

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Minutes Report

Tuesday, June 7, 2011

8:30 AM

Assembly Room

**Planning, Building and Zoning Committee**

**1. Call to Order**

*The meeting was called to order by Vice-Chair Mountsier at 8:32 a.m.*

**Present** 5 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Pedersen and Member Carey

**Absent** 2 - Chair Thomson-Carter and Member Gravenhorst

*Others Present:*

*David Stolman - County Board Chair*

*Barry Burton - County Administrator*

*Ryan Waller - Assistant County Administrator*

*Eric Waggoner - Planning, Building & Development*

*Dusty Powell - Planning, Building & Development*

*Brittany Albrecht-Sloan - Planning, Building & Development*

*Megan Krueger - Planning, Building & Development*

*Steve Crivello - Planning, Building & Development*

*Pat Tierney - Planning, Building & Development*

*Joel Williams - Planning, Building & Development*

*Tina O'Malley - Applicant*

**2. Pledge of Allegiance**

*Vice-Chair Mountsier led the group in the Pledge of Allegiance.*

**3. Approval of Minutes**

**3.1**

Minutes from May 31, 2011.

**A motion was made by Member Hewitt, seconded by Member Pedersen, that the minutes be approved. The motion carried unanimously.**

**Aye:** 5 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Pedersen and Member Carey

**Not Present:** 1 - Member Gravenhorst

**4. Public Comment**

*There were no public comments.*

**5. Added to Agenda**

*There were no items added to the agenda.*

**6. Old Business**

*There was no old business to conduct.*

**7. New Business**

**Stormwater Management Commission**

**Unified Development Ordinance**

**Subdivisions**

**7.1**

Approval of a plat amendment for Lot 2 in the Bittersweet Meadows Subdivision.

- The applicants Michael and Tina O'Malley request an amendment to the Bittersweet Meadows Subdivision plat to allow for the installation of a recreational area and pool.
- The request seeks to exchange deed restricted open space.
- The proposed amendment meets applicable standards and staff recommends approval of the amendment.

*Presented by Pat Tierney, Project Manager, Planning, Building and Development Department.*

*Vice-Chairman Mountsier explained that he was in receipt of an email from Diana O'Kelly which stated that she, as the district representative, had no objections to this request.*

**A motion was made by Member Carey, seconded by Member Carlson, that this committee action item be approved. The motion carried by the following vote:**

**Aye:** 5 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Pedersen and Member Carey

**Not Present:** 1 - Member Gravenhorst

## 7.2

Approval of a variance from Article 10 of the Unified Development Ordinance to extend the performance period beyond the three-year time limit for Lawson Woods Subdivision.

- The subdivision is located on the north side of Milton Road approximately ¾ mile west of Fairfield Road in Fremont Township (District 10).
- The developer requested a variance to extend the performance period beyond the maximum permitted three-year period to provide sufficient time to complete the drainage-related improvements.
- Staff supports the requested variation.

*Presented by Pat Tierney, Project Manager, Planning, Building and Development Department.*

**A motion was made by Member Hewitt, seconded by Member Pedersen, that this committee action item be approved. The motion carried by the following vote:**

**Aye:** 5 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Pedersen and Member Carey

**Not Present:** 1 - Member Gravenhorst

## 7.3

Approval of a variance from Article 10 of the Unified Development Ordinance to extend the performance period beyond three-year time limit for the Riverside of Barrington Subdivision.

- The subdivision is located on the north side of Roberts Road approximately ¾ mile west of River Road in Wauconda Township (District 17).
- The applicant requested a variance to extend the performance period beyond the maximum permitted three-year period to provide sufficient time to complete various outstanding improvements.
- The applicant anticipates release of the assurance in September 2011.
- Staff supports the requested variation.

*Presented by Pat Tierney, Project Manager, Planning, Building and Development Department.*

*Vice-Chair Mountsier stated that this request was in his district and he had no objections to the request.*

**A motion was made by Member Carlson, seconded by Member Carey, that this committee action item be approved. The motion carried by the following vote:**

**Aye:** 5 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Pedersen and Member Carey

**Not Present:** 1 - Member Gravenhorst

## **Zoning**

## **Permits and Enforcement**

## **Planning**

### **7.4**

Resolution authorizing execution of a memorandum of understanding between Lake County and the Chicago Metropolitan Agency for Planning (CMAP) regarding the Local Technical Assistance program.

- As part of the GOTO2040 long range comprehensive plan for the Chicago metropolitan area, CMAP applied for funding from the Department of Housing and Urban Development (HUD) through the Sustainable Communities Regional Planning grant program to develop the Local Technical Assistance program, which provides assistance in implementing the plan.
- The application was submitted jointly by governments and organizations, including Lake County, with CMAP serving as the lead applicant.
- Lake County provided a general letter of support for this application; however, HUD has requested that letters of support be memorialized as memoranda of understanding (MoUs).
- CMAP drafted the attached MoU which will satisfy HUD's request.
- Execution of this MoU will not require expenditure of funds or additional obligations from Lake County, but will help further CMAP's implementation of the GOTO2040 plan.

*Presented by Joel Williams, Manager, Community Development Division.*

**A motion was made by Member Carey, seconded by Member Pedersen, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:**

**Aye:** 5 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Pedersen and Member Carey

**Not Present:** 1 - Member Gravenhorst

## **Director's Report**

*There was no director's report.*

### **8. County Administrator's Report**

*Mr. Barry Burton announced that at the next Full Board meeting he would be recommending Eric Waggoner to be appointed as the director of the Planning, Building and Development Department.*

### **9. Adjournment of the PB&Z Committee Meeting**

*Member Gravenhorst arrived at 8:47 a.m.*

**A motion was made by Member Hewitt, seconded by Member Carlson, to adjourned at 8:48 a.m. The motion carried unanimously.**

**Aye:** 5 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Pedersen and Member Carey

**Not Present:** 1 - Member Gravenhorst

*Minutes prepared by Megan Krueger.*

*Respectfully submitted,*

\_\_\_\_\_  
*Chair*

\_\_\_\_\_  
*Vice-Chair*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
*Planning, Building & Zoning Committee*

**Present** 5 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Pedersen and Member Carey

**Absent** 2 - Chair Thomson-Carter and Member Gravenhorst