

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, February 8, 2012

1:00 PM

Conference Room C

Financial and Administrative Committee

1. **Call to Order**

Present 4 - Member Bassi, Member Lawlor, Chair Paxton and Member Taylor

Absent 3 - Vice Chair Kyle, Member Mountsier and Member O'Kelly

2. **Pledge of Allegiance**

Chairman Paxton led the group in the Pledge of Allegiance.

Others present:

Barry Burton, County Administrator's Office

Amy McEwan, County Administrator's Office

Ryan Waller, County Administrator's Office

Gary Gordon, Finance & Administrative Services

Patrice Burger-Sutton, Finance & Administrative Services

Ruthann Hall, Finance & Administrative Services

Yvette Albarran, Finance & Administrative Services

Efren Heredia, Finance & Administrative Services

Jennie Vana, Communications

Mike Warner, Stormwater Management

Terry Berryman, Workforce Development

Jerry Nordstrom, Health Department

3. **Approval of Minutes**

3.1 **12-0145**

Minutes from February 1, 2012.

A motion was made by Member Lawlor, seconded by Member Taylor, that the meeting minutes of February 1, 2012 be approved. Motion carried by the following vote:

Aye: 4 - Member Bassi, Member Lawlor, Chair Paxton and Member Taylor

4. **Added to Agenda**

There were no items added to the agenda.

5. **Public Comment**

There were no public comments.

6. **Old Business**

There was no old business to conduct.

7. **New Business**

Planning, Building & Zoning

7.1 **12-0115**

Joint resolution authorizing an emergency appropriation in the amount of \$55,520 in the Stormwater Management Commission's Miscellaneous Contractual Services for the purchase of Wetland Mitigation Credits at the Atkinson Road Wetland Mitigation Bank within the North Branch of the Chicago River Watershed.

Mike Warner presented.

A motion was made by Member Bassi, seconded by Member Taylor, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 4 - Member Bassi, Member Lawlor, Chair Paxton and Member Taylor

7.2 12-0114

Joint resolution authorizing approval of Amendment #2 to an Inter-Governmental Agreement (IGA) between the County of Lake and the Lake County Stormwater Management Commission (SMC) for the construction of a partial green roof at the Lake County Central Permit Facility in Libertyville, Illinois. Lake County will be reimbursed up to \$187,032 by SMC from a grant received from the U.S. Environmental Protection Agency for installation of a green roof.

Mike Warner presented.

A motion was made by Member Bassi, seconded by Member Lawlor, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 4 - Member Bassi, Member Lawlor, Chair Paxton and Member Taylor

Law & Judicial

7.3 12-0130

Joint resolution authorizing the execution of various professional service agreements for psychological services in accordance with the attached rates for the Lake County Psychological Services Division of the Nineteenth Judicial Circuit Court in the estimated amounts of \$180,000.

Amy McEwan presented.

A motion was made by Member Lawlor, seconded by Member Taylor, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 4 - Member Bassi, Member Lawlor, Chair Paxton and Member Taylor

Health & Community Services

7.4 12-0079

Joint resolution authorizing an emergency appropriation for the Lake County Health Department in the amount of \$1,302,432 for four new grants, grant increases and other revenue increases for Fiscal Year 2011.

Jerry Nordstrom presented.

A motion was made by Member Lawlor, seconded by Member Taylor, that this resolution be recommended for adoption to the regular agenda. Motion carried by the following vote:

Aye: 4 - Member Bassi, Member Lawlor, Chair Paxton and Member Taylor

7.5 12-0131

Joint resolution authorizing an on the job training agreement with CVS Pharmacy, Inc.

located in Antioch in the amount of \$8,000.

Terry Berryman presented.

A motion was made by Member Bassi, seconded by Member Lawlor, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 4 - Member Bassi, Member Lawlor, Chair Paxton and Member Taylor

7.6 12-0132

Joint resolution authorizing an on the job training agreement with Allan-Odis, Inc. located in Zion in the amount of \$25,600.

Terry Berryman presented.

A motion was made by Member Lawlor, seconded by Member Bassi, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 4 - Member Bassi, Member Lawlor, Chair Paxton and Member Taylor

7.7 12-0056

Joint committee action to modify a youth program services contract with First Institute Training and Management, Inc.

Terry Berryman presented.

A motion was made by Member Bassi, seconded by Member Lawlor, that this committee action item be approved. Motion carried by the following vote:

Aye: 4 - Member Bassi, Member Lawlor, Chair Paxton and Member Taylor

Public Works & Transportation

7.8 12-0136

Joint resolution authorizing a professional services agreement with AECOM Technical Services, Inc. in the amount of \$132,480 for construction observation services for the Vernon Hills Water Reclamation Facility Miscellaneous Improvements Project.

A motion was made by Member Taylor, seconded by Member Lawlor that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 4 - Member Bassi, Member Lawlor, Chair Paxton and Member Taylor

7.9 12-0118

Joint resolution authorizing a contract for the reconstruction and re-alignment of Petite Lake Road, from Fairfield Road to Illinois Route 83, to Berger Excavating Contractors, Inc., Wauconda, Illinois, in the amount of \$3,378,290.83 and designated as Section 00-00181-03-RS.

A motion was made by Member Taylor, seconded by Member Lawlor that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 4 - Member Bassi, Member Lawlor, Chair Paxton and Member Taylor

7.10 12-0119

Joint resolution authorizing a contract for bridge deck repairs and resurfacing at the Everett Road and Deerfield Road bridges, over the I-94 Tollway, to Herlihy Mid-Continent Company, Romeoville, Illinois, in the amount of \$485,366 and designated as Section 11-00999-20-RS.

A motion was made by Member Taylor, seconded by Member Lawlor that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 4 - Member Bassi, Member Lawlor, Chair Paxton and Member Taylor

7.11 12-0125

Joint resolution adopting an ordinance requesting the conveyance of parcels of land and easements, both temporary and permanent, from the Lake County Forest Preserve District (LCFPD) to Lake County, and authorizing an agreement relating to the Fairfield Road at Illinois Route 176 intersection improvement, designated as Section 08-00113-16-BR.

A motion was made by Member Taylor, seconded by Member Lawlor that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 4 - Member Bassi, Member Lawlor, Chair Paxton and Member Taylor

7.12 12-0120

Joint resolution authorizing the appropriation of \$8,230,000 of ¼% Sales Tax for Transportation and Public Safety funds for the advance contract for the intersection improvement of Fairfield Road at Illinois Route 176 regarding the realignment of the Millennium and Fort Hill trails designated as Section 08-00113-16-BR, and authorizing the purchasing agent to award the contract.

A motion was made by Member Taylor, seconded by Member Lawlor, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 4 - Member Bassi, Member Lawlor, Chair Paxton and Member Taylor

7.13 12-0124

Joint resolution appropriating \$3,890,000 of Motor Fuel Tax funds and \$690,000 of Matching Tax funds for the resurfacing of Lewis Avenue, from York House Road to Wadsworth Road, and from Illinois Route 173 to Russell Road, as well as Kenosha Road, from Illinois Route 173 to Ninth Street, designated as Section 11-00999-17-RS.

A motion was made by Member Taylor, seconded by Member Lawlor, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 4 - Member Bassi, Member Lawlor, Chair Paxton and Member Taylor

7.14 12-0126

Joint resolution appropriating \$135,000 of Motor Fuel Tax funds to provide for crack sealing of asphalt and concrete pavement, where necessary, on various County highways and designated as Section 12-00000-07-GM.

A motion was made by Member Taylor, seconded by Member Lawlor, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 4 - Member Bassi, Member Lawlor, Chair Paxton and Member Taylor

7.15 12-0127

Joint resolution appropriating \$50,000 of Motor Fuel Tax funds for concrete pavement patching, where necessary, on various County highways and designated as Section 12-00000-08-GM.

A motion was made by Member Taylor, seconded by Member Lawlor, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 4 - Member Bassi, Member Lawlor, Chair Paxton and Member Taylor

7.16 12-0128

Joint resolution appropriating \$520,000 of Matching Tax funds and \$630,000 of Motor Fuel Tax funds for annual bituminous maintenance of various roads and bike paths on the County highway system and designated as Section 12-00000-09-GM.

A motion was made by Member Taylor, seconded by Member Lawlor, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 4 - Member Bassi, Member Lawlor, Chair Paxton and Member Taylor

7.17 12-0086

Joint committee action item approving Change Order No. 1 consisting of an increase of \$18,520.01 for additions to the Hainesville Road Bike Path's Construction Contract, designated as Section No. 08-00072-11-BT.

A motion was made by Member Taylor, seconded by Member Lawlor that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 4 - Member Bassi, Member Lawlor, Chair Paxton and Member Taylor

Financial & Administrative

7.18 12-0106

Resolution authorizing emergency appropriations for FY 2012 in various funds for certain projects, items and activities, which were budgeted in the prior year and not completed.

Patrice Sutton Burger presented.

A motion was made by Member Lawlor, seconded by Member Taylor, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 4 - Member Bassi, Member Lawlor, Chair Paxton and Member Taylor

7.19 12-0129

Resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in 2011 and 2012.

Patrice Sutton Burger presented.

A motion was made by Member Taylor, seconded by Member Lawlor, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

7.20 12-0105

Resolution authorizing a contract with Oracle Corporation, Chicago, IL for the purchase of a licensing software package for both current and additional operational and technical functionality within the BOSS software system in the amount of \$1,657,609.

Gary Gordon, Finance and Administrative Services; Rodney Marion, Human Resources and Lora Nordstrom of IT presented.

A motion was made by Member Taylor, seconded by Member Lawlor that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 4 - Member Bassi, Member Lawlor, Chair Paxton and Member Taylor

7.21 12-0116

Resolution authorizing a contract with Exelon Energy, Kennett Square, PA, for Natural Gas Transportation and Management Services in an annual estimated amount of \$373,000.

Ruthann Hall and Efren Heredia presented.

A motion was made by Member Lawlor, seconded by Member Taylor, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 4 - Member Bassi, Member Lawlor, Chair Paxton and Member Taylor

7.22 12-0113

Resolution authorizing a contract with Christopher B. Burke Engineering Ltd. (CBBEL), Rosemont, IL to provide construction documents and part time construction observation for a new parking lot at the south west corner of Water Street and Martin Luther King Drive in the amount of \$101,300.

Kurt Schultz and Gary Gordon presented.

A motion was made by Member Taylor, seconded by Member Lawlor, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 4 - Member Bassi, Member Lawlor, Chair Paxton and Member Taylor

8. Executive Session

Motion was made by Member Bassi, seconded by Member Taylor to enter into executive session to discuss authorizing a peronnel matter 5 ILCS 120(c)(1). Motion carried by the following vote:

Aye: 4 - Member Bassi, Member Lawlor, Chair Paxton and Member Taylor

8.1 12-0144

Committee action authorizing a personnel matter 5 ILCS120(c)(1).

A motion was made by Member Bassi, seconded by Member Taylor, that this committee action item be approved. Motion carried by the following vote:

Aye: 4 - Member Bassi, Member Lawlor, Chair Paxton and Member Taylor

8.2 12-0143

Committee action authorizing a personnel matter 5 ILCS120(c)(1).

A motion was made by Member Bassi, seconded by Member Taylor, that this committee action item be approved. Motion carried by the following vote:

Aye: 4 - Member Bassi, Member Lawlor, Chair Paxton and Member Taylor

8.3 12-0142

Committee action authorizing a personnel matter 5 ILCS120(c)(1).

A motion was made by Member Bassi, seconded by Member Lawlor, that this committee action item be approved. Motion carried by the following vote:

Aye: 4 - Member Bassi, Member Lawlor, Chair Paxton and Member Taylor

8.4 12-0140

Committee action authorizing a personnel matter 5 ILCS120(c)(1).

After closed session, no action was taken.

9. County Administrator's Report

There was no County Administrator's report given.

9.1 Report on the proposed process for Board Members' Constant Contact.

Jennie Vana announced the hiring of a part time employee to create county board member's newsletters. Hours are Tuesday and Wednesday 7.5 hours and Thursdays for 5 hours. The Communication's Division will inform the board members of the new procedures. If board members have questions or comments, they will have until the next F&A meeting to address their issues. The new procedure will be put into practice and shared with the board members later this week.

Patrice Sutton informed committee that the 2012 budget has been posted to the website with some minor changes. She provided a handout.

10. Adjournment

A motion was made by Member Bassi, seconded by Member Lawlor, that this meeting be adjourned. Motion was carried by the following vote:

Aye: 4 - Member Bassi, Member Lawlor, Chair Paxton and Member Taylor

Minutes prepared by Jane Tallitsch.

Respectfully submitted,

Chairman

Vice-Chairman

Financial and Administrative Committee