

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, October 18, 2023**

**8:30 AM**

**JOINT BUDGET HEARINGS**

**Assembly Room, 10th Floor or register for remote attendance at  
<https://bit.ly/3ts16Mq>**

**Public Works and Transportation Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance through an electronic conferencing application (register via the link on the front page of the agenda).

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:**

Time is reserved near the beginning of the meeting for all Public Comment. At the Chair's discretion, Public Comment for an item(s) on the agenda may be presented during consideration of that specific item. Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application. Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Joint Budget Hearing (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

**1. Call to Order**

*Chair Clark called the meeting to order at 8:30 a.m.*

**2. Pledge of Allegiance**

*Member Danforth led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present 7** - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

*Member Hewitt entered the meeting at 8:32 a.m.*

*Others Present:*

*Joint Budget Hearing with Financial and Administrative*

*In Person:*

*Adam Schlick, Board Member*

*Angelo Kyle, Board Member*

*Arnold Donato, Stormwater Management*

*Austin McFarlane, Public Works*

*Bailey Wyatt, Communications*

*Brian Frank, Stormwater Management*

*Eric Rinehart, Lake County State's Attorney*

*Gary Gibson, County Administrator's Office*

*Gina Roberts, Board Member*

*Jessica Vealitzek, Board Member*

*Jim Hawkins, County Administrator's Office*

*Jon Nelson, Division of Transportation*

*Kevin Carrier, Division of Transportation*

*Kevin Kerrigan, Division of Transportation*

*Kevin Quinn, Communications*

*Kurt Woolford, Stormwater Management*

*Linda Pedersen, Board Member*

*Mary Crain, Division of Transportation*

*Mary Ross Cunningham, County Board Vice Chair*

*Matt Meyers, County Administrator's Office*

*Micah Thornton, Circuit Clerk's Office*

*Mike Danforth, Board Member*

*Mike Prusila, Stormwater Management*

*Mike Wheeler, Finance*

*Nick Principali, Budget Analyst*

*Paras Parekh, Board Member*

*Patrice Sutton, Finance*

*Paul Frank, Board Member*

*Rafal Salabaj, Division of Transportation*  
*Sandy Hart, County Board Chair*  
*Sara Knizhnik, Board Member*  
*Shane Schneider, Division of Transportation*  
*Tammy Chatman, Communications*  
*Theresa Glatzhofer, County Board Office*  
*Vernesha Lawrence, Finance*

*Joint Budget Hearing with Financial and Administrative  
Electronically:*

*Abby Krakow, Communications*  
*Adam Krueger, Finance*  
*Alex Carr, Communications*  
*Allie Velleca, AECOM*  
*Bianca Diaz, RTA*  
*Brea Barnes, Finance*  
*Carl Kirar, Facilities and Construction Services*  
*Cassandra Hiller, County Administrator's Office*  
*Chris Blanding, Enterprise Information Technology*  
*Claudia Gilhooley, 19th Judicial Circuit Court*  
*Demar Harris, Workforce Development*  
*Eduardo Zermeno, State's Attorney's Office*  
*Edward Gallagher, PACE*  
*Elizabeth Brandon, County Administrator's Office*  
*Errol Lagman, Finance*  
*Jamie Helton, State's Attorney's Office*  
*Janna Philipp, County Administrator's Office*  
*Jenny DiBella, Communications*  
*Joel Sensenig, Public Works*  
*John Light, Human Resources*  
*Jolanda Dinkins, County Board Office*  
*Justine Gilbert, Communications*  
*Kevin Dominguez, Finance*  
*Krista Kennedy, Finance*  
*Kristy Cechini, County Board Office*  
*Marah Altenberg, Board Member*  
*Maria Castellanos, Finance*  
*Matt Emde, Division of Transportation*  
*Melanie Nelson, State's Attorney's Office*  
*Melissa Gallagher, Finance*  
*Mike Klemens, Division of Transportation*  
*Nicole Farrow, State's Attorney's Office*  
*Nicole Rogers, Finance*

*Robin Grooms, County Administrator's Office*  
*Ruby Acosta, Finance*  
*RuthAnne Hall, Purchasing*  
*Sharon Castillo, Division of Transportation*  
*Sharon Osterby, Stormwater Management*  
*Stacy Davis-Wynn, Purchasing*  
*Stephen Rice, State's Attorney's Office*  
*Steve Spagnolo, State's Attorney's Office*  
*Teri White, Public*  
*Terri Kath, Enterprise Information Technology*  
*Tricia Jones, Public Works*  
*Yvette Albarran, Purchasing*  
*Yvonne Mendoza, Finance*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment**

*There were no comments from the public.*

**6. Chair's Remarks**

*Chair Clark noted that it is good to see everyone today.*

*Member Hewitt entered the meeting at 8:32 a.m.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business**

**REGULAR AGENDA**

**8.F1 23-1464**

Presentation and consideration of proposed Fiscal Year 2024 Budget (see complete recommended budget attached).

**Attachments:** [FY24 Recommended Budget](#)

*Patrice Sutton, Chief Financial Officer (CFO), and Michael Wheeler, Budget Manager, presented on the process, preparation, strategy, and details for the Lake County Recommended Fiscal Year 2024 Budget. Discussion ensued.*

**\*PUBLIC WORKS AND TRANSPORTATION\***

**8.P1 23-1497**

Joint committee action approving the recommended Fiscal Year 2024 budget for Public Works (FY24 Recommended Budget, pg. 329).

*Items 8.P1 and 8.P2 were discussed and voted on together.*

*Austin McFarlane, Director of Public Works, introduced Micah Thornton, Public Works Budget Analyst. Director McFarlane then gave an overview of items 8.P1 and 8.P2 and provided highlights of the FY 2024 Public Works budget.*

**A motion was made by Member Hewitt, seconded by Member Casbon, that committee action items 8.P1 and 8.P2 be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**8.P2 [23-1498](#)**

Joint committee action approving the recommended Fiscal Year 2024 budget for Public Works Capital (FY24 Recommended Budget, pg. 336).

*Items 8.P1 and 8.P2 were discussed and voted on together. See consolidated notes under item 8.P1.*

**A motion was made by Member Hewitt, seconded by Member Casbon, that committee action items 8.P1 and 8.P2 be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**8.P3 [23-1499](#)**

Joint committee action approving the recommended Fiscal Year 2024 budget for the Division of Transportation (FY24 Recommended Budget, pg. 166).

*Shane Schneider, Division of Transportation (DOT) Director, introduced Mary Crain, DOT Director of Administration and Finance. Director Schneider then provided an overview of the FY 2024 DOT budget. Discussion ensued.*

**A motion was made by Member Wasik, seconded by Member Hunter, that this committee action item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**8.P4 [23-1500](#)**

Joint committee action approving the recommended Fiscal Year 2024 budget for the County Bridge Tax (FY24 Recommended Budget, pg. 163).

*Items 8.P4 through 8.P8 were discussed and voted on together.*

*Shane Schneider, Division of Transportation (DOT) Director provided an overview of the remaining FY 2024 DOT budget for items 8.P4 through 8.P8.*

**A motion was made by Member Hewitt, seconded by Member Hunter, that committee action items 8.P4 through 8.P8 be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice**

vote:

**Aye:** 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**8.P5 [23-1501](#)**

Joint committee action approving the recommended Fiscal Year 2024 budget for Matching Tax (FY24 Recommended Budget, pg. 196).

*Items 8.P4 through 8.P8 were discussed and voted on together. See consolidated notes under item 8.P4.*

**A motion was made by Member Hewitt, seconded by Member Hunter, that committee action items 8.P4 through 8.P8 be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**8.P6 [23-1502](#)**

Joint committee action approving the recommended Fiscal Year 2024 budget for the County Motor Fuel Tax (FY24 Recommended Budget, pg. 253).

*Items 8.P4 through 8.P8 were discussed and voted on together. See consolidated notes under item 8.P4.*

**A motion was made by Member Hewitt, seconded by Member Hunter, that committee action items 8.P4 through 8.P8 be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**8.P7 [23-1503](#)**

Joint committee action approving the recommended Fiscal Year 2024 budget for the County Option Motor Fuel Tax (FY24 Recommended Budget, pg. 256).

*Items 8.P4 through 8.P8 were discussed and voted on together. See consolidated notes under item 8.P4.*

**A motion was made by Member Hewitt, seconded by Member Hunter, that committee action items 8.P4 through 8.P8 be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**8.P8 [23-1504](#)**

Joint committee action approving the recommended Fiscal Year 2024 budget for RTA ¼% Sales Tax for Transportation & Public Safety (FY24 Recommended Budget, pg. 271).

*Items 8.P4 through 8.P8 were discussed and voted on together. See consolidated notes under item 8.P4.*

**A motion was made by Member Hewitt, seconded by Member Hunter, that committee action items 8.P4 through 8.P8 be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**9. County Administrator's Report**

*There was no County Administrator's Report.*

**10. Executive Session**

*The Committee did not enter into Executive Session.*

**11. Member Remarks and Requests**

*There were no remarks from members.*

**12. Adjournment**

*Chair Clark declared the meeting adjourned at 9:33 a.m.*

**Next Meeting: November 1, 2023**

*Minutes prepared by Theresa Glatzhofer.*