

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Wednesday, October 5, 2022

8:30 AM

**Assembly Room, 10th Floor or register to virtually attend at
<https://bit.ly/3rb29vG>**

Public Works, Planning & Transportation Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote / virtual attendance through registration at the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: Public Works, Planning and Transportation Committee (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

To view County Board Rules, click here: <https://bit.ly/3idRdrV>

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment (Items not on the agenda)
6. Chair's Remarks
7. Unfinished Business
8. New Business

REGULAR AGENDA

DIVISION OF TRANSPORTATION

- 8.1 [22-0022](#)
Director's Report - Division of Transportation.

PUBLIC WORKS

- 8.2 [22-1357](#)
Joint Resolution authorizing an agreement with Christopher B. Burke Engineering, LTD, Rosemont, Illinois, for project and construction management consulting services.
- Lake County Public Works (LCPW) is seeking project and construction management services. This master agreement, sourced through a full Statement of Interest (SOI) competitive process, will allow individual task orders to be issued up to a maximum cumulative value of \$300,000 for a given year. The term of the contract will be two years with three one-year renewal options to allow for future projects with services based on approved contracted rates.
 - The consultant will act as the principal agent of Lake County Public Works in the management of administrative duties of project management, providing resident engineering services, reviewing design and bid documents.
 - The Lake County Purchasing Division received Statements of Interests from six professional firms in response to the issued Statement of Interest #22125.
 - The consultant selection committee evaluated the Statements of Interests from six professional firms of which three were short-listed and interviewed.
 - In accordance with the Local Government Professional Services Selection Act, two consultants were selected for contract agreements and are recommended, one of which is Christopher B. Burke Engineering, LTD, Rosemont, Illinois.
 - The ongoing LCPW Capital Improvement Program includes an annual budget for this service.

Attachments: [22-1357 Christopher Burke Engineering Final Agreement](#)
[22-1357 Christopher Burke Engineering Scoring Matrix](#)
[22-1357 Christopher Burke Engineering Vendor Disclosure](#)

8.3 [22-1360](#)

Joint Resolution authorizing an agreement with Stanley Consultants, Inc., Chicago, Illinois, for project and construction management consulting services.

- Lake County Public Works (LCPW) is seeking project and construction management services. This master agreement, sourced through a full Statement of Interest (SOI) competitive process, will allow individual task orders to be issued up to a maximum cumulative value of \$300,000 for a given year. The term of the contract will be two years with three one-year renewal options to allow for future projects with services based on approved contracted rates.
- The consultant will act as the principal agent of Lake County Public Works in the management of administrative duties of project management, providing resident engineering services, reviewing design and bid documents.
- The Lake County Purchasing Division received Statements of Interests from six professional firms in response to the issued Statement of Interest #22125.
- The consultant selection committee evaluated the Statements of Interests from six professional firms of which three were short-listed and interviewed.
- In accordance with the Local Government Professional Services Selection Act, two consultants were selected for contract agreements and are recommended, one of which is Stanley Consultants, Inc., Chicago, Illinois.
- The ongoing LCPW Capital Improvement Program includes an annual budget for this service.

Attachments: [22-1360 Stanley Consultants Final Agreement](#)
[22-1360 Stanley Consultants Scoring Matrix](#)
[22-1360 Stanley Consultants Vendor Disclosure](#)

8.4 [22-1358](#)

Joint Resolution authorizing an agreement with Ciorba Group, Inc., Chicago, Illinois, for project and construction management consulting services.

- Lake County Public Works (LCPW) is seeking water facilities analysis, design and construction oversight services. This master agreement, sourced through a full Statement of Interest (SOI) competitive process, will allow individual task orders to be issued up to a maximum cumulative value of \$500,000 for a given year. The term of the contract will be two years with three one-year renewal options to allow for future projects with services based on approved contracted rates.
- The consultant will act as the principal agent of Lake County Public Works in the management of administrative duties of project management, providing resident engineering services, reviewing design and bid documents.
- The Lake County Purchasing Division received Statements of Interests from six

professional firms in response to the issued Statement of Interest #22128.

- The consultant selection committee evaluated the Statements of Interests from thirteen professional firms of which four were short-listed and interviewed.
- In accordance with the Local Government Professional Services Selection Act, two consultants were selected for contract agreements and are recommended, one of which is Ciorba Group, Inc., Chicago, Illinois.
- The ongoing LCPW Capital Improvement Program includes an annual budget for this service.

Attachments: [22-1358 Ciorba Group Final Agreement](#)

[22-1358 Ciorba Group Scoring Matrix](#)

[22-1358 Ciorba Group Vendor Disclosure](#)

8.5 [22-1359](#)

Joint Resolution authorizing an agreement with Clark Dietz, Inc., Oakbrook Terrace, Illinois, for project and construction management consulting services.

- Lake County Public Works (LCPW) is seeking water facilities analysis, design and construction oversight services. This master agreement, sourced through a full Statement of Interest (SOI) competitive process, will allow individual task orders to be issued up to a maximum cumulative value of \$500,000 for a given year. The term of the contract will be two years with three one-year renewal options to allow for future projects with services based on approved contracted rates.
- The consultant will act as the principal agent of Lake County Public Works in the management of administrative duties of project management, providing resident engineering services, reviewing design and bid documents.
- The Lake County Purchasing Division received Statements of Interests from six professional firms in response to the issued Statement of Interest #22128.
- The consultant selection committee evaluated the Statements of Interests from thirteen professional firms of which four were short-listed and interviewed.
- In accordance with the Local Government Professional Services Selection Act, two consultants were selected for contract agreements and are recommended, one of which is Clark Dietz, Inc., Oakbrook Terrace, Illinois.
- The ongoing LCPW Capital Improvement Program includes an annual budget for this service.

Attachments: [22-1359 Clark Dietz Final Agreement](#)

[22-1359 Clark Dietz Scoring Matrix](#)

[22-1359 Clark Dietz Vendor Disclosure](#)

8.6 [22-0024](#)

Director's Report - Public Works.

PLANNING, BUILDING AND DEVELOPMENT

8.7 [22-1356](#)

Ordinance amending Chapter 151: Unified Development Ordinance of the Lake County, Illinois Code of Ordinances relating to certain nature-based topics.

- The Lake County Zoning Board of Appeals (ZBA) conducted a public hearing on July 28, 2022 to consider proposed zoning text amendments focused on wildlife rehabilitation, ecotherapy, and animal exhibition uses.
- The amendments would establish a new ‘ecotherapy’ use within the Community Services use category and a new ‘Entertainment-oriented Animal Exhibition Facility’ use within the Outdoor Recreation and Entertainment use category. Also included are revisions to the Wildlife Rehabilitation use category. The ZBA unanimously recommended approval of the proposed amendments as presented and reflected in Exhibit A.
- Upon subsequent review at its September 28 meeting, the PWPT Committee recommended approval of the amendments as proposed and reflected in Exhibit A. The recommended amendments have been formatted into a document ready for codification as reflected in Exhibit B. The Ordinance will become effective upon County Board adoption of Exhibit B.

Attachments: [Exhibit A Final Draft Ordinance](#)

[Exhibit B \(UDO Amendments in ALP Format 10 5 22\)](#)

[ZBA Resolution](#)

8.8 [22-1382](#)

Resolution accepting the Annual Evaluation Report of the (County-Wide) All Natural Hazards Mitigation Plan for Unincorporated Lake County, Illinois and directing the Planning, Building and Development Department to make the report available on the Department’s website and issue a press release to meet Community Rating System (CRS) recertification requirements.

- The Lake County Planning, Building and Development Department participates in the Community Rating System (CRS), offered by the Federal Emergency Management Agency (FEMA), which has secured flood insurance premium discounts of up to 20 percent for residents of unincorporated Lake County
- The CRS program offers flood insurance premium discounts to residents of communities that have demonstrated an extraordinary commitment to protecting residents and reducing flood damages.
- The FEMA CRS Program requires annual recertification.
- An Annual Evaluation Report for the All Natural Hazards Mitigation Plan must be reviewed by the Lake County Board, posted on the Lake County website, issued in a press release, and submitted for recertification each year.
- The attached resolution accepts the Annual Evaluation Report of the All Natural Hazards Mitigation Plan for Unincorporated Lake County, Illinois and directs the Planning, Building and Development Department to make the report available on

the Department's website and issue a press release to meet CRS recertification requirements.

- Following the PWPT Committee's review of the report and recommendation on the resolution, the resolution proceeds to the County Board for final action.

Attachments: [ANHMP Evaluation in 2022](#)

[Lake County PowerPoint - ANHMP - Planning Building Development](#)

8.9 [22-1392](#)

Discussion of draft text amendments to the Unified Development Ordinance (Chapter 151 of the Lake County, Illinois Code of Ordinances) to encourage planting and protection of native tree and plant species in unincorporated Lake County.

- At the July 27, 2022, Public Works, Planning and Transportation Committee meeting, the Committee directed staff to draft proposed ordinance amendments including: modifying the Plant Materials list to remove invasive or disease-affected trees; adding trees that are either native or adapted to future climate conditions; reducing required minimum plant caliper width; and adding increasing species mix limits to ensure more biodiverse and resilient plantings.
- PB&D staff has prepared draft amendments affecting Section 151.167 of the Lake County Code for Committee discussion and seeks feedback and direction prior to returning for Committee action.

Attachments: [PWPT - 10.05.22 - PBD - Native Tree Amend - Ch167](#)

8.10 [22-0023](#)

Director's Report - Planning, Building and Development.

9. County Administrator's Report

10. Executive Session

10.1 [22-1389](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

10.1A [22-1390](#)

Committee action regarding periodic review of closed session minutes.

10.1B [22-1395](#)

Committee action approving the Public Works, Planning and Transportation Committee's Executive Session Minutes from November 3, 2021.

11. Members' Remarks

12. Adjournment

Next Meeting: October 19, 2022