

Lake County Illinois

**Regional
9-1-1
Consolidation**

Meeting Minutes - Final

Wednesday, July 22, 2020

2:00 PM

Dial-In 312 676 6799, Mtg ID 820 2485 9368, PW 792830 or
Watch Live 18 N County Street Waukegan, IL 10th Fl (Assembly
Rm)

Regional 911 Operations Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the June 26, 2020, Gubernatorial Disaster Proclamation, and the Determination of the 9-1-1 Consolidation Operations Committee Chair this meeting will be held via audio and video conference.

PUBLIC LISTENING / VIEWING: The public may listen to the meeting at the phone number provided. Per the Governor's Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available in the Assembly Room on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois and is limited to the number of persons practicable in keeping with social distancing requirements.

PUBLIC COMMENT: Public Comments are welcomed and encouraged. Emailed Public Comments received by 2:00 p.m. Wednesday, July 22, 2020 for items not on the agenda will be read at the beginning of the meeting under Public Comment in the order they are received. Comments on agenda items will be read during consideration of that item. Comments received during the meeting will be held until the end of the meeting. All emailed Comments received will be included in the Committee's meeting minutes.

Email Public Comments to Regional911@lakecountyil.gov with the following:

- * Subject Title: Public Comment - 9-1-1 Operations Committee
- * Name
- * Street Address (Optional)
- * City, State (Optional)
- * Phone (Optional)
- * Organization/agency/etc. represented. (If representing yourself, put "Self")
- * Topic or Agenda Item Number followed by Public Comment.

Public in attendance on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois may provide Public Comment. Public may also leave a message with the County Administrator's Office at 847-377-2238.

1. Call to Order

Chair Kreis called the meeting to order at 2:00 p.m.

Members present:

*Barrington, Police Chief Dave Dorn
CenCom E9-1-1, Executive Director Lisa Berger
Countryside Fire Protection District, Fire Chief Chuck Smith
Fox Lake, Police Chief Jimmy Lee
Grayslake Fire Protection District, Fire Chief Dan Pierre
Greater Round Lake Fire Protection District, Fire Chief Greg Formica
Gurnee, Fire Chief John Kavanagh
Lake County, Deputy County Administrator Jim Hawkins
Lake County ETSB, Board Member Dave Dato
Lake County Sheriff's Office, 9-1-1 Director Kent McKenzie
Libertyville, Deputy Fire Chief Michael Pakosta
Lincolnshire, Not represented
Mundelein, Support Services Director Don Hansen
North Chicago, Police Chief Laz Perez
NELCC JETSB, JETSB Chairman Chris Velkover
Round Lake, Not represented
Round Lake Beach, Not represented
Vernon Hills, Police Chief Patrick Kreis
VHL JETSB, Not represented
Waconda Fire Protection District, Deputy Chief Chas Buschick
Waukegan, Commander Administrative Services Ed Fitzgerald*

Others present:

*Ron Echtenacher, Countryside Fire Protection
Susannah Heitger, Crowe Horwath
Anne Marrin, Fox Lake
Lindsay Stroberg, Fox Lake
Joe Krueger, Greater Round Lake Fire Protection District
Don Hansen, Mundelein
Susan August, Lake County
RuthAnne Hall, Lake County
Linda Pedersen, Lake County
Patrice Sutton, Lake County
Arin Thrower, Lake County
Blanca Vela-Schneider, Lake County
Steven Winnecke, Lake County ETSB
Bernard Malkov, Lake County Sheriff's Office
Dell Urban, North Chicago*

2. Meeting Minutes

2.1 [20-0975](#)

Minutes from March 12, 2020.

Attachments: [R911 Ops 3.12.20 Minutes - Final.pdf](#)

A motion was made by Member McKenzie, seconded by Member Perez, to approve the minutes from March 12, 2020 and April 8, 2020.

On a roll call vote, the motion was approved.

Barrington, Police Chief Dave Dorn
CenCom E9-1-1, Executive Director Lisa Berger
Countryside Fire Protection District, Fire Chief Chuck Smith
Fox Lake, Police Chief Jimmy Lee
Grayslake Fire Protection District, Fire Chief Dan Pierre
Greater Round Lake Fire Protection District, Fire Chief Greg Formica
Gurnee, Fire Chief John Kavanagh
Lake County, Deputy County Administrator Jim Hawkins
Lake County ETSB, Board Member Dave Dato
Lake County Sheriff's Office, 9-1-1 Director Kent McKenzie
Libertyville, Deputy Fire Chief Michael Pakosta
Mundelein, Support Services Director Don Hansen
North Chicago, Police Chief Laz Perez
NELCC JETSB, JETSB Chairman Chris Velkover
Vernon Hills, Police Chief Patrick Kreis
Wauconda Fire Protection District, Deputy Chief Chas Buschick
Waukegan, Commander Administrative Services Ed Fitzgerald

2.2 [20-0976](#)

Minutes from April 8, 2020.

Attachments: [R911 Ops 4.8.20 Minutes - Final.pdf](#)

A motion was made by Member McKenzie, seconded by Member Perez, to approve the minutes from March 12, 2020 and April 8, 2020.

On a roll call vote, the motion was approved.

Barrington, Police Chief Dave Dorn
CenCom E9-1-1, Executive Director Lisa Berger
Countryside Fire Protection District, Fire Chief Chuck Smith
Fox Lake, Police Chief Jimmy Lee
Grayslake Fire Protection District, Fire Chief Dan Pierre
Greater Round Lake Fire Protection District, Fire Chief Greg Formica

Gurnee, Fire Chief John Kavanagh
Lake County, Deputy County Administrator Jim Hawkins
Lake County ETSB, Board Member Dave Dato
Lake County Sheriff's Office, 9-1-1 Director Kent McKenzie
Libertyville, Deputy Fire Chief Michael Pakosta
Mundelein, Support Services Director Don Hansen
North Chicago, Police Chief Laz Perez
NELCC JETSB, JETSB Chairman Chris Velkover
Vernon Hills, Police Chief Patrick Kreis
Waconda Fire Protection District, Deputy Chief Chas Buschick
Waukegan, Commander Administrative Services Ed Fitzgerald

3. Public Comment

There were no comments from the public.

4. Chair's Remarks

5. Old Business

There was no old business to conduct.

6. New Business

6.1 [20-0977](#)

Update on the Request for Proposal (RFP) for CAD, Mobile, RMS, and JMS.

Jim Hawkins, Lake County, reported that the RPF has gone out and responses have been received. The short list has been identified and demonstrations will be held with the top two vendors. Mr. Hawkins reported the demonstrations will be held during the weeks of August 10 and 17, noting that additional information will be provided.

This matter was discussed

6.2 [20-0978](#)

Update and discussion on the progress of the 9-1-1 Consolidation Project Implementation Plan and the current Intergovernmental Agreement that expires on September 6, 2020.

Chair Kreis reported on the next steps of the 9-1-1 Consolidation Project Implementation Plan. The Intergovernmental Agreement (IGA) expires on September 6, 2020 but it is unlikely that there will be final decisions by the expiration date. Jim Hawkins, County Administrator's Office, reported that the agreement could be extended without requiring further financial commitment, noting that there should be some remaining funds after the evaluation process. Discussion ensued regarding which members are committed to moving forward.

The committee discussed the next steps in the project implementation plan and the need of extending the IGA for another year.

6.3 [20-0980](#)

Review/Update Governance Committee Membership.

Jim Hawkins, Lake County, reported that all Intergovernmental Agreements are up to date. He requested that each of the community members update their representatives.

A request was made for each community to update its members.

7. Reports.

7.1 [20-0981](#)

Financial/Budget Report.

Jim Hawkins, Lake County, reported that there will be an estimated \$50,000 left in the budget after the completion of task three.

A Financial/Budget Report was presented.

7.2 [20-0979](#)

Project Manager Report.

Jim Hawkins, Lake County, reviewed the next steps for the group. A simple extension of the Intergovernmental Agreement will be created for consideration. He will also provide additional information regarding the upcoming vendor demonstrations.

A Project Manager's Report was presented.

8. Public Comment

There were no public comments.

9. Members' Remarks

There were no remarks from members.

10. Adjournment

Chair Kreis adjourned the meeting at 2:42 p.m.

Next Meeting: To Be Determined

Minutes prepared by Blanca Vela-Schneider.