was granted \$425,767.74.
- This resolution authorizes both the revenue and the expense appropriation of this amount, which will be utilized to provide additional emergency rental assistance to qualified recipients.

**Attachments:** [ERA 1 Emergency Appropriations - Sep 2022](#)

**8.49** [22-1279](#)

Resolution approving the Cable Television Franchise Agreement between Lake County and Comcast.

- Lake County has a current non-exclusive franchise agreement with Comcast for cable service in Unincorporated Lake County that was previously renewed in 2012.
- Staff and the State's Attorney's Office has engaged in negotiations related to some definitions located within the current agreement and recommends renewal for another 10-year term.
- This resolution approves the Cable Television Franchise Agreement with Comcast and authorizes the County Board Chair and County Clerk to execute and seal the franchise agreement.

**Attachments:** [2022-07-20 Comcast Agreement with Lake County IL - CLEAN](#)

**9. County Administrator's Report**

**10. Executive Session**

**10.1 [22-0033](#)**

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2 (c)(11).

**11. Members' Remarks**

**12. Adjournment**

**Next Meeting: September 29, 2022**