

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, October 6, 2015

9:00 AM

Assembly Room, 10th Floor

Planning, Building and Zoning Committee

1.0 Call to Order

Present 7 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart, Member Pedersen and Member Sauer

Others present:

Barry Burton - County Administrator

Amy McEwan - Deputy County Administrator

Eric Waggoner - Director, Planning, Building and Development Department

Mike Warner - Director, Stormwater Management Commission

Steve Crivello - Planning, Building and Development Department

Kurt Woolford - Stormwater Management Commission

Brittany Albrecht-Sloan - Planning, Building and Development Department

Matt Meyers - Planning, Building and Development Department

Anita Patel - Planning, Building and Development Department

Brad Denz - Planning, Building and Development Department

Pat Tierney - Planning, Building and Development Department

Eric Steffen - Planning, Building and Development Department

Marie Lazzara - Planning, Building and Development Department

Terry Kuss - Planning, Building and Development Department

Scott Griffith - Stormwater Management Commission

Sharon Osterby - Stormwater Management Commission

Adlil Issakoo - Assistant County Administrator

Ben Gilbertson - County Administrator's Office

Patrice Sutton-Burger - Finance and Administrative Services

2.0 Pledge of Allegiance

Member Carlson led the group in the Pledge of Allegiance.

3.0 Approval of Minutes

3.1 [15-1013](#)

Minutes from September 1, 2015.

A motion was made by Member Bartels, seconded by Member Hart, that this item be approved. The motion carried by the following vote:

Aye: 5 - Chair Weber, Member Bartels, Member Carlson, Member Hart and Member Pedersen

Absent: 2 - Vice Chair Wilke and Member Sauer

4.0 Added to Agenda

No items were added to the agenda.

5.0 Public Comment

There was no public comment.

6.0 New Business

Subdivisions

6.1 [15-1024](#)

Committee action to approve a variance from Section 151.191 of the Lake County Code of Ordinances to amend an agreement extending the completion date for Final Plat approval for the Bull Creek Drive Subdivision.

Pat Tierney, Planning Building and Development presented the background on the extension of the existing agreement to delay Final Plat approval for the Bull Creek Drive Subdivision and explained that the market was not yet ready for development of the project. Eric Waggoner informed the Committee that an analysis of the market's progress over the next two years will be instructive to staff in determining whether a further extension will be warranted.

A motion was made by Member Hart, seconded by Member Bartels, that this committee action item be approved. Motion carried by vote:

Aye: 5 - Chair Weber, Member Bartels, Member Carlson, Member Hart and Member Pedersen

Absent: 2 - Vice Chair Wilke and Member Sauer

6.2 [15-1033](#)

Committee action approving the First Amended Plat of the Homes by Janas Subdivision .

Brad Denz, Planning Building and Development staff member, presented to the Committee.

A motion was made by Member Carlson, seconded by Member Hart, that this committee action item be approved. Motion carried by the following vote:

Aye: 5 - Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart and Member Pedersen

Absent: 2 - Chair Weber and Member Sauer

Stormwater Management Commission

6.3 [15-1022](#)

Joint resolution authorizing an emergency appropriation in the amount of \$693,286 in the Stormwater Management Commission (SMC) budget (Fund 212) to be reimbursed by the Illinois Emergency Management Agency for the acquisition and demolition of two structures in Fox Lake.

Mike Warner, Director of Stormwater Management Commission (SMC) and staff, Kurt Woolford, presented to the Committee. The two structures recommended for demolition are on the severe repetitive loss list. The Village of Fox Lake has agreed to maintain these properties once the demolition has taken place.

A motion was made by Member Pedersen, seconded by Member Carlson, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by the following vote:

Aye: 5 - Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart and Member Pedersen

Absent: 2 - Chair Weber and Member Sauer

Ordinance

6.4 [15-1023](#)

Ordinance amending the Lake County Watershed Development Ordinance (WDO) to adopt the latest floodplain maps prepared by the Federal Emergency Management Agency.

Mike Warner and Kurt Woolford presented to the Committee. Mr. Woolford indicated that the amendments were necessary to maintain compliance with FEMA and noted that the amendments were available to the public on the SMC website.

A motion was made by Member Hart, seconded by Member Carlson, that this ordinance be recommended for adoption to the regular agenda. Motion carried by the following vote.

Aye: 5 - Chair Weber, Member Bartels, Member Carlson, Member Hart and Member Pedersen

Absent: 2 - Vice Chair Wilke and Member Sauer

6.5 [15-1028](#)

Ordinance amending Chapter 151: Proposed amendments to the Unified Development Ordinance of Lake County, Illinois (Chapter 151 of the Lake County, Illinois Code of Ordinances).

Planning Building and Development staff members Steve Crivello and Eric Steffen presented changes to the Unified Development Ordinance to the Committee consistent with the WDO amendments in Item 6.4. No discussion.

A motion was made by Member Hart, seconded by Member Carlson, that this ordinance be recommended for adoption to the regular agenda. Motion carried by the following vote.

Aye: 5 - Chair Weber, Member Bartels, Member Carlson, Member Hart and Member Pedersen

Absent: 2 - Vice Chair Wilke and Member Sauer

7.0 County Administrator's Report

There was no County Administrator's Report.

8.0 Director's Report

Eric Waggoner and Matt Meyers indicated that a contract for inspection and plan review services was being negotiated with the Village of Lake Zurich; in the interim, a staff shortage at the Village has resulted in a request for the Department's temporary assistance pending the execution of the contract.

Committee members congratulated Amy McEwan's upon her receipt of the Assistant Excellence in Leadership Award through the International City/County Management Association (ICMA).

9.0 Adjournment

The meeting was adjourned at 9:36 a.m.

A motion was made by Member Pedersen, seconded by Member Hart, that the meeting be adjourned. The motion carried by the following vote:

Aye: 5 - Chair Weber, Member Bartels, Member Carlson, Member Hart and Member Pedersen

Absent: 2 - Vice Chair Wilke and Member Sauer

Meeting minutes prepared by Terry Kuss.

Respectfully submitted,

Chairman

Vice-Chairman

*Planning, Building and Zoning
Committee*