

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, October 30, 2012

11:00 AM

Conference Room C, 10th Floor

Law and Judicial Committee

1. Call to Order

Chair Nixon called the meeting to order at 11:00 a.m.

Present 6 - Vice Chair Cunningham, Member Calabresa, Member Carey, Member Durkin,
Chair Nixon and Member Wilke

Absent 1 - Member Gravenhorst

Others Present:

Barry Burton, County Administrator

David Stolman, Lake County Board Chairman

Amy McEwan, County Administrator's Office

Anne Bassi, County Board Member

Steve Carlson, County Board Member

Diane Hewitt, County Board Member

Jim Newton, County Board Member

Ann Maine, County Board Member

Artis Yancey, Lake County Coroner

Judge Fred Foreman, 19th Judicial Court

Judge Rossetti, 19th Judicial Court

Steve Scheller, State Attorney's Office

Joy Gossman, Public Defender's Office

Marci Jumisko, Court Administrator's Office

Patrice Evans, Court Administrator's Office

Megan Mercado, Lake County Sheriff's Department

Dave Wathen, Lake County Sheriff's Department

Mark Curran, Lake County Sheriff's Department

Kevin Lyons, Lake County Sheriff's Department

Wayne Hunter, Lake County Sheriff's Department

Gary Gordon, Finance and Administrative Services

Patrice Sutton Burger, Finance and Administrative Services

Chris Creighton, Finance and Administrative Services

Brooke Hooker, County Administrator's Office

Matt Guarnery, Robinson-Guarnery, Inc.

Tom Roth, MGT America

Liza Johnson, County Board Office

2. Pledge of Allegiance

Chair Nixon lead the group in the Pledge of Allegiance.

3. Approval of Minutes**3.1 [12-1168](#)**

Minutes from September 4, 2012.

A motion was made by Member Cunningham, seconded by Member Carey, that the minutes be approved. The motion carried by the following vote:

Aye: 6 - Vice Chair Cunningham, Member Calabresa, Member Carey, Member Durkin,
Chair Nixon and Member Wilke

Absent: 1 - Member Gravenhorst

4. Added to Agenda

There were no items added to the agenda.

5. Public Comment

There were no public comments.

6. Old Business

There was no old business to conduct.

7. New Business

7.1 [12-1222](#)

Presentation on the Jail Capacity Study by MGT America and Sheriff Mark Curran.

Presented by Tom Roth, MGT America and Mark Curran, Sheriff. The Jail Capacity Study evaluates the jail population, existing capacity and management of the jail for the purpose of accreditation. The main finding of the report was that Lake County does not need to build a new jail now. Rather Lake County can make better use of its dormitory style housing and through a change in policy and SOP effectively increase the capacity of the jail. The study also recommends minor investments in infrastructure, support spaces, and double bunking. The study indicates the current jail will serve the Lake County population through 2030. Recommendations for the future including a limited increase in capacity, base housing placement by inmate classification, updating the infrastructure in medical and kitchen facilities, reviewing the staff's work schedule for maximum coverage and hiring targeted staff including an onsite supervisor for the transitional area known as the "bull pen".

Member Calabresa asked when the program will be implemented and the Sheriff responded that implementation will begin next year. Member Carey asked if Sheriff Curran agreed with and supported these recommendations and does he think it will work. The Sheriff responded that what is being done is appropriate and the Sheriff's Office is happy with the direction this program is taking. Member Carey asked if the board could receive an annual update on the implementation of this program and Sheriff Curran stated that his office would be happy to do that.

7.2 [12-1223](#)

Presentation on the implementation plans for Intensive Case Management by Judge Rossetti and Chief Judge Foreman.

Presented by Chief Judge Foreman and Judge Rossetti. Intensive Case Management focuses on time management to expedite cases to reduce caseload. Determined at an entry level, cases will be evaluated on an individual basis and be put on a selected track based on the complexity factors of the case and charges. Much like hospitals triages, so too must justice systems triage or group cases based on how much time a case could reasonably be expected to take due to the charges and complexity of the case. This allows for appropriate services, case preparation and notification to specific stakeholders, all prior to a court appearance. Examining the timeline of tracked cases will identify the quality and efficiency of this process. This will be accomplished through the use of the Case Management form as explained by Joy Gossman, Public Defender's Office and

Steve Scheller, State's Attorney's Office.

7.3 [12-1224](#)

Presentation on the proposed new Justice Governance Structure by Chief Judge Foreman.

Presented by Chief Judge Foreman. The Executive Justice Council is comprised of the chief elected office holders from each justice agency, along with the Chief Judge and Chief Judge elect, the Chairman of the Lake County Board and the Chair of the Law and Judicial Committee. This includes all affected stakeholders in the decision making process for projects that impact multiple agencies and many Lake County stakeholders such as to acquire new technologies such as e-filing, public access and remote access and to evaluate the implementation of programs like Intensive Case Management.

7.4 [12-1198](#)

Joint resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in 2012.

Presented by Patrice Sutton Burger, Finance and Administrative Services. This resolution requests the authorization to transfer previously approved funds between various funds as detailed by end of FY 2012.

A motion was made by Member Cunningham, seconded by Member Durkin, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 6 - Vice Chair Cunningham, Member Calabresa, Member Carey, Member Durkin, Chair Nixon and Member Wilke

Absent: 1 - Member Gravenhorst

7.5 [12-1207](#)

Joint resolution authorizing emergency appropriations for FY 2013 in various funds for certain projects, items and activities, which were budgeted in the prior year and not completed.

Presented by Patrice Sutton Burger, Finance and Administrative Services. This resolution requests the authorization of grant funds from the prior year to be appropriated for FY 2013 as the grant year is different than the fiscal year.

A motion was made by Member Calabresa, seconded by Member Wilke, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 6 - Vice Chair Cunningham, Member Calabresa, Member Carey, Member Durkin, Chair Nixon and Member Wilke

Absent: 1 - Member Gravenhorst

CIRCUIT CLERK

7.6 [12-1072](#)

Report of Sally D. Coffelt, Circuit Clerk, for the month of August, 2012.

A motion was made by Member Wilke, seconded by Member Carey, that this report be received and filed. The motion carried by the following vote:

Aye: 6 - Vice Chair Cunningham, Member Calabresa, Member Carey, Member Durkin, Chair Nixon and Member Wilke

Absent: 1 - Member Gravenhorst

CORONER

7.7 [12-1101](#)

Report from Artis Yancey, Coroner, for the month of September, 2012.

A motion was made by Member Wilke, seconded by Member Carey, that this report be received and filed. The motion carried by the following vote:

Aye: 6 - Vice Chair Cunningham, Member Calabresa, Member Carey, Member Durkin, Chair Nixon and Member Wilke

Absent: 1 - Member Gravenhorst

SHERIFF

7.8 [12-1078](#)

Report from Mark Curran, Sheriff, for the month of September, 2012.

Presented by Sheriff Curran, Lake County Sheriff's Office.

A motion was made by Member Wilke, seconded by Member Carey, that this report be received and filed. The motion carried by the following vote:

Aye: 6 - Vice Chair Cunningham, Member Calabresa, Member Carey, Member Durkin, Chair Nixon and Member Wilke

Absent: 1 - Member Gravenhorst

COURT ADMINISTRATION

PUBLIC DEFENDER

7.9 [12-1212](#)

Report from Joy Gossman, Public Defender, for the month of September, 2012.

A motion was made by Member Wilke, seconded by Member Carey, that this report be received and filed. The motion carried by the following vote:

Aye: 6 - Vice Chair Cunningham, Member Calabresa, Member Carey, Member Durkin, Chair Nixon and Member Wilke

Absent: 1 - Member Gravenhorst

8. **Executive Session**

There was no Executive Session.

9. **County Administrator's Report**

There was no County Administrator's Report.

10. **Adjournment**

A motion was made by Member Cunningham, seconded by Member Durkin, that meeting be adjourned at 12:59 p.m. The motion carried by the following vote:

Aye: 6 - Vice Chair Cunningham, Member Calabresa, Member Carey, Member Durkin,
Chair Nixon and Member Wilke

Absent: 1 - Member Gravenhorst

Minutes prepared by Liza Johnson.

Respectfully submitted,

Chairman

Vice-Chairman

Law and Judicial Committee