

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Draft

Thursday, January 30, 2025

8:30 AM

Assembly Room, 10th Floor or register for remote attendance
at:<https://bit.ly/4jqesyg>

Financial & Administrative Committee

1. Call to Order

Chair Frank called the meeting to order at 8:32 a.m.

2. Pledge of Allegiance

Chair Frank asked for a moment of silence for the tragic plane accident that happened in Washington D.C. last night and to remember the citizens and service men.

Chair Frank led the Pledge of Allegiance.

3. Roll Call of Members

Present 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

** Electronic attendance: Member Maine*

Other Attendees

In Person:

*Sandy Hart, County Board Chair
John Idleburg, Sheriff's Office
Darcy Adcock, Human Resources
Caitlin Everett, Human Resources
Patrice Sutton, County Administrator's Office
Matt Meyers, County Administrator's Office
RuthAnne Hall, County Administrator's Office
Tammy Chatman, Communications
Kevin Quinn, Communications
Kristy Cechini, County Board Office*

Electronically:

*Marah Altenberg, Board Member
Holly Kim, Treasurer
Theresa Glatzhofer, County Board Office
Janna Philipp, County Administrator's Office
Jolanda Dinkins, County Board Office
Melanie Nelson, State's Attorney's Office
Demar Harris, Workforce Development
Nancy Rojas, Health Department
Carl Kirar, Facilities and Construction Services
Mary Crain, Division of Transportation
Jon Nelson, Division of Transportation
Claudia Gilhooley, 19th Judicial Circuit Court
Heidie Hernandez, Enterprise Information Technology
Shane Schneider, Division of Transportation
Lawrence Oliver, Sheriff's Office
Yvette Albarran, Purchasing
Erika Osinski, Human Resources*

Kathleen Rhey, Enterprise Information Technology
Dominic Strezo, Planning, Building, and Development
Chris Blanding, Enterprise Information Technology
Jim Chamernik, Sheriff's Office
JazMine' Evans, Finance
Elizabeth Brandon, County Administrator's Office
Terri Kath, Enterprise Information Technology
Sonia Hernandez, County Administrator's Office
ShaTin Gibbs, Finance
Steffanie Valencia, Human Resources
Maria Castellanos, Finance
Abby Krakow, Communications
Mick Zawislak, Daily Herald
Karen Fox, State's Attorney's Office
Nick Principali, Finance
Em Zee, Public
Stephen Gray, Treasurer's Office
Kevin Carrier, Division of Transportation
Jamie Helton, State's Attorney's Office
Kasia Kondracki, Treasurer's Office

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There was no public comment on items not on the agenda.

6. Chair's Remarks

Chair Frank stated there will be Executive Session today.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.5)

MINUTES

8.1 25-0201

Committee action approving the Financial and Administrative Committee meeting minutes from January 9, 2025.

Attachments: [F&A 1.9.25 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that these minutes be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

REPORTS

8.2 [25-0147](#)

Monthly Finance Report from Anthony Vega, County Clerk, for the month of October, 2024.

Attachments: [County Clerk Monthly Finance Report for October 2024](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.3 [25-0148](#)

Monthly Finance Report from Anthony Vega, County Clerk, for the month of November, 2024.

Attachments: [County Clerk Monthly Finance Report for November 2024](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.4 [25-0161](#)

Cash & Investment Report from Holly Kim, Treasurer, for the month of December 2024

Attachments: [FSG Dec 2024.pdf](#)

[Lake County Investment Portfolio Summary - December 2024.pdf](#)

[FSG Report Dec 2023.pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.5 [25-0168](#)

Finance Monthly Report - December 2024.

Attachments: [Monthly Financial Report December 2024](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that this report be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

REGULAR AGENDA

FINANCIAL & ADMINISTRATIVE

Human Resources

8.6 [25-0160](#)

Resolution authorizing a Collective Bargaining Agreement (CBA) between the Lake County Board, Lake County Health Department Board, and the International Union of Operating Engineers, Local 150, Health Department Maintenance Unit.

Attachments: [Lake County Health Dept contract 12012022-11302026 REDLINE](#)
[Revised Lake County Health Dept contract - CLEAN FINAL](#)
[Settlement Agreement - Insurance CLEAN COPY PDF \(00866226xC010D](#)

Caitlin Everett, Human Resources Assistant Director, and Darcy Adcock, Human Resources Director, provided a summary of the Collective Bargaining Agreement with the Lake County Board, Lake County Health Department Board, and the International Union of Operating Engineers, Local 150, Health Department Maintenance Unit. Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.7 [25-0171](#)

Resolution establishing the 2025 Lake County Holiday Schedule.

Attachments: [Lake County 2025 Holiday Calendar.pdf](#)

Darcy Adcock, Human Resources Director, and Caitlin Everett, Human Resources Assistant Director, provided a summary of the 2025 Holiday Schedule. Discussion ensued.

*Public Comment was made by:
Sheriff John Idleburg*

A motion was made by Member Hewitt, seconded by Member Clark, that this

resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

9. County Administrator's Report

Patrice Sutton, County Administrator, stated the process to hire a new Assistant County Administrator and Chief Financial Officer has started.

Matt Meyers, Deputy County Administrator, provided an update of the Federal pause on the Federal Funding Executive Orders. Discussion ensued.

Chair Hart left the meeting at 8:51 a.m.

Vice Chair Parekh left the meeting at 8:54 a.m.

10. Executive Session

A motion was made by Member Vealitzek, seconded by Member Hewitt, that this item be to go into executive session. The motion carried unanimously.

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Not Present: 1 - Vice Chair Parekh

10.1 [25-0068](#)

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2 (c)(11).

10.2 [25-0071](#)

Executive Session to discuss claims, loss or risk management information, records, data, advice, or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool pursuant to 5 ILCS 120/2 (c)(12).

10.3 [25-0207](#)

Executive Session to discuss setting the sale or lease price for County property pursuant to 5 ILCS 120/2 (c)(6).

10.4 [25-0072](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c)(21).

11. Regular Agenda (for action on Executive Session items)

11.1 [25-0205](#)

Committee action authorizing settlement authority for Case Number 120521L001. *Discussion ensued in regards to providing more information to the public on authority settlement. Patrice Sutton, County Administrator, will consult with the State's Attorney's Office.*

A motion was made by Vice Chair Parekh, seconded by Member Hewitt, that this

committee action item be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

11.2 [25-0206](#)

Committee action authorizing a global settlement authority for Case Number 160721W036.

A motion was made by Vice Chair Parekh, seconded by Member Hewitt, that this committee action item be approved. The motion carried by the following voice vote.

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

11.3 [25-0212](#)

Committee action authorizing settlement authority for Case Number 221005W011.

A motion was made by Vice Chair Parekh, seconded by Member Hewitt, that this committee action item be approved. The motion carried by the following voice vote.

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

11.4 [25-0200](#)

Committee action approving the Financial and Administrative Executive Session meeting minutes from January 9, 2025.

A motion was made by Vice Chair Parekh, seconded by Member Clark, that this minutes be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

11. Member Remarks and Requests

Member Clark followed up on the past discussion on the naming policy and asked to look into a policy as to what could be displayed in the County buildings. Discussion ensued. The Committee's consensus was to research both issues together.

12. Adjournment

Chair Frank adjourned the meeting at 9:40 a.m.

Next Meeting: February 6, 2025

Meeting minutes prepared by Kristy Cechini.