

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, October 5, 2022**

**8:30 AM**

**Assembly Room, 10th Floor or register to virtually attend at  
<https://bit.ly/3rb29vG>**

**Public Works, Planning & Transportation Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

(1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.

(2) Remote / virtual attendance through registration at the link on the front page of this agenda.

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received - by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

\* Meeting: Public Works, Planning and Transportation Committee  
(Subject line for written Public Comment)

\* Name (REQUIRED)

\* Topic or Agenda Item # (REQUIRED)

\* Street Address, City, State (Optional)

\* Phone Number (Optional)

\* Organization/Agency/etc. Represented (If representing yourself, put "Self")

\*\*\*To view County Board Rules, click here: <https://bit.ly/3idRdrV>\*\*\*

**1. Call to Order**

*Chair Clark called the meeting to order at 8:30 a.m.*

**2. Pledge of Allegiance**

*Chair Clark led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present 7** - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

*Others Present:*

*Alex Carr, Communications*

*Bailey Wyatt, Communications*

*Cassandra Hiller, County Administrator's Office*

*Dawn Keller, Public*

*Edward Gallagher, Pace Suburban Bus*

*Eric Steffen, Planning, Building and Development*

*Eric Waggoner, Planning, Building and Development*

*Gail Weil, Public*

*Gary Gibson, County Administrator's Office*

*Gavin Good, Chicago Tribune*

*James Hawkins, County Administrator's Office*

*Janna Philipp, County Administrator's Office*

*Joe Arcus, Planning, Building and Development*

*Joel Krause, Planning, Building and Development*

*Joel Sensenig, Public Works*

*Jolanda Dinkins, County Board Office*

*Jon Nelson, Division of Transportation*

*Kevin Quinn, Communications*

*Krista Braun, Planning, Building and Development*

*Kristy Cechini, County Board Office*

*Lisle Stalter, State's Attorney's Office*

*Mary Crain, Division of Transportation*

*Mary Ross Cunningham, Board Vice Chair*

*Matt Meyers, County Administrator's Office*

*Michael Klemens, Division of Transportation*

*Michael Wheeler, Finance*

*Mick Zawislak, Daily Herald*

*Patrice Sutton, Finance*

*Robert Springer, Planning, Building and Development*

*Robin Grooms, County Administrator's Office*

*Sonia Hernandez, County Administrator's Office*

*Sandy Hart, County Board Chair*

*Sarah Surroz, Public*

*Sharon Osterby, Lake County Stormwater Management Commission  
Theresa Glatzhofer, County Board Office*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment (Items not on the agenda)**

*There were no public comments.*

**6. Chair's Remarks**

*There were no Chair's Remarks.*

**7. Unfinished Business**

*There was no Unfinished Business to discuss.*

**8. New Business**

**REGULAR AGENDA**

**\*DIVISION OF TRANSPORTATION\***

**8.1 [22-0022](#)**

Director's Report - Division of Transportation.

*Shane Schneider, Division of Transportation (DOT) Director, had nothing to report.*

**\*PUBLIC WORKS\***

**8.2 [22-1357](#)**

Joint Resolution authorizing an agreement with Christopher B. Burke Engineering, LTD, Rosemont, Illinois, for project and construction management consulting services.

**Attachments:** [22-1357 Christopher Burke Engineering Final Agreement](#)  
[22-1357 Christopher Burke Engineering Scoring Matrix](#)  
[22-1357 Christopher Burke Engineering Vendor Disclosure](#)

*Joel Sensenig, Assistant Director of Public Works, outlined the consulting services contracting process and explained that there are four different Public Works consulting contracts before the Committee today.*

*Discussion ensued.*

**A motion was made by Member Roberts, seconded by Member Vealitzek, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Chair Clark, Vice Chair Pedersen, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

**Not Present:** 1 - Member Maine

**8.3 [22-1360](#)**

Joint Resolution authorizing an agreement with Stanley Consultants, Inc., Chicago,

Illinois, for project and construction management consulting services.

**Attachments:** [22-1360 Stanley Consultants Final Agreement](#)  
[22-1360 Stanley Consultants Scoring Matrix](#)  
[22-1360 Stanley Consultants Vendor Disclosure](#)

*Joel Sensenig, Assistant Director of Public Works, explained this contract will help manage Public Works projects.*

**A motion was made by Member Wilke, seconded by Member Roberts, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Chair Clark, Vice Chair Pedersen, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

**Not Present:** 1 - Member Maine

**8.4 [22-1358](#)**

Joint Resolution authorizing an agreement with Ciorba Group, Inc., Chicago, Illinois, for project and construction management consulting services.

**Attachments:** [22-1358 Ciorba Group Final Agreement](#)  
[22-1358 Ciorba Group Scoring Matrix](#)  
[22-1358 Ciorba Group Vendor Disclosure](#)

*The Committee combined items 8.4 & 8.5 for discussion and voting.*

*Joel Sensenig, Assistant Director of Public Works, noted that these items are contracts for water analysis, design, and consulting.*

*Discussion ensued.*

**A motion was made by Member Vealitzek, seconded by Member Wilke, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Chair Clark, Vice Chair Pedersen, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

**Not Present:** 1 - Member Maine

**8.5 [22-1359](#)**

Joint Resolution authorizing an agreement with Clark Dietz, Inc., Oakbrook Terrace, Illinois, for project and construction management consulting services.

**Attachments:** [22-1359 Clark Dietz Final Agreement](#)  
[22-1359 Clark Dietz Scoring Matrix](#)  
[22-1359 Clark Dietz Vendor Disclosure](#)

*The Committee combined items 8.4 & 8.5 for discussion and voting.*

Joel Sensenig, Assistant Director of Public Works, noted that these items are contracts for water analysis, design, and consulting.

Discussion ensued.

**A motion was made by Member Vealitzek, seconded by Member Wilke, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Chair Clark, Vice Chair Pedersen, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

**Not Present:** 1 - Member Maine

8.6 [22-0024](#)

Director's Report - Public Works.

*Austin McFarlane, Interim Director of Public Works, had nothing to report.*

**\*PLANNING, BUILDING AND DEVELOPMENT\***

8.7 [22-1356](#)

Ordinance amending Chapter 151: Unified Development Ordinance of the Lake County, Illinois Code of Ordinances relating to certain nature-based topics.

**Attachments:** [Exhibit A Final Draft Ordinance](#)  
[Exhibit B \(UDO Amendments in ALP Format 10 5 22\)](#)  
[ZBA Resolution](#)

*Eric Waggoner, Planning, Building and Development (PB&D) Director, noted that discussion for this item occurred at last week's Committee meeting.*

**A motion was made by Member Vealitzek, seconded by Member Wasik, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Chair Clark, Vice Chair Pedersen, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

**Not Present:** 1 - Member Maine

8.8 [22-1382](#)

Resolution accepting the Annual Evaluation Report of the (County-Wide) All Natural Hazards Mitigation Plan for Unincorporated Lake County, Illinois and directing the Planning, Building and Development Department to make the report available on the Department's website and issue a press release to meet Community Rating System (CRS) recertification requirements.

**Attachments:** [ANHMP Evaluation in 2022](#)  
[Lake County PowerPoint - ANHMP - Planning Building Development](#)

*Eric Waggoner, Planning, Building and Development (PB&D) Director, introduced Joel Krause, Principal Engineer, and gave a brief overview of the annual process for recertification under Community Rating System (CRS) program.*

*Principal Engineer Krause gave a presentation detailing the process for and highlights of the Annual Evaluation Report of the County-Wide All Natural Hazards Mitigation Plan for Unincorporated Lake County.*

*Member Maine entered the meeting at 8:45 a.m.*

*Discussion ensued.*

**A motion was made by Member Roberts, seconded by Member Wilke, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

**8.9 [22-1392](#)**

Discussion of draft text amendments to the Unified Development Ordinance (Chapter 151 of the Lake County, Illinois Code of Ordinances) to encourage planting and protection of native tree and plant species in unincorporated Lake County.

**Attachments:** [PWPT - 10.05.22 - PBD - Native Tree Amend - Ch167](#)

*Eric Waggoner, Planning, Building and Development (PB&D) Director, introduced Joe Arcus, Senior Planner for Sustainability, who gave a presentation regarding draft text amendments to the Unified Development Ordinance, which would encourage planting and protecting native tree and plant species in unincorporated Lake County.*

*Discussion ensued.*

**8.10 [22-0023](#)**

Director's Report - Planning, Building and Development.

*Eric Waggoner, Planning, Building and Development (PB&D) Director, informed the Committee that Joe Arcus, Senior Planner for Sustainability, has accepted a new position and will be leaving the County as of October 7, 2022. Director Waggoner wished Senior Planner Arcus well and noted that there is a transition plan in place for a new main contact for open burning and waste hauling.*

*The Committee wished Senior Planner Arcus well and congratulated him on his new position.*

**9. County Administrator's Report**

*There was no County Administrator's Report.*

**10. Executive Session**

*The Committee did not enter into Executive Session.*

10.1 [22-1389](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c)(21).

10.1 [22-1390](#)

A

Committee action regarding periodic review of closed session minutes.

**A motion was made by Member Wilke, seconded by Member Wasik, to accept and follow the State's Attorney's recommended guidelines. The motion carried by the following voice vote:**

**Aye:** 7 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

10.1 [22-1395](#)

B

Committee action approving the Public Works, Planning and Transportation Committee's Executive Session Minutes from November 3, 2021.

**A motion was made by Member Wilke, seconded by Member Wasik, that the Executive Session minutes from November 3, 2021 be approved. The motion carried by the following voice vote:**

**Aye:** 7 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

11. **Members' Remarks**

*There were no Members' Remarks.*

12. **Adjournment**

*Chair Clark declared the meeting adjourned at 10:25 a.m.*

**Next Meeting: October 19, 2022**

*Minutes prepared by Theresa Glatzhofer.*

*Respectfully submitted,*

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*Public Works, Planning and Transportation Committee Chair*