

Lake County Illinois

*Lake County Courthouse and Administrative Tower
18 N County Street
Waukegan, Illinois 60085*



Meeting Minutes - Final

Thursday, July 25, 2019

9:00 AM

18 N. County Street, Waukegan IL 60085

Conference Room 6 D

Lake County Board of Review

1. Call to Order -Member Helm called the meeting into order at 9:05 A.M.

Board Attendees: Member Helm and Member Monie

Absent: Chairmen Fleming

Staff Attendees: Glueckert, Jackson, Paslawsky & Crawford

2. Approval of Minutes

Regular Session: June 14, 2019

The Board of Review members reviewed the minutes from their June 14, 2019 meeting. Member Monie motioned to approve. Member Helm second the motion. The Board members approved the minutes as presented 2-0.

3. Public Comment

Shields Township Deputy Assessor; Kelly Ugaste, Fremont Township Deputy Assessor; Dana Powers and Antioch Township Deputy Assessor; Lee Perry

4. Approval of Certificate of Errors

The Board of Review Members reviewed and approved the electronic Certificate of Errors that were presented, with no exceptions.

5. 2019 Tyler Appeal Process

Township Representatives conveyed to the Board Members potential valuation challenges within the Tyler iasWorld System.

Member Helm requested a motion to recess at 11:30 A.M. Member Joe Monie seconded the motion. Member Monie motioned to reconvene at 11:41 A.M. Member Helm seconded the motion and the meeting resumed.

6. Discussion on Alternate Board of Review Member Training

Clerk Glueckert presented the Members with a preliminary overview of topics to review with the Alternates during the upcoming training session. (August 7, 2019) Agenda items for Alternate Member Training will be finalized at the next Board of Review meeting.

7. Old Business

Member Helm shared her recent C.I.A.O designation training experience with the IPAI & the role the Ethics Course will play in the future.

8. New Business

Clerk Glueckert set forth a recommendation to the Board to sustain from resolving prior year PTAB cases during the 2019-2020 session. He reminded the members that 2019 sets the stage for the new quadrennial assessment cycle. Decisions made in a prior quadrennial are not carried over unless there is "substantial" cause. In the instances of recent sales; the Board's authority to consider sales within twelve months of the assessment lien date will prevail.

The clerk confirms with the Board that all 2019 appeals are to be submitted electronically.

9. Adjournment

Member Monie motioned to adjourn, second by Member Helm. The motion carried unanimously 2-0. The meeting adjourned at 12:30 P.M.